



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Infrastructure Committee
to be held in the Council Chamber,
First Floor, Te Hīnaki Civic Building,
101 Esk Street, Invercargill on
Tuesday 7 November 2023 at 3.00 pm**

Cr I R Pottinger (Chair)
Mayor W S Clark
Cr A J Arnold
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr P W Kett
Cr D J Ludlow
Cr L F Soper
Cr B R Stewart
Rev E Cook - Māngai - Waihōpai
Mrs P Coote - Kaikaunihera Māori - Awarua

MICHAEL DAY
CHIEF EXECUTIVE

Infrastructure Committee - Public

07 November 2023 03:00 PM

| Agenda Topic | Page |
|--|-------------|
| 1. Apologies | |
| 2. Declaration of Interest | |
| a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have. | |
| b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary. | |
| 3. Public Forum | |
| 4. Minutes of the Infrastructure Committee Meeting Held on 10 October 2023 (A4938063) | 4 |
| 5. Temporary Road Closures – Invercargill Santa Parade 2023 (A4949142) | 14 |
| 6. Temporary Road Closures – Bluff Santa Parade 2023 (A4949143) | 17 |
| 7. Temporary Road Closures – Burt Munro Challenge 2024 (A4862865) | 20 |
| 8. Public Excluded Session | |

Public Excluded Session

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Minutes of the Public Excluded Session of the Infrastructure Committee Held on 10 October 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|---|---|--|
| a) Minutes of the Public Excluded Session of the Infrastructure Committee Held on 10 October 2023 | <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(g) Maintain legal professional privilege</p> <p>Section 7(2)(b)(ii) Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information</p> | <p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p> |

**MINUTES OF INFRASTRUCTURE COMMITTEE, HELD IN THE COUNCIL CHAMBERS,
FIRST FLOOR, TE HĪNAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON
TUESDAY 10 OCTOBER 2023 AT 4.30 PM**

Present:

Cr I R Pottinger (Chair)
Mayor W S Clark
Cr A J Arnold
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr P W Kett
Cr D J Ludlow
Cr L F Soper
Cr B R Stewart
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance:

Ms E Moogan – Group Manager – Infrastructure
Mrs P Christie – Acting Group Manager – Finance and Assurance
Mr J Shaw – Group Manager - Consenting and Environment
Mr A Cameron – Chief Risk Officer
Mr M Morris - Manager - Governance and Legal
Mr R Pearson - Manager – Strategic Asset Planning
Ms R Suter – Manager – Strategy and Policy
Mr M Keil – Manager – Infrastructure Operations
Ms H Guise - Property Portfolio Manager
Ms L Knight - Manager - Strategic Communications
Mr G Caron - Digital and Visual Communications Advisor
Ms H Kennedy - Policy Analyst
Mrs T Amarasingha – Governance Advisor

1. Apologies

Nil.

2. Declaration of Interest

Nil.

3. Public Forum

It was noted that the issues brought to Council's attention by Mr West at the Community Wellbeing Committee's public forum would be discussed under the activities report.

4. Minutes of the Meeting of the Infrastructure Committee held on Tuesday 5 September 2023

A4846705

Moved Cr Crackett, seconded Cr Dermody and **RESOLVED** that the Minutes of the Infrastructure Committee held on Tuesday 5 September 2023 be confirmed.

5. Minutes of the Waste Advisory Group held on Monday 11 September 2023

A4918364

Moved Cr Pottinger, seconded Cr Stewart and **RESOLVED** that the Minutes of the Waste Advisory Group held on Monday 11 September 2023 be received.

6. Major Late item

6.1 Minutes of the Meeting of the Public Excluded Session of Infrastructure Committee held on Tuesday 5 September 2023

A4846755

| The reason that the item was not in the Agenda | The reason why the discussion of the item cannot be delayed |
|---|---|
| The item came to hand after the publication of the agenda | Matters can be progressed in a timely manner |

Reasons for Public Exclusion:

| | |
|----------------------------|---|
| Section 7 (2) (i) | Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) |
| Section 7(2)(h) | Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities |
| Section 7(2)(g) | Maintain legal professional privilege |
| Section 7(2)(b)(ii) | Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information |

Moved Cr Pottinger, seconded Cr Stewart and **RESOLVED** that the Major Late Item 'Minutes of the Meeting of the Public Excluded Session of Infrastructure Committee held on Tuesday 5 September 2023' be accepted.

7. Elderly Persons Housing Policy

A4689645

Ms Suter, Ms Guise, and Ms Kennedy spoke to the report.

Ms Suter provided an overview of the report and noted that the information booklet attached to the report had already been provided to the existing tenants.

In response to a query about why prepaid funeral accounts were included under assets, Ms Guise said that funeral accounts were either paid to Council or a funeral director to be held until the resident passed, but those funds could still be recovered at any time. Therefore, it should be an asset.

A query was raised that after changing the policy, the current position on the waiting list could be changed; how could this be justified, and how many people would be impacted by this decision to change the waiting list positions? Ms Guise said it would be unusual for staff to change someone's position on the waiting list, but someone might urgently require accommodation. In this circumstance, it might require putting that person at the top of the waiting list, and senior management would evaluate the staff's decision.

In response to a query about the reasons for giving only two days to decide whether to accept the rental unit, Ms Guise said that the policy could be amended to reflect a different timeframe if Council determines it.

Cr Arnold noted that the booklet was well-written and easy to understand.

In response to a query about changing circumstances and what would happen if a tenant was no longer able to live independently, it was noted that there was no desire to force someone out of their accommodation due to circumstances having changed. The housing team managed these types of situations well, and there was no lawful ability to evacuate someone from their house.

In response to a query about curtains and carpets for the rental units, Ms Guise said that carpets were fixed, and most of the time, previous tenants leave their curtains; if not, the housing team would provide some support to find reasonable curtains.

A query was raised about the possibility of including in the policy wording that 'encourages people to seek independent advice before deciding to accept a rental unit and sign the lease'. Ms Guise said it could be included in the policy. Generally, they encouraged people when signing a lease to have someone with them.

In response to a query about restrictions for keeping dogs in these rental units compared to Southland District Council's policy, Ms Guise noted that Southland District Council allowed dogs, but they were specific about the type of dog and the period that dog had been with that family. Before developing this policy, extensive research was completed to determine whether these housing units were appropriate for keeping a dog. Units were designed with limited indoor and outdoor space, which would not support tenants exercising their dogs off a leash. It is also challenging to manage noise. Ms Suter noted that this policy was codifying the existing practice, and the previous policy did not allow any type of dog. It was corrected in this proposed policy allowing for disability assistance dogs.

In response to a query whether there were any limitations in the policy that the tenants were not allowed to operate a small business, Ms Suter said that those issues had not come up at all during the engagement process or policy preparation stage.

Moved Mrs Coote, seconded Cr Bond and **RESOLVED** that the Infrastructure Committee:

1. Receives the report "Elderly Persons Housing Policy".

2. Notes the "Tenant Information Booklet" (A4785624).

Recommends to Council

3. That it adopt the Elderly Persons Housing Policy (A4691619).

The Committee advised staff to amend the policy for a notice period from two days to five days.

8. LTP 2024 – 2034 Assumptions

A4902356

Mr Pearson and Ms Suter spoke to the report and noted that these assumptions were specific to Infrastructure. As indicated in the report, officers were waiting for advice from Environment Southland on proposed assumptions around managing emergency and disaster situations. This would be presented to the Risk and Assurance Committee.

In response to a query about why the sale of properties or other assets was not included in the report, Ms Suter said that the sale of any particular assets would be something that would flow through into the budget forecasting itself rather than as an assumption. The Finance and Projects Committee would receive a similar paper on the financial assumptions, and that's where such a matter might be dealt with.

In response to a query about the reports for asset life and conditions, a discussion was held about using data and technology to make informed decisions and was there any progress on this process? Ms Moogan said that they were taking steps to improve asset data sources; for example, Council's wastewater network now has a quite significant process for CCTV to get condition assessments for the decision making for asset end of life.

Mr Pearson noted that Council's assets would be revalued every three years, an independent peer review and audit would be conducted during that time. It might add extra asset life after assessment at the end of the asset life. Therefore, some assets might have a longer life than the default age.

In response to a query about getting accurate information about financial barriers to renewing assets, Ms Moogan said that because of the reasonable investments Invercargill City Council has made to its assets there was not the backlog of infrastructure investment being experienced by other councils. Council did not need to push its assets as hard as some other councils, so investment in new technology needed to be balanced.

In response to a query whether Council was planning to accurately recognise the fact that Council did not know the outcome of choosing the central estimates, Ms Suter said that Council was required to balance up the investment based on the assumptions and scenario planning against the benefit in terms of the outcome. For example, a medium range was taken for the climate change and design of stormwater pipelines to fit as best as possible with this scenario. Each Long-term Plan cycle allows for reviewing these aspects and scenarios. It was noted that more scenarios would look through future Long-term Plan processes.

Moved Rev Cook, seconded Cr Soper and **RESOLVED** that the Infrastructure Committee:

1. Receives the report "LTP 2024 – 2034 Assumptions".
2. Notes and provides feedback on the items relevant to infrastructure included in the draft assumptions for the LTP (A4848736).

9. Temporary Road Closures – Tour of Southland 2023

A4888992

Mr Pearson spoke to the report and noted that this is the process to support the Tour of Southland. This would result in temporary road closures around Queens Park for two days, which would be well controlled and managed.

Moved Cr Ludlow, seconded Cr Kett and **RESOLVED** that the Infrastructure Committee:

1. Receives the report 'Temporary Road Closures – Tour of Southland 2023'.
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.
3. Approves the temporary road closures for:
 - Stage 1 – Invercargill time trial, Sunday, 29 October 2023. Gala Street (start), Queens Drive (west carriageway), Herbert Street, Kelvin Street, Gala Street (finish).
 - Stage 5 – Bluff Hill, Thursday, 2 November 2023. Flagstaff Road from Pearce Street.
 - Stage 8 – Winton to Invercargill, Saturday, 4 November 2023. Herbert Street, Kelvin Street, Gala Street, Queens Drive.as permitted under the Local Government Act 1974 (Section 342 and Schedule 10).

10. Infrastructure Council-Owned Land Disposal Options

A4897322

Mr Pearson and Ms Guise presented the report.

It was noted that this land was infrastructure land, and that staff determined the strategic value of the land and identified that the land may be suitable for repurpose or disposal.

In response to a query about revenue from car parks, it was noted that the revenue from 131 Esk Street was estimated at \$78,000 per annum and was under 10% revenue return; the revenue from 30 Deveron Street was estimated at \$26,000 and was 2.9% return; the revenue from 11 Leven Street was estimated at \$216,000 and it was 3.3 % return.

In response to a query about the title for 116 Esk Street/30 Deveron Street, it was noted that it comes under one title.

Clarification about 131 Esk Street was sought, and Mr Pearson said that the land was permitted for car parking and that for any other purposes, Council was obliged to negotiate with Ngāi Tahu.

In response to a query about re-litigating a matter, Mr Morris noted that according to Standing Orders, there is a six-month prohibition on re-litigating once a motion had been passed, but the decision could be reconsidered by a notice of motion signed by 75% of Councillors.

Ms Moogan noted that 131 Esk Street was the piece of land Council identified to fast track for elderly housing if Council was able to get the funding from the Central Government.

In response to a query about the process with Ngāi Tahu of using 131 Esk Street for Elderly Housing, it was noted that Council required the approval from Ngāi Tahu to change the status, and some discussions had been held around potential elderly housing in partnership with Ngāi Tahu.

Note: Rev Cook declared a conflict of Interest for 131 Esk Street, and she would abstain from voting for this part of the recommendation.

In response to a query about 313 Bay Road, it was noted that it was a rural land being leased and could be sold with the perpetual lease in place, or the lessee might make an offer to purchase. This income from the land was \$2750, and the land was in a 21 year lease.

In response to a query about whether 313 Bay Road had any other use going forward as it was located in a flood zone, it was noted that the Infrastructure team originally designated the land to do land-based drainage for the area, but after some research on the area, they believed it was not the correct piece of land to be held for that purpose.

In response to a query about the valuation of 11 Leven Street car parking, it was noted that the car park and library were in one title, and the valuation was based on the total value of the site. Staff could provide the valuation of the car park separately. 75% of the car parking facility was leased, and there was a long waiting list for parking spaces.

It was noted that 141 Bond Street was moved to medium priority from low priority because Waka Kotahi indicated that Council could own passenger transport infrastructure. Using this piece of land for a depot could be a strategic advantage.

Moved Cr Bond, seconded Cr Dermody and **RESOLVED** that the Infrastructure Committee:

1. Receives the report 'Infrastructure Council-Owned Land Disposal Options'.
2. Consider the strategic value of the following properties for further consideration regarding possible repurpose of use or disposal:
 - a) 131 Esk Street (Esk No. 2 Car Park). (Keep)
 - b) 116 Esk Street/30 Deveron Street (Ex Southland Times Building and Car Park).
– Keep (Keep)
 - c) 313 Bay Road. (Release)

- d) 141 Bond Street. (Release)
- e) 40a Glengarry Crescent. (Release)
- f) 11 Leven Street (Leven Street Car Park) (Keep)

Recommends to Council

- 3. That the properties being considered under Point 2 being 313 Bay Road, 141 Bond Street, 40a Glengarry Crescent with low/medium strategic suitable for disposal value be placed on the open market for disposal.

11. 3 Waters Reform – Programme Update

A4897355

Ms Moogan presented the report and noted that it was a holding period for water reforms pending the election outcome. It was noted that if the proposed model goes ahead, the transition date for the new entity would be 1 October 2025. Otago and Southland councils were not happy about 1 October 2025, and they supported the date of 1 July 2025.

Moved Cr Dermody, seconded Cr Pottinger and **RESOLVED** that the Infrastructure Committee:

- 1. Receives the Report 3 Waters Reform – Programme Update'.

12. Activities Report

A4854782

Mr Pearson was invited to speak to the Committee regarding pedestrian crossing issues raised by Mr West at the Public Forum of the Community Wellbeing Committee. Mr Pearson said that two intersections on St Andrew Street and Queens Drive have two different controllers for pedestrian crossings. Those controllers were installed some time ago as a trial, but those were continuing. Mr Pearson was unaware of the issues Mr West raised and would check those issues and report back to the Committee. Further, he said, he was unaware that this technology had been used for pedestrian crossings across the country.

Ms Moogan provided an update about transferring the regional Waste Services contract from Bond Contracting to WasteCo and noted that differently branded vehicles would start collecting waste.

Ms Moogan also provided an update about the recent weather event and noted that Council's response team had been working from the second floor of the Te Hīnaki Civic building.

It was noted that there were complaints from the public regarding the accumulation of debris, and the maintenance team was trying to keep drains clear.

In response to a query about how to monitor the roading contracts, how to see the performance and how to get regular updates, Ms Moogan said that there was a newsletter prepared by the team around the transition to the new contract to have

been attached into this report had fallen off, the newsletter would be circulated to the Committee after the meeting.

In response to a query about whether Council had a performance contract monitored by both operators, it was noted that Council has performance contracts and KPIs in place, but no individual KPIs were set for any of the maintenance contracts.

In response to potholes down Deveron Street to Gala Street and the damage in the road, Mr Pearson said an inspection should be completed with the contractor and the tour organiser to sort these issues around all Council sites, including Bluff.

Ms Moogan introduced Mr Matt Keil, Manager - Infrastructure Operations, to the Committee.

Mr Keil explained the process for the maintenance of potholes and said that the information to identify issues around potholes was coming both from the contractor and the public.

In response to a query about cleaning debris in Otepuni Avenue and David Street and trees in that area, it was noted that the Infrastructure team would look into this issue with the Parks team.

Moved Cr Bond, seconded Cr Grant and **RESOLVED** that the Infrastructure Committee:

1. Receives the report "Activities Report".
2. Notes Council's response to the State of Emergency on 21 September 2023.
3. Notes the status update on the pipe renewals programme.

13. Public Excluded Session

Moved Cr Pottinger, seconded Cr Soper and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Minutes of the Public Excluded Session of the Infrastructure Committee Held on 5 September 2023
- b) Minutes of the Public Excluded Session of the Waste Advisory Group Held on 11 September 2023
- c) Wachner Place Public Toilet and Restrooms
- d) WasteNet update on Glass Separation at Kerbside
- e) Verbal Update on CCTV

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|--|---|--|
| a) Minutes of the Public Excluded Session of the Infrastructure Committee Held on 5 September 2023 | <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(g) Maintain legal professional privilege</p> <p>Section 7(2)(b)(ii) Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information</p> | <p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p> |
| b) Minutes of the Public Excluded Session of the Waste Advisory Group Held on 11 September 2023 | <p>Section 7(2)(b)(ii) Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> | <p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p> |
| c) Wachner Place Public Toilet and Restrooms | <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | <p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p> |

- | | | | |
|----|---|---|--|
| d) | WasteNet update on Glass Separation at Kerbside | Section 7(2)(b)(ii) Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| e) | Verbal Update CCTV | Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |

There being no further business, the meeting finished at 6.56 pm.

TEMPORARY ROAD CLOSURES – INVERCARGILL SANTA PARADE

| | |
|--------------------------------|---|
| To: | Infrastructure Committee |
| Meeting Date: | Tuesday 7 November 2023 |
| From: | Doug Rodgers – Manager Strategic Asset Planning |
| Approved: | Erin Moogan - Group Manager - Infrastructure Services |
| Approved Date: | Wednesday 1 November 2023 |
| Open Agenda: | Yes |
| Public Excluded Agenda: | No |

Purpose and Summary

Council has received a request for temporary road closures for the Invercargill City Santa Parade 2023, to be held on Saturday, 25 November 2023 with an alternative date of 26 November 2023 if weather is not suitable.

This is a yearly event in Invercargill city, and with well organised traffic management will not unreasonably impede traffic in these areas.

Council is being asked to consider utilising its powers under Local Government Act 1974 (Section 342 and Schedule 10). This Act allows Council to close a road for an event (after consultation with the NZ Police and Waka Kotahi) which it decides will not unreasonably impede traffic.

Recommendations

That the Infrastructure Committee:

1. Receives the report 'Temporary Road Closures – Invercargill Santa Parade 2023'.
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.
3. Approves the temporary road closures for:
 - Gala Street - from Doon Street to Dee Street from 11.30am until 3.30pm on Saturday, 25 November 2023 weather permitting with the alternative date of Sunday, 26 November 2023.as permitted under the Local Government Act 1974 (Section 342 and Schedule 10).

Background

On 8 October 2023 Council received a request from Fulton Hogan Southland on behalf of The Southland Christmas Parade Charitable Trust for the following road closures:

| | | | |
|-------------|--------------------------------|----------------------------|----------------------|
| Gala Street | From Doon Street to Dee Street | Saturday, 25 November 2023 | 11.30am until 3.30pm |
|-------------|--------------------------------|----------------------------|----------------------|

The Local Government Act 1974 Section 342 allows Council to close a road for an event (after consultation with the NZ Police and Waka Kotahi New Zealand Transport Agency), which it decides will not unreasonably impede traffic. Consultation with the public under this legislation is not required.

This event will have minor impact on traffic movements for approximately 4 hours, but is a premier event for Invercargill.

Good traffic management will be provided. With the location of these events, there are no options of alternative routes available.

A request has been made to the NZ Police and Waka Kotahi and they have no objection to this event.

Issues and Options

Analysis

This event will create only minor disruption to traffic flows. The event organisers have proposed an amended parade route for the 2023 event, using Dee Street (SH6) and Gala Street. This will have a positive effect on business access for retail premises which operate in the blocks between Dee Street and Kelvin Street.

The closing of the street is necessary to allow the event site to be set-up on the day of the event. The closure will also assist the event organisers to provide appropriate safety of the set-up staff, participants and general public at this event.

Significance

This request is not significant in terms of Council policy.

Options

The options which exist are to approve or decline the request. The street planned to be closed is seen as appropriate to effect a safe area for the activities.

Community Views

This legislation does not require community views to be sought however this is a public event which has been held in Invercargill for approx 25 years.

Implications and Risks

Strategic Consistency

This report is consistent with good governance of our roads.

Financial Implications

No direct financial implications.

Legal Implications

This report looks to ensure that the legal process of temporarily stopping a road for an event is followed.

Council is considering how it manages its obligations under health and safety legislation.

Climate Change

This report does not have a direct Climate Change impact.

Risk

Council will be seeking that the Event Manager provide an Event Management Plan which considers the risks and methods to mitigate them. These plans will form part of the approval.

The key risk noted is to ensure that good traffic management is delivered by experienced contractors.

The NZ Police and Waka Kotahi are being consulted on this closure and expected to be supportive. Waka Kotahi also has to have temporary closures to allow this event to occur and has recently advertised this planned closure.

Council staff are working through the health and safety risks that may arise as a result of overlapping PCBU duties.

Next Steps

If these closures are approved, the event organisers will be advised and a traffic management contractor engaged by the organiser. A public notice would be published in a local newspaper and information posted on the ICC website.

Attachments

None.

TEMPORARY ROAD CLOSURES – BLUFF SANTA PARADE

| | |
|--------------------------------|---|
| To: | Infrastructure Committee |
| Meeting Date: | Tuesday 7 November 2023 |
| From: | Doug Rodgers – Manager Strategic Asset Planning |
| Approved: | Erin Moogan - Group Manager - Infrastructure Services |
| Approved Date: | Wednesday 1 November 2023 |
| Open Agenda: | Yes |
| Public Excluded Agenda: | No |

Purpose and Summary

Council has received a request for temporary road closures for the Bluff Santa Parade 2023, to be held on Sunday, 10 December 2023.

This is a yearly event in Bluff, and with well organised traffic management will not unreasonably impede traffic in these areas.

Council is being asked to consider utilising its powers under Local Government Act 1974 (Section 342 and Schedule 10). This Act allows Council to close a road for an event (after consultation with the NZ Police and Waka Kotahi) which it decides will not unreasonably impede traffic.

Recommendations

That the Infrastructure Committee:

1. Receives the report 'Temporary Road Closures – Bluff Santa Parade 2023'.
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.
3. Approves the temporary road closures 11.30am to 3.30pm for:
 - Liffey Street - from Barrow Street to Gore Street.
 - Palmer Street – from Gore Street to Barrow Street.
 - Barrow Street from Palmer Street to Lee Street.as permitted under the Local Government Act 1974 (Section 342 and Schedule 10).

Background

On 11 October 2023 Council received a request from Bluff Promotions for the following road closures on Sunday, 10 December 2023 from 11.30am until 3.30pm.

| | |
|---------------|-------------------------------|
| Liffey Street | Barrow Street to Gore Street. |
| Palmer Street | Gore Street to Barrow Street. |
| Barrow Street | Palmer Street to Lee Street. |

The Local Government Act 1974 Section 342 allows Council to close a road for an event (after consultation with the NZ Police and Waka Kotahi New Zealand Transport Agency), which it decides will not unreasonably impede traffic. Consultation with the public under this legislation is not required.

This event will have minor impact on traffic movements but is a premier event for Invercargill.

Good traffic management will be provided, with alternative routes available.

A request has been made to the NZ Police and Waka Kotahi and they have no objection to this event.

Issues and Options

Analysis

This event will create only minor disruption to traffic flows for up to 4 hours. The affected streets are the same streets as per previous years this event has run.

The closing of the street is necessary to allow the event site to be set-up on the day of the event. The closure will also assist the event organisers to provide appropriate safety of the set-up staff, participants and general public at this event.

Significance

This request is not significant in terms of Council policy.

Options

The options which exist are to approve or decline the request. The street planned to be closed is seen as appropriate to effect a safe area for the activities.

Community Views

This legislation does not require community views to be sought however this is a public event which has been held in Bluff for a number of years. The parade is followed by a Gala Day in Bluff.

Implications and Risks

Strategic Consistency

This report is consistent with good governance of our roads.

Financial Implications

No direct financial implications.

Legal Implications

This report looks to ensure that the legal process of temporarily stopping a road for an event is followed.

Council is considering how it manages its obligations under health and safety legislation.

Climate Change

This report does not have a direct Climate Change impact.

Risk

Council will be seeking that the Event Manager provide an Event Management Plan which considers the risks and methods to mitigate them. These plans will form part of the approval.

The key risk noted is to ensure that good traffic management is delivered by experienced contractors.

The NZ Police and Waka Kotahi are being consulted on this closure and expected to be supportive. Waka Kotahi also has to have temporary closures to allow this event to occur.

Council staff are working through the health and safety risks that may arise as a result of overlapping PCBU duties.

Next Steps

If these closures are approved, the event organisers will be advised and a traffic management contractor engaged by the organiser. A public notice would be published in a local newspaper and information posted on the ICC website.

Attachments

None.

TEMPORARY ROAD CLOSURES – BURT MUNRO CHALLENGE 2024

| | |
|--------------------------------|---|
| To: | Infrastructure Committee |
| Meeting Date: | Tuesday 7 November 2023 |
| From: | Russell Pearson – Manager Strategic Asset Planning |
| Approved: | Erin Moogan - Group Manager - Infrastructure Services |
| Approved Date: | Thursday 2 November 2023 |
| Open Agenda: | Yes |
| Public Excluded Agenda: | No |

Purpose and Summary

Council has received requests for temporary road closures for the Burt Munro Challenge 2024, to be held on Thursday 8 February 2024 (Bluff Hill Climb), and Friday 9 February 2024 (Oreti Beach Races).

This is a regular event for Invercargill City to host, and with well organised traffic management, will not unreasonably impede traffic in these areas.

Council is being asked to consider utilising its powers under Local Government Act 1974 (Section 342 and Schedule 10). This Act allows Council to close a road for an event (after consultation with the NZ Police and Waka Kotahi) which it decides will not unreasonably impede traffic.

Recommendations

That the Infrastructure Committee:

1. Receives the report "Temporary Road Closures – Burt Munro Challenge 2024".
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.
3. Approves the temporary road closures for
 - Mason Street, Lagan Street, Flagstaff Road, Budd Street, Pearce Street, Theodore Street and Slaney Street, Bluff, from 7.00am Thursday 8 February 2024, until 8.00pm Thursday 8 February 2024
 - Oki Street, Dunns Road, and Oreti Beach (from Dunns Road entrance to 2km north of Dunns Road entrance), from 12.00pm Friday 9 February, until 10.00pm Friday 9 February 2024as permitted under the Local Government Act 1974 (Section 342 and Schedule 10).

Background

On 2 September 2023 Council received a request from the Burt Munro Challenge Committee for the following road closures:

- Mason Street, Lagan Street, Flagstaff Road, Budd Street, Pearce Street, Theodore Street and Slaney Street, Bluff, from 7am Thursday 8 February 2024, until 8pm Thursday 8 February 2024
- Oki Street, Dunns Road, and Oreti Beach (from Dunns Road entrance to 2km north of Dunns Road entrance), from 12.00pm Friday 9 February, until 10.00pm Friday 9 February 2024

The Local Government Act 1974 Section 342 allows Council to close a road for an event (after consultation with the NZ Police and Waka Kotahi New Zealand Transport Agency), which it decides will not unreasonably impede traffic. Consultation with the public under this legislation is not required.

The Risk and Assurance Committee on 21 March 2023 outlining the overlapping duties of Council and event organisers. This paper has been prepared for Council to consider while staff continue to work with the event organiser to consult, co-operate and co-ordinate the management of work place health and safety risks, which may arise from this event. A verbal update will be provided at the time of this paper so that the Committee can understand the outcome of those discussions.

This event will have minimal impact on traffic movement.

Good traffic management will be provided. With the location of these events, there are no options of alternative routes available.

A request has been made to the NZ Police and Waka Kotahi and they have no objection to this event.

Issues and Options

Analysis

This event will create only minor disruption to traffic flows. The affected Bluff Streets and area of Sandy Point are the same streets as per previous years this event has run. The closing of the streets is necessary allow the event site to be set-up on the days of each event. The closures will also assist the event organisers to provide appropriate safety of the set-up staff, participants and general public at these events.

Significance

This request is not significant in terms of Council policy.

Options

The options which exist are to approve or decline the request. The street planned to be closed is seen as appropriate to effect a safe area for the activities.

Community Views

This legislation does not require community views to be sought however this is a public event which has been held in Invercargill and the Southland area since 2006.

Implications and Risks

Strategic Consistency

This report is consistent with good governance of our roads.

Financial Implications

No direct financial implications.

Legal Implications

This report looks to ensure that the legal process of temporarily stopping a road for an event is followed.

Council is considering how it manages its obligations under health and safety legislation. Councillors would be aware of the accident that occurred during the Hill Climb portion of this event. Staff continue to work with organisers to understand the changes to safety measures undertaken, if any, to mitigate the risk of such an incident occurring during the Hill Climb and other stages of the event.

Climate Change

This report does not have a direct Climate Change impact.

Risk

The key risk noted is to ensure that good traffic management is delivered by experienced contractors.

The NZ Police and Waka Kotahi are being consulted on this closure and expected to be supportive.

Council staff are working through the health and safety risks that may arise as a result of overlapping PCBU duties.

Next Steps

If these closures are approved, the event organisers will be advised and a traffic management contractor engaged by the organiser. A public notice would be published in a local newspaper and information posted on the ICC website.

Attachments

None.