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## NOTICE OF MEETING

**Notice is hereby given of the Meeting of the  
Bluff Community Board to be held in the Bluff  
Municipal Chambers, Gore Street, Bluff on  
Monday 7 August 2023 at 7.00 pm**

Mr R Fife (Chair)  
Mr S Graham  
Ms T Stockwell  
Mr J Sutherland  
Ms T Topi  
Cr G M Dermody  
Mrs P Coote – Advisory member

MICHAEL DAY  
CHIEF EXECUTIVE

# Bluff Community Board - Public Agenda

07 August 2023 07:00 PM

<b>Agenda Topic</b>	<b>Page</b>
1. Apologies	
2. Declaration of Interests	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Public Forum	
3.1 South Port - to provide an update	
4. <a href="#">Minutes of the Bluff Community Board Meeting Held on 26 June 2023 (A4696746)</a>	4
5. <a href="#">Report of the Bluff Publicity / Promotions Officer (A4767678)</a>	9
6. <a href="#">Bluff Action Sheet (A4732997)</a>	12
6.1 <a href="#">Appendix 1 - Bluff Action Sheet (A4732998)</a>	13
7. Chairperson's Report - Verbal Update	
8. Public Excluded Session	

**PUBLIC EXCLUDED SESSION**

Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the public be excluded from the following parts of the proceedings of this meeting; namely

(a) Report - Bluff Boat Ramp User Fees and Collection Methods Options Discussion

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) Report - Bluff Boat Ramp User Fees and Collection Methods Options Discussion	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or _____ disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

**MINUTES OF BLUFF COMMUNITY BOARD, HELD IN THE BLUFF MUNICIPAL CHAMBERS,  
GORE STREET, BLUFF ON MONDAY 26 JUNE 2023 AT 7.00 PM**

**Present:** Mr R Fife (Chair)  
Ms T Stockwell  
Mr J Sutherland  
Ms T Topi  
Cr G M Dermody  
Mrs P Coote – Advisory member

**In Attendance:** Cr B R Stewart  
Mr S Gibling – Group Manager – Leisure and Recreation  
Mr M Morris – Manager – Governance and Legal  
Mr R Pearson – Manager – Strategic Asset Planning  
Ms C Rain – Manager – Parks and Recreation  
Ms N Allan – Manager - Bluff Service Centre  
Ms D Fife – Assistant Manager – Bluff Service Centre  
Mr L Beer – Bluff Publicity/Promotions Officer  
Ms M Cassiere – Executive Governance Officer

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**1. Apologies**

Nil.

**2. Declaration of Interest**

Nil.

**3. Public Forum**

Nil.

**4. Minutes of the Meeting of Bluff Community Board held on Monday 22 May 2023**

A4547031

Moved Cr Dermody, seconded Mr Sutherland and **RESOLVED** that the minutes of the Bluff Community Board held on Monday 22 May 2023 be confirmed.

**5. Report of the Bluff Publicity/Promotions Officer**

A4688789

Moved Cr Dermody, seconded Ms Stockwell:

1. That the Bluff Community Board receive the report "Report of the Bluff Publicity/Promotions Officer".

Mr Lindsay Beer spoke to the report. He provided a summary of the report and noted that the quotation for a tourism/security webcam for Stirling Point had been received this morning, and that the quotation would be shared with the Community Board members.

In response to a query around how the events template would be shared with event organisers, it was noted that when enquiries arrive the template would be sent to the event organisers.

Discussion took place around the events template and what information should be included in it. It was noted that Council and Community Board's PCBU duties, and information around the process would also be included.

It was noted that a report around the webcam's capabilities would be shared with the Community Board members.

Mr Russell Pearson was invited to provide an update on the closed circuit television (CCTV) cameras project. He noted that that work was underway on the project and that Bluff was included in phase two of the project. He also noted that the privacy policy was a significant issue and that discussions were taking place on whether the footage would be stored or only streamed.

In response to a query as to when phase two would begin, it was noted that phase two was expected to be completed in less than 12 months.

It was noted that CCTV was a priority for Bluff.

It was noted that the events template be sent to the Community Board members for feedback.

It was suggested that hard copies of the events template be made available at the Bluff Service Centre.

The motion, now put, was **RESOLVED**.

## **6. Bluff Action Sheet**

A4598222

Moved Mr Sutherland, seconded Mrs Coote that the Bluff Community Board:

1. That the Report Bluff Action Sheet be received.

Mr Russell Pearson spoke to the report. He spoke about the importance of event organisers providing safety plans for events which require temporary closing of roads. He said that the safety plan should include a description on what the event was about and how safety on the street along with traffic would be managed.

Mr Pearson took the meeting through the updates noted in the action sheet. He noted that a report would be brought back for decision by the Community Board members on whether parking with regard to 170 Liffey Street would require minor or major changes. He noted that major changes would require public consultation.

Discussion took place on the updates from the action sheet around organising a meeting with South Port around the ferry terminal roads and footpaths, around what KiwiRail's long term plans were for their rail lines, the issues with the sumps at Slaney/Foyle and Barrow/Suir, and the visibility issue for vehicles at Raymond Street/Walker Street,

Mr Pearson noted that approval would have to be sought from Waka Kotahi to light up the Bluff sign, as it was located on Waka Kotahi road reserve.

It was noted that lighting of the Bluff sign and rail lines would be included in the action sheet.

A query was raised about the current situation of the Club Hotel building. It was noted that a plan was in place to have it resolved.

It was also noted that a report with regard to the plan for the Club Hotel building be provided to the Chair from the Interim Group Manager - Consents And Compliance.

It was noted that a list of works and actions would be brought to the next meeting for review and prioritisation by the Community Board members.

The motion, now put, was **RESOLVED**.

## **7. Bluff Hill Motupōhue Active Recreation Precinct – Car Park/Toilet and Trails Concept Designs**

A4665577

Moved Cr Dermody, seconded Ms Stockwell and **RESOLVED** that the Bluff Community Board:

1. Receives the report "Bluff Hill Motupōhue Active Recreation Precinct – Car Park/Toilet and Trails Concept Designs".

Ms Caroline Rain spoke to the report and provided a summary of the background. She spoke about the concept plans and noted that they will go out to public for consultation, and that pre-engagement had also taken place.

Discussion took place around the trails and the accessibility of the trails. It was noted that children could access the trails, and that the trails would be dual use for walkers and cyclists. It was also noted that the trails were designed with safety in mind.

A query was raised about the trail going around the back of the Marae. It was noted that the trail would be developed in conjunction with existing trails.

It was noted that a public engagement session had been arranged for 13 July 2023.

It was noted that there was a budget to develop the carpark, toilet and trails from tourism plan and Long-term Plan.

In response to a query about timelines to complete the project, it was noted that it would be completed within 10 months.

Discussion took place around the development of the car park and toilet. It was noted that options for showers would have to be explored, and that since the car park and toilet area would have power connections for lighting, then options for cameras could also be explored.

It was suggested that the public engagement session could be promoted through the Bluff Facebook page as well as through the Bluff promotions site.

Moved Mr Fife, seconded Cr Dermody and **RESOLVED** that the Bluff Community Board:

2. Provides feedback on the concept designs – car park/toilet and trails.
3. Endorse consultation with the public on the concept designs to take place between 3 July and 4 August 2023.

## **8. Bluff Community Board – Financial Statement – Reporting Year 2022/2023**

A4693072

Moved Ms Topi, seconded Mr Sutherland that the Bluff Community Board:

1. Receive the report "Bluff Community Board – Financial Statement – Reporting Year 2022/2023".

Mr Michael Morris tendered an apology from the Finance team and provided an update on the financial statement. He noted that the deficit shown on the statement was not a cause for concern as it was an accounting process, and that there was a surplus for the year. He further noted that a member of the Finance team will provide further information on the financial year ending at the Community Board meeting in August.

In response to a query around increases to targeted rates, it was noted that the process would have to start this year in order to make changes to the 2024/2025 rates.

It was noted that the Community Board would raise the query around increase of targeted rates with Council's Finance team.

The motion, now put, was **RESOLVED**.

## **9. Chairperson's Report – Verbal Update**

Moved Mr Fife, seconded Ms Stockwell that the Bluff Community Board:

1. Receive the report "Chairperson's Report – Verbal Update".
1. Sir Joseph Ward playground - The Chair read aloud the contents of a letter from a child with regard to Sir Joseph Ward playground. The letter noted that the playground lacked play items and requested the Community Board to provide assistance.

Discussion took place around the Sir Joseph Ward playground, and it was noted that the playground was to be decommissioned, which was the reason for the lack of play items in it. Discussion also took place around other playgrounds located in Bluff.

The Community Board requested Ms Rain investigate options for playgrounds.

It was noted that the Chair would provide a response to the letter from the child.

2. Tiwai forum for Bluff community - The Chair noted that the Tiwai forum for the Bluff community had been rescheduled to 5.30 pm on 5 July 2023.
3. Charitable Trust – The Chair noted that the roof had to be either repaired or replaced. Options would have to be explored including receiving quotations from suppliers.

The motion, now put, was **RESOLVED**.

#### **10. Minutes of the Public Excluded Session of the Bluff Community Board meeting held on 22 May 2023**

Moved Mr Fife, seconded Cr Dermody and **RESOLVED** that the minutes of the Public Excluded Session of the Bluff Community Board held on 22 May 2023 be confirmed.

There being no further business, the meeting finished at 8.10 pm.



## REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

**To:** Bluff Community Board

**Meeting Date:** Monday 7 August 2023

**From:** Lindsay Beer – Bluff Publicity / Promotions Officer

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

### Recommendations

That the Bluff Community Board receive the report "Report of the Bluff Publicity / Promotions Officer".

### Up & Over Bluff Hill Grunt

I have been liaising with a local runner regarding resurrecting the Up & Over Bluff Hill Grunt. I have also had a couple of conversations with someone who walks the hill regularly regarding the walk component of such an event.

At present we are planning this route for the run:

Start at Gunpit, down to Stirling Point, along Foveaux Walkway to Glory Track (directional arrow or marshall) to Topuni Track (marshall or arrow) to top of hill (marshall/water) down Millennium Track to stile (do something at Stile - proof/selfie or marshall) along coast back to the Glory Track to Gunpit finish.

That route would be 11.7 km with 500 m elevation and the fastest times should be under 60 minutes.

And one of these two for the walk:

Start at the Gunpit and take the Topuni Track to the top of the hill, down the Millennium Track, turn left at the coast and back to Stirling Point and back to the Gunpit. 1 hour 40 minutes approx.

or

Start at the Gunpit and take the Topuni Track to the top of the hill, down the Millennium Track, turn left at the coast and back to the Glory Track and back to the Gunpit. Time 1 hour 20 minutes approx.

I have also had a couple of conversations with the Active Southland Events Team and we have discussed using their platform for the entry process and also what items of equipment they can provide – cones, finish chute etc.

Our costs would include port-a-loos, donations to marshalls should we use people from outside of Bluff Promotions, use of the Active Southland entry platform and any equipment we require. We would also probably require some spot prizes and possibly some corflute signage.

Income would come from entry fees (\$5 - \$10 or \$15), funding – for which we will require quotes and we will also need to fit in with funding rounds – and/or sponsorship.

The proposed date at this stage is Saturday 4 November which makes things exceptionally tight but it is only a proposed date.

My feeling is that for the first event I would be particularly happy to have small numbers to test the route and our systems.

I will continue to work on the logistics of the event for this month and make a call at the end of August if I feel we are in a position to hold the event in November. If not I feel it would be best to wait and do it to a better standard at a later date.

## **Event Templates**

As previously requested by the Bluff Community Board I have commenced work on some event guidelines for anyone contemplating an event in Bluff.

I have made a start but in looking to incorporate information that Great South already have available I see they are currently updating their Event Planning information so it would be pertinent to wait and sight their new content before finalising the document I am putting together.

## **Summer Sounds 2024**

I have commenced planning for next year's Summer Sounds Bluff concert.

Bluff Promotions have decided with increasing crowds each year and some planting having taken place at the Gunpit it means we have probably outgrown the venue and that we should relocate to Argyle Park. I am still to gain permission but at this stage I have had a good look at the site and noted aspects of what we could do at that venue for the concert. While it would be nice to utilise the Oyster Festival site now that we have outgrown the Gunpit, I don't think it lends itself to a picnic style event.

I am still trying to find a date and I am also looking at potential performers for 2024.

I am also looking at any changes we have to make to accommodate the change of venue – for example changes to our street signage to incorporate in our funding application.

I would also plan a letterbox drop to the neighbours around the park to ensure they are aware we are going there and giving them my contact details to discuss any concerns.

### **Fire and Light Show / Oyster Roister Blue Do Costume Ball**

I did some media releases on both these local events. The Fire and Light Show was held on Saturday 15 July while the Costume Ball is a fundraiser in September.

With the Costume Ball I have done an initial media release promoting that the event is coming, I will do another just prior to Earlybird ticket sales closing and then another fuller wrap closer to the date.

### **Winton Promotional Signs**

In response to a request from Bluff Promotions I have spoken to a representative of Winton Area Promotions re the promotional signs at each entrance to the town of Winton. They are due to come back to me with information regarding the design of the signs, where they came from, and issues around consents etc. and also any pitfalls to avoid.

There were multiple groups involved in the Winton project and I have been advised it will take a little bit of time to pull some information together.

### **Stripe Studios**

Stripe Studios, who as previously reported are filming in various communities around New Zealand emphasising unique features in those communities, have advised that they have linked with Willie Calder to film in Bluff at some point during the period between 20-23 August.

### **The AM Show**

I have also followed up with the AM Show who intended to bring their weather presenter south for some filming around the Bluff Oyster.

## BLUFF ACTION SHEET

**To:** Bluff Community Board

**Meeting Date:** Monday 7 August 2023

**From:** Infrastructure and Parks

**Approved:** Erin Moogan - Group Manager - Infrastructure Services

**Approved Date:** Wednesday 2 August 2023

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

The action sheet has been updated to show the response to the issues raised in the inspection.

### Recommendations

That the Report Bluff Action Sheet be received.

### Background

The Bluff action sheet was developed following an inspection by the Bluff Community Board and Council staff. The action sheet looks to update the actions identified during that inspection.

Where any actions have already been closed out they are removed from the list.

### Issues

N/A

### Next Steps

Ongoing review of the Action Sheet.

### Attachments

Bluff Action Sheet (A4732998)

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4732997)

APPENDIX 1

A4732998

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
3	2019	Project Management Office	Boat Ramp	A report was included in the agenda from the Project Management Office.	Lee Butcher	East and West pontoons (FY
4	2019	Strategic Asset Planning	Stirling Point	Footpath is still awaiting decisions. No further decisions have been made to advance a solution. The number of alternative options has not really changed and car parking remains to be a significant problem. No further progress has been made on this project. Footpath funding has also been cut but solutions are still being considered. No further action has occurred but future workshops with the board should consider options and direction. No funding has been allocated for development works. <b>Further strategic planning is needed to look to have longer term plan available.</b>	Russell Pearson	Hold
7	2019	Parks and Recreation/ Roading (erosion)	Bluff War Memorial	Onsite held Engineer 02/02/21 to understand options. Organise meeting with Bluff RSA, date to be confirmed. There is a section of land west of the memorial that is beginning to erode as a result of tidal impacts which is making it difficult to maintain. Parks and Recreation are looking into a solution to manage this. Infrastructure have resolved this issue in the short term by filling in the holes.	Caroline Rain	Under Action - Investigation on long term plan for memorial site Contract 807 Downer has filled the subsidence on 14/09/2022
22	2020	Strategic Asset Planning	Shannon / Blackwater Streets intersection for pedestrians	Design is in the completion stages for approval by Waka Kotahi. Project timeline is to complete by end of 2023.	Russell Pearson	Dec-23
23	2020	Strategic Asset Planning	Maritime Museum intersection footpath	Footpath would be planned with the Boat Ramp works. Met with Ray and Tammi 01/09/2022. Identified drop kerb needs to be installed Shannon St. crossing Foreshore Rd. 21/06/2023 - Drop kerb to be installed at end of footpath opposite Museum Entrance. Contractor advised and programmed to be actioned.	Allan Gillespie	To be Actioned
34	2020	Strategic Asset Planning	Barrow Street footpath behind Eagle Hotel	Works still pending and on future programme. Level of available funding has been reduced and will need evaluated. Works will be considered when forward programmes are developed. <b>This area will be reviewed as the plan for this years work is prepared.</b>	Russell Pearson	
38	2020	Strategic Asset Planning	Stirling Point	Replacement for tyres has been costed and it is being considered where funding for this can be obtained. Agreed that the area needs further attention. No further action since last meeting. Met with Ray and Tammi 01/09/2022. ICC to confirm private boundary by 09/09/2022. The property boundary does cross the wall and about half the wall is inside the property. No funding is currently allocated for new works. <b>Changes planned in this area need to align to what is strategically planned. Some resolution is needed as to how the area should be managed and the Board input into what they want to see will be important. Should parking restrictions be placed or how might parking be improved? Everyone is aware that the land issue is a limitation and any project will need high capital investment.</b>	Russell Pearson	On Hold
39	2021	Parks and Recreation	Access Restriction to the Beach from Stirling Point Pilot Station Esplanade Reserve	Further consultation on this paper has been undertaken by Te Ao Marama. ICC staff have met on site with Tammi Topi to look at the issues and potential alternatives. An onsite workshop is being planned.	Caroline Rain - Parks and Recreation	Under Action to arrange date/time
42	2022	Parks and Recreation	Not an Issue - Bluff Hill Motupohue Active Recreation Precinct	ICC has successfully tendered for a Project Manager to manage the design and construction contracts for car parking, toilet facility and mountain biking and walking trail development at Motupohue/Bluff Hill. The Project Manager Logic Group Limited will be working close with ICC and Southland Mountain Bike Club to ensure the Tourism Infrastructure Fund and Long Term Plan funding is spent within 18 months as per the contract set by the Ministry of Business, Innovation and Employment. Work continues to plan. Contracts signed by consultants to design the car park and toilet and consultants to design and build the trails. The programme is on track. Concepts are out for engagement - closing 4 August. Then design will be amended if required for carpark/toilet and tracks and tenders will go out for construction.	Caroline Rain - Parks and Recreation	2023/24
43	2023	Parks and Recreation	Motupohue "top of the hill" work plan	A general tidy up with minor earth works undertaken to improve the user experience at site.	Caroline Rain - Parks and Recreation	Partially complete
44	2023	Parks and Recreation	Community Donation to Bluff	Event for unveiling for a special community donation in Bluff scheduled for Sunday, 23 July.	Caroline Rain - Parks and Recreation	Complete
45	2023	Parks and Recreation	Water Provision at Bluff Cemeteries, Green Point and Bluff Cemetry.	Green Point Cemetry has been investigated and is considered available and accessible. A solution at Bluff Cemetry is currently being reviewed.	Caroline Rain - Parks and Recreation	August
46	2023	Parks and Recreation	Sandy Point Masterplan update	The final draft of the Masterplan is going to Council September to be endorsed to proceed as part of the public consultation process for Sandy Point Management Plan development.	Caroline Rain - Parks and Recreation	September

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4732997)

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
48	2022	Infrastructure Operations	Sumps	02/09/2022 - 2 x sump issues identified. Slaney/Foyle & Barrow/Suir. 14/11/2022 - Slaney/Foyle sump has been excavated and camera investigation. Looks like a power pole installation may of damaged the sump connection near the main. Further excavation now required and waiting Power Permits to dig near power pole. Barrow/Suir Sump requires a full kerb re-shape and will be programmed in the new year. TBA., 14/03/2023 - Barrow/Suir sump completed December 2022. Slaney/Foyle still to be addressed. Abandoning sump connection and installing new. <b>Programmed for June 2023 August 2023.</b>	Allan Gillespie	Under Action
50	2022	Infrastructure Operations	Street Litter bins	02/09/2022 - Some maintenance issues identified. Engaging WasteNet to review maintenance plan 14/03/2023 - Review as part of Bluff Community Board LTP workshop 20/03/2023. 21/06/2023 - Litter bin audit completed. 21 Litter bins in total, 13 in good to reasonable condition. 8 bins need urgent attention. 3 bins to be removed as they are not used, 3 bins (Marine Parade) need new lids, and 2 bins need complete replacement (Town Hall, Bluff Service centre). These are to be actioned over the next couple of weeks. <b>23/07/2023 - 3 Litter bins removed-unused (108 Gore St - Old Bluff Hotel; 154 Gore St; 11 Lee St)</b> <b>23/07/2023 - 4 Litter bins replaced with new bins (18 Gore St - Town Hall; 42 Gore St - RSA Bluff; 98 Gore St - Bluff Service Centre; 140 Marine Parade - Picnic table)</b>	Allan Gillespie	Complete
57	2023	Infrastructure Operations	Reinstate drive-arounds with ICC	05/04/2023 - Allan Gillespie, Senior engineer - Operations, is organising drive-arounds with Community Board Chair and Deputy Chair.	Allan Gillespie	Ongoing
58	2023	Infrastructure Operations	Bank has slipped out front of 96 Bann Street	19/05/2023 We have issued a work order to Downer to investigate and locate the spring/city water leak. They are arranging for the stormwater main to be CCTVd and samples to be taken of the water leaking from the bank. 21/06/2023 - Water confirmed as city water, emanating from the stormwater mains. Stormwater mains to be repaired, and then bank to be rebuilt. Downer's retaining wall team to complete once they complete their current works at Homer Tunnel. <b>04/08/2023 - Bank repairs complete with gabion baskets &amp; subsoil pipes. Stormwater main replaced. Powernet yet to reinstate power pole in sleeve built into the gabion baskets.</b>	Allan Gillespie	Partially complete
59	2023	Parks and Recreation	Not an issue - Pop up Pump Track	ICC working in partnership with Healthy Families, Cycling Southland to install a regional pop up pump track at various locations, beginning with the launch at <b>Oyster Festival. Pop up table tennis and pump track (Tunatuna) at Lee Street (ex oyster festival shed) until September. Pump track will then be re-located to Nightcaps.</b>	Caroline Rain - Parks and Recreation	Installation anticipated 21 June and will remain for approx. 2 months before being re-located
60	2023	Infrastructure Operations	Raymond St/Walker St - Sight Distance, cut back vegetation. Consider mirror for cars coming around the corner.	Vegetation cleared at corner of intersection. Remaining vegetation cannot be cleared without destabilising bank. <b>20/07/2023 - Mirror to be installed at corner. Contractor to action.</b>	Allan Gillespie	Partially complete
61	2023	Infrastructure Operations	Parret St (back of 8 Tone st) – North side > Overhanging trees, grass growing into footpath. Check mowing maps -> AG	Ongoing issue with residents trees overhanging boundary fence. First letter issued to resident. Mowing maps have been updated to include grass berm along Parret St backing properties facing Tone St. Contractor to trim footpath edges once off, then add to spraying schedule to control overgrowth into footpath.	Allan Gillespie	Complete
63	2023	Infrastructure Operations	Footpath renewals programme	AG to check if any are programmed for Bluff.	Allan Gillespie	In Progress
64	2023	Infrastructure Operations	Barrow St, back of town hall – Concrete footpath reinstatement	Previous reinstatement by Powernet. Allan to contact Powernet to renew. Downer notified to rectify.	Allan Gillespie	In Progress
65	2023	Infrastructure Operations	30 Barrow St, footpath too narrow, 0.8m	AG to investigate renewals programme. <b>01/08/2023 - No renewal planned for this particular stretch of footpath.</b> Potential trim and tidy up as interim measure. Property owner to be notified to trim and maintain their boundary hedge.	Allan Gillespie	In Progress
66	2023	Infrastructure Operations	Foyle St/Palmer St – Pedestrian scoop	Needs concrete surfacing. Contractor advised and programmed to be actioned. <b>Programmed for late August/early September.</b>	Allan Gillespie	Under Action
67	2023	Infrastructure Operations	Foyle St/Lee St - Pedestrian scoop	Needs concrete surfacing – Powernet reinstatement? AG to investigate with Powernet. Contractor advised and programmed to be actioned. <b>Programmed for late August/early September</b>	Allan Gillespie	Under Action
68	2023	Infrastructure Operations	Bann St – Vegetation clearance + street sweeping	Vegetation cleared Contractor advised and programmed to be actioned. <b>Programmed for August 2023.</b>	Allan Gillespie	Under Action
69	2023	Infrastructure Operations	Bann St/Slaney St – vegetation clearance	Vegetation cleared Contractor advised and programmed to be actioned.	Allan Gillespie	Complete
70	2023	Infrastructure Operations	Slaney St – Steep berms overgrown grass, footpath trimming	Steep berms added to mowing maps. Contractor to trim footpath edges once off, then add to spraying schedule to control overgrowth into footpath. Contractor currently actioning.	Allan Gillespie	Complete
71	2023	Infrastructure Operations	Gore St (between Onslow/Henderson) – Hedge trimming along fence line.	Currently encroaching into parking bays opposite 2-20 Gore St. Allan to action with contractor.	Allan Gillespie	In Progress
72	2023	Infrastructure Operations	Gore St – Kerb spraying along green belt	Allan to follow up with Contractor. Contractor advised and will action.	Allan Gillespie	Under Action
74	2023	Infrastructure Operations	170 Liffey St – Yellow no-parking lines along Bluff Swimming pool	Makes children run across the road where parking is available. Allan to review. Yellow N.P. lines were installed in 1973 when the Bluff swimming pool was built, this would have been to negate parking on both sides of the road. After multiple discussions at ICC, it is still unclear as to the rationale for prohibiting parking alongside the south (pool) side. One possibility is the school in Foyle St where parents could collect children by parking in Liffey St. Afternoon collection to be surveyed. If no parents park on Liffey St, then there appears to be no issues to relocating the N.P. lines to the north side of Liffey St.	Allan Gillespie	In Progress

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4732997)

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
75	2023	Infrastructure Operations	Shannon St/Foreshore Rd – vegetation clearance - Southport	Encroaching into footpath. ICC to notify Southport to action maintenance. Contractor advised and will action.	Allan Gillespie	Under Action
76	2023	Infrastructure Operations	Foreshore Rd – vegetation clearance – encroaching into road – Southport	Encroaching into footpath. ICC to notify Southport to action maintenance. Contractor advised and will action.	Allan Gillespie	Under Action
77	2023	Infrastructure Operations	Foreshore Rd/Murihuku Rd – Sight distance reduced by plantings –	ICC to notify Southport to action maintenance. Contractor advised and will action.	Allan Gillespie	Under Action
78	2023	Strategic Asset Planning	Foreshore Rd – May need speed advisory at corner	Potential new signage required. Allan to review.	Allan Gillespie	In Progress
79	2023	Strategic Asset Planning	Foreshore Rd – Unsealed footpath along Foreshore rd adjacent marina	Opportunity to renew footpath with sealed footpath. – Allan to propose with asset team. <b>This will be considered when the footpath for the year is developed but normally footpaths are surfaced when there are developments in the area.</b>	Russell Pearson	In Progress
80	2023	Strategic Asset Planning	Long Term Plan – any opportunities specific for Bluff input?	Allan to review with Russell. <b>Bluff Board has had input into the LTP process. Further discussions with Council will be required as budgets are reviewed and assessed.</b>	Russell Pearson	In Progress
81	2023	Strategic Asset Planning	Ferry terminal – any opportunities to upgrade roads and footpaths?	Poor condition, majority of tourists use this location. Allan to review with Russell. <b>Most of the land is owned by SouthPort and they will need to have input into what direction is taken and what investment is made. If ICC has future funding for a refresh of the township area this may be an opportunity to consider this but planning could commence.</b>	Russell Pearson	In Progress
82	2023	Infrastructure Operations	Street Litter Bins	BCB requests new street litter bins at Stirling Point Lighthouse carpark, and potentially along Foreshore Rd 01/08/2023 - Bins not to be provided at Foreshore Road, however signs to be provided to encourage people to take their waste with them. Stirling Point Lighthouse - Parks & Recreation - Annie to advise Parks.	Annie Benjamin	In Progress
83	2023	Infrastructure Operations	Cycle track access issue north of over bridge - Bluff Highway	Cars using cycleway to access property. ICC to investigate erecting some bollards to prevent vehicle access from Princes Road and north of railway overbridge on Bluff Highway.	Allan Gillespie	In Progress
84	2023	Infrastructure Operations	Kiwirail	Arrange if possible a discussion on issues in Bluff.	Allan Gillespie	In Progress
85	2023	Infrastructure Operations	Bluff Sign at Entrance	Waka Kotahi needs to be approached again to see if a solution to the lighting can be reached. At present lighting is not permitted.	Lesley McCoy	In Progress
86	2023	Infrastructure Operations	Marine Parade - Footpath Maintenance	Clean slot drains along footpath at 14/16 Marine Parade. Complete. Remove Flax at 68 Marine Parade overhanging into footpath. Complete. Remove Flax at 80 Marine Parade overhanging into footpath. Complete.	Allan Gillespie	Complete
87	2023	Infrastructure Operations	12 Marine Parade - Footpath Maintenance	Contractor trimmed overhanging bushes. Property owner to be contacted to maintain verge frontage.	Allan Gillespie	In Progress
88	2023	Infrastructure Operations	Walkway between Burrow/Tone St	Bushes/small trees growing on boundary fences to be removed.	Allan Gillespie	Complete
89	2023	Infrastructure Operations	Water running from verge at Liffey/Barrow St corner	ICC to investigate if potable or ground water, and required intervention.	Allan Gillespie	In Progress
90	2023	Infrastructure Operations	Plantings in Slaney St verge at 218 Gore St.	Shrubs planted without permission in verge (outside wall art) and need to be removed, ICC to investigate further.	Allan Gillespie	In Progress
91	2023	Infrastructure Operations	Morrison Beach vehicle access sight distance	Shrubs growing east of vehicle access to Morrison Beach blocking sight distance to traffic travelling west along Marine Parade. Shrubs need to be trimmed back to provide sufficient sight distance.	Allan Gillespie	In Progress
92	2023	Infrastructure Operations	Pine tree/gorse in Lagan St road reserve	Pine tree/gorse complaint in Lagan St reserve between Slaney St and Brandon St. Gorse bushes removed. ICC investigating if tree to be maintained or removed.	Allan Gillespie	In Progress