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## NOTICE OF MEETING

**Notice is hereby given of the Meeting of the  
Connected Murihiku Appointments Committee  
to be held in the Invercargill City Council Chamber,  
First Floor, Te Hinaki Civic Building, 101 Esk Street,  
Invercargill on Tuesday 1 August 2023 at 12.00 pm**

Cr A H Crackett  
Mrs P Coote  
Cr D Frazer  
Cr J Keast  
Cr P McPhail  
Cr J Stringer

MICHAEL DAY  
CHIEF EXECUTIVE

# Connected Murihiku Appointments Committee - Public Agenda

01 August 2023 12:00 PM

<b>Agenda Topic</b>	<b>Page</b>
1. Appointment of Chairperson	
2. Apologies	
3. Declaration of Interest	
4. <a href="#">Connected Murihiku Project Update (A4757249)</a>	4
4.1 <a href="#">Attachment 1 - Terms of Reference for the Appointments Committee for the Connect Murihiku Joint Committee (A4565885)</a>	9
4.2 <a href="#">Attachment 2 - Draft Terms of Reference for the Joint Committee (A4565492)</a>	14
5. Public Excluded Session	

**Public Excluded Session**

Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the public be excluded from the following parts of the proceedings of this meeting; namely,

a) *Protect the Privacy of Applicants' Documents - Connected Murihiku Joint Committee*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) Protect the Privacy of Applicants' Documents - Connected Murihiku Joint Committee	<b>Section 7(2)(a)</b> Protect the privacy of natural persons, including that of deceased natural persons	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

## CONNECTED MURIHUKU PROJECT UPDATE

<b>To:</b>	Connected Murihiku Appointments Committee
<b>Meeting Date:</b>	Tuesday 1 August 2023
<b>From:</b>	Rhiannon Suter, Manager – Strategy, Policy and Engagement
<b>Approved:</b>	Patricia Christie - Acting Group Manager - Finance and Assurance
<b>Approved Date:</b>	Wednesday 26 July 2023
<b>Open Agenda:</b>	Yes

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### Purpose and Summary

This reports provides the Appointments Committee background on the Connected Murihiku and updates on progress towards the first Joint Committee meeting.

### Recommendations

That the Committee:

1. Receive the report "Connected Murihiku Project Update".
2. Note the terms of reference for the Appointments Committee for the Connected Murihiku Joint Committee (A4565885).
3. Note the draft terms of reference for the Joint Committee (A4565492).
4. Elect a Chair for the Appointments Committee to be one of the six members
5. Note the process to finalise Mana Whenua and Territorial Local Authority representation to the Joint Committee.
6. Receive and review the applications for the Community representatives for the Joint Committee (A4757861, A4757862, A4757863, and A4757864) to be received in public excluded session.
7. Note the completed reference checks for the candidates (A4757667, A4757665, A4757663, and A4757660) to be received in public excluded session, and that additional completed reference checks will be tabled as necessary.
8. Note the interview schedule (A4757211):
  - a. 12.15pm – Robyn Morris \*via zoom
  - b. 12.30pm – Jess Domigan
  - c. 12.45pm – Roseanne Woodward
  - d. 1.00pm – Stacy Hughes
9. Appoint **(Names of up to three community representatives)** to the Connected Murihiku Joint Committee

## **Background**

Invercargill City Council supported the regional delivery of the Just Transitions community capacity building workstream of Stronger Communities Murihiku through managing the contract and bringing together a working group to engage with the community and develop a project proposal for consideration by MBIE and the Just Transitions Enduring Oversight Group.

Engagement took place region wide over early 2022, with an initial project proposal delivered to MBIE in August and a refined proposal delivered in February 2023. The Mayoral Forum and each Council provided letters of support for the project.

The Regional Public Sector Commissioner provided their support and the project was confirmed by the Enduring Oversight Group.

The project "Connected Murihiku" will meet the community's priority areas of focus to build resilience through sharing learning, skills and building connections, through a dedicated project coordinator who will bring people together through a range of events and hui, and develop a website of best practice resources and training. Further information on the project is provided in the appendix.

Council has agreed to support the implementation through managing the contract with MBIE, holding the funding and supporting the Joint Committee which will govern the project.

## **The Joint Committee**

The Joint Committee was the preferred governance structure of the Mayoral Forum.

The Joint Committee is intended to be a transitional body which will steer the project through its first stages. It may be replaced by a different structure such as a trust board in the future.

The Joint Committee will govern the project, including overseeing the recruitment process for the coordinator, ensuring the delivery of the milestones under the MBIE contract, support the coordinator in their work to seek the remaining funding required and utilise their connections to support the project to align with other community work in the region.

Draft terms of reference for the Joint Committee have been provided to the Appointments Committee. The Joint Committee will finalise their terms of reference, with the final terms of reference brought back to the Councils for adoption.

The Joint Committee will need to be able to consider and represent a broad range of interests in the community, including geographical, cultural, including mana whenua, maata waka and other ethnicities and different parts of the community sector, including community groups and support agencies.

It is intended to include Iwi, Council and direct community representation. Communications have been sent to the four Papatipu Rūnaka to ask them to consider if and how they would like to be represented. One delegate has been received so far and the others are expected shortly.

Southland District Council and Gore District Council have indicated that they will have one representative and will nominate this person once the Community representatives have been

selected. Invercargill City Council have indicated that they will review what form their representation will take and nominate following a review of the Community representatives.

The Community Representatives are intended to be selected balancing a range of skillsets and representative factors.

## **Next Steps**

Iwi and Councils will be updated on the selected Community Representatives and Council nominations will be sought.

The first Joint Committee meeting is planned for 30/31 August. The Committee will select a Chair, confirm their Terms of Reference, receive an update on the MBIE milestones, review and finalise the position description for the coordinator and confirm the recruitment plan.

## **Attachments**

Terms of reference for the Appointments Committee for the Connect Murihiku Joint Committee (A4565885).

Draft terms of reference for the Joint Committee (A4565492).

Applications for the Community representatives for the Joint Committee (A4757861, A4757862, A4757863, and A4757864) to be received in public excluded session.

Completed reference checks for the candidates (A4757667, A4757665, A4757663, and A4757660) to be received in public excluded session.

## **Appendix 1: Overview of the Just Transitions Strong Communities Murihiku Workstream Project: Connected Murihiku**

The Community Capability Building workstream was renamed Strong Communities Murihiku by the working group. In April and May the working group undertook a range of community engagement activities to develop a project to submit through the Just Transitions process. As a result of that process we were asked to develop a small part of our proposed project into this proposal.

Connected Murihiku is a vehicle to create a connected social and community sector across Murihiku / Southland. This aligns with the Strong Communities Murihiku vision: Everyone Connected and Valued and the framework that was developed to accompany it. It also aligns with the Just Transition goal in that it supports social resilience and the Community Capability Building workstream goal of building the community's skills to enable more equal participation in long term efforts to develop an inclusive community, and sustainable and prosperous regional economy.

This community-led initiative has been developed in response to the feedback gathered during the engagement for the Community Capability workstream and sets a strong platform for growing and developing over time in response to the needs of the community and social sector.

What we heard through the workstream engagement process was that those working from a community-led approach often felt like they were working in isolation and struggled to be connected to those working in the same space across the region. This created a range of barriers for them. The suggestions that were identified as the starting point for addressing these barriers were improved communication, a more connected social and community sector across Southland and a community development hub. This initiative is the response to these suggestions.

The framework developed by the Strong Communities Working Group also prioritised improved communications as a pillar because it was repeated often during the engagement process and seen as vital to the sector being able to build its resilience. Suggestions such as develop ways to better network, tell our stories, work together more effectively, learn from each other and support relationship building and mentoring were mentioned in this context.

We heard that people wanted to be better connected to build resilience as they would be able to:

- know what's going on in the sector
- avoid duplication
- learn from each other and share experiences
- seek help and guidance from others
- communicate what they are doing more effectively
- improve collaboration opportunities

Better connection and communication across the sector was a strong and repeated message. The initiative - Connected Murihiku - is a means to bring all these agencies, organisations and people together to help alleviate this issue, build resilience and ensure we get the best out of all the community and social activity in Murihiku.

Connected Murihiku is an online platform together with a co-ordinator and platform content creator. The co-ordinator role will be to connect with the community and social sector and to start to champion the platform with them. It will also be to gather the information for the website by starting to build a picture of what exists and where the gaps are. They will also provide in person support to the community and social sector in the form of in person hui and being accessible to those not able to access the online platform. The content creator role will be to take the information and create content with it, to oversee development of the website and ensure it is regularly updated with content. In this first stage the project will:

- Provide updates on what is happening in the community and social sector.
- Host a range of resources and links to support those in the sector including data and research and training resources.
- Host news and information about what's happening in the sector in the region.
- Develop and send out a regular (quarterly) e newsletter.
- Provide information on shared opportunities that will lead to shared training opportunities.
- Host at least 2 in person hui per year which will include professional development as well as opportunities to meet and connect as the community determines and in response to community demands and issues.
- Through the sharing of information, identify opportunities for shared training, support and mentoring to develop skills development.
- Provide an avenue for social agencies such as MSD to connect with communities on the ground.

By taking a deliberate approach to sharing information and connecting those in the community and social sector, the sector will not only become better connected but also more resilient. This platform will be a one stop shop for the community and social sector. As a starting point to build on over time, it will create the ripple effect that goes out to the region and will take a community-led approach to grow and develop in future. Building a strong foundation is fundamental and critical to the platform's usefulness and success. Other examples of what the platform could provide is targeted volunteer support and connecting or online welcome packs for newcomers to the region.

Note when using the terms social and community sector we are using the definitions provided by the Social Sector Commissioning Report: Progress, Principles and Next Steps 2020 (page 7) but differentiating between state and non-state organisations:

Social sector: For the purposes of this work, the social sector includes state organisations, and is defined as:

Government agencies (national, regional and local) and organisations working with individuals and whānau in particular areas of welfare, housing, health, education, child wellbeing, justice and disability support services. This includes government agencies who fund social sector services in this regard, philanthropic and other funders, and NGOs and other providers who deliver those services within communities.

Community Sector - Non-Government Organisations (NGOs): the diversity of NGOs defies any simple definition. NGOs typically range from traditional not-for-profit organisations through to social enterprises and can include corporations practicing social responsibility and for-profit organisations. NGOs are entirely or largely independent of government and can operate at a local, regional, national or international level. The goals of NGOs are often focused on creating social and/or economic value for wider communities.

Communities can be groups representing distinct populations and characteristics (such as Māori, Pacific, LGBTIQ+, disabled people, refugees and migrants), as well as communities representing geographical regions. (In this regard we are including grassroots, community driven groups and organisations as well.)

<https://www.msd.govt.nz/documents/about-msd-and-our-work/publications-resources/planning-strategy/social-sector-commissioning/msd-social-sector-commissioning.pdf>





# Appointments Committee for Connected Murihiku Joint Committee

**TERMS OF REFERENCE**  
**May 2023**

## Table of Contents

1. Purpose of the Terms of Reference .....	2
2. Background and Context.....	2
3. Approach to Formulation of a Joint Committee.....	2
4. Terms of Reference .....	3

## 1. Purpose of the Terms of Reference

These Terms of Reference (TOR) set out the parameters for how the Selection Committee will operate in appointments to Connected Murihiku Joint Committee.

## 2. Background and Context

The mandate of the Joint Committee 'Connected Murihiku' is to create a connected social and community sector across Murihiku/Southland. This aligns with the Strong Communities Murihiku vision: Everyone Connected and Valued, as well as the framework that was developed to accompany the vision. It also aligns with the Just Transition goal to support social resilience and the Community Capability Building workstream goal of building the community's skills to enable more equal participation in long term efforts to develop an inclusive community, and sustainable and prosperous regional economy.

As part of the regional delivery of the Just Transitions community capacity building workstream of Stronger Communities Murihiku, a working group was brought together to engage with the community and develop a project proposal to be considered by the Ministry for Business innovation and Employment (MBIE) and the Just Transitions Enduring Oversight group.

Through the workstream engagement process, the findings indicated that those who worked from a community-led approach often felt they worked in isolation. They struggled to be connected to others who worked in the same space across the region which created a range of barriers.

Connected Murihiku is proposed to be an online platform together with a co-ordinator and platform content creator. The platform will be a one stop shop for the community and social sector. Through this platform, people would be better connected, build resilience, and ensure the best outcomes from the community and social activities in Murihiku.

## 3. Approach to Formulation of a Joint Committee

At the Mayoral Forum meeting on 1 July 2022 it was resolved that a Joint Committee would be the preferred governance structure and would include Iwi, councils and direct community representation. The Joint Committee is intended to be a transitional body which will steer the project through its first stages, and may be replaced by a different structure such as a Trust board in the future. This reflects the feedback from community engagement that the community preferred a structure as close to the community as possible.

The Joint Committee will govern the project, including overseeing the recruitment process for the coordinator, ensuring the delivery of the milestones under the MBIE contract, support the coordinator in their work to seek the remaining funding required and utilise their connections to support the project to align with other community work in the region.

To ensure a successful outcome of the project, it is imperative that the Joint Committee, as the governing body, provide a level of support to the coordinator and the activities by providing advice on best practices, overseeing the activities through the lens of critical thinking, and ensuring that community benefits are at the forefront of decisions.

The Joint Committee will need to be able to consider and represent a broad range of interests in the community, including geographical, cultural, including mana whenua, maata waka and other ethnicities and different parts of the community sector, including community groups and support agencies.

An Appointments Committee will be established to act on behalf of the three territorial local authorities to undertake the appointments to the Joint Committee. The appointments committee shall be established comprising of two councillors from the three councils – Gore District Council (GDC), Invercargill City Council (ICC), and Southland District Council (SDC) – to review and select the most appropriate people to be members of the Joint Committee.

## 4. Terms of Reference

<b>Type of Committee</b>	Appointments Committee
<b>Subordinate to</b>	Councils <ul style="list-style-type: none"> <li>- Gore District Council (GDC)</li> <li>- Invercargill City Council (ICC)</li> <li>- Southland District Council (SDC)</li> </ul>
<b>Legislative Basis</b>	Joint Committees' delegated powers by Council as per Schedule 7, Clause 30A, Local Government Act 2002.
<b>Membership</b>	Membership of the appointments committee shall comprise of the following: <ul style="list-style-type: none"> <li>- Gore District Council – Councillor Paul McPhail and Councillor Joe Stringer</li> <li>- Invercargill City Council – Councillor Alex Crackett and Mana Whenua representative Pania Coote</li> <li>- Southland District Council – Councillor Darren Frazer and Councillor Julie Keast</li> </ul>
<b>Term of the committee</b>	To be disestablished upon the appointment of all members to the Joint Committee
<b>Quorum</b>	3 (Three) A quorum shall be half of the members (including vacancies) if the number is even, and a majority (including vacancies) if odd and must at any time have an elected member from each of the territorial local authority
<b>Reporting</b>	The committee will report to each member authority.
<b>Administering Authority</b>	The administering authority will be Invercargill City Council and will provide administrative support to the Appointments Committee.
<b>Standing Orders</b>	The current Standing Orders of the administering authority shall govern the conduct of the meetings
<b>Administering authority's voting structure</b>	As per current Standing Orders of the administering authority - <b>Decisions by majority vote/Mā te nuinga e whakatau</b> Unless otherwise provided for in the LGA 2002, other legislation, or standing orders, the acts of, and questions before, Invercargill City Council (including the Bluff Community Board) must be decided at a meeting through a vote exercised by the majority of the members that are present and voting. <i>LGA 2002, sch 7, cl 24(1).</i>

<b>Process for changes to the Terms of Reference</b>	The Appointments Committee to determine and agree on appropriate changes for recommendation to each member authority. E.g. An alternate and appropriate voting structure could be agreed and recommended.
<b>Code of Conduct</b>	In accordance with clause 16 of Schedule 7 of the Local Government Act 2002 (LGA 2002) and applies to all elected members
<b>Meetings</b>	The committee shall meet as and when necessary for the purpose of carrying out its functions
<b>Delegations</b>	<p>The functions and responsibilities of the Appointments Committee are to:</p> <ol style="list-style-type: none"> <li>1. Seek nominations of persons for consideration from members of the public</li> <li>2. Seek nominations of persons from the four Murihiku Papatipu Rūnanga – Te Rūnanga o Awarua, Te Rūnaka o Oraka/Aparima, Te Rūnanga o Hokonui, Te Rūnaka o Waihōpai</li> <li>3. Seek nominations of elected members and their alternates from the three councils – GDC, ICC, and SDC</li> <li>4. Appoint no less than (3) persons from members of the public and as many as the Appointments Committee finds to be appropriate to ensure broad representation of the community and appropriate balance of skills on the Joint Committee</li> <li>5. Appoint the Iwi representatives as nominated by the four Murihiku Papatipu Rūnanga</li> <li>6. Appoint an elected member and their alternate from each of the three councils</li> </ol>



# Connected Murihiku Joint Committee

## DRAFT TERMS OF REFERENCE May 2023

**Table of Contents**

- 1. Purpose of the Terms of Reference .....2
- 2. Background and Context.....2
- 3. Governance Approach.....3
- 4. Terms of Reference.....4

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## 1. Purpose of the Terms of Reference

These Terms of Reference (TOR) set out the parameters for how the Joint Committee will operate in governing Connected Murihiku.

## 2. Background and Context

As part of the regional delivery of the Just Transitions community capacity building workstream of Stronger Communities Murihiku, a working group was brought together to engage with the community and develop a project proposal to be considered by the Ministry for Business innovation and Employment (MBIE) and the Just Transitions Enduring Oversight group.

Engagement took place region wide over early 2022, with an initial project proposal delivered to MBIE in August 2022 and a refined proposal delivered in February 2023. The Mayoral Forum and each Council provided letters of support for the project. The Regional Public Sector Commissioner provided their support and the project was confirmed by the Enduring Oversight Group.

Through the workstream engagement process, the findings indicated that those who worked from a community-led approach often felt they worked in isolation. They struggled to be connected to others who worked in the same space across the region which created a range of barriers.

The suggestions from the engagement process ranged from improved communication, a better connectivity traversing social and community sectors across Southland, and a community hub. Project Connected Murihiku is in response to the suggestions from the engagement process.

Project 'Connected Murihiku' will create a connected social and community sector across Murihiku/Southland. This aligns with the Strong Communities Murihiku vision: Everyone Connected and Valued, as well as the framework that was developed to accompany the vision. It also aligns with the Just Transition goal to support social resilience and the Community Capability Building workstream goal of building the community's skills to enable more equal participation in long term efforts to develop an inclusive community, and sustainable and prosperous regional economy.

Connected Murihiku is proposed to be an online platform together with a co-ordinator and platform content creator. The platform will be a one stop shop for the community and social sector. Through this platform, people would be better connected, build resilience, and ensure the best outcomes from the community and social activities in Murihiku.

The framework developed by the Strong Communities Working Group prioritised improved communications as a pillar in response to the findings from the engagement process and was seen as being vital to the sector to be able to build its resilience. Suggestions for better connectivity to build resilience included the ability for people to:

- know what's going on in the sector
- avoid duplication
- learn from each other and share experiences
- seek help and guidance from others
- communicate what they are doing more effectively
- improve collaboration opportunities



The co-ordinator role will be to connect with the community and social sector and to start to champion the platform with them. It will also be to gather the information for the website by starting to build a picture of what exists and where the gaps are. They will also provide in person support to the community and social sector in the form of in person hui, and being accessible to those not able to access the online platform.

The content creator role will be to take the information and create content with it, to oversee development of the website and ensure it is regularly updated with content.

In this first stage the project will:

- provide updates on what is happening in the community and social sector
- host a range of resources and links to support those in the sector including data and research and training resources
- host news and information about what's happening in the sector in the region
- develop and send out a regular (quarterly) e newsletter
- provide information on shared opportunities that will lead to shared training opportunities
- host at least 2 in person hui per year which will include professional development as well as opportunities to meet and connect as the community determines and in response to community demands and issues
- Through the sharing of information, identify opportunities for shared training, support and mentoring to develop skills development
- provide an avenue for social agencies such as MSD to connect with communities on the ground

By taking a deliberate approach to sharing information and connecting those in the community and social sector, the sector will not only become better connected but also more resilient. As a starting point to build on over time, it will create the ripple effect that goes out to the region and will take a community-led approach to grow and develop in future. Building a strong foundation is fundamental and critical to the platform's usefulness and success. Other examples of what the platform could provide is targeted volunteer support and connecting, or online welcome packs for newcomers to the region.

This project would meet Southland Just Transition's goal to build social resilience, by connecting those who work in the social and community sector better. Through this, the sector becomes more resilient and so then does the community itself. During the pandemic, it was evident that when a shock occurs the social and community sector needs to and does act quickly to support its community. It is a high possibility that this will happen with the closure of Tiwai as well, as such if the sector is better connected it will be more resilient and better able to respond and support the community. A similar project in Taranaki, the Wheelhouse, found that during Covid they became the go to platform for trusted Covid information when misinformation and disinformation was rampant. This is the type of thing that builds resilience for the community and social sector.

### **3. Governance Approach**

The Mayoral Forum stated that a Joint Committee would be the preferred governance structure and would include Iwi, councils and direct community representation. The Joint Committee is intended to be a transitional body which will steer the project through its first stages. It may be replaced by a different structure such as a Trust board in the future. This reflects the views of the community through the engagement process as desiring a governance structure as close as possible to the community.

The Joint Committee will govern the project, including overseeing the recruitment process for the coordinator, ensuring the delivery of the milestones under the MBIE contract, support the coordinator in their work to seek the remaining funding required and utilise their connections to support the project to align with other community work in the region.

## 4. Terms of Reference

<b>Type of Committee</b>	Joint Committee
<b>Subordinate to</b>	Councils <ul style="list-style-type: none"> <li>• Gore District Council (GDC)</li> <li>• Invercargill City Council (ICC)</li> <li>• Southland District Council (SDC)</li> </ul>
<b>Legislative Basis</b>	Joint Committees' delegated powers by Council as per Schedule 7, Clause 30A, Local Government Act 2002.
<b>Membership</b>	Membership of the joint committee shall comprise of the following: <ul style="list-style-type: none"> <li>• Iwi representation from the four Murihiku Papatipu Rūnanga – Te Rūnanga o Awarua, Te Rūnaka o Oraka/Aparima, Te Rūnanga o Hokonui, Te Rūnaka o Waihōpai (to be determined by themselves)</li> <li>• One councillor and one alternate from Gore District Council (TBC)</li> <li>• One councillor and one alternate from Invercargill City Council (TBC)</li> <li>• One councillor and one alternate from Southland District Council (TBC)</li> <li>• At least three Community representatives selected to represent the interests of the diverse Murihiku community bringing relevant skills experience and mana, with the final number and selection to be determined by the selection committee.</li> </ul>
<b>Term of membership</b>	Eighteen (18) months
<b>Term of the project</b>	The Joint Committee shall operate for a period no less than 18 months and agree continuation beyond this point with the three Territorial Local Authorities if required
<b>Quorum</b>	..... (...) – To be confirmed A quorum shall be half of the members (including vacancies) if the number is even, and a majority (including vacancies) if odd and must at any time have an elected member from each of the territorial local authority
<b>Reporting</b>	The committee will report to each member authority via the minutes of the Joint Committee.
<b>Administering Authority</b>	The administering authority will be Invercargill City Council and will provide administrative and governance support of the Joint committee.
<b>Standing Orders</b>	Two options are proposed for consideration Option 1 – The current Standing Orders of the administering authority shall govern the conduct of the meetings Option 2 – The Current Standing Orders of Local Government New Zealand (LGNZ) shall govern the conduct of the meetings

<p><b>Administering authority's voting structure</b></p>	<p>As per current Standing Orders of the administering authority -</p> <p><b>Decisions by majority vote/Mā te nuinga e whakatau</b></p> <p>Unless otherwise provided for in the LGA 2002, other legislation, or standing orders, the acts of, and questions before, Invercargill City Council (including the Bluff Community Board) must be decided at a meeting through a vote exercised by the majority of the members that are present and voting.</p> <p><i>LGA 2002, sch 7, cl 24(1).</i></p>
<p><b>Process for changes to the Terms of Reference</b></p>	<p>The Joint Committee to determine and agree on appropriate changes for recommendation to each member authority.</p> <p>E.g. An alternate and appropriate voting structure could be agreed and recommended.</p>
<p><b>Code of Conduct</b></p>	<p>In accordance with clause 16 of Schedule 7 of the Local Government Act 2002 (LGA 2002) and applies to all members, and all appointed members to the Joint Committee will agree to be bound by the Code of Conduct.</p> <p>The Joint Committee, in addition, could adopt its own governing principles for members' conduct.</p>
<p><b>Meetings</b></p>	<p>The Joint Committee shall meet as and when necessary to carry out its functions, and the meetings shall take place no less than three times annually.</p>
<p><b>Delegations</b></p>	<p>The functions and responsibilities of the Connected Murihiku Joint Committee are:</p> <ol style="list-style-type: none"> <li>1. Recruitment and selection of the project coordinator</li> <li>2. Monitor and support the delivery of project milestones for the core Ministry of Business, Innovation and Employment (MBIE) contract noting ICC's responsibility in this area</li> <li>3. Support the coordinator in seeking external funding</li> <li>4. Noting the transitional nature of the Joint Committee, support the coordinator to develop an ongoing governance structure to guide the project</li> <li>5. be the high level decision making committee for the implementation and carrying out of the activities</li> <li>6. receive reports and recommendations from the coordinator</li> <li>7. receive and approve financial monitoring reports as to the accounting in relation to the activities</li> <li>8. provide a forum for:             <ol style="list-style-type: none"> <li>a. the exchange of views and information relevant to the goal of the project;</li> <li>b. discussion as to the effectiveness of the activities including ways in which value can be added through partnership and by building social connections across the region</li> <li>c. the identification of opportunities for joint initiatives</li> <li>d. identification and resolution of points of tension or difficulties</li> </ol> </li> <li>9. review terms of reference and make recommendations to the administering authority in relation to the following:             <ol style="list-style-type: none"> <li>a. the exit by a territorial local authority from any or all of the activities</li> <li>b. the inclusion of other territorial authorities into any of the activities</li> <li>c. vacancy in membership arising from vacating of post</li> </ol> </li> <li>10. make decisions generally in relation to the implementation of the Connected Murihiku project</li> </ol>