



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Community Wellbeing Committee
to be held in the Council Chamber,
First Floor, Te Hinaki Civic Building,
101 Esk Street, Invercargill on
Tuesday 11 July 2023 at the conclusion of
the Infrastructure Committee Meeting**

Cr D J Ludlow
Mayor W S Clark
Cr R I D Bond
Cr P M Boyle
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr P W Kett
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua

MICHAEL DAY
CHIEF EXECUTIVE

Community Wellbeing Committee Agenda - Public

11 July 2023

Agenda Topic	Page
1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Public Forum	
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8. Minutes of the Community Wellbeing Fund Subcommittee Meeting Held on 30 March 2023 (A4468773)	12
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11. Minutes of the Community Wellbeing Committee Meeting Held on 13 June 2023 (A45832751)	31
12. Minutes of the City Centre Heritage Subcommittee Meeting Held on 21 June 2023 (A4692073)	36
13. Minutes of the Extraordinary Community Wellbeing Fund Subcommittee Meeting Held on 27 June 2023 (A4700470)	38
14. Minutes of the District Licensing Committee Meetings Held in June 2023 (A4732983)	40
15. Youth Council Report on Climate Change and Trip to Wellington (A4694621)	42

16. [Activities Report \(A4696006\)](#) 45
17. Public Excluded Session

Public Excluded Session

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of Minutes of the Public Excluded Session of the Extraordinary City Centre Heritage Subcommittee Held on 8 February 2023
- b) Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Held on 23 March 2023
- c) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 30 March 2023
- d) Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Held on 3 May 2023
- e) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 25 May 2023
- f) Minutes of the Public Excluded Session of the Community Wellbeing Committee Held on 13 June 2023
- g) Minutes of the Public Excluded Session of the Extraordinary Community Wellbeing Fund Subcommittee Held on 27 June 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a) Confirmation of Minutes of the Public Excluded Session of the Extraordinary City Centre Heritage Subcommittee Held on 8 February 2023	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
b) Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Held on 23 March 2023	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
c) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 30 March 2023	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

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| d) Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Held on 3 May 2023 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| e) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 25 May 2023 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| f) Minutes of the Public Excluded Session of the Community Wellbeing Committee Held on 13 June 2023 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| g) Minutes of the Public Excluded Session of the Extraordinary Community Wellbeing Fund Subcommittee Held on 27 June 2023 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |

**MINUTES OF THE MEETING OF THE CITY CENTRE HERITAGE SUBCOMMITTEE HELD IN THE
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET,
INVERCARGILL, ON WEDNESDAY 1 FEBRUARY 2023
AT 3.00 PM**

Present: Cr L F Soper (Chair)

In Attendance: Mr J Shaw – Manager - Building and Planning Services
Ms S Baxter – Planner – Heritage and Urban Design
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Cr Campbell
Cr Kett

The meeting was cancelled at 3.25 pm due to a lack of quorum.

**MINUTES OF THE MEETING OF THE EXTRAORDINARY CITY CENTRE HERITAGE
SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL, ON WEDNESDAY 8 FEBRUARY 2023
AT 3.00 PM**

Present: Cr L F Soper (Chair)
Cr A J Arnold
Cr P W Kett

In Attendance: Mr J Shaw – Manager - Building and Planning Services
Mrs L Devery –Team Leader Planning
Ms S Baxter – Planner – Heritage and Urban Design
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Cr Campbell

Moved Cr Soper, seconded Cr Arnold and **RESOLVED** that the apologies be accepted.

2. Declaration of Interests

Nil.

3. Minutes of the City Centre Heritage Steering Group Meeting held on 19 September 2022
A3948332

The Committee noted the minutes of the meeting held on 19 September 2022.

The Committee discussed the Lennel Estate and the extent of work being undertaken by the current owners, which may include opening up the property to the public several times a year.

4. General Business

4.1 Update on Heritage Strategy Progress
A4261640

Ms Baxter presented the report.

Moved Cr Arnold, seconded Cr Soper and **RESOLVED** that the City Centre Heritage Subcommittee receive the report "Update on Heritage Strategy Progress".

4.2 Heritage Month - Accountability Agreement with Heritage South
A4261824

Ms Baxter presented the report.

Ms Baxter explained Heritage South's annual Heritage Month, which results in 20-50 free events throughout Southland including workshops, lectures, and walking tours pertaining to built and cultural heritage. Heritage South uses social media for promotions.

A4288043

Moved Cr Kett, seconded Cr Arnold and **RESOLVED** that the City Centre Heritage Subcommittee:

1. Receives the report 'Renewal of Accountability Agreement with Heritage South'.
2. Resolves that the Manager – Planning and Building Services be delegated authority to sign the Accountability Agreement with Heritage South.
3. Notes the draft Accountability Agreement with Heritage South (A4261819).

7. Public Excluded Session

Moved Cr Soper, seconded Cr Arnold that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the Public Excluded Session Held on 19 September 2022
- (b) Heritage Funding Log

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session Held on 19 September 2022	Section 7(2)(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Heritage Funding Log	Section 7(2)(a) protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b) (ii) protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 3.22 pm.

**MINUTES OF THE EXTRAORDINARY MEETING OF THE CITY CENTRE HERITAGE
SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL, ON WEDNESDAY 28 FEBRUARY 2023
AT 1.30 PM**

Present: Cr L F Soper (Chair)
Cr T Campbell
Cr A J Arnold
Cr P W Kett

In Attendance: Mr J Shaw – Manager - Building and Planning Services
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Nil.

2. Declaration of Interests

Nil.

**3. Report - Revisions to the Terms of Reference of the Built Heritage Fund
A4382008**

Mr Shaw presented the report.

The committee discussed the options included in the report.

Note: Cr Kett joined the meeting at 1.34 pm.

Moved Cr Campbell, seconded Cr Arnold and **RESOLVED** that the City Centre Heritage Subcommittee:

1. Receive the report "Revisions to the Terms of Reference of the Built Heritage Fund".
2. Note the options with the funding thresholds and contingencies.
3. Resolve to approve option 1 as the preferred option with an amendment as below:
Option 1 – Increase the funding threshold from \$15,000 to \$20,000 and incorporate a contingency budget of up to 30% in the award amount. The incorporation of a contingency budget is only for the Committee's awareness, and this should not used for advertising.

There being no further business, the meeting finished at 1.38 pm.

**MINUTES OF THE MEETING OF THE EXTRAORDINARY CITY CENTRE HERITAGE
SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL, ON THURSDAY 23 MARCH 2023
AT 3.04 PM**

Present: Cr L F Soper (Chair)
Cr T Cambell
Cr P W Kett

In Attendance: Mr J Shaw – Manager - Building and Planning Services
Ms S Baxter – Planner – Heritage and Urban Design
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Nil.

2. Declaration of Interests

Nil.

3. Minutes Minutes of the City Centre Heritage Steering Group Meeting Held on 1 February 2023

A4447728

The Committee noted the minutes.

4. Minutes of the Extraordinary City Centre Heritage Steering Group Meeting Held on 8 February 2023

A4288043

Moved Cr Soper, seconded Cr Kett and **RESOLVED** that the minutes of the Extraordinary City Centre Heritage Steering Group Meeting held on 8 February 2023 be confirmed.

5. Minutes of the Extraordinary City Centre Heritage Steering Group Meeting Held on 28 February 2023

A4417656

Moved Cr Soper, seconded Cr Campbell and **RESOLVED** that the minutes of the Extraordinary City Centre Heritage Steering Group Meeting held on 28 February 2023 be confirmed.

6. General Business

Nil.

A4468152

7. Public Excluded Session

Moved Cr Cambell, seconded Cr Kett that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Meeting held on 8 February 2023
- (b) Report – Award of 2022/2023 Heritage Funding

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Meeting held on 8 February 2023	Section 7(2)(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Report - Award of 2022/2023 Heritage Funding	Section 7(2)(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 4.19 pm.

MINUTES OF COMMUNITY WELLBEING FUND SUBCOMMITTEE, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON THURSDAY 30 MARCH 2023 AT 1 PM

Present: Cr P M Boyle (Chair)
Cr R I D Bond
Cr T Campbell
Cr A H Crackett
Mr N Burdon

In Attendance: Ms G Crawford – Engagement and Partnerships Officer
Miss D Carson – Community Activator
Mrs T Amarasingha – Governance Support Advisor

1. Apology

Cr P W Kett
Miss P Smith
Miss M Bartlett-McBride

Moved Cr Bond, seconded Mr Burdon and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Cr Boyle declared a conflict of interest for Application 44 - Lemon Creative - Wee Magazine Issue #2, and also declared a perceived conflict of interest for Application 40 - Naked Creative - The Life Magazine.

Cr Bond declared a perceived conflict of interest that she knows the applicant of Application 40 - Naked Creative - The Life Magazine.

Cr Crackett declared a perceived conflict of interest that she knows the applicant Application 40 - Naked Creative - The Life Magazine.

Mr Burdon declared a conflict of interest for Accountability 26 - Cycling Southland - Tour of Southland 2022 - Year 2/3.

Moved Cr Bond, seconded Cr Campbell and **RESOLVED** that the declared conflicts of interest be accepted.

3. Minutes of the Community Wellbeing Fund Subcommittee Meeting Held on 26 January 2023

A4259264

Moved Cr Bond, seconded Cr Boyle and **RESOLVED** that the minutes of the Community Wellbeing Fund Subcommittee meeting held on 26 January 2023 be confirmed.

4. Minutes of the Extraordinary Meeting of the Community Wellbeing Fund Subcommittee Held on 14 February 2023

A4357213

Moved Cr Boyle, seconded Cr Crackett and **RESOLVED** that the minutes of the extraordinary meeting of the Community Wellbeing Fund Subcommittee held on 14 February 2023 be confirmed.

5. Financial Report

A4444143

Ms Crawford presented the report.

In response to a query about unpaid grants, Ms Crawford said that she contacted those applicants for their invoices to make payments and the payments would be in the next financial report.

Moved Cr Campbell, seconded Mr Burdon and **RESOLVED** that the Community Wellbeing Fund Committee;

1. Receive the report "Financial Report for the Community Wellbeing Fund".
2. Approve the Financial Report for the two months ended 28 February 2023.

6. Public Excluded Session

Moved Cr Campbell, seconded Cr Crackett and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 26 January 2023
- (b) Minutes of the Extraordinary Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 14 February 2023
- (c) Accountability 21 - St Andrew's Scottish Society - St Andrew's Day Concert
- (d) Accountability 22 - The Growth Project - Start Up Costs
- (e) Accountability 23 - Lemon Creative - Wee Magazine Issue #1
- (f) Accountability 24 - West Plains Cat Rescue - Foster Cattery and Cat Rescue
- (g) Accountability 25 - Graeme Dingle Foundation Southland - Programme Delivery in Invercargill
- (h) Accountability 26 - Cycling Southland - Tour of Southland 2022 - Year 2/3
- (i) Correspondence - Mixing Bowl Migrant and Former Refugee Peer Support Programme - Extension Request
- (j) Correspondence - Red Cross - Southland Cheese Roll Postponement Date
- (k) Ranked Summary of Incoming Applications - 2022/23 - Round 5
- (l) Assessment Scoring of Applications
- (m) Hearing Timetable
- (n) Application 36 - Faded Media and Events - 2023 HPTO Fest

- (o) Application 37 - Southland BMX Club Inc. - Stage 3 BMX Development
- (p) Application 40 - Naked Creative - The Life Magazine
- (q) Application 42 - Zumba South - Zumba Gold Masterclass
- (r) Application 46 - CMFI New River Southland Trust - Maori & Pasefika Arts & Fashion Extravaganza
- (s) Application 43 - Southland Sri Lankan Society - Sri Lankan New Year Celebration 'Sinhala Hindu Aluth Aurudda' 2023
- (t) Application 45 - Great South - ILT Kidzone Festival 2023
- (u) Application 38 - Outreach Singing Aotearoa Trust - The Sing Thing 2023
- (v) Application 47 - EH Productions Ltd. - "The Ratbaggs" TV Series
- (w) Application 44 - Lemon Creative - Wee Magazine Issue #2
- (x) Application 33 - The Scout Association of New Zealand - Assistance with Operational Expenses
- (y) Application 34 - The Growth Project - Start up costs for The Growth Project Office Space including Events & Podcasting
- (z) Application 39 - Invercargill RSA - Anzac Day Dawn Service 2023
- (aa) Application 41 - NZ Council of Victim Support Groups - Victim Support Invercargill Volunteer Programme
- (bb) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 26 January 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Minutes of the Extraordinary Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 14 February 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

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| <p>(c) Accountability
Report 21 - St Andrew's Scottish Society - St Andrew's Day Concert</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| <p>(d) Accountability
Report 22 - The Growth Project - Start Up Costs</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| <p>(e) Accountability 23 - Lemon Creative - Wee Magazine Issue #1</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| <p>(f) Accountability 24 - West Plains Cat Rescue - Foster Cattery and Cat Rescue</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| <p>(g) Accountability 25 - Graeme Dingle Foundation Southland - Programme Delivery in Invercargill</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |

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| (h) Accountability 26 -
Cycling Southland -
Tour of Southland
2022 - Year 2/3 | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (i) Correspondence -
Mixing Bowl Migrant
and Former Refugee
Peer Support
Programme -
Extension Request | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (j) Correspondence -
Red Cross -
Southland Cheese
Roll Postponement
Date | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (k) Ranked Summary of
Incoming
Applications -
2022/23 - Round 5 | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (l) Assessment Scoring
of Applications | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |

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| (m) Hearing Timetable | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| (n) Funding Application
36 - Faded Media and Events - 2023
HPTO Fest | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| (o) Funding Application
37 - Southland BMX Club Inc. - Stage 3
BMX Development | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| (p) Funding Application
40 - Naked Creative -
The Life Magazine | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| (q) Funding Application
42 - Zumba South -
Zumba Gold
Masterclass | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |

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| (r) Funding Application
46 - CMFI New River
Southland Trust -
Maori & Pasefika Arts
& Fashion
Extravaganza ations
and Resolutions | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (s) Funding Application
43 - Southland Sri
Lankan Society - Sri
Lankan New Year
Celebration 'Sinhala
Hindu Aluth Aurudda'
2023 | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (t) Funding Application
45 - Great South - ILT
Kidzone Festival 2023 | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (u) Funding Application
38 - Outreach
Singing Aotearoa
Trust - The Sing Thing
2023 | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (v) Funding Application
47 - EH Productions
Ltd. - "The Ratbaggs"
TV Series | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |

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| (w) Funding Application
44 - Lemon Creative
- Wee Magazine
Issue #2 | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (x) Funding Application
33 - The Scout
Association of New
Zealand - Assistance
with Operational
Expenses | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (y) Funding Application
34 - The Growth
Project - Start up
costs for The Growth
Project Office Space
including Events &
Podcasting | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (z) Funding Application
39 - Invercargill RSA -
Anzac Day Dawn
Service 2023 | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (aa) Funding
Application 41 - NZ
Council of Victim
Support Groups -
Victim Support
Invercargill
Volunteer
Programme | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |

(bb) Deliberations and Resolutions

Section 7(2)(i)

To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 5.16 pm.

MINUTES OF THE MEETING OF THE CITY CENTRE HERITAGE SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON THURSDAY 3 MAY 2023 AT 3.00 PM

Present: Cr L F Soper (Chair)
Cr T Cambell
Cr A J Arnold

In Attendance: Ms S Baxter – Planner – Heritage and Urban Design
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Nil.

2. Declaration of Interests

Nil.

3. Minutes Minutes of the City Centre Heritage Steering Group Meeting Held on 23 March 2023

A4468152

Moved Cr Cambell, seconded Cr Soper and **RESOLVED** that the minutes of the City Centre Heritage Steering Group Meeting held on 23 March 2023 be confirmed.

4. Minutes of the Report - Update on City Centre Heritage Strategy Progress

A4493726

Ms Baxter presented the report and explained matters related to ongoing funded work.

Ms Baxter pointed out that the committee will need to revisit their timeframe expectations in regards to project completion and funding uplift timelines during the upcoming four year review of the Strategy.

Ms Baxter advised that she is to meet with Heritage South on 16 May to discuss progress made on their Oral History project.

Regarding Heritage Month events, Cr Soper commented on the high attendance rate and overwhelmingly positive response to the Lennel talk hosted at Anderson House. The talk was given by the current owner and outlined all the work they have undertaken so far. The committee discussed broadening the funding eligibility requirements to include recognised heritage buildings located outside the city centre moving forward. Ms Baxter will present the committee with several options in regards to broadening the eligibility pool during the upcoming four year review of the Strategy.

Moved Cr Cambell, seconded Cr Arnold and **RESOLVED** that the City Centre Heritage Committee:

1. Receive the report "Update on City Centre Heritage Strategy Progress".

5. General Business

Nil.

6. Public Excluded Session

Moved Cr Arnold, seconded Cr Cambell that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Meeting held on 23 March 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Meeting held on 23 March 2023	Section 7(2)(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 3.25 pm.

MINUTES OF COMMUNITY WELLBEING FUND SUBCOMMITTEE, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, TE HINAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON THURSDAY 25 MAY 2023 AT 1.05 PM

Present: Cr P M Boyle (Chair)
Cr R I D Bond
Cr G Dermody
Cr L S Soper
Mr N Burdon
Miss M Bartlett-McBride

In Attendance: Ms G Crawford – Engagement and Partnerships Officer
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Cr Kett, Cr Campbell, Cr Crackett for lateness.

Moved Cr Bond, seconded Mr Burdon and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Mr Burdon declared a conflict of interest regarding the accountability report from South Sea Spray, the funding application from SplashSave Education and the funding application from Inclusive Active Murihiku (iAM) Charitable Trust.

Cr Boyle declared a perceived interest regarding the application from the Inner Wheel Club of Invercargill North.

Cr Bond declared a perceived interest regarding the application from the Inner Wheel Club of Invercargill North.

Moved Cr Dermody, seconded Miss Bartlett-McBride and **RESOLVED** that the declared conflicts of interest be accepted.

3. Minutes of the Community Wellbeing Fund Subcommittee Meeting Held on 30 March 2023

A4468773

Moved Cr Bond, seconded Mr Burdon and **RESOLVED** that the minutes of the Community Wellbeing Fund Subcommittee meeting held on 30 March 2023 be confirmed.

4. Financial Report

A4565875

Ms Crawford presented the report.

As this report was near the end of the financial year, an update was provided on grants returned throughout the year. The Growth Project have returned the costs they had spent on items not in their original budget, following the request and guidance from the committee.

Esk & Us returned their unspent amount of funds from the committee. It was noted that the applicant overestimated the original budget and they have returned all unspent funds between the three funders for their project.

The committee discussed the importance of reporting the outcomes and objectives of the fund to the Audit and Risk Committee.

Moved Cr Bond, seconded Cr Boyle and **RESOLVED** that the Community Wellbeing Fund Committee;

1. Receive the report "Financial Report for the Community Wellbeing Fund" for the last two months ended 30 April 2023.
2. Receive Appendix 1 – Financial Report Detail as at 30 April 2023 (A4566556).

The committee noted their concerns in terms of risks and audit perspectives regarding the applications to seek funds for employing people. Ms Crawford would organise a workshop for the committee to discuss and consider the future focus of the fund, the criteria for the fund and the scoring mechanism, so that it aligns with the Long Term Plan.

5. Public Excluded Session

Moved Cr Bond, seconded Cr Dermody and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 30 March 2023
- (b) Accountability Report 27 - South Sea Spray Trust - South Sea Spray Waihopai
- (c) Accountability Report 28 - Year 2/3 - Bluff Hill Motupohue Environment Trust - Pest Control 2022/2023
- (d) Accountability Report 29 - The CanInspire Charitable Trust - Invercargill CanBead Workshops 2023
- (e) Accountability Report 30 - Invercargill RSA - Anzac Day Dawn Service 2023
- (f) Accountability Report 31 - Year 2/3 - Citizens Advice Bureau - Operational 2022 – 2023
- (g) Accountability Report 32 - Jubilee Budget Service - Jubilee Budget Services 2022 – 2023
- (h) Accountability Report 33 - Jubilee SuperGrans Ltd - Sharing Essential Lifeskills
- (i) Correspondence 1 - David Swann - Bluff Hill Motupohue Environment Trust - CWF Accountability Year 2

- (j) Correspondence 2 - Carla Forbes - Naked Creative - Feedback on Outcome of Life Magazine Application
- (k) Ranked Summary of Incoming Applications - 2022/23 - Round 6
- (l) Assessment Scoring of Applications
- (m) Hearing Timetable
- (n) Funding Application 55 - SplashSave Education - SplashSave Activation
- (o) Funding Application 50 - Cancer Society of NZ Otago and Southland Division - Cancer Support Care – Multiyear
- (p) Funding Application Application 59 - Maree Wilks - At Home in Southland Where Our Story Begins
- (q) Funding Application 56 - Aotearoa Latin American Community Inc. - Wellbeing Worker for the Community
- (r) Funding Application 58 - Inclusive Activity Murihiku (iAM) Charitable Trust - iAM Games
- (s) Funding Application 49 - Graeme Dingle Foundation Southern - Programme Delivery in Invercargill
- (t) Funding Application 57 - Inner Wheel Club of Invercargill North - The Last Night of the Proms
- (u) Funding Application 48 - Murihiku Maori Secondary Schools Teachers Trust - 2023 Te Hautonga Kapa Haka Competition
- (v) Funding Application 51 - Southland Literacy Association - New Zealand Literacy Conference
- (w) Funding Application 52 - Jubilee SuperGrans Limited - Life Skills Workshops 2023 – 2024
- (x) Funding Application 53 - Jubilee Budget Advisory Service Ltd - Jubilee Budget Advisory Services 2023 – 2024
- (y) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 30 March 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Accountability Report 27 - South Sea Spray Trust - South Sea Spray Waihopai	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good

	disadvantage, negotiations (including commercial and industrial negotiations).	reason for withholding would exist under Section 7.
(c) Accountability Report 28 - Year 2/3 - Bluff Hill Motupohue Environment Trust - Pest Control 2022/2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(d) Accountability Report 29 - The CanInspire Charitable Trust - Invercargill CanBead Workshops 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(e) Accountability Report - 30 - Invercargill RSA - Anzac Day Dawn Service 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(f) Accountability Report 31 - Year 2/3 - Citizens Advice Bureau - Operational 2022 – 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(g) Accountability Report 32 - Jubilee Budget Service - Jubilee Budget Services 2022 – 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

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| (h) Accountability Report 33 - Jubilee SuperGrans Ltd - Sharing Essential Lifeskills | <p>commercial and industrial negotiations).</p> <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| (i) Correspondence 1 - David Swann - Bluff Hill Motupōhue Environment Trust - CWF Accountability Year 2 | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| (j) Correspondence 2 - Carla Forbes - Naked Creative - Feedback on Outcome of Life Magazine Application | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| (k) Ranked Summary of Incoming Applications - 2022/23 - Round 6 | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| (l) Assessment Scoring of Applications | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |

(m) Hearing Timetable	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(n) Funding Application 55 - SplashSave Education - SplashSave Activation	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(o) Funding Application 50 - Cancer Society of NZ Otago and Southland Division - Cancer Support Care – Multiyear	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(p) Funding Application 59 - Maree Wilks - At Home in Southland Where Our Story Begins	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(q) Funding Application 56 - Aotearoa Latin American Community Inc. - Wellbeing Worker for the Community	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

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| (r) Funding Application 58 - Inclusive Activity Murihiku (iAM) Charitable Trust - iAM Games | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (s) Funding Application 49 - Graeme Dingle Foundation Southern Programme Delivery in Invercargill | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (t) Funding Application 57 - Inner Wheel Club of Invercargill North - The Last Night of the Proms | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (u) Funding Application 48 - Murihiku Maori Secondary Schools Teachers Trust - 2023 Te Hautonga Kapa Haka Competition | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (v) Funding Application 51 - Southland Literacy Association - New Zealand Literacy Conference | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |

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| (w) Funding Application 52 - Jubilee SuperGrans Limited - Life Skills Workshops 2023 – 2024 | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (x) Funding Application 53 - Jubilee Budget Advisory Service Ltd - Jubilee Budget Advisory Services 2023 – 2024 | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (y) Deliberations and Resolutions | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |

There being no further business, the meeting finished at 5.05 pm.

**MINUTES OF COMMUNITY WELLBEING COMMITTEE, HELD IN THE COUNCIL CHAMBERS,
FIRST FLOOR, TE HINAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY
13 JUNE 2023 AT 3.00 PM**

Present: Cr D J Ludlow (Chair)
Mayor W S Clark
Cr R I D Bond
Cr T Campbell
Cr G M Dermody
Cr P W Kett
Cr L F Soper
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance: Mr M Day – Chief Executive
Ms E Moogan – Group Manager – Infrastructure
Mr S Gibling – Group Manager – Leisure and Recreation
Mrs P Christie – Acting Group Manager – Finance and Assurance
Ms J Hutton – Interim GM – Customer, Communications and People
Mr J Shaw – Interim GM – Consents and Compliance
Mr M Morris – Manager – Governance and Legal
Ms C Rain – Manager – Parks and Recreation
Ms L Knight – Manager – Strategic Communications
Mr G Caron – Digital and Communications Advisor
Ms M Cassiere – Executive Governance Officer

1. Apologies

Cr Boyle, Cr Pottinger and Cr Stewart

Moved Cr Dermody, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

3.1 Brian Rowe – Oreti Sands User Group

Mr Brian Rowe was in attendance to speak to the meeting on behalf of the Oreti Sands User Group. A copy of his submission was circulated among the councillors to be read in conjunction with his presentation. He noted that he had queried whether forestry zone 2 had been included in the tender document C1175 Forestry Management of Sandy Point, that the response he had received was that the only forestry which could occur at Sandy Point would be in relation to the 2013 Sandy Point Domain Management Plan, and that

any alterations would be brought through revisions of the Management Plan due early 2024. He said that forestry zone 2 was included in the Sandy Point Management Plan of the Sandy Point Domain Management Plan.

He said that he had noticed an increase of dog walkers soon after the closure of the golf course. He said that Council had maintained it along with the Southern Institute of Technology (SIT) for a number of years, and that the grass had been used for baleage. He said that he had emailed Council's Parks staff about the increased degradation of the course and tracks due to invasion of lupines, and that the response he had received was that it was a low mow area.

He said that he had heard that the golf course would be closed down and that it would be used for forestry and carbon credits. He said that he created an Oreti Sands Facebook group, which had a reach of over 3000, and had conducted a poll among them on whether they were aware that Council had carried out a consultation on the future of Oreti Sands and the whole of Sandy Point domain for the next 30 to 50 years in 2022. He said that 91% responded in the negative and that the only media reporting on the consultation had been three months after submissions had closed. He said that early this year, he had walked around most of the track with a Council staff member and that the staff member had informed him that dog walkers had said they were happy with the track. He said that the staff member's polling indicated a 100% acceptance however, the response he had received on another poll created among the Oreti Sands Facebook group indicated that 88% were unhappy with only the track.

He said that he had been advised that the new Masterplan would be completed by 2024 and that the staff member had suggested that the Masterplan would be re-opened for consultation to stakeholders. He said that the Oreti Sands User Group being a stakeholder wished to submit that Oreti Sands be kept opened for multiple users, and in the nature of a golf course such as wide areas of land protected by forested areas and clearly defined tracks. He said that there would be opportunities for organisations such as Active Southland and Disabilities Resource Centre to make it a recreation hub.

He said that the main barrier was a lack of maintenance particularly in reference to invasive plants such as lupines, broom, and gorse. The bulk of the lupines were contained within forestry zone 2 and that a couple of fairways were choked by them. He said that they were working with an expert in land reclamation to look at clearing the lupines and other pest plants at zero cost to the ratepayer. He said that the stumbling block was that Council's Parks department would not allow lupines to be cleared and tracks re-established within zone 2.

In response to a query about what the Oreti Sands User Group wanted to be done, Mr Rowe said that he had heard that the golf course was closing down and had asked whether volunteers could fix the problem, mainly with the lupines. They had found a contractor who would do it however, Council's Park department were not permitting them to do so.

It was noted that only the golf club would be closed and not the course itself as it was a multiuse area.

In response to a query about how the cost of maintenance could be managed without it falling on the ratepayers, Mr Rowe said that contractors could mow the area for

baleage which would generate revenue that could then go towards the maintenance of the area.

In response to a query whether the maintenance of the area by Council was not up to standard as a golf course, Mr Rowe said that from 2018 to 2020 Council had maintained the area up to the standard of an actual golf course. Contractors also used to take baleage from the fairways however, when the contractors stopped doing that, the lupines took over the fairways.

In response to a query whether the request was for the invasive plants to be better managed so that the area could be used for multi-purposes, Mr Rowe responded in the affirmative.

In response to a query whether the Oreti Sands User Group also proposed that this area be turned into an official dog park, Mr Rowe responded in the negative.

In response to a query about who would pay for the re-sowing of baleage, Mr Rowe said that the contractors would pay for it.

A query was raised to Council staff whether the maintenance of the area to a better standard had been costed. It was noted that costings had not been done and that it would come through after the Masterplan and Reserve Management Plan process was completed. It was noted that better options would be provided through the process. This would take place late 2023, that it would also go out for consultation, and that all stakeholders would be contacted again.

In response to a query whether that area had been used for baleage in the past, it was noted in the affirmative.

The Chair thanked Mr Rowe for taking the time to attend the meeting.

4. Minutes of the Meeting of Community Wellbeing Committee held on Tuesday 9 May 2023

A4519905

Moved Rev Cook, seconded Cr Soper and **RESOLVED** that the minutes of the Community Wellbeing Committee held on Tuesday 9 May 2023 be confirmed.

5. Minutes of the District Licensing Committee Meetings held in May 2023

A4643398

Moved Cr Soper, seconded Cr Campbell and **RESOLVED** that the minutes of the District Licensing Committee meetings held in May 2023 be received with the correction.

It was noted that on page 9, the fourth bullet under the heading 4th May 2023, be read as 'Oreti Park Speedway' and not as 'Oreti Park Subway'.

6. Activities Report

A4581601

Clarity was sought around the figures of Facebook and Council's website, an explanation was provided around the differences between organic engagement and paid reach on Facebook and the differences between website users and page visits.

Queries were raised as to why the upcoming Flames on Esk Street event was not included in this report and how was the event being promoted by Council. It was noted that the event had been organised quite recently and that the report had already been prepared by then. It was also noted that the event was being run by Great South and that Council was providing support through promotions on Council's social media pages.

A query was raised around why South City had not been included among the locations for the temporary pump track. The Chair noted that it was only for the initial year that these locations had been confirmed however, as he was involved in one of the participating organisations, he could seek a response from them.

In response to a query around building and planning whether the decrease in compliance was temporary or was it a trend developing around codes of compliance being incomplete, it was noted that the decrease was temporary and not a trend.

In response to a query around whether Council still had a programme in conjunction with Red Cross to ensure that refugees were offered Learn to Swim, it was noted that the pools team were working through Red Cross and that this was the way they wanted to engage with it.

An update was sought around the Pasifika Collection of the Southland Museum and Art Gallery Collection. It was noted that the Museum team had been working with Dr George Ngaei around sharing some of the Pasifika Collection and that the work was underway.

Moved Cr Campbell, seconded Cr Dermody and **RESOLVED** that the Community Wellbeing Committee:

1. Receives the "Activities Report".

7. Public Excluded Session

Moved Cr Ludlow, seconded Cr Kett and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. *Confirmation of Minutes of the Public Excluded Session of the Community Wellbeing Committee held on 9 May 2023*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Confirmation of Minutes of the Public Excluded Session of the Community Wellbeing Committee held on 9 May 2023	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 3.45 pm.

MINUTES OF THE MEETING OF THE CITY CENTRE HERITAGE SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, TE HINAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL, ON WEDNESDAY 21 JUNE 2023 AT 3.03 PM

Present: Cr L F Soper (Chair)
Cr T Cambell
Cr A J Arnold
Cr P W Kett

In Attendance: Ms S Baxter – Planner – Heritage and Urban Design
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Nil.

2. Declaration of Interests

Nil.

3. Minutes of the City Centre Heritage Subcommittee Meeting Held on 3 May 2023
A4515790

Moved Cr Campbell, seconded Cr Soper and **RESOLVED** that the minutes of the City Centre Heritage Subcommittee Meeting held on 3 May 2023 be confirmed.

4. Report – Update on City Centre Heritage Strategy Progress
A4664135

Ms Baxter presented the report.

The original funding for painting the Public Trust Building (28 Don Street) was approved two years ago. The applicant did not carry out the work, but the new building owner is interested in completing the work. They are in the process of getting updated quotes and additional information regarding the necessary canopy repairs.

Ms Baxter showed the newly completed 'Invercargill City Centre Heritage Renovation and Colour Guidelines' to the subcommittee, as well as the suite of heritage information available on Council's heritage webpage.

Note: Cr Kett and Cr Arnold Joined the meeting at 3.07 pm.

The subcommittee discussed the funding request from Arts Murihiku in regards to light mapping of the Southland Times during the upcoming Night of the Arts. The subcommittee advised Ms Baxter to inform the applicant that they would not fund this request, as the amount (\$17,000) was too high for an event that only lasted one evening. The subcommittee pointed out they are happy to receive heritage interpretation funding requests from them in the future but for multi-day projects.

Ms Baxter noted the upcoming review of the City Centre Heritage Strategy. She would present a report at the next meeting (August 2023) to discuss revision options. She noted the proposed revisions would reflect the subcommittee's verbal support to widen

the eligibility criteria for the Built Heritage Fund with the understanding that this may require a budget increase.

The subcommittee raised the question as to whether the revised Strategy should target specific buildings that Council would like to see improved.

The subcommittee suggested incorporating mural information within the City Centre Heritage Walk brochure.

The subcommittee agreed to revise words in point 3 of Section 4.1 of the 2024/2025 Accountability Agreement with Heritage South to "There is an expectation that Heritage Month events/content include topics relevant to the built heritage of the city centre."

Note: Cr Arnold left the meeting at 3.34 pm.

Moved Cr Soper, seconded Cr Campbell and **RESOLVED** that the City Centre Heritage Subcommittee:

1. Receives the report "Update on City Centre Heritage Strategy Progress".

There being no further business, the meeting finished at 3.42 pm.

**MINUTES OF THE EXTRAORDINARY COMMUNITY WELLBEING FUND SUBCOMMITTEE,
HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, TE HINAKI CIVIC BUILDING,
101 ESK STREET, INVERCARGILL ON TUESDAY 27 JUNE 2023 AT 1.05 PM**

Present: Cr P M Boyle (Chair)
Cr T Campbell
Cr P W Kett
Cr L F Soper
Cr G M Dermody

In Attendance: Ms G Crawford – Engagement and Partnerships Officer
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Cr Bond, Cr Crackett, Mr Burdon, Miss M Bartlett – McBride and Ms Smith

Moved Cr Campbell, seconded Cr Dermody and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Excluded Session

Moved Cr Soper, seconded Cr Kett and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Assessment Scoring of Application
- (b) Funding Application 60 - The Lodge of Remembrance No 318 - At Home in Southland Where Our Story Begins
- (c) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Assessment Scoring of Application	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

commercial and industrial negotiations).

- (b) Funding Application 60 - The Lodge of Remembrance No 318 - At Home in Southland Where Our Story Begins

Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

- (c) Deliberations and Resolutions

Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 1.15 pm.

MINUTES OF THE DISTRICT LICENSING COMMITTEE - JUNE MEETINGS 2023

Present: Cr Darren Ludlow
Ms Catherine Howard

1. New Licences - Approved by DLC Chair Cr Ludlow

1.1 **Da Vincis Pizzeria** – New on License with hours 11 am – 1 pm – Approved 15 June 2023

2. Licence Renewals - Approved by DLC Chair Cr Ludlow

2.1 **ILT – Ascot Park Hotel Catering** – Approved 15 June 2023

2.2 **Thistle Football Club** – Approved 22 June 2023

3. Manager - New Certificate - Approved by DLC Chair Cr Ludlow

3.1 **90/2023** – Approved 15 June 2023

3.2 **2023/1116/2023** – Approved 22 June 2023

3.3 **CERT/133/2023** - Approved 29 June 2023

3.4 **CERT/89/2023** - Approved 29 June 2023

3.5 **CERT/138/2023** - Approved 29 June 2023

3.6 **CERT/124/2023** - Approved 29 June 2023

4. Manager – Renewal of Certificate - Approved by DLC Chair Cr Ludlow

4.1 **2023/67/2016** – Approved 15 June 2023

4.2 **2023/69/2022** – Approved 15 June 2023

4.3 **2023/76/2016** – Approved 15 June 2023

4.4 **2023/95/2014** – Approved 15 June 2023

4.5 **2023/64/2022** – Approved 15 June 2023

4.6 **2023/75/2022** – Approved 22 June 2023

4.7 **2023/93/2019** - Approved 22 June 2023

4.8 2023/128/2016 - Approved 22 June 2023

5. Special Licences - Approved by DLC Chair Cr Ludlow

5.1 Squash City Invercargill – Birthday Party - Approved 15 June 2023

5.2 Invercargill Northend Bowling Club - Approved 22 June 2023

5.3 Club Southland - Approved 22 June 2023

5.4 Squash City - Approved 22 June 2023

5.5 Waihopai Bowls - Approved 22 June 2023

5.6 Waikiwi Rugby Club - Approved 29 June 2023

5.7 Lammermoor Distillery - Approved 29 June 2023

5.8 Waverly Bowls - Approved 29 June 2023

5.9 Kew Bowling Club - Approved 29 June 2023

6. Other Business

- Minutes of the District Licensing Committee Meeting held in May 2023 – Amendment made to 'Other Business' section 4 May 2023, 'subway' changed to 'speedway'.

15 June 2023

- Alcohol Ban Signage was discussed.
- Ascot Park Racecourse Consortium.
- Renewal applications discussion.
- NZ Police request a report timeline for special licence applications.
- Discussed HATA Groups "What About You" hui.

22 June 2023

- DLC training discussion.
- 73/CERT/64/2022 discussion.
- 73/CERT/157/2022 discussion
- Update on alcohol ban signage.
- Conditional options for a special license discussion.
- Cellar Door License.
- The NZ ASA Incorporated Societies Act 2022.

29 June 2023

- Waverley Bowling Club amendment to Special License.
- Southland Bowling.

2023 YOUTH COUNCIL REPORT ON CLIMATE CHANGE AND TRIP TO WELLINGTON

To: Community Wellbeing Committee

Meeting Date: Tuesday 11 July 2023

From: Gemma Crawford

Approved: Patricia Christie - Acting Group Manager - Finance and Assurance

Approved Date: Thursday 22 June 2023

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

Two Youth Councillors will be in attendance to speak to this report and provide a rangatahi insight to their view on how Council could be helping to combat Climate Change. An additional two members will present on their recent trip to Wellington for the Festival for the Future.

Recommendations

That the Community Wellbeing Committee:

1. Receive the Report "Youth Council Report on Climate Change and Trip to Wellington".

Background

At the second meeting of The Invercargill City Youth Council this year, the Mayor asked Youth Councillors to consider climate change. At their May meeting, Youth Councillors held an exercise on where members sit on a continuum and looked at what reduction practices Council has implemented (refer 2023 03 28 – LTP Workshop – Region and Environment).

The Youth Council has 23 members in 2023. Members are made up from school representatives, including Te Wharekura o Arowhenua, and community representatives. Youth Council meet 4-weekly on a Wednesday afternoon between February and October, with committee meetings on alternate fortnights.

Update

Climate Change

On 24 May 2023, Youth Council took part in an exercise to highlight the different positions on the climate change continuum, from those holding climate change of high importance and wanting to see change in practice/resources/production to those who did not.

Included here is the photo of this activity with the far left being the high-importance end of the continuum and the far right being the low-importance end of the scale.



Below are the comments and questions that were discussed at the May Youth Council Hui. Members are working with Council staff to establish answers to some of these.

Many of those who weren't supportive of climate change action mentioned information fatigue as a main cause, highlighting that they always wonder if their efforts can really make a change. They clearly articulated that they care about the negative impacts climate change has, however they are unsure of how to navigate this and whether they can make a difference.

An update was provided on Council's work around climate change and initiatives that have been made as a city towards reducing emissions.

This raised numerous questions from Youth Council:

- Emission reduction activities aren't reflective of the big emission contributors – why?
- Why is Council doing this when Invercargill and NZ are only a very small emissions contributor in the global perspective?
- What are the financial implications of the reduction actions, specifically, how are these being balanced with costs to ratepayer? Also what is the cost of mitigation?
- Does tree cutting in Queens Park impact on this? How?
- What will ICC do to help the public/individuals reduce their emissions?
- Will ICC consider offsetting their current emissions?
- What are the outcomes of digitization as a reduction strategy? Why is Council doing it?

The Youth Council were interested to know about how Council were talking with other organisations or groups around emission reduction, as they were aware that there are many to reach out to.

Youth Councillors urge Council to explore more public awareness measures for climate change and influence/support greener practices, bringing environmental wellbeing to the community.

The Youth Councillors also had their say on what Wellbeing means to them as part of the "Where's Your Heart" LTP pre-engagement. See photo below after they all filled in their forms.



Trip to Wellington

Liam Calder and Victoria McDowell were chosen to attend Festival for the Future - a leadership and innovation summit for rangatahi – in Wellington on 8 and 9 June 2023. They will share the highlights of the trip and more about some of the inspirational speakers that they heard from.

Next Steps

Youth Council appreciate consideration of their views on Council matters which will be contributed as appropriate.

Attachments

Nil.

ACTIVITY REPORT

To: Community Wellbeing Committee

Meeting Date: Tuesday 11 July 2023

From: Group Managers

Approved: Michael Day - Chief Executive

Approved Date: Wednesday 5 July 2023

Open Agenda: Yes

Purpose and Summary

This report provides an update on a wide range of activities across the Council.

Recommendations

That the Community Wellbeing Committee:

1. Receives the "Activities Report".

Customer and Environment

Customer Services

Te Hinaki Civic Building

	May 2022	May 2023
Emails	1,231	1,556
Call centre	4,341	4,944
Concierge	925	954
Cashiers	2,509	2,703
Building Desk	315	281
Building Inspections booked	506	417
Requests for service received	1,469	1,491

Bluff Service Centre

	May 2022	May 2023
Concierge	330	339
Cashiers	359	93
NZ Post	1,029	740
Kiwibank	397	669
Lotto	1,300	1,316
Library	222	132

- The number of calls received in the Call Centre went up considerably for the month of May due to rates online being launched and the associated enquiries. The average number of calls per day increasing by 30-40 per day to 220.
- Emails also lifted in numbers due to rates online enquiries
- The Call Centre answered 98.9% of the calls within two minutes.
- There were 1491 Requests for Service. The top enquiry categories were Property File requests 356, WasteNet 168, Dogs and Animals 134, Roading 118, and Parking complaints 94.

Property Records

	May 2022	May 2023
Land Information Memorandum (LIM) Lodgements	54 53 Residential 1 Commercial	56 50 Residential 6 Commercial
Average days to issue a LIM (Compared with 10 Day Statutory Time Frame)	5.04 days Residential 7 days Commercial	5.28 days Residential 4.83 days Commercial
LIMs processed within Statutory Time Frames	100%	100%
Property File Requests	280 175 Electronic Files 105 Paper File	394 267 Electronic Files 127 Paper Files

Building and Planning

Function	May 2022	May 2023
Non-Notified resource Consents issued within 20 working days	77%	100%

Function	May 2022	May 2023
Building Consents issued within 20 working days	98%	98%
Code Compliance Certificates issued within 20 working days	97%	98%

Environmental**Compliance**

	May 2022	May 2023
Noise	68	55
Litter	9	9
Overgrown Sections	5	2
Animals (ex: dogs)	3	2
Parking Complaints	44	107

Animal Control

	May 2022	May 2023
Registrations	105	116
RFS received	182	161
Infringements	6	13
Prosecution	0	0
Impounded	24	21
Rehomed	2	0
Dogs Returned	21	21

Environmental Health

	May 2022	May 2023
Verifications Completed	44	31
New Food Applications	4	4
Health Licences	0	2
Alcohol Licences Issued	33	21

Communications

Throughout May, Communications has started a renewed focus on driving more positive engagement through our social media channels. We have relaunched the Council's Instagram profile, and started to utilise the Facebook Stories feature across Council, Civic Theatre and Splash Palace Facebook pages. These have been received positively and garnered strong engagement.

Posts that featured well included announcement of the Portable Pump Track, people on the street giving their thoughts on our recently finished City Streets Upgrade project, and an end-of-week post asking people where in Invercargill has the best fish and chips, which was particularly popular.

A post sharing our job listing for Living Species Officer at the Parks received a strong response, particularly from parents of children. Working with Parks we launched a competition for kids to enter for the chance to be a Junior Living Species Officer for a day. We had strong online engagement and received more than 30 applications from children in the community.

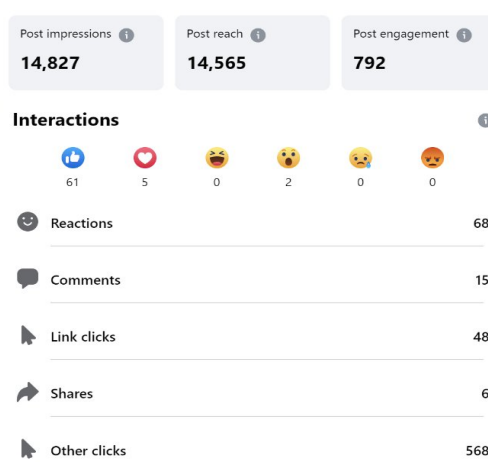
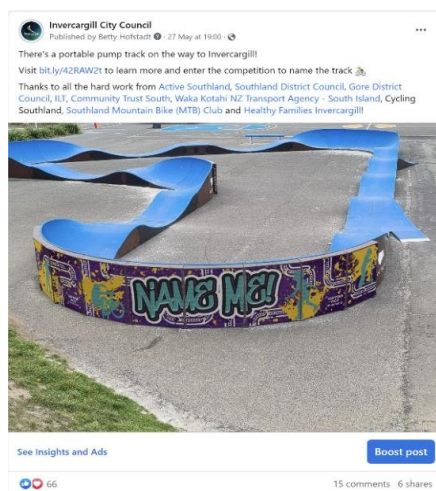
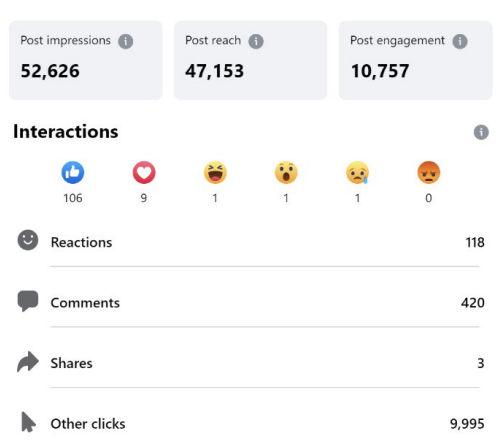
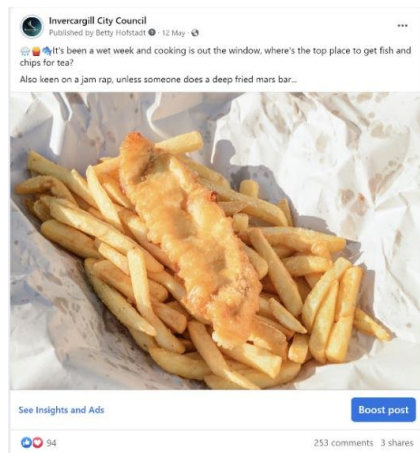
Communications issued media releases on the Long-term Plan pre-engagement, He Waka Tuia exhibitions, the completion of the Stead Street Stopbank Upgrade, Cr Grant Dermody's appointment to Project 1225 and the King's Coronation.

Media coverage this month also focused on the resignation of former Councillor Nigel Skelt, the Splash Palace change rooms and Council's upcoming by-election.

Key statistics:

- 18 Media Queries responded to
- 12 Media Releases sent
- 50 Facebook posts on Invercargill City Council page
- 94,451 people reached on Facebook
- 9486 people directly visited Invercargill City Council Facebook page
- 96 new followers on Facebook (11,416 total followers)
- 4053 people reached on Instagram
- 33 new followers on Instagram (1,314 total followers)
- 27,451 unique website visitors (33% increase on 2022)
- 110,496 website page views (22% increase on 2022)

Notable Facebook Posts



Invercargill City Council
Published by Betty Hofstadt · 4 May

We popped into town and had a chat with locals on the vibe of the new city centre. Check out what they had to say about the revamped Esk and Don Streets!

See Insights and Ads Boost post

140 48 comments 10 shares

Post impressions	13,882	Post reach	13,637	Post engagement	1,596
Interactions					
Like	127	Love	17	Wow	1
Happy	1	Sad	1	Angry	0
Surprised	0	Dislike	1	Other	1
Reactions					147
Comments					53
Link clicks					1
Shares					10
Other clicks					1,280

Invercargill City Council
Published by Betty Hofstadt · 23 May at 09:12

We have a job opening for one of the most-sought after jobs in Parks and Recreation 🌿🐰🦘
We are recruiting for a Living Species Officer to spend their day caring for all our wonderful animals at Queens Park!

Spend your day with Henry and his friends, round little rabbits, a myriad of ducks, the coolest gang of alpacas, Petra the ostrich and so many more!

Visit <https://icc.govt.nz/your-council/careers/> to read more and apply.

See Insights and Ads Boost post

170 148 comments 30 shares

Post impressions	11,776	Post reach	10,721	Post engagement	2,147
Interactions					
Like	155	Love	67	Wow	0
Happy	0	Sad	2	Angry	0
Surprised	0	Dislike	0	Other	0
Reactions					223
Comments					180
Link clicks					322
Shares					30
Other clicks					1,017



Post impressions	Post reach	Post engagement
10,176	9,476	1,089

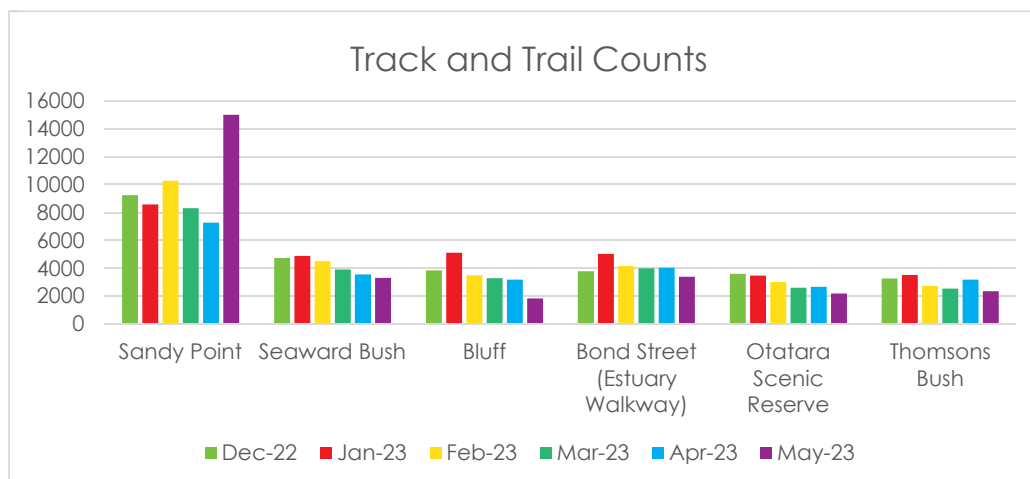
Interactions	
👍	47
❤️	34
😂	6
😱	0
😭	0
🤔	0
👁️	87
💬	61
🖱️	413
🔗	20
🖱️	462

Leisure and Recreation

Parks and Recreation

Tracks and Trails

Figure 1: Track and Trail Count



A new track counter was installed at Oreti Links Ex Golf Course, Sandy Point in mid-May. This was installed to increase understanding of user numbers at this popular multi-use area and venue. The data indicates there have been around 6000 visitor counts to the site over the initial seven-week period of early winter. Further analysis will be undertaken to determine how many individual visits this represents.

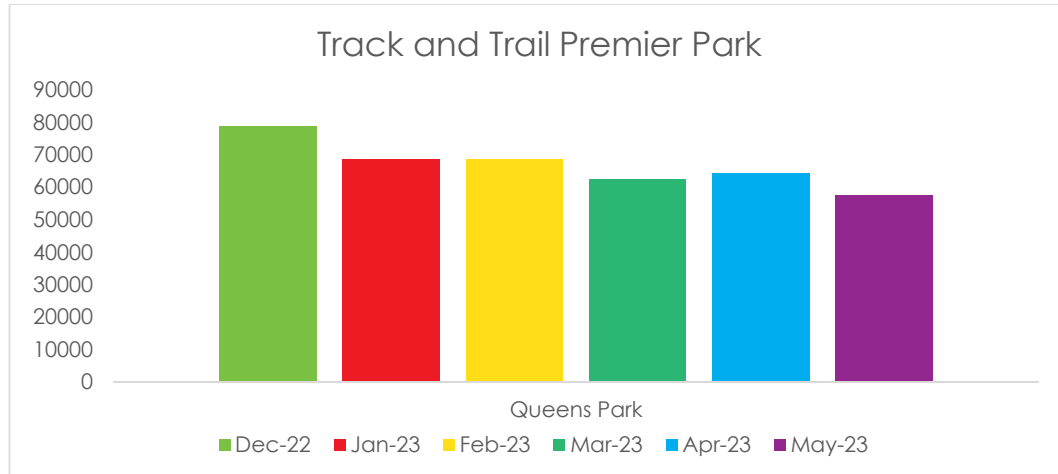


Fig 2: Track and Trail Count Premier Park

The slight decline in user numbers reflects the cooling weather of early winter.

Forestry - Sandy Point Domain

A transitional plan was presented to Parks and Recreation by new forest management company John Turkington Limited (JTL). The plan summarised their understanding of forestry operations in the past and outlined how they propose to carry out forest management operationally moving forward.

Key points:

- To set forestry up to optimise profit in the long term, more operational investment in silviculture is needed now, to create an ability to minimise 'thin to waste' and enhance 'thin to harvest' capabilities.
- Stocking rates are assessed as extremely high in Sandy Point based on industry standards. By reducing stocking rates with future planting, both planting and thinning costs will be reduced and long term potential revenue increased.
- The forest, under our current approach, is currently programmed to be harvested quicker than it actually can grow. By reviewing our approach, reducing the harvest areas over the next 5-10 years our operator will create a more sustainable forestry resource for future generations. The consequence is a potential reduction in short term revenue with the greater likelihood of increased revenue in the medium to longer terms. Depending on market price fluctuations this may still stay within the forecast.

An Annual Operational Plan will be presented to Council Staff for approval which will set out what site preparation work, planting and pruning will be done within existing forestry areas to continue the forestry operations. Forestry Planning is intended to align with the current Sandy Point Domain Management Plan and Forestry Management Plan.

Pest Plant Control - Motupōhue/Bluff

Pest plant control focussing on broom and gorse is well underway by contractors in Bluff. Various sites around the community include Robinson Park, Foyle Street Reserve, Slaney Street Reserve, J. G. Ward Reserve, Bluff Cemetery and Bluff Hill Reserve.

Russell Square Playground Development

Following feedback from the community and issues with trees in decline, upgrades to the playground began in 2022. We have completed stage one of the development, which included:

- Removal of large declining poplar trees and replanting with smaller flowering trees that produce less leaf litter.
- Fencing to provide a safe space for those with neuro-diverse children to play.
- Replacement of an older seesaw with an all-inclusive model and safety surface renewal.

Stage Two has almost been completed, including:

- Installation of a large picnic table in the barbeque area and a drinking water fountain along with associated paving.
- Installation of a donated seat and landscaping has been completed.



Fig 3: Donated seat installed in the vicinity of the module and flying fox

Venue Booking System

ICC has signed a contract with Attekus, an Australian based company who run a venue booking system which links with TechnologyOne. The booking system will be rolled out across Leisure and Recreation with 15 sites across the various business groups being moved onto an electronic platform. This will provide better visibility and transparency of available venues for the community and an improved internal and external customer experience.

Venues and Event Services

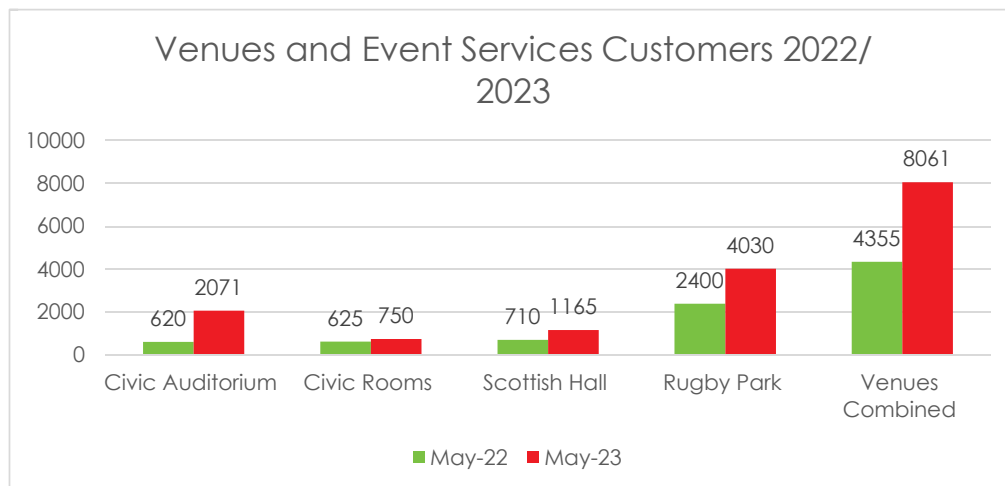
Venues are seeing good sustained growth across its current portfolio. The Civic had one cancellation, Don Mclean, due to weather. Over 600 rangatahi were involved in ShowQuest and over 550 attended Circus Quirkus, a free event run by the Lions Foundation. Preparation commenced for the annual Rotary Book Sale.

The Scottish Hall continues to grow in popularity and occupancy with the community hosting a variety of events, classes and business activities.

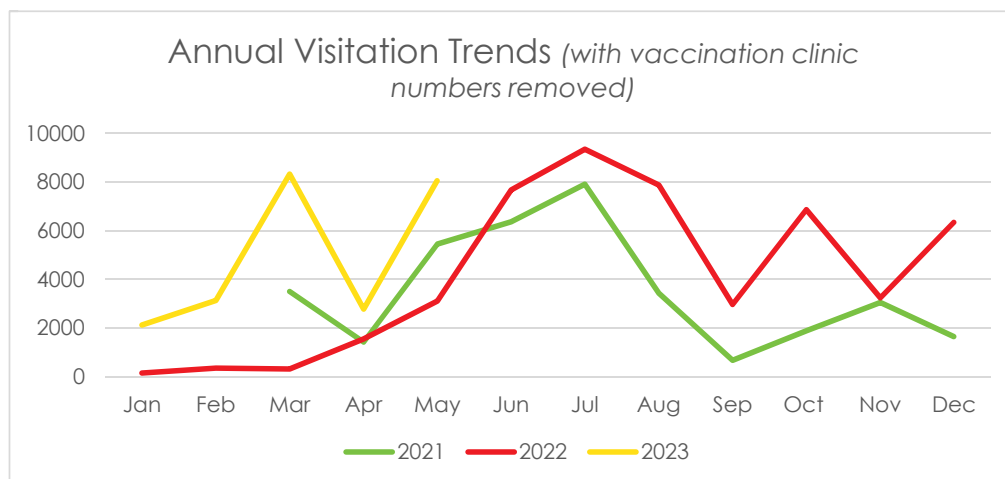
The Community Access Programme is receiving excellent feedback from the community giving clear and easily understandable guidelines in how they obtain a community discount on venues. The programme is being applied at present.

The Venues team have taken over ticketing of the Southland Stags and has now also opened The Civic Theatre box office for four hours per day Monday to Friday. This has enabled an increase in level of service for the community by providing greater ticketing purchasing options without additional cost.

Participation and visitation stats



Note: The data collected for the Civic Rooms 2022 includes vaccination clinic visitation and therefore skew year on year comparisons.



Upcoming Key Events – Major Events only

Event	Genre	Event Type
<i>KPI: Increase public use through a range of community events and touring productions</i>		
Jersey Boys - 7 July- 22 July	Musical Theatre	Community Event, Community Rate Recipient
Sonoro Quartet and Tony Chen Lin – 17 July	Chamber Concert	National Touring
Southland Stags Vs Waikato - 6 August	Rugby Fixture	Sporting, National Competition
Upstage - Invercargill Festival of Cabaret	Multi Event Festival	Community, National Touring
Southland Stags Vs Northland - 13 August	Rugby Fixture	Sporting, National Competition
Rock Tenors- The Anthems Tour - 26 August	Concert	National Touring
Southland Stags Vs Auckland - 3 September	Rugby Fixture	Sporting, National Competition
Southland Stags Vs Hawkes Bay - 23 September	Rugby Fixture	Sporting, National Competition
Southland Stags Vs B.O.P - 27 September	Rugby Fixture	Sporting, National Competition
Ladies' Night - 27 September	NZ Play	National Touring
Dracula's: The Resurrection Tour - 13 / 14 October	Theatrical Concert	International Touring

Looking Ahead

June will see another strong month across all venues with a variety of events and activities from community, to touring and the increasing function undertaken at The Civic.

Season tickets will be placed on sale for the Rugby Southland season and tickets will now be available during the day from both The Civic Theatre and the Customer Service Team. The Civic Theatre will be open from 11 am to 3 pm Monday to Friday to support both customer service when it's busy and also as another option for ticket purchasing.

At The Civic the annual Pipin' Hot will take place along with several touring, community and international events.

The Scottish Hall continues to grow in popularity and initial thoughts have begun looking at how we can enhance the customer experience in the space and tell the story of its importance to the community.

June will see the commencement of using the Rangaranga Programming Framework developed to work across the organisation to align cohesively collaborative opportunities and events. Its first project will be UPSTAGE – A Festival of Cabaret. This will be presented to the working group for feedback and to look at how other parts of the business can be involved to benefit their specific business.

Aquatic Services

Aquatic Services in May was relatively quiet post-school holidays. Although participation was up from April, it was down from March and February. At the end of May, the change in weekend hours and changes to staff rosters were implemented. The transition to the new hours went well with no complaints received or any issues identified.

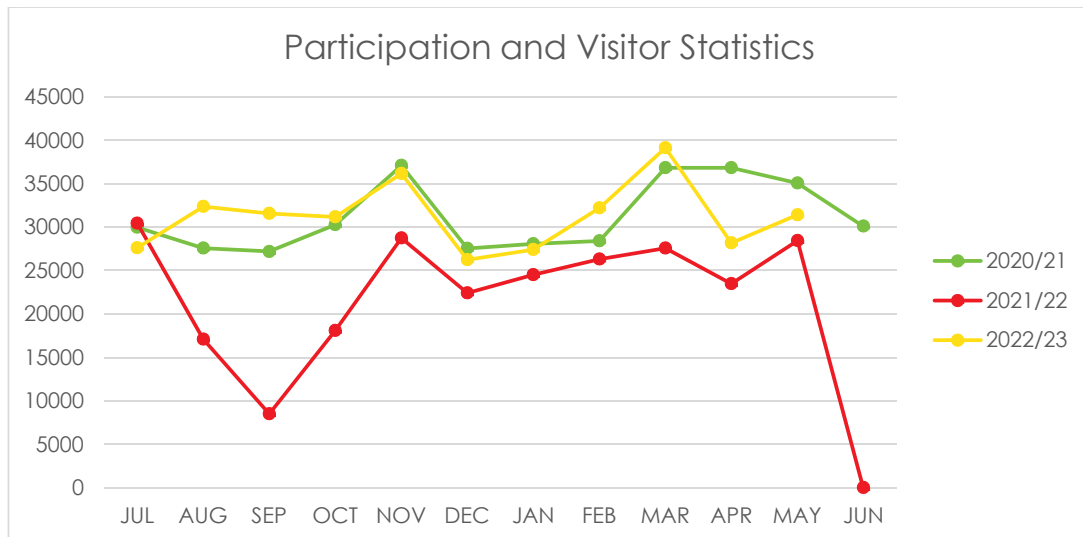
Participation and Visitor Stats

There was an 11% Increase in participation in May from April. May 2023 participation was approximately a 10% increase on May 2022 and an 8% increase on the last 5-year average.

Café and Retail

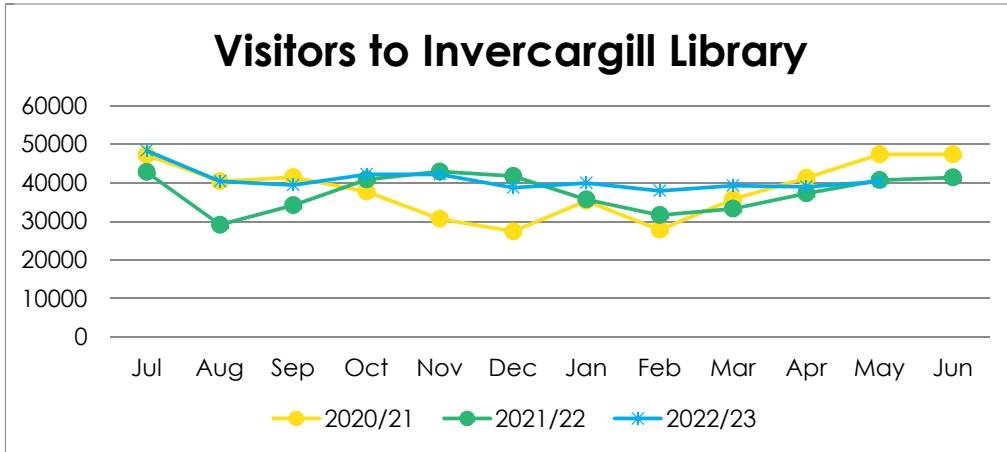
The café in May had an average spend per participation of \$1.08, the benchmark for a café in an aquatic facility is \$0.80 per participation. The café is operating consistently well with revenue being mostly in the \$36,000 - \$42,000 per month, May revenue was 13% lower than April.

Retail sales are still performing well, however, May revenue was the second lowest so far this financial year, with only August 2022 being lower.



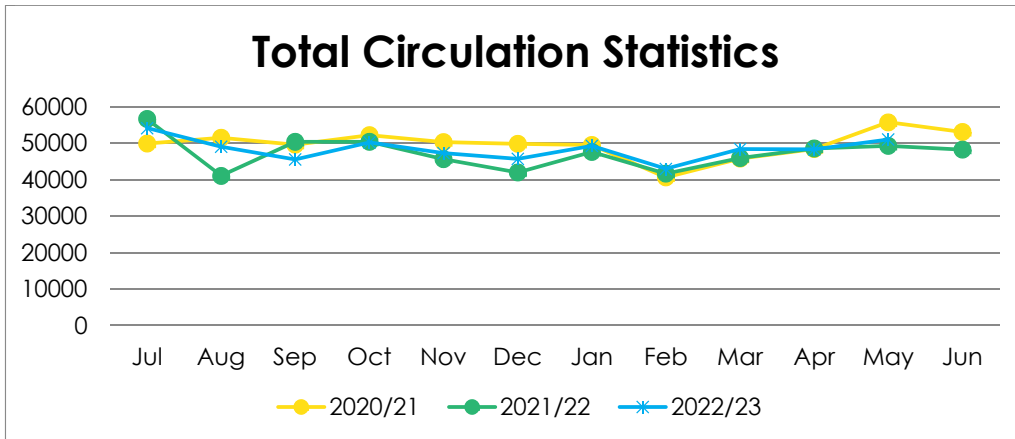
Libraries

Library Visits



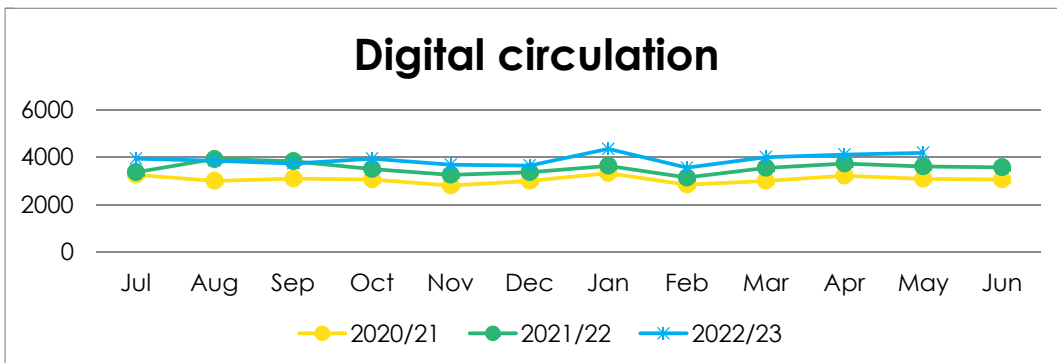
Visitor numbers remain steady with use across all days of the week.

Library Circulation



Circulation follows regular trend of increase in May following the Library being closed for 5 public holidays in April.

Digital circulation



May 2023 continues to track upward with an 11% increase over the previous year. The budget for digital collections has been increased by \$5,000 for the next financial year with savings made in physical collections.

Programmes

Nibbles and Nimble - Community event and app launch - 2 May 2023

The Library partnered with Well South to organize a falls prevention event targeted at individuals aged 65 and over. The event introduced the "Nymbly" app. The app is designed to be an interactive way to improve balance and cognitive function for seniors, it is fully subsidised by ACC. We saw an excellent turnout due to targeted advertising and promotion of relevant programming at the library and with our partners. The event exceeded expectations and attracted many new attendees to our strength and balance group

May the Force be with you - activities and quiz - 4 May 2023

To celebrate "May the Force" day, we hosted various activities for children, youth and families including a photo booth and a quiz night. This was an attempt at events that people needed to pay for to attend. We set the attendance fee reasonably low (\$10 per table of up to 6 people) to make sure the cost was not a barrier to participation. The community support was overwhelming, with all tables filled and new library memberships acquired. Participants provided positive feedback, expressing their enjoyment and interest in attending future quiz nights.



Rangatahi in Tech Youth Week event - 15 May 2023



One Foundation approached us to host tech activities for rangatahi during Youth Week. We organised a range of engaging activities that involved technology, such as 3D presentation and demonstration, stop-motion animation, VR experience and

gaming, and robots. It was a pleasure to see a diverse range of participants, including Maori, Pacifica, and other ethnicities, and to share our library services with them.

Southern Junction – New Zealand Music Month event - 27 May 2023

This event celebrated New Zealand Music Month, providing a platform for local aspiring and seasoned musicians to showcase their original songs and covers in a warm welcoming environment. The library transformed into a live music hub, with performers scattered throughout the premises. This inaugural event in Southland received significant coverage from media outlets such as More FM, Otago Daily Times, and the Southland Express, and community partners expressed their desire for it to become an annual feature.



Overall, May was full of events that showcased the public library's commitment to engaging the community through diverse and inclusive activities. We received positive feedback, witnessed increased participation and memberships, and garnered media attention, further solidifying the library's role as a vibrant community hub.

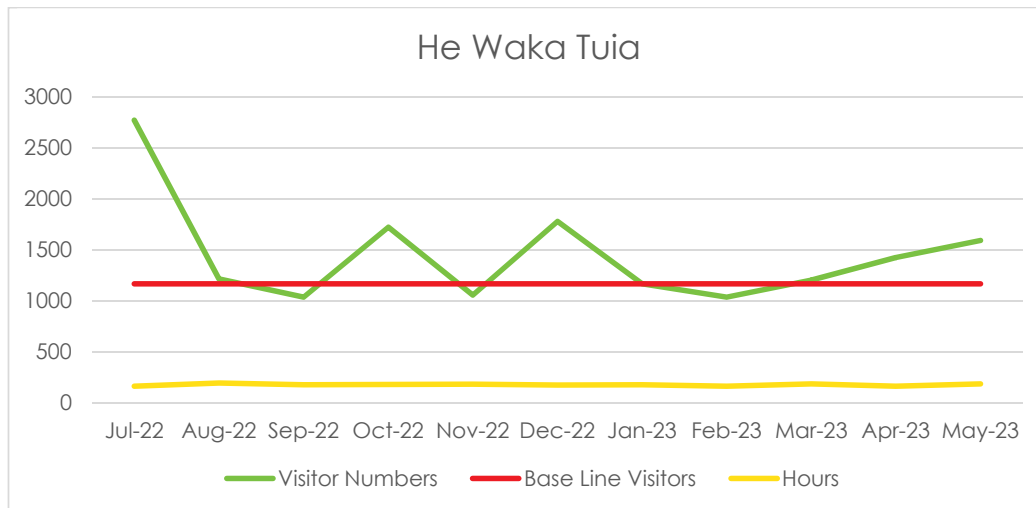
Looking forward

The Library will be contributing to Night of the Arts on 30 Jun 2023 with a Lego creative building station.



The Library is also investigating the option of lockers for use by locals and visitors following a suggestion from the staff and public.

Arts, Culture and Heritage



Edward Bullmore: A boy from Balfour (May 13 – June 18 2023)

Edward Bullmore celebrates the story of Balfour born Bullmore, and his successful artistic career abroad. The exhibition features a large body of works on long-term loan from the Estate of Christopher Marshall, as well as works borrowed from Tauranga Art Gallery, Eastern Southland Gallery and Jilly Marshall.

Public Programmes and Outreach (822 participants)

Kapow: The Great Comic Art Show at Whare Taupua (May 4 – June 3)

He Waka Tuia collaborated with GreenLight Innovations and Arts Murihiku to deliver this exhibition which celebrated the exciting genre of comic art through a local, national, and international lens. Drawing stations and reading areas were set up throughout the exhibition for visitors to enjoy.

Workshops with Michel Mulipola (June 7)

Three workshops were held with Auckland-based comic artist Michel Mulipola, aka *The Bloody Samoan*. Michel worked with three age groups (5 - 11 years, 12 – 17 years and 18+ years) to develop their own superhero characters.

Southland Institute of Technology – Artist in Residence (throughout)

During Kapow, students from the Te Pūkenga Animation, Game Design, and Concept Art course completed onsite artist-in-residence stints. During this time, members of the public were able to come in and work alongside these artists, honing their skills in the process.

Southland Art Foundation: William Hodges Fellowship exhibition at Invercargill Central (27 May - 25 June)

The Southland Art Foundation 2023 exhibition featured the work of William Hodges Fellows; Daegan Wells: *Finest Fuchsias* and Kyla Cresswell: *Tracing the Land*.

Southland Museum and Art Gallery Collection

The packing of the Pasifika collection has now been completed. The Armoury collection has been photographed, and the packing of sword, medals and silver collections are nearing completion. No items have been tagged for Consider for Deaccessioning (CFD) in the Armoury and Pasifika collections.

With the focus still on Social History, the team have been steadily packing the collection and highlighting additional "Hero" objects, or objects which could/should be exhibited in the future. The Campbell Glass Plate collection which should date from 1888, has identified images from the early 1860s. The 6,000-plus glass plates associated with this collection are currently being cleaned and rehoused in preparation for digitisation.

Anderson House

Following discussions with representatives of the Anderson House Trust, a number of pieces of furniture, including Sir Robert Anderson's desk will be placed on long-term loan to the house.

Industrial Items

The Thornbury and District Museum has reviewed the industrial collection and has indicated that the selected items fit within their collection. They will be relocated to Thornbury in July 2023.

Pacific Islanders Advisory and Cultural Trust Inc (PIACT)

Six items from the Pasifika collection have been placed on short-term loan to PIACT.

Southland Daily New and Southland Times (bound collection)

The Southland Museum and Art Gallery Trust Board have endorsed a proposal for the bound volumes of newspapers to be relocated to Invercargill Libraries to enable a long-term digitisation project (Papers Past) to include this material. The collection will be treated for pests, via freezing and will be relocated to the Library in early August.

Consider for Deaccession (CFD)

No additional items have been tagged CFD during May. This process will occur during June when the Social History collection is packed.