



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Connected Murihiku Joint Committee  
to be held at Community Trust South,  
62 Don Street, Invercargill  
on Monday, 9 October 2023 at 1.00pm**

MICHAEL DAY  
CHIEF EXECUTIVE

# Connected Murihiku Joint Committee - Public Agenda

09 October 2023 01:00 PM

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## Connected Murihiku Values

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- **Tino rangatiratanga** – Concepts of self-determination, self-reliance and the desire to be in control of one's vision and destiny
- **Manaakitanga** – The acknowledgment of the mana of others and demonstrating mutual respect
- **Kotahitanga and mahi tahi** – Concepts of unity and working as one
- **Motuhaketanga** – Concepts of independence, autonomy and supporting self-reliance
- **Whakawhanaungatanga** – Concepts of collective wellbeing and relating well to others

**PUBLIC EXCLUDED SESSION**

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

(a) Evaluation Report Connected Murihiku

(b) Project Update Report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) Evaluation Report Connected Murihiku	<b>Section 7(2)(a)</b> Protect the privacy of natural persons, including that of deceased natural persons	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Project Update Report	<b>Section 7(2)(b)(ii)</b> Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.



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**MINUTES OF CONNECTED MURIHIKU JOINT COMMITTEE MEETING, HELD IN THE  
INVERCARGILL CITY COUNCIL CHAMBERS, FIRST FLOOR, TE HĪNAKI CIVIC BUILDING,  
101 ESK STREET, INVERCARGILL ON THURSDAY 31 AUGUST 2023 AT 10AM**

**Present:** Mrs Pania Coote  
Cr Sarah Greaney - SDC  
Cr Paul McPhail – GDC (Zoom)  
Mrs Jess Domigan – Community Representative  
Mr Stacy Hughes – Community Representative  
Mrs Robyn Morris – Community Representative

**In Attendance:** Mrs Jackie Flutey – Chief Executive - Community Trust South  
Ms Rhiannon Suter – Manager – Strategy and Policy  
Mrs Liz Williams – Team Leader – Executive Support

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**1. Appointment of Chairperson**

Mr Michael Morris, Manager Governance and Legal from the Invercargill City Council was in attendance to chair until the chair was appointed.

Mrs Pania Coote was appointed as Chair for this meeting.

**2. Apologies**

Rev Evelyn Cook; Cr Alex Crackett; Cr Steve Broad and representatives from Ōraka-Aparima Rūnaka and Hokonui Rūnanga.

**3. Declaration of Interest**

Nil

**4. Minutes of Connected Murihiku Appointments Committee Meeting Held on 1 August 2023**

A4762448

Nothing arising from the minutes.

Moved, Cr Paul McPhail; seconded Mrs Pania Coote and **RESOLVED** that the Committee receive the Minutes of Connected Murihiku Appointments Committee Meeting Held on 1 August 2023.

## **5. Minutes of Connected Murihiku Appointments In Committee Meeting Held on 1 August 2023**

A4762478

Nothing arising from the minutes.

Moved, Cr Paul McPhail; seconded Mrs Pania Coote and **RESOLVED** that the Committee receive the Minutes of Connected Murihiku Appointments In Committee Meeting Held on 1 August 2023.

## **6. Connected Murihiku Project Background Report**

A4775120

Ms Suter took the committee through the report and noted that Community Trust were in attendance and that they will house the project lead and had been part of the Just Transitions project.

A working group was formed and this is the outcome of that group. The wheelhouse model from Taranaki was looked at as it seemed to be one that was the closest fit to local requirements.

MBIE funding is split over two years and it is proposed this project will go over three years and so additional funding will need to be sought. MBIE confirmed \$200,000 and the contract has been finalised.

The governance structure was approved by the Mayoral Forum – it is expected to be short term and then will transition to a new structure.

ICC's role is to support the committee and recruitment for a coordinator.

Mrs Flutey spoke of the process to get here. What has been clear from the government was that they wanted a grass roots approach from the community. Key that this group has community representation at this level. CTS are no a funder at this point and are happy to host the project lead and host the meetings in their boardroom.

Moved, Mrs Robyn Morris; seconded Cr Paul McPhail and **RESOLVED** that the Connected Murihiku Joint Committee:

1. Receive the report "Connected Murihiku Project Background".
2. Note the detailed project proposal (A4829407)

## **7. Terms of Reference**

A4565492

Discussion around the meeting frequency; feeling that will need to be more frequent initially – six weekly and then reduce. Based on discussion the preferred day and time was Monday afternoons 1pm – 3pm at the Community Trust South (CTS) offices.

A meeting schedule will be compiled and sent out.

It was noted that ICC's standing orders will be used – half membership at a meeting is a quorum.

Moved, Mrs Jess Domigan; seconded Mr Stacy Hughes and **RESOLVED** that the Connected Murihiku Joint Committee:

1. Receives the " Terms of Reference"
2. Adopts the Terms of Reference.

## **8. Connected Murihiku Project Lead Recruitment Plan**

A4807146

Ms Suter spoke to her report and noted that the Project Lead will be based at the CTS offices so that they are fully in the community; ICC will provide a pool vehicle when needed to travel around the district, would also be good if they could use spaces at Gore and Southland District Councils if they are with the community in those districts.

Discussion around the panel – felt need to have Mrs Flutey and Ms Suter in attendance given the person will be based at CTS and line managed by Ms Suter.

There was discussion around the attributes the person will need to have – will need to be a self-starter; IT skills; be able to look at funding streams and financial sustainability. ICC happy to use processes for the recruitment phase. Ms Suter advised that ready to go if agreement reached today and need to move quickly.

Discussion around the person and skills required – the plan has a lead role and the ability for a .5 contractor for IT skills.

Comment in the skills and knowledge space – need knowledge of the Southland region was seen to be an essential skill.

Discussion around the ability of the whole group to see the applications – it was noted that generally that the shortlisting etc. would fall to the recruitment panel - as named below - and that list could be sent to the whole group.

The Committee discussed the proposed date for interviews and confirmed that the 25<sup>th</sup> September would work for the panel members.

Moved, Cr Sarah Greaney; seconded Mr Stacy Hughes and **RESOLVED** that the Connected Murihiku Joint Committee:

1. Receive the Report "Connected Murihiku Project Lead Recruitment Plan"
2. Note the recruitment plan and provide any feedback for improvement
3. Review and agree the Position Description (A4807146), with the following (if any) amendments:

- a. Add that an essential skill being knowledge of Southland.
4. Agree to accept Community Trust South's offer for the position to be based at the Community Trust South's office, with associated overheads (electricity, printing and access to meeting space to be covered by Community Trust in contribution to the project).
5. Nominate the interview panel and Chair with delegation to interview and appoint the Project Lead to be either
  - a. Option 1 - One representative each from the Council, Iwi and Community Representatives (Named representatives including Chair), plus Rhiannon Suter as contract manager and Jackie Flutey from Community Trust South.
6. Approves the recruitment panel as below:
  - Community Representative – Mrs Jess Domigan - Moved, Mrs Robyn Morris and seconded Cr Sarah Greaney.
  - Council Representative – Cr Sarah Greaney (SDC) - Moved, Mr Stacy Hughes and seconded Mrs Jess Domigan.
  - Iwi – Mrs Pania Coote – Moved Cr Paul McPhail and seconded Mr Stacy Hughes with a note that need to confirm with the Rūnaka
  - Mrs Jackie Flutey (CTS) and Ms Rhiannon Suter to be in attendance.

Ms Suter noted at the conclusion of the meeting the amount of work done by a number of people to get to this point. Mrs Flutey also acknowledged Ms Suter for all her hard work to get us to this point.

There being no further business, the meeting finished at 11 am.