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## NOTICE OF MEETING

**Notice is hereby given of the Meeting of the  
Bluff Community Board to be held in the Bluff  
Municipal Chambers, Gore Street, Bluff on Monday  
11 September 2023 at 7.00PM**

Mr R Fife (Chair)  
Mr S Graham  
Ms T Stockwell  
Mr J Sutherland  
Ms T Topi  
Cr G M Dermody  
Mrs P Coote – Advisory member

MICHAEL DAY  
CHIEF EXECUTIVE

# Bluff Community Board - Public Agenda

11 September 2023 07:00 PM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interests	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Public Forum	
3.1 Mr Lloyd Esler - provide an update on book of Bluff	
4. Minutes of the Bluff Community Board Meeting Held on 7 August 2023 (A4784716)	4
5. Bluff Boat Ramp Facilities Upgrade - Stage 1 (A4787783)	9
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8. Chairperson's Report - Verbal Update	
9. Public Excluded Session	

## PUBLIC EXCLUDED SESSION

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely,

- (a) Confirmation of minutes of the Public Excluded Session of the Bluff Community Board held on 7 August 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) Confirmation of minutes of the Public Excluded Session of the Bluff Community Board held on 7 August 2023	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

**MINUTES OF THE BLUFF COMMUNITY BOARD, HELD IN THE COUNCIL CHAMBERS AT THE MUNICPAL BUILDING 18 GORE STREET BLUFF ON MONDAY 7 AUGUST 2023 AT 7.00 PM**

<b>Present:</b>	Mr R Fife (Chair) Ms T Stockwell Mr J Sutherland Ms T Topi Cr G M Dermody Mrs P Coote - Advisory Member
<b>In Attendance:</b>	Cr B Stewart Mr R Pearson - Manager -Strategic Asset Planning C Rain - Manager - Parks and Recreation Chris Bowen - Open Spaces and Recreation Strategic Advisor Ms J Hutton - Interim Group Manager – Customer, Communications and People Ms G Weaver - Senior Communication Advisor Ms D Fife - Assistant Manager Bluff Service Centre Mr L Beer – Bluff / Publicity Officer Ms M Sievwright - Senior Executive Support

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## 1. Apologies

S Graham.

Moved Cr Dermody, seconded Mr Sutherland and **RESOLVED** that the apology be accepted.

## 2. Declaration of Interest

Nil

## 3. Public Forum

### 3.1 South Port Update

Nigel Gear Geoff Finnerty, Jamie May, and Frank O'Boyle spoke to the meeting about what has been happening at South Port during the last year and what the future holds. Just finished another financial year and it has been an up and down year which will show in its profits. This coming year South Port will be subject again to the markets with the dairy market lowering its pay out and forestry flat at the moment.

This coming year the big focus will be on safety on the port. There will be restrictions in place for private vehicles coming onto the port, this will be done over a 6 to 8 month time frame.

The dredging of the harbour has been going well and they are expecting another dredge this weekend which will finish off the work. Once the dredging is finished the port's capacity will increase to take another 5000 ton of cargo.

The access bridge to the port was showing signs of deterioration so a major rehabilitation of the bridge has now been done. Next to be done will be the piles.

The old wharf was open to the public last December and it was asked of the board has there been any feedback. Southport has not received any feedback.

The sycrolift is 40 years old and has been refurbished which will hopefully extend its life for another 15 years. The refurbishment means it will be used much more efficiently with quicker turn around for vessels.

The port is aware of the negative feedback from the community concerning the timber in the paddock on the Foreshore and they are working on it.

Community newsletter has been positively received.

Port open day will be on the 1 October which will be family friendly with music, stalls and activities for the children.

The Board asked the following questions:

What is the procedure for when dust such as palm kernel is blowing in to the town with strong winds as has happened in the past? Notify South Port and they will shut the operation down. They are working on the problem and have measuring instruments in place. Also the port measures the noise that occurs with movement of cargo at night as it has been an issue for the community.

What happens to that data? It goes to Environment Southland.

How many people are employed by South Port and what is the ratio for Bluff? 120 are employed with 40% from Bluff.

What is the security like around the ferry terminal carpark? There is one high grade camera but South Port are finding that it still cannot identify any persons that are causing the problems in the carpark. South Port are just as concerned as the board about the problem and when CCTV cameras are installed in Bluff along the main street it may help with the apprehending of the culprits.

Mr Fife thanked everyone for taking the time to present.

#### **4. Minutes of the Meeting of The Bluff Community Board held on Monday 26th June 2023**

Moved Cr G Dermody and seconded T Topi and **RESOLVED** that the minutes of the Bluff Community Board held on the 26 June 2023 be confirmed.

## **5. Report of the Bluff Publicity/Promotions Officer**

Moved J Sutherland, seconded P Coote that the Bluff Community Board

1. Receives the report "Report of the Bluff Publicity/Promotions Officer"

Mr Lindsay Beer spoke to the report.

A question from the board was the issue of parking for the Over the Hill Grunt at the Gunpit. Mr Beer felt it would not be an issue due to his experience with Summer Sounds held at the Gunpit.

It was asked how many applications came from Bluff for the Invercargill City Council Wellbeing Grants. The general consensus was not many and perhaps a workshop could be held for Bluff organisations.

The motion, now put, was **RESOLVED**.

## **6. Bluff Action Sheet**

Moved J Sutherland, seconded P Coote that the Bluff Community Board

1. Receives the report "Bluff Action Sheet"

Mr R Pearson and Ms C Rain spoke to the report.

The Shannon Street footpath close to the railway bridge has a concerning hole and the footpath and the road has been undermined. They are still working on the problem but it was noted that at the moment there is no concern for the bridge.

The Bann Street bank that was unstable is still been worked on.

The work on the water mains in McDougal Street second stage is starting soon.

Changing lines on the road need to be done when the weather is better.

Still waiting on the result of public consultation on the Bluff Hill Adventure Precinct

Had new benches installed at Stirling Point, big turnout of children to meet the All Blacks.

Still working on water supply at the cemetery and it was asked if the tap could be moved from the top corner to where you drive in.

Another issue brought up by the board was the big sink hole at the rowing club and the undermining of the rocks on the beach. Russell will follow up with South Port.

It was noted that the bins have been taken from the Foreshore Road, it was felt due to the amount of litter that is picked up from along there and the location right next to the sea that bins should be there.

The matter of several reserve properties and the camping ground mentioned in a report being taken to the community wellbeing committee tomorrow was discussed. The report is seeking approval to consult the public on the potential sale of the sites, but initiating the process does not specifically mean the land will be sold. If the council approved the public consultation process, the resulting submissions would be reported back to the council for a final decision. It will be a long process before and if they are sold. The community board want to be kept informed of the process and any other issues pertaining to Bluff.

The motion now put was **RESOLVED**

## **7. Chairman's Report - Verbal Update**

Moved Mr R Fife, seconded Cr G Dermody that the Bluff Community Board

1. Receives the report "Chairperson's Report - Verbal Update".

Mr Fife along with other community board members attended the opening of the pop up pump track at the Oyster Festival site last month. It was well attended with lots of children biking laps. The feedback has been positive.

Also Mr Fife and other members attended the installation of the wooden benches at Stirling Point, again another well attended and positive event.

The motion, now put, was **RESOLVED**.

## 8. Public Excluded Session

Moved Ms Sutherland, seconded Cr Dermody and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Bluff Boat Ramp User Fees and Collection Methods Options Discussion

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Bluff Boat Ramp User Fees and Collection Methods Options Discussion	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 8.41 pm.

## BLUFF BOAT RAMP FACILITIES UPGRADE – STAGE 1 UPDATE

**To:** Bluff Community Board

**Meeting Date:** Monday 11 September 2023

**From:** Lee Butcher – Programme Director – Project Management Office

**Approved:** Erin Moogan - Group Manager - Infrastructure Services

**Date:** Tuesday 22 August 2023

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

To inform the Bluff Community Board on the progress made since May 2023 on the Bluff Boat Ramp Facilities Upgrade project.

### Recommendations

1. That the Bluff Community Board receives the quarterly report "Bluff Boat Ramp Facilities Upgrade – Stage 1 Update".

### Update

Following the Bluff Community Board update presented in May 2023, the Project Team has completed and submitted the West Jetty consent application, and draft consent conditions have been received. Sub Aqua Solutions will be mobilised to initiate pile installations upon approval of the consent application.

We are continuing to work on two tender packages: the remaining pile installation and the main tender documents for construction, fabrication and installation of the East and West Jetty (including demolition of the existing structures). Delays in receiving consent approval have pushed out the original timeline. The tender will now be out to market by the end of August.

The project team has been working closely with quantity surveyors, SQS, to undertake preliminary cost estimates. At this stage, cost estimates are higher than originally anticipated. However, the team is working to reduce costs where applicable, ensuring the best value for money is achieved.

## Timeline

The delays in the processing and receiving resource consent from Environment Southland (ES) has delayed us going to market for the pontoons and civil packages; we have needed to once again push out the planned installation date to the start of November.

## Stage 2 (Dryside and Ramp)

Once we have the consenting and tender in the market (August), we will focus on the dryside, including scoping for a wash-down, toilet, parking and ramp works. With the increased cost estimates and low budget, there may be some scope reduction in Stage 2. This will be addressed further once cost indications have been received through the tender process.

## Summary of Actions

Stage 1 Milestones: (Completed)

- Engineering Contract Awarded.
- 60% Design target date – 30 September 2022.
- Establish a project control group consisting of local representatives, ICC staff and external experts – initial meeting held 07 November 2022.
- 100% Design and Detailed Drawings target date – 18 November 2022.
- Update from ES and Southport on haul out – 07 December 2022.
- Resource application (West Jetty) to ES – May 2023.

Upcoming Milestones: (WIP)

- Main Contractor tender/procurement – August 2023.
- Contractor selection – October 2023.
- Construction – November 2023.

## Next Steps

Tender to market by 23 August 2023. The contractor will be engaged in October, with a contract starting in November.

Upon consent approval, Sub Aqua Solutions will be mobilised to install piles.

## BLUFF ACTION SHEET

**To:** Bluff Community Board

**Meeting Date:** Monday 11 September 2023

**From:** Infrastructure and Parks

**Approved:** Erin Moogan - Group Manager - Infrastructure Services

**Approved Date:** Wednesday 6 September 2023

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

The action sheet has been updated to show the response to the issues raised in the inspection.

### Recommendations

That the Report Bluff Action Sheet be received.

### Background

The Bluff action sheet was developed following an inspection by the Bluff Community Board and Council staff. The action sheet looks to update the actions identified during that inspection.

Where any actions have already been closed out they are removed from the list.

### Issues

N/A

### Next Steps

Ongoing review of the Action Sheet.

### Attachments

Bluff Action Sheet (A4800916)

**Bluff Inspection Action Sheet**

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
3	2019	Project Management Office	Boat Ramp	A report was included in the agenda from the Project Management Office.	Lee Butcher	East and West pontoons (FY 23)
4	2019	Strategic Asset Planning	Stirling Point	Footpath is still awaiting decisions. No further decisions have been made to advance a solution. The number of alternative options has not really changed and car parking remains to be a significant problem. No further progress has been made on this project. Footpath funding has also been cut but solutions are still being considered. No further action has occurred but future workshops with the board should consider options and direction. No funding has been allocated for development works. strategic planning is needed to look to have longer term plan available.	Russell Pearson	Hold
22	2020	Strategic Asset Planning	Shannon / Blackwater Streets intersection for pedestrians	Design is in the completion stages for approval by Waka Kotahi. Project timeline is to complete by end of 2023.	Russell Pearson	Dec-23
23	2020	Strategic Asset Planning	Maritime Museum intersection Footpath	Footpath would be planned with the Boat Ramp works. Met with Ray and Tammi 01/09/2022. Identified drop kerb needs to be installed Shannon St. crossing Foreside Rd. 21/08/2023 - Drop kerb to be installed at end of footpath opposite Museum Entrance. Contractor advised and programmed to be actioned.	Allan Gillespie <span style="color:red;">Under Action</span>	
34	2020	Strategic Asset Planning	Barrow Street footpath behind Eagle Hotel	Works still pending and on future programme. Level of available funding has been reduced and will need evaluated. Works will be considered when forward programmes are developed. This area will be reviewed as the plan for this years work is prepared.	Russell Pearson	
38	2020	Strategic Asset Planning	Stirling Point	Replacement for tyres has been costed and it is being considered where funding for this can be obtained. Agreed that the area needs further attention. No further action since last meeting. Met with Ray and Tammi 01/09/2022. ICC to confirm private boundary by 09/09/2022. The property boundary does cross the wall and about half the wall is inside the property. No funding is currently allocated for new works. planned in this area need to align to what is strategically planned. Some resolution is needed as to how the area should be managed and the Board input into what they want to see will be important. Should parking restrictions be placed or how might parking be improved? Everyone is aware that the land issue is a limitation and any project will need high capital investment.	Russell Pearson	On Hold
7	2019	Parks and Recreation/ Roading (erosion)	Bluff War Memorial	Onsite held Engineer 02/02/21 to understand options. Organise meeting with Bluff RSA, dated to be confirmed. There is a section of land west of the memorial that is beginning to erode as a result of tidal impacts which is making it difficult to maintain. Parks and Recreation are looking into a solution to manage this. Infrastructure have resolved this issue in the short term by filling in the holes.	Caroline Rain	Under Action - Investigation
39	2021	Parks and Recreation	Access Restriction to the Beach from Stirling Point Pilot Station Esplanade Reserve	Further consultation on this paper has been undertaken by Te Ao Marama. ICC staff have met on site with Tammi Tripi to look at the issues and potential alternatives. An onsite workshop is being planned.	Caroline Rain - Parks and Recreation	Under Action to arrange date/time
42	2022	Parks and Recreation	Not an issue - Bluff Hill Motupohue Active Recreation Precinct	ICC has successfully tendered for a Project Manager to manage the design and construction contracts for car parking, toilet facility and mountain biking and walking trail development at Motupohue/Bluff Hill. The Project Manager Logic Group Limited will be working close with ICC and Southland Mountain Bike Club to ensure the Tourism Infrastructure Fund and Long Term Plan funding is spent within 18 months as per the contract set by the Ministry of Business, Innovation and Employment. Work continues to plan. Contracts signed by consultants to design the car park and toilet and consultants to design and build the trails. The programme is on track. Engagement on concepts closed 4 August. Feedback was received via social media, emails and feedback forms at Te Hikaki Civic Administration Building and Invercargill Library Bluff Service Centre did not receive any feedback. Overall the feedback was positive, in addition to ensuring mana whenua engagement, comments largely noted what was already being planned (drinking fountains, toilets, security, lighting, adhering to heritage in tact and managing for potential activities - freedom campers, negative behaviours) and of the two that opposed the project wanted to note that Bluff residents were not involved from the beginning and it was a misuse of funds. Comments are being considered as part of finalising the detailed concept designs and then construction will begin.	Caroline Rain - Parks and Recreation	2023/24
43	2023	Parks and Recreation	Motupohue "top of the hill" work plan	A general tidy up with minor earth works undertaken to improve the user experience at site. <b>Work in Progress</b> <b>- contractors have programmed in though we don't know confirmed dates from contractors yet.</b>	Caroline Rain - Parks and Recreation	Partially complete

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4800915)

Item	Year	Responsibility Area	Issues	Actions	Timeframe
44	2023	Parks and Recreation	Land review	38 Sulur Street, IC Ward Reserve, Part Bluff Hill Reserve, Bluff Camping Ground are being investigated. CMIC endorsed Council Officers to proceed with Public notification on the potential disposal of these places. Awarua Bay Reserves and Motomoko Road Reserve have been acknowledged as already underway with the disposal process, anticipated to begin public notification 26 Aug - 27 Sep 2023.	ICC Contact Caroline Rain - Parks and Recreation Anticipating Public Notification before December 2023
45	2023	Parks and Recreation	Water Provision at Bluff Cemeteries, Green Point and Bluff Cemetery.	Green Point Cemetery has been investigated and is considered available and accessible. A solution at Bluff Cemetery is currently being reviewed - <b>the team is working on ensuring water can connect to the tank so it has an ongoing supply of water.</b>	Caroline Rain - Parks and Recreation Work in Progress
46	2023	Parks and Recreation	Sandy Point Masterplan update	The final draft of the Masterplan is going to Council September to be endorsed to proceed as part of the public consultation process for Sandy Point Management Plan development.	Caroline Rain - Parks and Recreation September
59	2023	Parks and Recreation	Pop up Pump Track	ICC working in partnership with Healthy Families. Cycling Southland to install a regional pop up pump track at Tunatuna at Lee Street (ex oyster festival shed) until September. <b>The venue is open Wednesday to Sunday 10am - 5pm. Pump track anticipated to be-relocated to Nightcaps 18/19 September. The ICC-owned table tennis tables are also located with the pump track at this location to increase activity.</b>	Caroline Rain - Parks and Recreation Re-location planned for 18/19 September to go to Nightcaps
48	2022	Infrastructure Operations	Sumps	02/09/2022 - 2 x sump issues identified. Staney/Foyle & Barrow/Suir. 14/11/2022 - Staney/Foyle sump has been excavated and camera investigation. Looks like a power pole installation may of damaged the sump connection near the main. Further excavation now required and waiting Power Permits to dig near power pole. Barrow/Suir Sump requires a full kerb re-shape and will be programmed in the new year. TBA.. 14/03/2023 - Barrow/Suir sump completed December 2022. Staney/Foyle still to be addressed. Abandoning sump connection and installing new. Programmed for <del>1st</del> 2023 <del>August</del> Sep 2023.	Allan Gillespie Under Action
57	2023	Infrastructure Operations	Reinstate drive-arounds with ICC	05/04/2023 - Allan Gillespie - Senior Engineer - Operations, is organising drive-arounds with Community Board Chair and Deputy Chair. Last Thursday of every month) <b>Next Bluff Check-in: 31 Aug 2023</b>	Allan Gillespie Ongoing
58	2023	Infrastructure Operations	Bank has slipped out front of 96 Bann Street	19/05/2023 We have issued a work order to Downer to investigate and locate the spring/city water leak. They are arranging for the stormwater main to be CCTV'd and samples to be taken of the water leaking from the bank. 21/06/2023 - Water confirmed as city water, emanating from the stormwater mains. Stormwater mains to be repaired, and then bank to be rebuilt. Downer's retaining wall team to complete once they complete their current works at Homer Tunnel. 04/08/2023 - Bank repairs complete with gabion baskets & subsoil pipes. Stormwater main replaced. Powernet yet to reinstate power pole in sleeve built into the gabion baskets. Vegetation cleared at corner of intersection. Remaining vegetation cannot be cleared without destabilising bank. 07/07/2023 - Mirror to be installed at corner. Contractor to action.	Allan Gillespie Partially complete
60	2023	Infrastructure Operations	Raymond St/Walker St - Sight Distance, cut back vegetation. Consider mirror for cars coming around the corner.	AG to check if any are programmed for Bluff. <b>25/08/2023 - No footpath renewals are currently planned for Bluff. Footpath renewals are planned when the current condition of the footpath reaches a level of service where footpath failures regularly cause pothole/trip hazards. AG to follow up with ICC Asset team regarding current footpath condition ratings.</b>	Allan Gillespie In Progress
63	2023	Infrastructure Operations	Footpath renewals programme	Vegetation cleared at corner of intersection. Remaining vegetation cannot be cleared without destabilising bank. 07/07/2023 - Mirror to be installed at corner. Contractor to action.	Allan Gillespie Partially complete
64	2023	Infrastructure Operations	Barrow St, back of town hall - Concrete footpath reinstatement	Previous reinstatement by Powernet. Allan to contact Powernet to renew. <b>25/08/2023 - Avoiding feedback from Downer</b>	Allan Gillespie In Progress
65	2023	Infrastructure Operations	30 Barrow St, footpath too narrow, 0.8m	AG to investigate renewals programme. 01/08/2023 - No renewal planned for this particular stretch of footpath. Potential item and tidy up as interim measure. Property owner to be notified to trim and maintain their boundary hedge. <b>25/08/2023 - Owner notified to trim overgrown hedge back to boundary. Property is currently vacant and garden unattended.</b>	Allan Gillespie In Progress
66	2023	Infrastructure Operations	Foyle St/Palmer St – Pedestrian scoop	Needs concrete surfacing and programmed to be actioned. Programmed for late August/early September. <b>25/08/2023 - Programmed for construction in Sep.</b>	Allan Gillespie Under Action
67	2023	Infrastructure Operations	Foyle St/Lee St - Pedestrian scoop	Needs concrete surfacing – Powernet reinstatement? AG to investigate with Powernet. Contractor advised and programmed to be actioned. Programmed for late August/early September	Allan Gillespie Under Action
68	2023	Infrastructure Operations	Bann St – Vegetation clearance + street sweeping	<b>25/08/2023 - Programmed for construction in Sep.</b> Vegetation to be cleared. Contractor advised and programmed to be actioned. Programmed for August 2023.	Allan Gillespie Under Action
71	2023	Infrastructure Operations	Gore St (between Onslow/Henderson) – Hedge trimming along fence line.	<b>25/08/2023 - Programmed for early Sep.</b> Currently encroaching into parking bays opposite 220 Gore St. Allan to action with contractor.	Allan Gillespie Under Action
72	2023	Infrastructure Operations	Gore St – Kerb spraying along green belt	<b>25/08/2023 - Programmed for early Sep.</b> Allan to follow up with Contractor. Contractor advised and will action. <b>As per Roading Maintenance contract, kerb spraying restricted to Spring and Autumn periods.</b>	Allan Gillespie Complete

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4800915)

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
74	2023	Infrastructure Operations	170 Liffey St – Yellow no-parking lines along Bluff Swimming pool	Makes children run across the road where parking is available. Allan to review, Yellow NP. lines were installed in 1973 when the Bluff swimming pool was built, this would have been to indicate parking on both sides of the road. After multiple discussions at ICC, it is still unclear as to the rational for prohibiting parking alongside the south (pool) side. One possibility is the school in Foyle St where parents could collect children by parking in Liffey St. Afternoon collection to be surveyed. If no parents park on Liffey St, then there appears to be no issues to relocating the NP lines to the north side of Liffey St.	Allan Gillespie	In Progress
75	2023	Infrastructure Operations	Shannon St/Foresore Rd – vegetation clearance	Encroaching into footpath ICC to notify Southport to action maintenance. Contractor advised and will action. 25/08/2023 - ICC have an arrangement with Southport to lease and maintain this land parcel between Shannon/Foresore Rd. Parks will undertake this maintenance. Parks notified.	Allan Gillespie	In Progress
76	2023	Infrastructure Operations	Foresore Rd – vegetation clearance – encroaching into road	Encroaching into footpath ICC to notify Southport to action maintenance. Contractor advised and will action. 25/08/2023 - ICC have an arrangement with Southport to lease and maintain this land parcel between Shannon/Foresore Rd. Parks will undertake this maintenance. Parks notified.	Allan Gillespie	In Progress
77	2023	Infrastructure Operations	Foresore Rd/Muruhku Rd – Sight distance reduced by plantings –	ICC to notify Southport to action maintenance. 25/08/2023 - Maintained by Parks. Parks notified.	Allan Gillespie	In Progress
78	2023	Strategic Asset Planning	Foresore Rd – May need speed advisory at corner	Potential new signage required. Allan to review.	Allan Gillespie	In Progress
79	2023	Strategic Asset Planning	Foresore Rd – Unsealed footpath along Foresore rd adjacent marina	Opportunity to renew footpath with sealed footpath. – Allan to propose with asset team. This will be considered when the footpath for the year is developed but normally footpaths are surfaced when there are developments in the area. 29/08/2023 - The footpath renewal programme has not been finalised to date. This footpath currently does not hit the priority list within Bluff for renewal. Suggest that a top up of gravel and maybe some dunite contractor might be of benefit.	Russell Pearson	In Progress
80	2023	Strategic Asset Planning	Long Term Plan – any opportunities specific for Bluff input?	Allan to review with Russell. Bluff Board has had input into the LTP process. Further discussions with Council will be required as budgets are reviewed and assessed. 29/08/2023 - Bluff opportunities were documented with the BCB in a workshop in March, these will be progress through the LTP process.	Russell Pearson	Complete
81	2023	Strategic Asset Planning	Ferry terminal – any opportunities to upgrade roads and footpaths?	Poor condition, majority of tourists use this location. Allan to review with Russell. Most of the land is owned by SouthPort and they will need to have input into what direction is taken and what investment is made. If ICC has future funding for a refresh of the township area this may be an opportunity to consider this but planning could commence. 25/08/2023 - This land is owned by South Port. South Port have informed ICC that they do not have any current plan to upgrade this area.	Russell Pearson	Complete
82	2023	Infrastructure Operations	Street Litter Bins	BCB requests new street litter bins at Stirring Point Lighthouse carpark, and potentially along Foresore Rd. 01/09/2023 - Bins not to be provided at Foresore Road, however signs to be provided to encourage people to take their waste with them.	Annie Benjamin	In Progress
83	2023	Infrastructure Operations	Cycle track access issue north of over bridge - Bluff Highway	Cars using cycleway to access property. ICC to investigate erecting some bollards to prevent vehicle access from Princes Road and north of railway overbridge on Bluff Highway. 25/08/2023 - Confirmed bollards to be installed on cycletrail either side of rail overbridge. Contractor to programme.	Allan Gillespie	In Progress
84	2023	Infrastructure Operations	Kiwirail	Arrange if possible a discussion on issues in Buff.	Allan Gillespie	In Progress
85	2023	Infrastructure Operations	Bluff Sign at Entrance	Waka Kotahi needs to be approached again to see if a solution to the lighting can be reached. At present lighting is not permitted.	Lesley McCoy	In Progress
87	2023	Infrastructure Operations	12 Marine Parade - Footpath	Contractor trimmed overhanging bushes. Property owner to be contacted to maintain verge frontage.	Allan Gillespie	In Progress
89	2023	Infrastructure Operations	Water running from verge at Liffey/Barrow St corner	ICC to investigate if potable or ground water, and required intervention. 25/08/2023 - Contractor advised -	Allan Gillespie	Under Action
90	2023	Infrastructure Operations	Plantings in Stanley St verge at 218 Gore St.	Shrubs planted without permission in verge (outside wall art) and need to be removed. ICC to investigate further.	Allan Gillespie	Under Action
91	2023	Infrastructure Operations	Morrison Beach vehicle access sight distance	Shrubs growing east of vehicle access to Morrison Beach blocking sight distance to traffic travelling west along Marine Parade. Shrubs need to be trimmed back to provide sufficient sight distance. 25/08/2023 - Parks advised.	Allan Gillespie	In Progress
92	2023	Infrastructure Operations	Pine tree/gorse in Lagan St road reserve	Pine tree/gorse complaint in Lagan St reserve between Stanley St and Brandon St. Gorse bushes removed. ICC investigating if tree to be maintained or removed. 25/08/2023 - Gorse pruned and removed.	Allan Gillespie	In Progress
93	2023	Parks and Recreation	Signal Station - Car Park near Stirring Point	Parks have approved for the network of rubbish bins to be extended to include this location as there is evidence of constant litter at this location. The environmental risk is increased here with the sea on encompassing this Park / reserve	Caroline Rain	Under Action

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4800915)

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
					Caroline Rain	Under Action
94	2023	Parks and Recreation	Bluff Community Maara at 10 Onslow Street	Work has been progressing with Healthy Families, Awanaa Services to develop a Community Garden in this location. Discussion point required at Community Board to talk through discussions with Senior Citizens and other community groups.	Caroline Rain	Under Action
95	2023	Infrastructure Operations	Ocean Beach Rd - Motorists parking in cyclelane	31/08/2023 - BCB noted motorists are currently parking in the cycle lane blocking cyclists using the Bluff trail along Ocean Beach Rd	Allan Gillespie	In Progress
96	2023	Infrastructure Operations	Wash-out end North end of Foresshore Rd - Awana Boating Club	31/08/2023 - Bank at the beach North end of Foresshore Rd being washed-out by unknown source of water. Looks to be stormwater related. requires further investigation.	Allan Gillespie	In Progress
97	2023	Infrastructure Operations	Street lighting - Mārimuku Place & Rons Place	31/08/2023 - No street lighting, popular route for walkers at night, feels unsafe.	Allan Gillespie	In Progress
98	2023	Infrastructure Operations	Foresshore Rd - No-parking lines	31/08/2023 - Request for No-parking lines on Foresshore Rd opposite Bluff Engineering & welding. Truck and trailers are regularly blocked from accessing yard by vehicles parked on South side of Foresshore Rd.	Allan Gillespie	In Progress

## REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

**To:** Bluff Community Board

**Meeting Date:** Monday 11 September 2023

**From:** Lindsay Beer – Bluff Publicity / Promotions Officer

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

### Recommendations

That the Bluff Community Board receive the report "Report of the Bluff Publicity / Promotions Officer".

### Up & Over Bluff Hill Grunt

I have finalised much of the planning for the return of the Up & Over Bluff Hill Grunt. The proposed date at this stage is Saturday 4 November. I still have to finalise the entry process and gain permissions from DOC, ICC Parks and the Rūnanga, the final steps prior to commencing promotion of the event.

Runners will start at Gunpit, run down to Stirling Point, along the Foveaux Walkway to the Glory Track and on to the Tōpuni Track and then to the top of the hill. They then go down the Millennium Track to the stile and then run back along the coast to the Glory Track and on to the Gunpit finish line. That route would be 11.7 km with 500 m elevation and the fastest times should be under 60 minutes.

Walkers will start at the Gunpit and take the Tōpuni Track to the top of the hill, walk down the Millennium Track, turn left at the coast and back to Stirling Point and back to the Gunpit with an approximate time of 1 hour 40 minutes.

Our costs would include port-a-loos, donations to marshalls should we use people from outside of Bluff Promotions, use of the Active Southland entry platform and any equipment we require. We would also require some spot prizes. The first year would be used to build the event for the future.

Income would come from entry fees. I am also making application to the Community Wellbeing Fund.

## **Summer Sounds 2024**

I have commenced planning for next year's Summer Sounds Bluff concert, potentially at Argyle Park. I am considering the date of Sunday 21 January but I am aware of another event in Invercargill being planned for around this time so I am waiting for confirmation that we do not clash before announcing a date. Once the date is finalised I will finalise the logistics and performers etc.

## **Promotional Signs**

I have received a quote for a sign designed to promote events / happenings in our community from a supplier who designed the signs at Southland Girls High School and for the town of Winton. They no longer make the exact sign that are in those placements but have quoted on a different sign which would still serve the same purpose.

I will present the details to Bluff Promotions to consider as they asked me to pursue this as a potential project.

## **Event Guideline Templates**

I am progressing these, working on them when time allows around the projects we are working on at the moment.