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## NOTICE OF MEETING

**Notice is hereby given of the Meeting of the  
Bluff Community Board to be held in the Bluff  
Municipal Chambers, Gore Street, Bluff on Monday  
16 October 2023 at 7.00PM**

Mr R Fife (Chair)  
Mr S Graham  
Ms T Stockwell  
Mr J Sutherland  
Ms T Topi  
Cr G M Dermody  
Mrs P Coote – Advisory member

MICHAEL DAY  
CHIEF EXECUTIVE

## Bluff Community Board - Public Agenda

16 October 2023 07:00 PM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interests	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Minutes of the Bluff Community Board Meeting Held on 11 September 2023 (A4882356)	3
4. Bluff Action Sheet (A4861344)	9
4.1 Appendix 1 - Bluff Action Sheet (A4861341)	10
5. Report of the Bluff Publicity / Promotions Officer (A4937399)	14
6. Chairperson's Report - Verbal Update	

**MINUTES OF THE BLUFF COMMUNITY BOARD, HELD IN THE COUNCIL CHAMBERS AT THE  
MUNICIPAL BUILDING 18 GORE STREET BLUFF ON MONDAY 11 SEPTEMBER 2023 AT  
7.00PM**

**Present:** Ms T Topi - Chair  
Mr J Sutherland  
Mr S Graham  
Cr G M Dermody

**In Attendance:** Cr B Stewart  
Mrs E Moogan – Group Manager - Infrastructure  
Mr R Pearson - Manager - Strategic Asset Planning  
Mr L Butcher – Programme Director, PMO  
Ms J Jack – Programme Coordinator, PMO  
Ms C Rain – Manager – Parks and Recreation  
Mr M Keil – Manager – Infrastructure Operations  
Ms N Allan - Manager Bluff Service Centre  
Mr L Beer - Bluff/Publicity Officer  
Ms L Williams – Team Leader Executive Support

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## **1. Apologies**

R Fife, T Stockwell and P Coote.

Moved Mr Sutherland, seconded Cr G Dermody and **RESOLVED** that the apologies be accepted.

## **2. Declaration of Interest**

Nil.

## **3. Public Forum**

### **3.1 Mr Lloyd Esler**

Mr Esler spoke to the meeting about a book he is beginning to write about the history of Bluff. He predicts that it would take approximately three years to complete. Some of the things that would be covered include pre European history, building of roads, shipwrecks, building of the Tiwai Smelter, and building of the Island Harbour. Mr Esler would like the support of the Board and would be grateful if anyone knew where he could source funding from.

Mr Esler has just completed two books, one on Dr Elder and another on Waiau and would be released in time for Christmas. The Bluff book will be Mr Esler's 12<sup>th</sup> book.

The chair thanked Mr Esler for the update, and looked forward to the release of the book.

#### **4. Minutes of the Meeting of The Bluff Community Board held on Monday 7 August 2023**

Moved Cr G Dermody and seconded Mr Sutherland and **RESOLVED** that the minutes of the Bluff Community Board held on the 7 August 2023 be confirmed.

Ms T Topi noted that under point 6 on the minutes:

- The no parking lines that need to be changed are outside the Bluff Swimming Pool.
- It was the Bluff Hill Recreation Precinct, not the Bluff Hill Adventure Precinct.
- Only one bench was installed at Stirling Point.
- Rubbish bins have not been removed from Foreshore Road, the Board was requesting that some be installed.

#### **5. Report – Bluff Boat Ramp Facilities Upgrade – Stage 1**

Moved S Graham, seconded Cr G Dermody that the Bluff Community Board

1. Receives the report "Bluff Boat Ramp Facilities Upgrade – Stage 1"

Mr L Butcher and Ms J Jack addressed the Board about the report. The consent has been lodged with Environment Southland, they have come back with draft conditions, which are being followed up. If the consent was granted soon, work on the piles could start on 18 September. If that date was missed then work would start at the beginning of October.

Mr Butcher informed the Board that the cost of each pontoon had increased significantly, from around \$480,000 to approximately \$900,000. Mr S Graham inquired about the cost increase, Mr Butcher said the cost of steel had increased 30% and other materials had increased around 16%. With the increase in the cost, it was not recommended to do both pontoons at this stage, but to start with the west pontoon and the ramp, then seek further funding from Council to complete the east pontoon. The west pontoon was different to the original plan, it was more complex to allow for many different types of users. When the tenders come back, then staff would know the total cost and would bring it to the next meeting.

Two tenders are out to the markets and close on 20 September 2023.

Ms Topi would like a list of the people on the working group and would also like the Community Board members included on this group. Mr Butcher said the group was now called the Project Control Group and they meet once a month.

A discussion took place about a swimming platform at the boat ramp. Mr Butcher advised that there was a bylaw from Environment Southland which states, no swimming off boat ramps. Ms Rain said that she was working alongside and was actively looking for suitable / safe swimming locations. The Chair noted some time ago there was a working committee set up to look at the possibility of getting a swimming platform for the children, and would like Council to let the Community know that Council were fully engaged and committed to looking for a suitable location.

The Chair asked about Te Ao Marama's concerns and it was noted about the lack of swimming area. It had been escalated to Mrs Moogan who has asked Rev Cook to contact the Runaka and ask Awarua Runaka if they could write a letter of support for the first stage of this project. Mrs Moogan was going to follow up with Rev Cook this week to see how she had progressed with the letter. Mr Pearson noted that this started a number of years ago and the initial funding from South Port and Environment Southland was to upgrade the boat ramp, it did not include a swimming area.

The Board confirmed that they would request staff to put a report to Council, that the west pontoon continue and they would seek further funding for the east pontoon.

The motion, now put, was **RESOLVED**.

## **6. Bluff Action Sheet**

Moved Mr Graham, seconded Cr G Dermody that the Bluff Community Board

1. Receive the report 'Bluff Action Sheet'.

Mr R Pearson, Ms C Rain and Mr M Keil spoke to the report.

Mr Pearson introduced Mr Keil to the Board.

The team working on the cavity on Shannon Street footpath have worked over 300 hours on this, it had now been backfilled, and they had managed to locate the drains which was not an easy task, as there were no plans.

The slip in the Bann Street bank had now been completed.

Mr Pearson spoke about action 81 on the list. He had spoken to South Port about the land around the Ferry Terminal which they own, they have limited interest in it, it was suggested that when they ask the Board about Community Projects, the beautification of this land should be a priority as it is "The Gateway to Bluff".

It was noted that there was a lot of progress happening and the Chair thought that it is very productive having a meeting and a drive around with Allan Gillespie before the Community Board meeting.

Ms Rain reported that the track at the Recreational Precinct would start in October, unfortunately there was not enough funding to complete the skills track, so the Southland Mountain Bike Club were seeking outside funding.

Ms Rain reported that vegetation at the top of Bluff Hill had been cut back. The signage was looking very aged and would need a rewrite. This would be a new project.

The Chair noted that rubbish bins at the top of Bluff Hill and in the town are very often overflowing. At the moment the bins were split between Roading and Parks. This was going to change and there would be one run for all bins.

Two pieces of land at Awarua Bay and Mocomoko Road were in the consultation stage to revoke the reserve status. Ms Rain was asked how the Community feedback was going, Ms Rain was unsure and would look into it.

Water at the cemetery was still a work in progress.

The pump track was going very well, it was now open seven days a week from 10.00 am to 5.00 pm. The table tennis tables were being well used, venue was great for these activities.

Ms Rain reported that they were working with a company and were on the shortlist to receive additional basketball hoops and markings at the skate park.

Toilet beside the Service Centre was closed over the weekend and people were asking to use private facilities, when the Recreation Precinct was complete there would be a three pan there, which would help this situation. Check to see if there was an after hour's number on the toilet.

Item 87 should read Ward Parade not Marine Parade.

Item 63 – footpath renewals, the Chair queried about the footpath conditions and how many did not meet the standard, and could the worst be put on the renewal list, Mr Pearson said being narrow was not bad, difficult terrain, tree roots etc that cause tripping hazards were the ones that need to be repaired. Ms Moogan would provide a report on what was planned for the next twelve months and a condition rating for footpaths. Mr Pearson would bring a report back to the Board on the conditions of Bluff footpaths.

Mr Pearson talked about sections at Greenpoint, and off Bluff Road that were to be stopped and disposed of – typically these were paper roads. These would be bought back to the Board in the future.

The motion, now put, was **RESOLVED**.

## **7. Report of the Bluff Publicity/Promotions Officer**

Moved Cr G Dermody, seconded Mr Graham that the Bluff Community Board

1. Receives the report "Report of the Bluff Publicity/Promotion Officer".

Mr Lindsay Beer spoke to the report.

We are still waiting for approval from DoC for the Up and Over Bluff Hill Grunt, if we can't make that date, then the event would be moved to 2024. It was suggested that the entry fee be \$25.00, which was still being negotiated and we would seek guidance from Active Southland.

The preferred date for the Summer Sounds concert was 21 January 2024, but may clash with another event, so are just waiting for clarification. The location for the concert would be Argyle Park, and we would apply for funding from Creative Communities.

Mr Beer tabled a design of a Promotional Sign manufactured in Auckland. He would investigate getting a sign made locally, it was asked who would be responsible for updating the sign, and Bluff Promotions would be in charge of that.

Mr Beer informed the Board that he has been monitoring South Port's shipping page and at this stage there were 18 cruise ships listed, 8 of these are Heritage Expeditions which was due in November, and the other cruise ships start around 16 December.

Cr G Dermody asked if Mr Beer had been in touch with Great South, Mr Beer replied not yet, but Great South had been invited to the next Bluff Promotions meeting.

Mr Beer informed the Board that Stripe Studios visited late last month and spent time with local residents, they were very happy with the footage they got and the programme would be aired on TV3 in May 2024.

The Edge, Peking Duck function held at Hayz recently, was a huge success.

The motion, now put, was **RESOLVED**.

## **8. Chairman's Report - Verbal Update**

Moved Cr G Dermody, seconded Mr Graham that the Chairperson's report be accepted.

The Chair noted that the cycleway was now on the routine maintenance list, and would be swept twice a year. There needed to be road markers installed to differentiate between the road and the cycleway.

The Bluff Community Charitable Trust had just replaced the Bluff Town Hall roof, as it was very rusty and leaking in a number of places.

The Chair noted that Peking Duck function and the Edge Radio Station were very well received.

The Bluff 2024 annual street clean-up was held last weekend, there was a very good turn out of helpers, and it was noted that some of the worst areas were Council reserves, playgrounds, Stirling Point, Bluff Hill etc. It was requested that monitoring check be made in these areas.

This week was officially Maori Language Week, and the Board were encouraged to use Te Reo.

## 9. Public Excluded Session

Moved Mr Sutherland, seconded Cr G Dermody and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of the Bluff Community Board Meeting held on 7 August 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes of the Public Excluded Session of the Bluff Community Board Meeting held on 7 August 2023	<b>Section 7(2)(I)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 9.02pm.



## BLUFF ACTION SHEET

**To:** Bluff Community Board

**Meeting Date:** Monday 16 October 2023

**From:** Infrastructure and Parks

**Approved:** Erin Moogan - Group Manager - Infrastructure Services

**Approved Date:** Wednesday 11 October 2023

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

The action sheet has been updated to show the response to the issues raised in the inspection.

### Recommendations

That the Report Bluff Action Sheet be received.

### Background

The Bluff action sheet was developed following an inspection by the Bluff Community Board and Council staff. The action sheet looks to update the actions identified during that inspection.

Where any actions have already been closed out they are removed from the list.

### Issues

N/A

### Next Steps

Ongoing review of the Action Sheet.

### Attachments

Bluff Action Sheet (A4861341)

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4861344)

APPENDIX 1  
A4861341

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe
PROJECT MANAGEMENT OFFICE						
3	2019	Project Management Office	Boat Ramp	A report was included in the agenda from the Project Management Office.	Lee Butcher	East and West pontoons (FY 23)
STRATEGIC ASSET PLANNING						
4	2019	Strategic Asset Planning	Stirling Point	Footpath is still awaiting decisions. No further decisions have been made to advance a solution. The number of alternative options has not really changed and car parking remains to be a significant problem. No further progress has been made on this project. Footpath funding has also been cut but solutions are still being considered. No further action has occurred but future workshops with the board should consider options and direction. No funding has been allocated for development works. Further strategic planning is needed to look to have longer term plan available.	Russell Pearson	Hold
22	2020	Strategic Asset Planning	Shannon / Blackwater Streets intersection for pedestrians	Design is in the completion stages for approval by Waka Kotahi. Project timeline is to complete by end of 2023.	Russell Pearson	Dec-23
23	2020	Strategic Asset Planning	Maritime Museum intersection footpath	Footpath would be planned with the Boat Ramp works. Met with Ray and Tammi 01/09/2022. Identified drop kerb needs to be installed Shannon St. crossing Foreshore Rd. 21/06/2023 - Drop kerb to be installed at end of footpath opposite Museum Entrance. Contractor advised and programmed to be actioned. 25/08/2023 - Drop kerb at end of footpath opposite Museum entrance programmed for construction in Sep- <b>Oct 2023</b>	Allan Gillespie	Under Action
34	2020	Strategic Asset Planning	Barrow Street footpath behind Eagle Hotel	Works still pending and on future programme. Level of available funding has been reduced and will need evaluated. Works will be considered when forward programmes are developed. This area will be reviewed as the plan for this years work is prepared.	Russell Pearson	
38	2020	Strategic Asset Planning	Stirling Point	Replacement for tyres has been costed and it is being considered where funding for this can be obtained. Agreed that the area needs further attention. No further action since last meeting. Met with Ray and Tammi 01/09/2022. ICC to confirm private boundary by 09/09/2022. The property boundary does cross the wall and about half the wall is inside the property. No funding is currently allocated for new works. Changes planned in this area need to align to what is strategically planned. Some resolution is needed as to how the area should be managed and the Board input into what they want to see will be important. Should parking restrictions be placed or how might parking be improved? Everyone is aware that the land issue is a limitation and any project will need high capital investment. Potential new signage required. Allan to review.	Russell Pearson	On Hold
78	2023	Strategic Asset Planning	Foreshore Rd – May need speed advisory at corner	Opportunity to renew footpath with sealed footpath. – Allan to propose with asset team. This will be considered when the footpath for the year is developed but normally footpaths are surfaced when there are developments in the area.	Allan Gillespie	In Progress
79	2023	Strategic Asset Planning	Foreshore Rd – Unsealed footpath along Foreshore rd adjacent marina	29/08/2023 - The footpath renewal programme has not been finalised to date. This footpath currently does not hit the priority list within Bluff for renewal. Suggest that a top up of gravel and maybe some dunite compaction might be of benefit.	Russell Pearson	In Progress
INFRASTRUCTURE OPERATIONS						
48	2023	Infrastructure Operations	Sumps	02/09/2022 - 2 x sump issues identified. Slaney/Foyle & Barrow/Suir. 14/11/2022 - Slaney/Foyle sump has been excavated and camera investigation. Looks like a power pole installation may of damaged the sump connection near the main. Further excavation now required and waiting Power Permits to dig near power pole. Barrow/Suir Sump requires a full kerb re-shape and will be programmed in the new year. TBA., 14/03/2023 - Barrow/Suir sump completed December 2022. Slaney/Foyle still to be addressed. Abandoning sump connection and installing new. Programmed for <del>June 2023</del> <b>August 2023</b> . <del>See 2023</del> <b>Oct 2023</b>	Allan Gillespie	Under Action
57	2023	Infrastructure Operations	Reinstate drive-arounds with ICC Board Chair and Deputy Chair. (Last Thursday of every month) Next Bluff check-in: <b>12 Oct 2023</b>	05/04/2023 - Allan Gillespie, Senior Engineer - Operations, is organising drive-arounds with Community Board Chair and Deputy Chair. Next Bluff check-in: <b>12 Oct 2023</b>	Allan Gillespie	Ongoing

# Bluff Community Board - Public Agenda - Bluff Action Sheet (A4861344)

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe
58	2023	Infrastructure Operations	Bank has slipped out front of 96 Bann Street	19/05/2023 We have issued a work order to Downer to investigate and locate the spring/city water leak. They are arranging for the stormwater main to be CCTV'd and samples to be taken of the water leaking from the bank. 21/06/2023 - Water confirmed as city water, emanating from the stormwater mains. Stormwater mains to be repaired, and then bank to be rebuilt. Downer's retaining wall team to complete once they complete their current works at Homer Tunnel. 04/08/2023 - Bank repairs complete with gabion baskets & subsoil pipes. Stormwater main replaced. 11/10/2023 - <b>Powernet to reinstate power pole.</b>	Allan Gillespie	In Progress
60	2023	Infrastructure Operations	Raymond St/Walker St - Sight Distance, cut back vegetation. Consider mirror for cars coming around the corner.	Vegetation cleared at corner of intersection. Remaining vegetation cannot be cleared without destabilising bank. 20/07/2023 - Mirror to be installed at corner. Contractor to action.	Allan Gillespie	In Progress
63	2023	Infrastructure Operations	Footpath renewals programme	AG to check if any are programmed for Bluff. 25/08/2023 - No footpath renewals are currently planned for Bluff. Footpath renewals are planned when the current condition of the footpath reaches a level of service where footpath failures regularly cause potholes/trip hazards. AG to follow up with ICC Asset team regarding current footpath condition ratings.	Allan Gillespie	In Progress
64	2023	Infrastructure Operations	Barrow St, back of town hall - Concrete footpath reinstatement	Previous reinstatement by Powernet. Allan to contact Powernet to renew. Downer notified to rectify. 25/08/2023 - Awaiting feedback from Downer.	Allan Gillespie	In Progress
65	2023	Infrastructure Operations	30 Barrow St, footpath too narrow, 0.8m	AG to investigate renewals programme. 01/08/2023 - No renewal planned for this particular stretch of footpath. Potential trim and tidy up as interim measure. Property owner to be notified to trim and maintain their boundary hedge. 25/08/2023 - Owner notified to trim overgrown hedge back to boundary. Property is currently vacant and garden unattended.	Allan Gillespie	In Progress
66	2023	Infrastructure Operations	Foyle St/Palmer St - Pedestrian scoop	Needs concrete surfacing. Contractor advised and programmed to be actioned. Programmed for late August/early September. 25/08/2023 - Programmed for construction in <b>Sep-2023, Oct 2023.</b>	Allan Gillespie	Under Action
67	2023	Infrastructure Operations	Foyle St/Lee St - Pedestrian scoop	Needs concrete surfacing - Powernet reinstatement? AG to investigate with Powernet. Contractor advised and programmed to be actioned. Programmed for late August/early September 25/08/2023 - Programmed for construction in <b>Sep-2023, Oct 2023</b>	Allan Gillespie	Under Action
68	2023	Infrastructure Operations	Bann St - Vegetation clearance + street sweeping	Vegetation to be cleared. Contractor advised and programmed to be actioned. Programmed for <b>August 2023.</b> 25/08/2023 - Programmed for <b>Oct 2023.</b>	Allan Gillespie	Under Action
71	2023	Infrastructure Operations	Gore St (between Onslow/Henderson) - Hedge trimming along fence line.	Currently encroaching into parking bays opposite 2-20 Gore St. Allan to action with contractor. 25/08/2023 - Programmed for early <b>Sep-2023, Oct 2023.</b>	Allan Gillespie	Under Action
72	2023	Infrastructure Operations	Gore St - Kerb spraying along green belt	Allan to follow up with Contractor. Contractor advised and will action. 25/08/2023 - Routine spraying every 6 months. Last sprayed May 2023. Next spray Sep/Oct 2023. As per Roading Maintenance contract, kerb spraying restricted to Spring and Autumn periods.	Allan Gillespie	Complete
74	2023	Infrastructure Operations	170 Liffey St - Yellow no-parking lines along Bluff Swimming pool	Makes children run across the road where parking is available. Allan to review. Yellow N.P. lines were installed in 1973 when the Bluff swimming pool was built, this would have been to negate parking on both sides of the road. After multiple discussions at ICC, it is still unclear as to the rational for prohibiting parking alongside the south (pool) side. One possibility is the school in Foyle St where parents could collect children by parking in Liffey St. Afternoon collection to be surveyed. If no parents park on Liffey St, then there appears to be no issues to relocating the N.P. lines to the north side of Liffey St. 25/08/2023 - Confirmed, yellow no-parking lines can be moved to the other side of Liffey St. Contractor to programme works.	Allan Gillespie	In Progress
75	2023	Infrastructure Operations	Shannon St/Foreshore Rd - vegetation clearance	Encroaching into footpath. ICC to notify Southport to action maintenance. Contractor advised and will action. 25/08/2023 - ICC have an arrangement with Southport to lease and maintain this land parcel between Shannon/Foreshore Rd. Parks with undertake this maintenance. Parks notified.	Allan Gillespie	In Progress
76	2023	Infrastructure Operations	Foreshore Rd - vegetation clearance - encroaching into road	Encroaching into footpath. ICC to notify Southport to action maintenance. Contractor advised and will action. 25/08/2023 - ICC have an arrangement with Southport to lease and maintain this land parcel between Shannon/Foreshore Rd. Parks with undertake this maintenance. Parks notified.	Allan Gillespie	In Progress
77	2023	Infrastructure Operations	Foreshore Rd/Murihuku Rd - Sight distance reduced by plantings -	ICC to notify Southport to action maintenance. 25/08/2023 - Maintained by Parks. Parks notified.	Allan Gillespie	In Progress

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4861344)

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe
82	2023	Infrastructure Operations	Street Litter Bins	BCB requests new street litter bins at Stirling Point Lighthouse carpark, and potentially along Foreshore Rd. 01/08/2023 - Bins not to be provided at Foreshore Road, however signs to be provided to encourage people to take their waste with them. 25/08/2023 - Stirling Point Lighthouse - Parks & Recreation - Parks advised. Awaiting further update. - Parks advised 29/08 this goes against their general policies and parks do not see installing a bin here as priority. 25/08/2023 - Bluff War Memorial - Existing bin to be changed to make less attractive for seagull scavenging. Parks have supplied a bin to Bond for spray painting. Pole installed at War Memorial.	Amie Benjamin	In Progress
83	2023	Infrastructure Operations	Cycle track access issue north of over bridge - Bluff Highway	Cars using cycleway to access property. ICC to investigate erecting some bollards to prevent vehicle access from Princes Road and north of railway overbridge on Bluff Highway. 25/08/2023 - Confirmed bollards to be installed on cycletrail either side of rail overbridge. Contractor to programme.	Allan Gillespie	In Progress
84	2023	Infrastructure Operations	Kwirail	Arrange if possible a discussion on issues in Bluff.	Allan Gillespie	In Progress
85	2023	Infrastructure Operations	Bluff Sign at Entrance	Waka Kotahi needs to be approached again to see if a solution to the lighting can be reached. At present lighting is not permitted.	Lesley McCoy	In Progress
87	2023	Infrastructure Operations	12 Marine Parade - Footpath	Contractor trimmed overhanging bushes. Property owner to be contacted to maintain verge frontage.	Allan Gillespie	In Progress
89	2023	Infrastructure Operations	Water running from verge at Liffey/Barrow St corner	ICC to investigate if potable or ground water, and required intervention.	Allan Gillespie	Under Action
90	2023	Infrastructure Operations	Plantings in Slaney St verge at 218 Gore St.	Shrubs planted without permission in verge (outside wall art) and need to be removed, ICC to investigate further.	Allan Gillespie	Under Action
91	2023	Infrastructure Operations	Morrison Beach vehicle access sight distance	25/08/2023 - Shrubs to be removed by maintenance contractor Shrubs growing east of vehicle access to Morrison Beach blocking sight distance to traffic travelling west along Marine Parade. Shrubs need to be trimmed back to provide sufficient sight distance.	Allan Gillespie	In Progress
92	2023	Infrastructure Operations	Pine tree/gorse in Lagan St road reserve	Pine tree/gorse complaint in Lagan St reserve between Slaney St and Brandon St. Gorse bushes removed. ICC investigating if tree to be maintained or removed. 25/08/2023 - Gorse programmed for removal early Sep. 11/10/2023 - Gorse removed. 11/10/2023 - Parks advised pine tree branches should be trimmed short term, however would be best to remove completely medium term. Costs \$2,200 to trim/remove dead branches, \$4,800 to remove tree completely.	Allan Gillespie	In Progress
95	2023	Infrastructure Operations	Ocean Beach Rd - Motorists parking in cyclelane	31/08/2023 - BCB noted motorists are currently parking in the cycle lane blocking cyclists using the Bluff trail along Ocean Beach Rd.	Allan Gillespie	In Progress
96	2023	Infrastructure Operations	Wash-out end North end of Foreshore Rd - Awarua Boating Club	11/10/2023 - Options being investigated.	Allan Gillespie	In Progress
97	2023	Infrastructure Operations	Street lighting - Murihuku Place & Rons Place	Looks to be stormwater related, requires further investigation.	Allan Gillespie	In Progress
98	2023	Infrastructure Operations	Foreshore Rd - No-parking lines	31/08/2023 - No street lighting, popular route for walkers at night, feels unsafe. 31/08/2023 - Request for No-parking lines on Foreshore Rd opposite Bluff Engineering & welding. Truck and trailers are regularly blocked from accessing yard by vehicles parked on South side of Foreshore Rd.	Allan Gillespie	In Progress
PARKS AND RECREATION						
7	2019	Parks and Recreation/ Roading (erosion)	Bluff War Memorial	Onsite held Engineer 02/02/21 to understand options. Organise meeting with Bluff RSA, date to be confirmed. There is a section of land west of the memorial that is beginning to erode as a result of tidal impacts which is making it difficult to maintain. Parks and Recreation are looking into a solution to manage this. Infrastructure have resolved this issue in the short term by filling in the holes.	Caroline Rain	Under Action - Investigation on long term plan for memorial site Contract 807 Downer has filled the subsidence on 14/09/2022
39	2021	Parks and Recreation	Access Restriction to the Beach from Stirling Point Pilot Station Esplanade Reserve	Further consultation on this paper has been undertaken by Te Ao Marama. ICC staff have met on site with Tammi Topt to look at the issues and potential alternatives. An onsite workshop is being planned.	Caroline Rain - Parks and Recreation	Under Action to arrange date/time
42	2022	Parks and Recreation	Bluff Hill Motupohue Active Recreation Precinct	The Project Manager Logic Group Limited will be working close with ICC and Southland Mountain Bike Club to ensure the Tourism Infrastructure Fund and Long Term Plan funding is spent within 18 months as per the contract set by the Ministry of Business, Innovation and Employment. They will manage the design and construction contracts for car parking, toilet facility and mountain biking and walking trail development at Motupohue/Bluff Hill. Engagement on the concepts has closed and construction is planned to begin 9 Oct, following blessing. A blessing was undertaken 9 Oct 9am to mark the sod turning and beginning of the construction phase for trails. RFP Process for Civils Construction for carpark and relocation of supplied toilet closed 17 Oct and Toilet and Car Park construction begins 1 December 2023.	Caroline Rain - Parks and Recreation	2023/24
43	2023	Parks and Recreation	Motupohue "top of the hill" work plan	A general tidy up with minor earth works undertaken to improve the user experience at site. Work In Progress - contractors have programmed in though we don't know confirmed dates from contractors yet. Contractors are still to confirm start date.	Caroline Rain - Parks and Recreation	Partially complete

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4861344)

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe
44	2023	Parks and Recreation	Land review	38 Sur Street, JG Ward Reserve, Part Bluff Hill Reserve, Bluff Camping Ground are being investigated. CWC endorsed Council Officers to proceed with Public Notification with the community on the potential disposal of these places. Awarua Bay Reserves and Mokomoko Road Reserve have been acknowledged as already underway with the disposal process. <b>Public notification for Awarua and Mokomoko began 26 Aug - was extended out to 27 Oct 2023.</b>	Caroline Rain - Parks and Recreation	<b>Mokomoko and Awarua is anticipated to be reported back to Dec CWC and other land will be addressed 2024</b>
45	2023	Parks and Recreation	Water Provision at Green Point Cemetery	<b>Further investigations are underway to adding water availability closer to the entrance which will be in addition to the existing water supply near the shed in the corner of the cemetery.</b>	Caroline Rain - Parks and Recreation	<b>Under Action</b>
	2023	Parks and Recreation	Water Provision at Bluff Cemetery.	A solution at Bluff Cemetery is currently being reviewed - the team is working on ensuring water can connect to the tank so it has an ongoing supply of water. <b>Options being investigated are to work with infrastructure on viability of connecting to main water supply or adding filling of the tank to the Team's duties when on site.</b>	Caroline Rain - Parks and Recreation	<b>Under Action</b>
46	2023	Parks and Recreation	Sandy Point Masterplan update	The final draft of the Masterplan is going to Council September to be endorsed to proceed as part of the public consultation process for Sandy Point Management Plan development. <b>Council is inviting written submissions on the Sandy Point Domain Management Plan, closing 31 Jan 2024. This also includes any further comments people wish to make on the Masterplan.</b>	Caroline Rain - Parks and Recreation	<b>Masterplan Final completed September</b> <b>Management Plan stage 1 of 2 consultation closes 31 Jan 2024</b>
93	2023	Parks and Recreation	Signal Station - Car Park near Stirling Point	Parks have approved for the network of rubbish bins to be extended to include this location as there is evidence of constant litter at this location. The environmental risk is increased here with the sea on encompassing this Park / reserve	Caroline Rain	<b>Under Action</b>
94	2023	Parks and Recreation	Bluff Community Maara at 10 Onslow Street ( <b>Senior Citizens leased land</b> )	Work has been progressing with Healthy Families, Awarua Whanau Services to develop a Community Garden in this location. <b>Community engagement through a community meeting held Wednesday 4 October and online provided positive feedback and ideas which are still being collated. Feedback is also welcome through the Community Board forum.</b>	Caroline Rain	<b>Under Action</b>

## REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

**To:** Bluff Community Board

**Meeting Date:** Monday 16 October 2023

**From:** Lindsay Beer – Bluff Publicity / Promotions Officer

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

### Recommendations

That the Bluff Community Board receive the report "Report of the Bluff Publicity / Promotions Officer".

### Up & Over Bluff Hill Grunt

I have received funding of \$1900 per year for two years for the return of the Up & Over Bluff Hill Grunt from the Community Wellbeing Fund.

Unfortunately it appears one of the approvals needed to use the tracks on the proposed date of Saturday 4 November will not be received in time to stick to this date. As this report is written on Monday 9 October there is only four weeks to promote the event and activate the entry process and too short of a lead in would no doubt compromise entries.

I had discussed the possibility of deferment in relation to our funding prior to submitting our funding application which will be disappointing, however, as I indicated at the last Community Board meeting should we have to defer, the work done on re-establishing the event to date has not been wasted.

### Promotional Signs

I have received another quote for the sign designed to promote events / happenings in our community from a different supplier while I am also waiting for two more quotes.

I also found a similar, electronic sign in a community whilst in the North Island recently and am making inquiries to find the suppliers details. While outwardly it would be expected such a sign would be more expensive it does not hurt to investigate options.

## **Cruise Ships**

I have discussed the upcoming cruise ship 'season' with Anke Ruwette of Great South and I am due to meet with her in the near future re maximising opportunities for Bluff during these visits.