

Invercargill District Licensing Committee Annual Report to the Alcohol Regulatory and Licensing Authority For the period ended 30 June 2023



Purpose

Section 199 of the Sale and Supply of Alcohol Act 2012 requires a report to be submitted prior to 30 September 2023 from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority covering the period ending 30 June 2023.

1. Overview of the District Licensing Committee Workload

(a) DLC Structure and personnel

Council Elections were held on 8 October 2022, and Councillor Rebecca Amundsen was appointed Commissioner in the interim until the new Committee was formed on 1 November 2022.

Councillor Darren Ludlow resumed his position as Chairperson of the Invercargill District Licensing Committee. Councillor Lesley Soper, Councillor Ria Bond and Councillor Peter Kett are members.

The Chairperson is the quorum for unopposed applications and can determine applications on their own. Where the application is opposed, the quorum is the Chairperson and two list members.

The Chairperson is the quorum for Temporary Authority applications.

Invercargill City Council and Southland District Council work together to implement the Sale and Supply of Alcohol Act 2012. This allows each to co-opt from their list members.

Jonathan Shaw is Secretary to the Invercargill District Licensing Committee.

The IDLC is supported by a full time Support Officer. Invercargill City Council employ three Environmental Health Officers, who are also appointed Licensing Inspectors, and a Licensing Administrator dedicated to interviewing and reporting on Manager's Certificates as part of their other duties.

The position of Team Leader Environmental Health was vacant for the latter part of this period, and the Alcohol Licensing Team reported to Gillian Cavanagh, Manager - Environmental Services.

The IDLC received 266 applications for period ending 30 June 2023, which is 24 less than the previous year.

Licence Type	Expired	Surrendered	Withdrawn
On Licence	4	3	
Off Licence	1	1	
Remote Sales			
Manager's Certificate application	64		

We have a Licensing Trust in Invercargill and as per S350 of the Act monopoly provisions apply in the Trust area.

(b) DLC Meetings and Hearings

The IDLC meet weekly to consider and discuss applications. Decisions are approved via email and Licences and Certificates are emailed to applicants.

We had one Hearing for an application for an On Licence. The reporting agencies had no opposition. There were three public objections and the DLC Chair directed that the application proceed to a Public Hearing which was held on 22 March 2023. The applicant applied for the hours of 8am to 1am inside the premises and 8am to 11pm in the outside footpath area, as per the previous On Licence. The On Licence was granted with one amendment to reduce proposed closing hours for the outside footpath area from 11pm to 10pm. The licensed hours of 8am to 1am was granted inside the premises.

2. DLC Initiatives

Premises Licences and Manager's Certificates are emailed to applicants. We continue to work towards electronic lodgement of all applications in the future.

A reminder to apply early for Summer Special Licences is emailed every year to those people and organisations that have sought special licences for the Christmas/New Year period in the past. This process has worked well and applications were received well within the required time frame for the Christmas period.

Public Notices are advertised on Council's website, ensuring the required timeframes are met.

Active Special Licences and Licensed Premises are displayed on Council's website.

To expedite processing, applicants renewing their Manager's Certificate are required to fill out a questionnaire instead of attending an interview. Face to face interviews are still required for New Manager's Certificates.

The IDLC will meet once a year with Reporting Agencies to discuss what is happening in the community and any matters of concern.

A yearly meeting with the EHO/Licensing Inspectors provides an opportunity to discuss any matters of concern with the Committee.

The IDLC are currently looking into how Mana Whenua could join or in some way be part of the Committee.

3. Local Alcohol Policy effect

Invercargill City Council and Southland District Council have a combined policy. The Combined Local Alcohol Policy was reviewed in 2019 and it became operative in April/May 2020. Definition was added for Function Venue, Entertainment Area and Cellar Door. Submissions were made regarding reducing hours for Clubs and Off Licences. As we have a combined LAP with another Council the majority rule voted to retain the status quo. Licenced hours in the LAP have been more clearly defined for future reference.

The LAP will be reviewed six yearly, and is due by March 2026.

4. Legislation

The Sale and Supply of Alcohol (Fees) Regulations 2013, section 6(4) states a territorial authority may in its discretion assign a fees category to premises that is 1 level lower than the fees category determined under sub clause (1).

In December 2015 Invercargill City Council adopted the recommendation to reduce alcohol licensing fees by one level, subject to conditions. Should there be a breach of the Act resulting in a holding by ARLA the fee rating would be increased one level above actual rating for 18 months, and then remain at actual rating for a further 18 months. Fees paid to ARLA are based on actual rating.

5. Changes, trends and initiatives

While we had 2 (two) Off Licences and 7 (seven) On Licences expire or be surrendered in this period, all but one Off Licence premises has been replaced with a New Occupier/Licensee.

As per Section 149 of the Act, any special licence events that have been cancelled or put on hold can be postponed to a later date within 12 months of the original event date.

Invercargill District Licensing Committee continue to process applications in a timely manner.

Applications without opposition/objections are processed within 30 working days.

6. Statistical information

Annual Return and Current listing of Licensed Premises are attached to this Report.

Conclusion

The Sale and Supply of Alcohol Act 2012 is well embedded in the hospitality industry, and an increasing number of applications being processed without the need for further information.



Darren Ludlow

**CHAIRPERSON
INVERCARGILL DISTRICT LICENSING COMMITTEE**

Dated: 21 September 2023

Annual Report under Regulation 19 of the Sale And Supply of Alcohol (Fees) Regulations 2013 for the Period 1 July 2022 to 30 June 2023



Background

Regulation 19 Sale and Supply of Alcohol (Fees) Regulations 2013 requires an annual report on income and expenditure:

Every territorial authority must, each year, prepare and make publicly available a report showing its income from fees payable in relation to, and its costs incurred in,—

- (a) the performance of the functions of its licensing committee under the Act; and*
- (b) the performance of the functions of its inspectors under the Act; and*
- (c) undertaking enforcement activities under the Act.*

Income

The income from fees payable under the Sale and Supply of Alcohol Act 2012 for the period 1 July 2022 to 30 June 2023 was \$135,146.

Costs

The costs incurred in performance of the functions as set out in the Sale and Supply of Alcohol Act 2012 are:

(a) District Licensing Committee	\$140,960 ⁽¹⁾
(b) Alcohol Licensing Inspectors, support staff and associated costs	\$125,819
(c) Undertaking enforcement activities	- ⁽²⁾

Notes:

1. This amount is made up of the \$125,819 for point (b) and also includes \$14,145 of fees paid to the Alcohol Regulatory Licensing Authority, \$3,114 of fees to the DLC chairperson and balance relates to administration and other associated costs.
2. The inspector's work included enforcement and costs of which are covered within that budget.

A handwritten signature in blue ink, appearing to read "Gillian Cavanagh".

Gillian Cavanagh

MANAGER – ENVIRONMENTAL SERVICES

Dated: 20 September 2023

Annual Return (Fees) to Alcohol Regulatory and Licensing Authority

Territorial Authority:

Annual Return for the Year Ending 30 June 2023

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new		6	8			
On-licence variation			1			
On-licence renewal		6	10	1		
Off-licence new		1	1			
Off-licence variation						
Off-licence renewal			7			
Club licence new						
Club licence variation						
Club licence renewal	6	4				
Total number	6	17	27	1		
Total fees paid to ARLA (GST incl)	103.50	586.50	1397.25	86.25		
Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence	4	22	42	5		
Off-licence		3	14	7		
Club licence	20	22	1			
Total number	24	47	57	12		
Total fees paid to ARLA (GST incl)	414.00	1621.50	2949.75	1035.00		

Managers' Certificate Applications Received	
Application Type	Number Received
Managers' certificate new	100
Managers' certificate renewal	107
Total number	207
Total fees paid to ARLA (GST incl)	5951.25

Special Licence Applications Received			
	Number Received in Category – Class 1	Number Received in Category – Class 2	Number Received in Category – Class 3
Special licence	11	21	74

Temporary Authority Applications Received	
	Number Received
Temporary authority	5

Permanent Club Charter Payments Received	
	Number Received
Permanent club charter payments	1

Total paid to ARLA	\$14,145
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<u>Type</u>	<u>Trade Name</u>	<u>Address</u>
Club Licence	2ND NZEF ASSOCIATION	177 Don Street INVERCARGILL
Club Licence	550 TAY STREET	36 Surrey Park Road INVERCARGILL
Club Licence	BLUFF BOWLING CLUB	166 Barrow Street BLUFF
Club Licence	BLUFF GOLF CLUB	160 Omaui Road INVERCARGILL
Club Licence	BLUFF MEMORIAL RSA	44 Gore Street BLUFF
Club Licence	BLUFF RFC	141 Foyle Street BLUFF
Club Licence	CLUB SOUTHLAND	115 Leet Street INVERCARGILL
Club Licence	COLDSTREAM CLUB	72 Victoria Avenue INVERCARGILL
Club Licence	COLLEGIATE RFC	27 Lindisfarne Street INVERCARGILL
Club Licence	GEORGETOWN BOWLING CLUB	35 John Street INVERCARGILL
Club Licence	GREEN ACRES COUNTRY CLUB	89 Steel Road INVERCARGILL
Club Licence	INVERCARGILL (BLUES) RFC	214A Conon Street INVERCARGILL
Club Licence	INVERCARGILL BOWLING CLUB	148 Bowmont Street INVERCARGILL
Club Licence	INVERCARGILL CONTRACT BRIDGE CLUB	50 Elles Road INVERCARGILL
Club Licence	INVERCARGILL GOLF CLUB	190 Dunns Road INVERCARGILL
Club Licence	INVERCARGILL MUSICAL THEATRE	176 Don Street INVERCARGILL
Club Licence	INVERCARGILL NORTHEEND BOWLING CLUB	112 Gala Street INVERCARGILL
Club Licence	INVERCARGILL WORKINGMEN'S CLUB	154 Esk Street INVERCARGILL
Club Licence	KARTSPORT SOUTHLAND	63 Pit Road INVERCARGILL
Club Licence	KEW BOWLING CLUB INC	20 McQuarrie Street INVERCARGILL
Club Licence	MAKAREWA COUNTRY CLUB	61 Pomona Road East INVERCARGILL
Club Licence	MAKAREWA SQUASH RACKETS CLUB	66-84 Flora Road East INVERCARGILL
Club Licence	MARIST BROTHERS OLD BOYS RC	32 Miller Street INVERCARGILL
Club Licence	OLD BOYS AFC	296 St Andrew Street INVERCARGILL
Club Licence	OTATARA BOWLING CLUB	9 Ruru Avenue INVERCARGILL
Club Licence	OPEUNI COMMUNITY HUB	34-40 Forth Street INVERCARGILL
Club Licence	PIRATES OLD BOYS RUGBY CLUB	74 Lithgow Street INVERCARGILL
Club Licence	QUEENS PARK GOLF CLUB	215 Kelvin Street INVERCARGILL
Club Licence	RIVERSIDE SPEEDWAY	190 Sandy Point Road INVERCARGILL
Club Licence	SOUTHEEND UNITED	11 Saturn Street INVERCARGILL
Club Licence	SOUTHLAND CLAY TARGET CLUB	45 Pacific Avenue INVERCARGILL
Club Licence	SOUTHLAND INDOOR BOWLS CENTRE	50 Onslow Street INVERCARGILL
Club Licence	SOUTHLAND REFEREES CLUB	278 Tweed Street INVERCARGILL
Club Licence	SQUASH CITY	12 Onslow Street INVERCARGILL
Club Licence	STAR RUGBY FOOTBALL CLUB	233 King Street INVERCARGILL
Club Licence	TE RANGI BOWLING CLUB	85 Doon Street INVERCARGILL
Club Licence	TERETONGA PARK	86 Sandy Point Road INVERCARGILL
Club Licence	THISTLE AFC	200 Islington Street INVERCARGILL
Club Licence	VINTAGE CAR CLUB	46 Ariki Avenue INVERCARGILL
Club Licence	WAIHOPAI AFC	31 Surrey Park Road INVERCARGILL
Club Licence	WAIHOPAI BOWLING CLUB	63 Park Street INVERCARGILL
Club Licence	WAIKIWI BOWLING CLUB	28B Fraser Street INVERCARGILL
Club Licence	WAIKIWI RFC	110 Bainfield Road INVERCARGILL
Club Licence	WAVERLEY BOWLING CLUB	225 King Street INVERCARGILL
Off Licence	ASCOT PARK MOTOR HOTEL	41 Racecourse Road INVERCARGILL
Off Licence	BOTTLE-O BLUFF	70 Gore Street BLUFF
Off Licence	BOTTLE-O OTATARA	1 Marama Avenue South INVERCARGILL
Off Licence	CENTREPOINT LIQUORLAND	252 Dee Street INVERCARGILL
Off Licence	CLUB SOUTHLAND	115 Leet Street INVERCARGILL
Off Licence	COLLINGWOOD BOTTLE STORE	44 North Road INVERCARGILL
Off Licence	EAST END BOTTLE STORE	12 Bamborough Street INVERCARGILL
Off Licence	EASTERN SUBURBS TAVERN	61 Glengarry Crescent INVERCARGILL
Off Licence	FOUR SQUARE BLUFF	54 Gore Street BLUFF
Off Licence	GOLDEN AGE TAVERN	86 Gore Street BLUFF

Off Licence	HOMESTEAD TAVERN	309 Dee Street INVERCARGILL
Off Licence	INVERCARGILL WORKINGMENS CLUB	154 Esk Street INVERCARGILL
Off Licence	KELVIN HOTEL	20 Kelvin Street INVERCARGILL
Off Licence	LORNEVILLE SUPER LIQUOR	31 Wallacetown Lorneville Highway
Off Licence	NEWFIELD TAVERN	305 Centre Street INVERCARGILL
Off Licence	NORTHERN TAVERN	40 St Andrew Street INVERCARGILL
Off Licence	OTATARA FOUR SQUARE	99 Dunns Road INVERCARGILL
Off Licence	SOUTH CITY LIQUORLAND	66 Elles Road INVERCARGILL
Off Licence	SUPER LIQUOR SOUTHLAND	406 Elles Road INVERCARGILL
Off Licence	THE EAGLE	134 Gore Street BLUFF
Off Licence	WAIKIWI TAVERN OFF	181 North Road INVERCARGILL
Off Licence	WINDSOR STREET WINE STORE	8 Windsor Street INVERCARGILL
On Licence	A R INDIAN RESTAURANT & BAR	2 Ruru Street INVERCARGILL
On Licence	AIR NEW ZEALAND LOUNGE	69-106 Airport Avenue INVERCARGILL
On Licence	AMIGOS	10 Dee Street INVERCARGILL
On Licence	ASCOT AT THE CIVIC	88 Tay Street INVERCARGILL
On Licence	ASCOT PARK HOTEL CATERING	41 Racecourse Road INVERCARGILL
On Licence	ASCOT PARK MOTOR HOTEL	41 Racecourse Road INVERCARGILL
On Licence	BANH MI	39-67 Esk Street INVERCARGILL
On Licence	BOMBAY PALACE	68 Forth Street INVERCARGILL
On Licence	BURGERFUEL	119-123 Dee Street INVERCARGILL
On Licence	BUSTER CRABB	326 Dee Street INVERCARGILL
On Licence	CORINTHIAN CONVENTIONS CENTRE	154 Esk Street INVERCARGILL
On Licence	CRAFTY'S BAR & GRILL	220 Bainfield Road INVERCARGILL
On Licence	DA VINCIS PIZZERIA	300 Dee Street INVERCARGILL
On Licence	DIVA'Z	147-149 Dee Street INVERCARGILL
On Licence	EASTERN SUBURBS TAVERN	61 Glengarry Crescent INVERCARGILL
On Licence	ELEGANCE AT 148 ON ELLES	148 Elles Road INVERCARGILL
On Licence	FIRST IN WINDSOR	72 King Street INVERCARGILL
On Licence	FOVEAUX HOTEL	40 Gore Street BLUFF
On Licence	GERRARDS RESTAURANT	3 Leven Street INVERCARGILL
On Licence	GLASINES CAFE BAR	257 Elles Road INVERCARGILL
On Licence	GOLDEN AGE TAVERN	86 Gore Street BLUFF
On Licence	HAYZ @ THE ANCHORAGE	86 Gore Street BLUFF
On Licence	HOMESTEAD TAVERN	309 Dee Street INVERCARGILL
On Licence	HONG KONG RESTAURANT	36 Esk Street INVERCARGILL
On Licence	INDIAN AT THE CRESCENT	5-11 The Crescent INVERCARGILL
On Licence	INDUSTRY CAFE	33-47 Arena Avenue INVERCARGILL
On Licence	INVERCARGILL PIZZERIA	34 Windsor Street INVERCARGILL
On Licence	INVERCARGILL REPERTORY SOCIETY	167 Esk Street INVERCARGILL
On Licence	INVITO KOREAN RESTAURANT	697 Tweed Street INVERCARGILL
On Licence	KELVIN HOTEL	20 Kelvin Street INVERCARGILL
On Licence	KOJI JAPANESE RESTAURANT	76-80 Tay Street INVERCARGILL
On Licence	LONE STAR CAFE & BAR	197-205 Dee Street INVERCARGILL
On Licence	LOUIE'S SWAN ROOM	140 Dee Street INVERCARGILL
On Licence	MAIN STREET CAFE & RESTAURANT	58 Kelvin Street INVERCARGILL
On Licence	MAMA SAN INVERCARGILL	163 Dee Street INVERCARGILL
On Licence	MASH CATERING	37 Bryson Road INVERCARGILL
On Licence	MECCASPRESSO	25 Tay Street INVERCARGILL
On Licence	NEWFIELD TAVERN	305 Centre Street INVERCARGILL
On Licence	NICHOLS GARDEN CAFE	200 North Road INVERCARGILL
On Licence	NORTHERN TAVERN	40 St Andrew Street INVERCARGILL
On Licence	OCEAN SEAFOOD RESTAURANT	282 Dee Street INVERCARGILL
On Licence	OUTPOST AT THE CABBAGE TREE	379 Dunns Road INVERCARGILL
On Licence	OYSTER COVE	8 Ward Parade BLUFF
On Licence	PINCH OF SPICE	7 Clyde Street INVERCARGILL

On Licence	READING CINEMAS INVERCARGILL	29 Dee Street INVERCARGILL
On Licence	ROWENA JACKSON RETIREMENT VILLAGE	40A O'Byrne Street INVERCARGILL
On Licence	SIT CENTRESTAGE	2 - 33 Don Street INVERCARGILL
On Licence	SOUTHERN INSTITUTE OF TECHNOLOGY	133 Tay Street INVERCARGILL
On Licence	SOUTHLAND MUSICIANS CLUB	33 Preston Street INVERCARGILL
On Licence	SOUTHLAND TAVERN	428 Elles Road INVERCARGILL
On Licence	SPEIGHT'S ALE HOUSE	38-40 Dee Street INVERCARGILL
On Licence	STADIUM SOUTHLAND	22 Surrey Park Road INVERCARGILL
On Licence	SUPERBOWL	105 Kelvin Street INVERCARGILL
On Licence	TE RAU O TE HUIA CAMPUS	108 Tay Street INVERCARGILL
On Licence	THAI OPAL	122 Dee Street INVERCARGILL
On Licence	THAI THAI INVERCARGILL	96-98 Spey Street INVERCARGILL
On Licence	THE AUCTION HOUSE CAFE & BAR	20 Don Street INVERCARGILL
On Licence	THE BATCH CAFE	173 Spey Street INVERCARGILL
On Licence	THE CHEEKY LLAMA	216 Queens Drive INVERCARGILL
On Licence	THE EAGLE	134 Gore Street BLUFF
On Licence	THE GRILLE	491 Tay Street INVERCARGILL
On Licence	THE LANGLANDS	59 Dee Street INVERCARGILL
On Licence	THE ROCKS CAFE & SHOP 5	101 Dee Street INVERCARGILL
On Licence	THE TAPROOM EATERY & CRAFT BAR	142-144 Dee Street INVERCARGILL
On Licence	TILLERMANS VINYL BAR AND DEVIL	14 Don Street INVERCARGILL
On Licence	TUATARA BACKPACKERS AND CAFE	30-32 Dee Street INVERCARGILL
On Licence	WAIKIWI TAVERN	181 North Road INVERCARGILL
On Licence	WAXY O'SHEA'S	90 Dee Street INVERCARGILL
On Licence	WAYFARER	69-106 Airport Avenue INVERCARGILL
On Licence	ZIFF'S CAFE & BAR	141-143 Dunns Road INVERCARGILL
On Licence BYO	CANTON RESTAURANT	146 Dee Street INVERCARGILL