



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Community Wellbeing Committee
to be held in the Council Chamber,
First Floor, Te Hīnaki Civic Building,
101 Esk Street, Invercargill on
Tuesday 14 November 2023 at 3.00 pm**

Cr D J Ludlow (Chair)
Mayor W S Clark
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr P W Kett
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua

MICHAEL DAY
CHIEF EXECUTIVE

Community Wellbeing Committee Agenda - Public

14 November 2023 03:00 PM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
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Public Excluded Session

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Meeting Held on 28 September 2023
- b) Minutes of the Public Excluded Session of the Community Wellbeing Committee Meeting Held on 10 October 2023
- c) Minutes of the Public Excluded Session of the Extraordinary Community Wellbeing Fund Subcommittee Meeting Held on 20 October 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Meeting Held on 28 September 2023	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(g) Maintain legal professional privilege</p> <p>Section 7(2)(b)(ii) Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information</p>	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

b) Minutes of the Public Excluded Session of the Community Wellbeing Committee Meeting Held on 10 October 2023

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Section 7(2)(h)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities

Section 7(2)(g)

Maintain legal professional privilege

Section 7(2)(b)(ii)

Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information

- c) Minutes of the Public Excluded Session of the Extraordinary Community Wellbeing Fund Subcommittee Meeting Held on 20 October 2023

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2)(h)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities

Section 7(2)(g)

Maintain legal professional privilege

Section 7(2)(b)(ii)

Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

MINUTES OF COMMUNITY WELLBEING FUND SUBCOMMITTEE, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, TE HĪNAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON THURSDAY 28 SEPTEMBER 2023 AT 1.00 PM

Present: Cr A H Crackett (Chair)
Cr R I Bond
Cr P W Kett
Cr L F Soper
Mr N Burdon
Miss M Bartlett-McBride

In Attendance: Ms G Crawford – Engagement and Partnerships Officer
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Cr P M Boyle, Cr S J Broad, Mrs A de Vries, and Miss P Smith

Moved Cr Bond, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Cr Soper declared a conflict of interest regarding Application 22 Omaui Landcare Charitable Trust – Environmental Enhancement - Pest Animal Control 2023-2024 as she is the Chair of Omaui Tracks Trust who benefit from Omaui Landcare's processes.

Mr Burdon noted that Active Southland was involved with three applications in this round but he has no direct conflict of interest on those applications.

Moved Cr Crackett, seconded Cr Soper and **RESOLVED** that the declared conflicts of interest be accepted.

3. Minutes of the Community Wellbeing Fund Subcommittee Meeting Held on 3 August 2023

A4776266

Moved Cr Crackett, seconded Ms Bartlett-McBride and **RESOLVED** that the minutes of the Community Wellbeing Fund Subcommittee meeting held on 3 August 2023 be confirmed.

4. Financial Report

A4864015

Ms Crawford presented the report.

Cr Boyle noted that members need not feel constrained by the average allocation available to grant this round and should deliberate according to application merit.

Moved Mr Burdon, seconded Ms Bartlett-McBride and **RESOLVED** that the Community Wellbeing Fund Committee;

1. Receives the report "Financial Report for the Community Wellbeing Fund" for the two months ended 31 August 2023.
2. Receives Appendix 1 – Financial Report Detail as at 31 August 2023 (A4864338).

5. Public Excluded Session

Moved Cr Crackett, seconded Cr Soper and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 3 August 2023
- (b) Accountability Report 9 - Methodist Mission Southern - Mobile Rangatahi Mama – Healthy Whanau
- (c) Accountability Report 10 - Plunket - Injury Prevention Service
- (d) Accountability Report 11 - Showquest Charitable Trust - Showquest Southland 2023
- (e) Accountability Report 12 - Southland A & P Association - Southland A & P Show 2023
- (f) Accountability Report 13 - Otatara Landcare Group - Pigeon Post 2022/23
- (g) Accountability Report 14 - Omaui Landcare Charitable Trust - Pest Animal Control 2022-23
- (h) Correspondence
- (i) Ranked Summary of Incoming Applications - 2023/24 - Round 2
- (j) Assessment Scoring of Applications
- (k) Hearing Timetable
- (l) Funding Application 22 - Application 22 - Omaui Landcare Charitable Trust – Environmental Enhancement - Pest Animal Control 2023-2024
- (m) Funding Application 13 - Stadium Southland - 3 x 3 Basketball Cup
- (n) Funding Application 14 - Bluff RSA - Commemorative Plaque on the Bluff War Memorial
- (o) Funding Application 15 - Te Ara a Kewa Waka Ama Trust - Waka Ama Clubroom and Surrounding Environment Development
- (p) Funding Application 16 - Otatara Landcare Group - Printing of the Pigeon Post
- (q) Funding Application 12 – Still Mums – Family Fun Day
- (r) Funding Application 17 - Hawthorndale Care Village - Arts & Library Centre at The Hawthorndale Care Village
- (s) Funding Application 20 - Multiyear - Bluff Promotions - Up & Over Bluff Hill Grunt
- (t) Funding Application 21 - Southern Queens Boxing – Kakano
- (u) Funding Application 18 - Southland Mangaia Club Inc - Purchase of New Tables and Chairs
- (v) Funding Application 23 - Art Attic Gallery - Operating Costs

- (w) Funding Application 19 - Royal New Zealand Plunket Trust - Injury Prevention Services
- (x) Funding Application 10 - Multiyear - Miharo Murihiku Trust - Murihiku Polyfest 2024 – 2026
- (y) Funding Application 11 - Southland Motorcycle Club - Burt Munro Challenge 2024
- (z) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 3 August 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Accountability Report 9 - Methodist Mission Southern - Mobile Rangatahi Mama – Healthy Whanau	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Accountability Report 10 - Plunket - Injury Prevention Service	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(d) Accountability Report 11 - Showquest Charitable Trust - Showquest Southland 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage,	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good

	negotiations (including commercial and industrial negotiations).	reason for withholding would exist under Section 7.
(e) Accountability Report 12 - Southland A & P Association - Southland A & P Show 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(f) Accountability Report 13 - Otatara Landcare Group - Pigeon Post 2022/23	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(g) Accountability Report 14 - Omaui Landcare Charitable Trust - Pest Animal Control 2022-23	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(h) Correspondence	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(i) Ranked Summary of Incoming Applications - 2023/24 - Round 2	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

	commercial and industrial negotiations).	
(j) Assessment Scoring of Applications	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(k) Hearing Timetable	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(l) Funding Application 22 - Omaui Landcare Charitable Trust – Environmental Enhancement - Pest Animal Control 2023-2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(m) Funding Application 13 - Stadium Southland - 3 x 3 Basketball Cup	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(n) Funding Application 14 - Bluff RSA - Commemorative Plaque on the Bluff War Memorial	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

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| <p>(o) Funding Application
15 - Te Ara a Kewa
Waka Ama Trust -
Waka Ama
Clubroom and
Surrounding
Environment
Development</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7.</p> |
| <p>(p) Funding Application
16 - Otatara
Landcare Group -
Printing of the Pigeon
Post</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7.</p> |
| <p>(q) Funding Application
12 - Still Mums - Family
Fun Day</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7.</p> |
| <p>(r) Funding Application
17 - Hawthorndale
Care Village - Arts &
Library Centre at The
Hawthorndale Care
Village</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7.</p> |
| <p>(s) Funding Application
20 - Multiyear - Bluff
Promotions - Up &
Over Bluff Hill Grunt</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7.</p> |

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| (t) Funding Application
21 - Southern
Queens Boxing –
Kakano | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (u) Funding Application
18 - Southland
Mangaia Club Inc -
Purchase of New
Tables and Chairs | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (v) Funding Application
23 - Art Attic Gallery -
Operating Costs | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (w) Funding Application
19 - Royal New
Zealand Plunket Trust
- Injury Prevention
Services | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (x) Funding Application
10 - Multiyear -
Miharo Murihiku Trust -
Murihiku Polyfest 2024
– 2026 | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |

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| (y) Funding Application
11 - Southland
Motorcycle Club -
Burt Munro
Challenge 2024 | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |
| (z) Deliberations and
Resolutions | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7. |

There being no further business, the meeting finished at 4.48 pm.

**MINUTES OF COMMUNITY WELLBEING COMMITTEE, HELD IN THE COUNCIL CHAMBERS,
FIRST FLOOR, TE HĪINAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY
10 OCTOBER 2023 AT 3.20 PM**

Present:

- Cr D J Ludlow (Chair)
- Mayor W S Clark
- Cr R I D Bond
- Cr P M Boyle
- Cr S J Broad
- Cr T Campbell
- Cr A H Crackett
- Cr G M Dermody
- Cr P W Kett
- Cr I R Pottinger
- Cr L F Soper
- Cr B R Stewart
- Rev E Cook – Māngai – Waihōpai
- Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance:

- Ms E Moogan - Group Manager – Infrastructure
- Mrs P Christie - Group Manager - Finance and Assurance
- Ms J Hutton - Acting Group Manager - Community Engagement and Corporate Service
- Mr J Shaw - Group Manager - Consenting and Environment
- Mr A Cameron - Chief Risk Officer
- Mr M Morris - Manager - Governance and Legal
- Ms G Cavanagh - Manager - Environmental Services
- Mr R Pearson - Manager - Strategic Asset Planning
- Ms H Guise - Property Portfolio Manager
- Mr M Keil - Senior Project Manager
- Ms L Knight - Manager - Strategic Communications
- Mr G Caron - Digital and Communications Advisor
- Mrs T Amarasingha - Governance Support Advisor

1. Apologies

Nil

2. Declaration of Interest

Nil.

3. Public Forum

3.1 Rebecca Amundsen - Arts Murihiku

Ms Rebecca Amundsen joined the Committee via Zoom and provided an update about the previous year's work of Arts Murihiku. Arts Murihiku's role is to support Southland's arts sector including all forms of art. For many years people were talking about arts needing to show some leadership, therefore, Arts Murihiku was able to step into that space as they received funding from the Ministry for Culture and Heritage. Arts Murihiku's regional arts strategy was created in 2020, and it talked about arts needing to be visible, vibrant and valued.

It was noted that the Ministry for Culture and Heritage received funds from the Government in 2021 for organisations across New Zealand. Arts Murihiku's application to this fund was successful and received \$48,000. The project they have put forward for the use of this fund included a few different tentacles. The first was around capability building and to support this an event was held in June 2023 called 'Night of the Arts'. This was an opportunity for people from a variety of arts sectors to participate, and it was a successful event.

Ms Amundsen advised they were running their second big event called 'Southland Arts Trails'. This would provide an opportunity for artists to open their studios to showcase to the public between 6 October to 23 October 2023 and this information was included in the brochure for the event. For last year's programme 55 studios were opened for the programme, and this year 50 studios would be participating, and 20 events were also scheduled at the same time. The programme information was published on their Facebook page and website.

Further, they were developing a programme 'Creative Pathways' that would be rolled out next year and some parts would be tested as a pilot this year. This would be an opportunity to learn and have some mentoring to develop skills.

It was noted that their Creative Arts Space was located at 34 Forth Street and thanked Council for allowing them to lease the building. This space provided support to the people who are new to running events or exhibitions. As a result of funding, they employed four people part-time for 115 hours. These staff members help with promotions, arts activities, and build relationships with people in the arts community across the region.

They have completed research to find out the needs of the arts community and the findings were that more promotions, marketing and publicity were needed. Arts Murihiku did not just focus on their own events, but were promoting wider activities across the arts sector. They run a full-page advertisement in the Southland Express at the end of each month and this details all the arts activities scheduled for the following month.

At the moment they were in the final stage of completing a baseline report which would be a snapshot of what the arts sector looks like now and its aspirations. This could be used to measure progress against their programmes and also be a valuable document for other funders. This document might be released at their Annual General Meeting in November 2023.

It was noted that the funds they had received need to be used by the end of June 2024. At the same time, they are looking at securing future funds. It was mentioned that Arts Murihiku worked with Civic Theatre for the Cabaret Festival and that the library and He Waka Tuia participated in the Night of the Arts.

Arts Murihiku was keen to keep having conversations about how they could keep working with Council and support Council's goals specifically around the Culture and Heritage Strategy. It was noted that it was really important to develop their plan for funding to ensure that not only the goals in their arts strategy were achieved but also other strategies around the region which included those of Invercargill City Council and Community Trust South.

It was noted that to have a vibrant city, it needs a vibrant arts sector.

In response to a query around the Ministry for Culture and Heritage funding only being for the next nine months, and was there any indication of what would happen after that Ms Amundsen said that the funding they had received was post Covid19 one-off funding. At this stage that was the status quo. Creative NZ was currently revising the Ministry's approach to funding organisations across the country.

Ms Amundsen said she attended the Creative New Zealand conference in New Plymouth and regardless of who was in government, it was anticipated that it would be a difficult time economically, and in such times the arts sector would be the first to suffer cuts.

3.2 Victor West - Blind Citizens NZ (This matter will be discussed at the Infrastructure Committee Meeting)

Mr West attended the public forum representing Blind Citizens NZ and talked about the pedestrian crossing signals. He said there is one at the corner of St Andrew Street and another one installed at Gala Street West which included a dual pedestrian signal. It was noted that over the past many months, these traffic signals were full of static and the voice message was not clear and was very hard to hear with the traffic noise and that he could not hear the 'beep' sound. Those were not appropriate for totally blind people. Further, he said that the Queens Drive West pedestrian crossing had no voice message and they really want a clear voice message.

Mr West said he raised these issues at the last combined disability group meeting. He made a request for service to look at these issues, but no information came back to him.

In response to a query whether those dual crossings were working appropriately before or if they had always had issues, Mr West confirmed that they were working in good condition before, but he could not say at what point this deterioration started.

4. Minutes of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on Thursday 8 December 2022

A4344993

Moved pro forma Cr Ludlow, seconded pro forma Cr Soper and **RESOLVED** that the Minutes of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on Thursday 8 December 2022 be received.

Note: Mayor Clark joined the meeting at 3.21 pm.

5. Minutes of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on Thursday 2 March 2023

A4426245

Moved Rev Cook, seconded Cr Ludlow and **RESOLVED** that the Minutes of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on Thursday 2 March 2023 be received.

6. Minutes of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on Thursday 1 June 2023

A4627511

Moved Cr Ludlow, seconded Rev Cook and **RESOLVED** that the Minutes of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on Thursday 1 June 2023 be received.

7. Minutes of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on Thursday 31 August 2023

A4842064

The Chair noted that at this point the Youth Council delegate Liam Calder was Chairing the meeting.

Moved Cr Ludlow, seconded Rev Cook and **RESOLVED** that the Minutes of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on Thursday 31 August 2023 be received.

It was noted that there had been a catch up in receiving Creative Communities Committees minutes as a new system had been introduced and various subcommittees and committees are now reporting in to the main committee. These subcommittees and other committees' minutes would be brought to the Community Wellbeing Committee regularly in future.

8. Minutes of the Meeting of the Community Wellbeing Committee held on Tuesday 12 September 2023

A4885733

Moved Cr Stewart, seconded Cr Soper and **RESOLVED** that the Minutes of the Community Wellbeing Committee held on Tuesday 12 September 2023 be confirmed.

9. Minutes of the District Licensing Committee Meetings held in September 2023

A4915305, A4887225

Moved Cr Ludlow, seconded Cr Kett and **RESOLVED** that the Minutes of the District Licensing Committee Meetings held in September 2023 be received.

10. Report - The Electoral (Lowering Voting Age for Local Elections and Polls) Legislation Bill

A4916525

Mr Morris presented the report and noted that in 2022 the Supreme Court issued a declaration saying there was no justification according to the Bill of Rights Act to keep the voting age at 18 which triggered a process through Parliament. As a result of the current government's thinking it could not change for the general election as it required a super majority, but it could change for the local government elections. The Bill was introduced on one of the last sitting days of the current term of Parliament and invited submissions to be made on the Bill for lowering the voting age to 16 for all local elections with the exception of keeping the voting age at 18 for licensing trust elections. This created an issue for Invercargill City Council and a small number of other councils that have a licencing trust within their district. This is not an insurmountable issue, basically there would be an iteration of voting paper for 16 year olds within the city boundary who are in the licensing trust area. The provider for the elections had been contacted and they estimated that the increased cost would be about \$4,000, which was relatively negligible but still this is an increased cost that Council would not have if the voting age did not change.

Clarification was provided that this required 50% of the votes in Parliament.

Cr Crackett noted that at the Future for Local Government Hui in Wellington recently, over 120 people represented 60 councils and over 50% of council representatives were in favour of lowering the voting age.

The Committee discussed the matter and noted the importance of including civic education in the school curriculum.

It was noted that the Bill was proposing the age to be lowered in time for the election in 2028.

Note: Cr Arnold joined the meeting at 3.37 pm.

The Committee had a robust discussion on the matter.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the Community Wellbeing Committee:

1. Receives the Report "The Electoral (Lowering Voting Age for Local Elections and Polls) Legislation Bill".

Moved Cr Soper, seconded Rev Cook and **RESOLVED** that the Community Wellbeing Committee:

2. Confirms that Council does wish to make a submission on the Bill.

Moved Cr Soper, seconded Cr Crackett and **RESOLVED** that the Community Wellbeing Committee:

3. Confirms if a submission is to be made whether that submission is Neutral.

Note: Cr Ludlow, Rev Cook, Cr Soper, Cr Crackett, Cr Broad, Cr Boyle Cr Cambell, Cr Bond, and Cr Dermody voted in favour.

Moved Cr Boyle, seconded Cr Soper and **RESOLVED** that the Community Wellbeing Committee:

4. That the submission include reference to the inclusion of Civics in education curriculum, the complications arising from having a Licencing Trust and having parity with the national elections in voting age.

Note: Cr Ludlow, Rev Cook, Cr Soper, Cr Crackett, Cr Broad, Cr Boyle Cr Cambell, Cr Bond, Mayor Clark and Cr Dermody voted in favour.

Cr Stewart, Cr Kett Cr Arnold and Cr Pottinger voted against.

Mr Morris informed the Committee that submissions were due on 20 October 2023. Therefore, the Committee could delegate the preparation of submission to the Mayor and a number of councillors or need to have an Extraordinary Council meeting on 17 October 2023 to approve the submission. The submission would go to the select committee.

The Committee agreed to have an Extraordinary Meeting and decided to remove the following recommendation.

- ~~5. Delegates to Mayor/ Crs xxx to approve the Submission.~~

11. Activities Report

A4829558

The Chair thanked the staff who worked above and beyond during the recent heavy rains and emergency situation.

Staff were also thanked for the work involved in preparing the Kew Kindergarten memorandum of understanding and putting that together for Panton Street playground.

In response to a query related to the recent weather event and if Council staff would do a review in terms of what customers require during this type of event, Mrs Hutton said that from a customer service perspective, those things are quite hard to plan, but that they were able to bring more staff onto the phones and managed to answer 90% of calls within two minutes and that staff stayed until 7:00 pm. Ms Moogan said that there would be more detailed coverage of this event in the activities report to the next infrastructure committee meeting.

In response to a query about media information figures in the report and the communications strategy for reaching to the community, Ms Knight advised that the information was received through a multi-channel approach, but it had been always a challenge to reach everyone in the community. The information included in the report is only a snapshot and it is difficult to include all the different ways used to communicate with the community in this report.

The Committee discussed a communications strategy for the museum.

In response to a query about 11% decrease in code compliance certificates issued within 20 working days, Mr Shaw said that all of these matters were reviewed and noted that there were some complications with Council's processes. These matters are being monitored continuously and closely, and he believed it would improve in the next month.

In response to a query about the slow process of buying tickets in person at Rugby Park, it was noted that tickets could be bought online and were also available at the Civic Theatre and reception at Council.

In response to a query about parking infringement matters, Mr Shaw said that it has been taken the most proactive approach for the issues has been raised, and they have taken feedback on board to engage with the community.

In response to a query about a dangerous building in Bluff, Mr Shaw said that the building compliance team has been monitoring these buildings and taking steps proactively.

Moved Rev Cook, seconded Cr Stewart and **RESOLVED** that the Community Wellbeing Committee:

1. Receives the "Activities Report".

12. Major late Item

12.1 Parking Issues – Verbal Update

Moved Mayor Clark, seconded Cr Kett and **RESOLVED** that the Community Wellbeing Committee receives the Major Late Item – Parking Issues – Verbal Update.

The reason that the item was not in the Agenda	The reason why the discussion of the item cannot be delayed
The item came to hand after the publication of the agenda	Matters can be progressed in a timely manner

Reasons for Public Exclusion:

Section 7 (2) (a)	Protect the privacy of natural persons, including that of deceased natural persons
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13. Public Excluded Session

Moved Cr Ludlow, seconded Rev Cook and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on 8 December 2022
- b. Minutes of the Public Excluded Session of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on 3 March 2023
- c. Minutes of the Public Excluded Session of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on 1 June 2023
- d. Minutes of the Public Excluded Session of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on 31 August 2023
- e. Minutes of the Public Excluded Session of the Community Wellbeing Committee Held on 12 September 2023
- f. Parking Issues – Verbal Update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a) Minutes of the Public Excluded Session of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on 8 December 2022	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
b) Minutes of the Public Excluded Session of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on 3 March 2023	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

- | | | |
|---|--|--|
| c) Minutes of the Public Excluded Session of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on 1 June 2023 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| d) Minutes of the Public Excluded Session of the Creative Communities Invercargill Funding Scheme Assessment Committee Held on 31 August 2023 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| e) Minutes of the Public Excluded Session of the Community Wellbeing Committee Held on 12 September 2023 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| f) Parking Issues – Verbal Update | Section 7(2)(a)
Protect the privacy of natural persons, including that of deceased natural persons | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under |

There being no further business, the meeting finished at 7.10 pm.

**MINUTES OF EXTRAORDINARY COMMUNITY WELLBEING FUND SUBCOMMITTEE, HELD IN
THE COUNCIL CHAMBERS, FIRST FLOOR, TE HĪNAKI CIVIC BUILDING, 101 ESK STREET,
INVERCARGILL ON FRIDAY 20 OCTOBER 2023 AT 12.30 PM**

Present: Cr P M Boyle (Chair)
Cr A H Crackett
Cr R I Bond
Cr P W Kett
Cr L F Soper
Mrs A de Vries

In Attendance: Ms G Crawford – Engagement and Partnerships Officer
Ms M Sievwright – Senior Executive Support

1. Apologies

Cr S J Broad, Mr N Burdon and Miss P Smith.

Moved Cr Soper, seconded Cr Bond **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Excluded Session

Moved Cr Kett, seconded Cr Soper **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Assessment Scoring of Application
- (b) Funding Application 24 – Indian Community Southland – Diwali Celebrations (Invercargill) 2023
- (c) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Accountability Report 15 – Indian Community – Diwali 2022	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Assessment Scoring of Application	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Funding Application 24 – Indian Community Southland – Diwali Celebrations (Invercargill) 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(d) Deliberations and Resolutions	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 1.02 pm.

MINUTES OF THE DISTRICT LICENSING COMMITTEE - OCTOBER MEETINGS 2023

Present: Cr Darren Ludlow
Ms Catherine Howard

1. Licence Renewals - Approved by DLC Chair Cr Ludlow

- 1.1 **DIVA'Z Renewal of On Licence Amendment to Condition (b) Designations** – Approved on 19 October 2023
- 1.2 **Squash City Invercargill Inc Renewal of Club License** - Approved on 26 October 2023

2. Manager - New Certificate - Approved by DLC Chair Cr Ludlow

- 2.1 **IDLC 202/2023** – Approved on 05 October 2023
- 2.2 **IDLC 214/2023** – Approved on 12 October 2023
- 2.3 **IDLC 205/2023** - Approved on 12 October 2023
- 2.4 **IDLC 2023/285/2015** - Approved on 19 October 2023
- 2.5 **IDLC 2023/82/2023** - Approved on 19 October 2023
- 2.6 **IDLC 2023/58/2023** - Approved on 19 October 2023
- 2.7 **IDLC 2023/19/2023** - Approved on 19 October 2023
- 2.8 **IDLC 2023/19/2023** - Approved on 19 October 2023
- 2.9 **IDLC 2023/178/2023** - Approved on 19 October 2023
- 2.10 **IDLC 2023/83/2023** - Approved on 19 October 2023
- 2.11 **IDLC 189/2023** - Approved on 26 October 2023

3. Manager – Renewal of Certificate - Approved by DLC Chair Cr Ludlow

- 3.1 **IDLC 2023/216/2023** – Approved on 19 October 2023
- 3.2 **IDLC 2023/187/2019** - Approved on 19 October 2023
- 3.3 **IDLC 2023/167/2019** - Approved on 19 October 2023
- 3.4 **IDLC 2023/162/2022** - Approved on 26 October 2023

3.5 IDLC 2023/172/2022 - Approved on 26 October 2023

4. Special Licences - Approved by DLC Chair Cr Ludlow

4.1 Pinot Mara Judge Rock – Southern Crafters Market on 4 and 5 November 2023 – Approved on 19 October 2023

4.2 Cycling Southland – Tour of Southland 29 October to 4 November - Approved on 19 October 2023

4.3 Squash City Invercargill - 2 Events - Engagement on 17 November and 30th Birthday on 30 November 2023 - Approved on 26 October 2023

5. New Licence - Approved by DLC Chair Cr Ludlow

5.1 Prime Golf Limited – New On Licence – Approved on 26 October 2023.

6. Other Business

05 October 2023

- Reading Cinema manager's certificate applications.
- Alcohol ban signage discussion.
- Club Southland special license.

12 October 2023

- Discussion on designation of DIVA'Z
- Alcohol ban area signage discussion.
- Update on Victoria Railway Hotel.
- Discussion about Southland Cricket association.
- Application received for 2023 Street Party on 22 December 2023.

19 October 2023

- Discussion about licensing options for 49 Tay Street.
- New Year's Eve Street Party on Don Street.
- Email to Club Southland discussion.

26 October 2023

- New Alcohol Ban Signage approved.
- Report to Council for Temporary Alcohol Ban Area for Christmas at the races.
- Discussion on Jamm Events and Great South.

**MINUTES OF HEARINGS FOR GAMBLING POLICIES, HELD IN THE COUNCIL CHAMBERS,
FIRST FLOOR, TE HĪNAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON THURSDAY
9 NOVEMBER 2023 AT 9.00 AM**

Present: Cr R I D Bond
Cr P M Boyle
Cr D J Ludlow

In Attendance: Ms R Suter – Manager – Strategy and Policy
Ms G Cavanagh – Manager Environmental Services
Mr D Titus – Policy Analyst
Mr G Caron – Digital and Communications Advisor
Mrs L Williams – Team Leader Executive Support

Apologies

Cr Soper.

Moved Cr Boyle, seconded Cr Bond and **RESOLVED** that the apology be accepted.

Mr Titus and Ms Suter took the panel through the submission process and the recommendations. The majority supported code of conduct.

1. Submissions to be Heard

1.1. Submission 5 – Laura Pope A4959562

Ms Pope took the panel through her submission. Noted the harm caused by gambling and potential negative impacts on health and wellbeing could be severe. Discussed accessibility and sociality and the fact that Maori and Pacific were over represented, and the impacts on those people were greater. 14 out of 15 locations in Invercargill were in low deprivation areas. \$17 million was lost to gambling last year in Invercargill and only \$5.5 million went back to the community which was below the level required and almost half of that was given to sport. She also supports the sinking lid policy and proposed a gold standard sinking lid. During Covid in evidence to show that increase in online gambling and that when venues opened up there was an increase. Pleased to see that Council was looking to implement the code of conduct.

Query raised around the number of \$17 million being lost to gambling, and it was confirmed that the wording lost means that money was spent on gambling. A further query around the level of community funding being below the requirement and it was confirmed that was a total. Query around sinking lid lowering gambling numbers were the gambling harm numbers reducing, the study looked at different policies and noted nothing specific to Invercargill. The figures around online gambling came from the Department of Internal Affairs.

Query around Te Whatu Ora and the location of TAB's in relation to the location of ATM machines, it was confirmed that no statistics were available but would suggest convenient if ATM close. It was asked if Te Whatu Ora had any view on the physical location versus an app, it was noted that there was no data on that.

The Chair thanked the submitter for attending.

1.2. Submission 9 – Jarrod True

A4959509

Mr True spoke to his submission and took the panel through a presentation. Invercargill had remained the same since 2017/2018 in term of numbers seeking support and this is in line with the national figures. Relocation policy would like to see expanded to allow relocation within those areas and agree with the cap at current levels. Venues should be free to relocate if it assisted with harm minimisation and lowering derivation rating. Policy should allow for movement away from sensitive sites i.e. churches etc. In relation to the cap the current numbers were reasonable gaming machines were naturally declining. The problem gambling rate was low in New Zealand and there was no link between machines and problems gambling rates. Additional grants were made to benefit the local community in addition to the \$5.5 million. Over 80% of TAB revenue was via the app. The data showed that people did in fact migrate to online when venues were closed. Offshore online gambling was unregulated and gave nothing back to the community.

Query around the use of apps and online gambling, it was convenient and instant. Query around entrenched venues, gaming machines to a venue were a valuable commodity and provided 45% +, and would not move to a more affluent part of town but if ability to move to new refurbished venues then may move. Query raised around point 26 – low gambling rate to international standards 0.2% of people over 18 years – was there a surge in the 18 – 23 year olds increasing online. There was no data in New Zealand but some research in Australia noted that in the 16 – 23 age group acceleration online space. Query around some venues not meeting their grant requirement, there would be some venues not making that amount of money, and we also get funding from club venues and therefore we would be at or above the 40% of funds to be returned to the community.

The Chair thanked the submitter for attending.

1.3. Submission 7 – Darelle Jenkins

A4959576

Ms Jenkins took the panel through her submission, noting that Hospitality NZ supported Mr True's submission. In favour of cap option be adopted at 226 machines and support Gaming Machine Association particularly around relocation position that provides for Council to allow relocation on a case by case basis. Online cannot be regulated. Support harm minimisation, and actively seek to engage with venues; gambling support providers; DIA. Noted that clocks are on the machines when addressing having clocks in the room and also has a message popping up on machines.

Also with respect to dealing with intoxication, this was covered under existing policies and obligations. Query raised where Hospitality NZ stood on the code of conduct, and they believe it was already covered and already in place in legislation and that was not voluntary and created extra work, and was thereby pointless. In preparing submission canvassed local membership and then written on their behalf.

The Chair thanked the submitter for attending.

1.4. Submission 10 – Kay Kristensen

A4959493

Did not appear.

1.5. Submission 11 – Samantha Alexander

A4953221

Ms Alexander took the panel through her presentation. The Lion Foundation contributed \$42 million last year to prioritise sport; health and education, and art. Have regional committee to ensure funding landed where it should and was made up of local members. Did not support sinking lid – status quo was working and took away from local Council decision making. Did support good relocation clause. One venue was located in Bluff. Prevalence of problem gambling was not reducing not just from pokies in pubs. Have strenuous programme around duty of care. Concern raised around unregulated off shore gambling, policy that would effectively close safe environments needed to be questioned. Believe there were excellent services available around problem gambling and in Invercargill excellent provider. Finally, Venue operator and manager at venue in Bluff all live, work and play in the area and were committed to caring for their community.

Query around sinking lid having possibility of pushing people to online, responded in the affirmative and believed it did, not a lot of information around unregulated online gambling but believed hundreds of millions of dollars going to online gambling. Query around proceeds from venue in Bluff what processes were in place to ensure that the appropriate amount was returned to that community, noted applications were received and in that process request as much information as to how would benefit to the community but relied on physical address. Do as much research as possible with the information we have to ensure a local club does benefit, and have a direct question around community benefit, but it was a delicate balance.

The Chair thanked the submitter for attending.

The Chair asked staff the process when adopting a policy and if there was part of a policy that someone wanted exemption from, could they approach council for that exemption, this was answered in the affirmative.

2. Gambling Policies - Hearings and Deliberations

A4845238

Moved Cr Ludlow seconded Cr Boyle and **RESOLVED** that the Hearings Panel:

1. Receives the report "Gambling Policies - Hearings and Deliberations".
2. Receive the submissions.
3. Note the submitters to be heard:
 - 0910- Submission 05 - Laura Pope (Te Whatu Ora)
 - 0920- Submission 09 - Jarrod True (Gaming Machine Association of NZ)
 - 0930- Submission 07 - Darelle Jenkins (Hospitality NZ)
 - 0950- Submission 11 - Samantha Alexander (The Lion Foundation)
4. Note the summary of submissions (A4882733).

It was noted that this panel was independent and responsible to ratepayers and noted the word had shifted markedly thanks to the online world and had created an environment that added to the harm noted by the submitters and acknowledged that. Apps that look like gambling – pay to play a game – a risk and distraction and the same for TAB venues – could now do on an app. A number of other avenues for harm that exist and the opportunity to gamble now was far greater, there was only a small amount that council could deal with through the policy. Felt the greatest point to consider was the cap or sinking lid.

The Chair invited the panel members to provide their thoughts.

Cr Boyle noted that based on the submissions today she felt needed to be capped due to some merit in having the venues, and did not want to encourage people to stay at home and gamble online. Venues did provide some social interaction.

Cr Bond noted that based on information and the submitters submissions, she would support a cap over a sinking lid and also class 4 venues. The information received was very clear and informative.

The Chair noted that having been through the process in the past and seeing the results of a sinking lid and potential effects, movements and closures, he believed a cap had worked in the last term acknowledging there was a lockdown during that period. He was mindful of poverty and deprivation faced by members of the community and particularly Maori and Pacifica. Much like alcohol the risks from alcohol were those drinking at home and felt the same applied for those gambling as not regulated. He noted that he had witnessed people being approached by staff when gambling and the messages that popped up on the machines. He was comfortable with a cap as opposed to sinking lids. Noting this policy came up for renewal regularly.

Moved Cr Boyle seconded Cr Bond and **RESOLVED** that the Hearings Panel:

5. Recommend that the Community Wellbeing Committee **recommend to Council to adopt:**
 - a. CAP Board Venue Policy
 - b. CAP Class 4 Venues Policy

Moved Cr Bond seconded Cr Boyle and **RESOLVED** that the Hearings Panel:

6. Agree the following recommended changes to the Draft Class 4 Gambling Venues Policy and the Draft Board (TAB) Venues Policy, following public submissions and incorporating recommended changes from officers:
 - a. Amend the relocation provision of the Draft Class 4 Gambling Venues Policy and the Draft Board (TAB) Venues Policy to:
 - only allow the relocation, transfer of EGMs and merger of venues within and to the Central Business District (CBD);
 - remove all references to Business Zone 2 from both Draft Policies.
 - consider applications for relocation of venues that are already located within the CBD to a different location with a lower deprivation rating in the CBD, on a merit basis;
 - consider applications for relocation of venues to relocate within the CBD to a location that is further away from a suburban/ residential area to a more suitable area.
 - b. Amend the relocation provision of the Draft Board (TAB) Venues Policy (only) to incorporate mandates to prevent TAB venues from relocating to areas within 100 meters of sensitive premises or ATMs.
 - c. Amend Appendix 1 to refer to Section 252 of the Sale and Supply of Alcohol Act 2012 in the section "Intoxicated patrons are prevented from gambling".
 - d. Update Appendix 1 to add information on Invercargill City Council's (Council) Request For Service (RFS) function regarding gambling operations, to allow people to report any breach of the Voluntary Code of Conduct in venues, in line with the Gambling (Harm Prevention and Minimisation) Amendment Regulation 2023. Council will forward the RFS details to the appropriate enforcement agency.
 - e. Update Appendix 2 of both draft Policies to clearly show the intent of the maps with clearer CBD and Business Zone 2 boundaries, use of unambiguous colours and an explanation of the colours shown.

The Chair thanked those that have submitted both in person and written.

There being no further business, the meeting finished at 10.11 am.

INVERCARGILL CITY COUNCIL TREE PLAN 2020 – INFORMATION UPDATE TO COUNCILLORS

To:	Community Wellbeing Committee
Meeting Date:	Tuesday 14 November 2023
From:	Caroline Rain – Manager – Parks and Recreation
Approved:	Marcus Waters – Acting Group Manager Spaces and Places
Approved Date:	Tuesday 7 November 2023
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

This report is to inform Councillors of the ICC Tree Plan 2020. This plan was developed in accordance with Council's Parks and Recreation strategic planning framework (outlined in previous Council discussions) to provide a clear direction on how ICC wants to manage trees across Parks, Cemeteries and Streets across Invercargill City on Council land.

Recommendations

That the Community Wellbeing Committee:

1. Receives the Report "Invercargill City Council Tree Plan 2020 – Information Update to Councillors".
2. Acknowledges the issues Council is planning to overcome as part of forward planning.

Background

Prior to the Invercargill City Council Tree Plan being developed in 2020, there was very little documented about Council's Tree network with maintenance and forward planning being somewhat reactive.

With an ageing tree network (with many in a state of deterioration) and increasing environmental challenges / financial constraints, it is important that trees are managed proactively and in the best way possible into the future.

During a workshop held in 2019, Council agreed and later adopted at a Council Meeting on 28 May 2019 that "Parks and Recreation staff develop a Tree Plan to ensure the proactive

management of the City's tree network". The Plan was then drafted after consulting with mana whenua, council staff and key stakeholders.

Council's long term priority is to have an appealing and sustainable network of diverse tree species (of varying tree ages and stages) captured as data for future management. This will ensure tree maintenance and replacement programme are consistent and that the tree network is best equipped in the event of significant environmental challenges and changes. Tree diversity also provides a range of habitats for wildlife and can support a greater number of fauna species.

The Tree Plan which includes trees in Parks, Cemeteries and Streets to help achieve this vision through the following four parts:

Part 1 - The Strategy:

Provides a clear direction on where Council wants to be with trees as a City (strategic direction).

Part 2 - Inventory:

Identifies the trees Council has and how they are looked after. This is intended as a live database.

Part 3 - Policy Guidance:

Provides policy guidance and a consistent approach to the propagation, planting, maintenance, protection and removal of trees on Council owned land. It outlines how Council's own tree stock should be sustainably and responsibly managed and provides guidance on how to inform the public on tree related matters.

Part 4 - The Programme and Action Plan:

This part sets out actions, timelines and responsibilities with regards to implementing Council's Tree Plan. It advises Council's commitment to trees through a programme of works.

Issues

Prior to ICC's Tree Plan being developed, there was very little documented about Council's tree network, with planning and maintenance being reactive. A tree fall incident where vehicles were damaged required urgent planning to give confidence for risk mitigation. This plan provides the process to ensure effective and efficient actions are undertaken in any future event.

Understanding the City's tree network is essential for planning ongoing maintenance, and planning for future tree diversity and development.

As with an ageing tree network and increasing environmental challenges, it is important that trees on Council land are managed proactively and effectively into the future.

Other key challenges Parks and Recreation has needed to face include height of trees at Queens Park to allow for air traffic, ageing trees (i.e. Queens Park), infrastructure clashes with existing trees and climate change. A key action being undertaken is scoping annual risk for tree monitoring and assessments.

Risk

The Tree Plan 2020 is a risk management tool utilised to reduce damage to people and or assets which could occur as a result of infrequent management of trees over their lifespan. Ongoing assessments recommended within the plan aim to mitigate this risk and subsequent proactive management of trees.

Implementing the Tree Plan

Since the adoption of the ICC Tree Plan in 2020, ICC staff have been working to implement the Programme and Action Plan, while working with contractors for tree data capture on a GIS platform being at the forefront.

Through proactive tree assessments ICC staff are improving visitor safety, maintenance, protection and tree health of the tree population. This results in better decision making guidance and management of trees around infrastructure.

A specific example to proactive assessments is that Council will be working with a contractor to undertake a site survey on approximately 1-200 significant trees in Queens Park and along areas of the Town Belt (Gala St, Queens Drive/Elles Road, Appleby and Otepunu) to gather site data on trees that could cause foreseeable harm.

Key outcomes of this project:

- Report summarising findings discussing conditions, values, life stages and any risks.
- Tree Management Plan for trees inspected.

Inventory (GIS)

Street tree data is recorded on the ICC GIS Mapping system. Tree work is logged and updated into the system. Queens Park tree inventory is currently being undertaken through the site survey as noted above and that will also be added to the system.

Council staff have a long term goal to have the GIS data public facing so the community can use this to understand more about tree species, when it was inspected, maintenance requirements etc.

Removals/Replacements

Public enquiries made to Parks and Recreation relating to trees on streets, parks and cemeteries are carried out via reference to the Tree Plan. Examples include:

- Removal of a street tree because of the house owner's allergy to this particular tree. As per the Tree Plan this tree was removed on the basis a recommended doctor's certificate was produced.
- A proactive approach ICC staff have undertaken is the removal of aged and potentially harmful trees along the Kelvin Street and Queens Park boundary. Better suited trees have been planted in those locations to ensure the sustainability of environmental resilience continues.

Some issues raised through removal of street trees in particular are:

- Council staff have had to remove existing street trees but unable to replace in the same location because of underground services. Trees are therefore being planted in alternative locations elsewhere in the city but these may be in a different area from where the removals were.
- Shading as a result of tree canopy is being reduced once the tree is removed, which is detrimental to the land owner.

Invercargill Airport Limited Request to Remove Queens Park Trees

Early in 2023, Council were informed that Invercargill Airport Ltd had requested the removal of 227 trees within Queens Park due to their intrusion into the airspace exclusion zone as detailed within ICC District Plan. The proposal was to prioritise removal of 65 high priority trees, (closest to the centre line) over a two year period.

Since this time 44 trees of the total 227 intruding into the airspace have been removed. The majority of the intruding trees removed align with the high priority category.

The balance of the trees will be programmed over the next few years into a wider renewal programme to provide an appealing and sustainable network of tree species and tree ages and stages for current and future maintenance.

Referencing the Tree Plan

The ICC Tree Plan is being successfully implemented as a reference and justification for public enquiries, including requests for removal for example over driveways being created, for allergy reasons, as a response to adjoining subdivision requests or in general.

It is also being referenced in other Council documents so they connect and align.

Next Steps

The Plan will be reviewed in 2025, with continuous monitoring, review and refinement of the document, especially parts two and four, which is essential to implementation of the Tree Plan.

Attachments

Attachment 1 - ICC Tree Plan 2020 (A3082711)

A3082711

ICC Tree Plan

2020



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Preface - Aoraki and Tū Te Rakiwhanoa

According to Ngāi Tahu tradition, the South Island is formed from the wreckage of Te Waka o Aoraki – the canoe of Aoraki.

Aoraki and his brothers came down from the heavens where they lived with their father Raki (Sky father) in their waka to visit their step mother Papatūānuku (earth mother). After all their tasks had been performed, they wished to return to their home in the sky. A karakia (prayer) was performed to return them safely but unfortunately an error was made and the waka crashed back to earth.

Aoraki and his brothers climbed onto the upturned waka where they turned to stone. They can now be seen as the Principle Mountains of the Southern Alps, of which Aoraki (Mt Cook) is the greatest.

After the incident, Raki sent a number of his mokopuna (offspring) from the heavens to transform the waka into a beautiful landscape that would sustain life and mankind. Among these were Tū Te Rakiwhanoa, whose job was to carve the keel of the upturned waka into mountains and valleys, Kahukura had the job to forest bare landscape and fill it with animals, and Marokura carved the bays, inlets and estuaries and populated them with fish of many varieties.

Proceeding south, Tū te Rakiwhanoa found the taurapa (Stern) sitting up in an awkward position. He saw that water had flooded into the stern of the waka, the area that we now call Bluff Hill and Awarua. The great swampland was formed.

Te Taurapa o te waka a Aoraki

Some say the most tapu or sacred part of the waka is the Taurapa or carved stern post. This is where the chiefs steer the waka from.

Today the District of Invercargill city from Bluff to Waihopai sits on the taurapa of this ancient waka. The gods who planned and undertook the great task of clothing Papatūānuku must have been extremely pleased with what they had accomplished. For such a sacred part of the waka the planning and application must be at its best.

When humans laid their eyes on this landscape, they too must have marvelled at what they saw, the great achievements of the Atua (gods). The Oreti estuary filled with flounders, Oreti beach and Omaui to Bluff peninsula teeming with sea life, and the forest filled with insects, reptiles and wondrous plants.

Tāne Mahuta (The Maori origin of trees)

Tāne Mahuta is the Maori god of the forest and creatures. He is symbolised in the great forest of Tāne, Te wao whānui a Tāne, as our great tree. Tāne, wishing to find a wife for himself, searched high and low and, coupled with many female elements, some of which had offspring like the totara, Tāne, after separating his parents Rangi and Papa, used trees to prop up and hold them apart.



A truly well designed and implemented plan

The Maori gods created a great space for their children. Through planning and hard labour the task was achieved. Tane fought his brothers of the wind, war and sea. He then created his realm, the great forests and trees. Then he created man and allowed them to gather and consume the fruits and resources of his domain. Tane's plan was a great plan.

Today humans find ourselves with fewer trees, we want and need more, and we need the services that trees provide. The oxygen, the carbon and air cleaning properties, the properties that Tane used to keep his parents separated and the atmosphere.



Artist: Cliff Whiting

1.0 The Strategy/ Te Rautaki

1.1 Vision/statement

A tree network that inspires the vision of Tane!

*He whatunga rakau e whakaaweoho
ana i te tirohanga a Tane!*

**Connectivity to earth, sky and everything
surrounding them.**

*Te hono ki te whenua, te rangi me nga
mea katoa e karapoti ana ia ratou.*

1.2 Purpose of the Tree Plan

Invercargill City Council (ICC) looks after more than 5000 trees across the City and located in approximately 3000ha across our parks and cemeteries. These trees are some of Southland's most important natural assets. They are crucial to creating and maintaining high quality public spaces and the liveability of our neighbourhoods.

ICC's long term priority is to have an appealing and sustainable network of diverse tree species and tree ages and stages documented for current and future management. This will ensure tree maintenance and replacement programmes are consistent and that the tree network is best equipped in the event of significant environmental challenges and changes. Tree diversity also provides a range of habitats for wildlife and can support a greater number of fauna species.

ICC has developed a Tree Plan which includes Parks, Cemeteries and Street Trees to help achieve this vision. The Tree Plan is in the following four parts:

Part 1 The Strategy – Provides a clear direction on where ICC wants to be with trees as a City (strategic direction).

Part 2 Inventory – Paints a clear picture of what trees ICC has and how ICC looks after them. This is intended as a live database.

Part 3 Policy Guidance – Provides policy guidance and a consistent approach to the propagation, planting, maintenance, protection and removal of trees on Council owned land. It shows how ICC's own tree stock should be sustainably and responsibly managed. It also provides guidance on how to inform the public on tree related matters and on their rights and responsibilities.

Part 4 The Programme and Action Plan This part sets out actions, timelines and responsibilities with regards to implementing Council's Tree Plan. It advises ICC's commitment to trees through a programme of works.

1.3 Scope

This Tree Plan considers the propagation, planting, maintenance, protection and removal of trees in Invercargill on Council land that ICC has the responsibility to manage. This includes trees on road reserves and other parks and cemetery areas (see Appendix 1 for a list of ICC managed Parks and Cemeteries which are separated into their relevant categories).

The Tree Plan also provides guidance for others managing trees on other land.



In scope	Out of scope
All ICC parks, reserves and cemetery trees	Shrubs ¹
Street trees on road reserve (includes roads and highways)	Annuals
Shelter trees/hedges	Perennials
Encroachments from reserves onto private property and vice versa	Private trees not protected
Production of community trees, e.g. fruit and nut	Acknowledge 'billion trees' contribution of other organisations / initiatives to mass planting
Propagation/maintenance and removal	Carbon credits acknowledgement
Sourcing of trees, eco-sourcing	Road reserve – roading approved for their purpose on road reserve land
Subdivision guidance	Unapproved trees planted on council land, or that ICC were unaware of and are considered by council as undesirable (unapproved trees)
Response to climate change	Ash plots (covered by Cemeteries and Crematorium Plan)
Ornamental trees ²	Identification and protection of trees suitable to be selected for notable/protected status (such trees will go through the District Plan review)
Donated trees (guided by Donations Guidelines document)	Commercial forestry (covered by Forestry Management Plan)

Trees on private property are not ICC's responsibility and are only covered in this Plan to the extent that they encroach (intrude) on Council land. Notable trees that are on private land are out of scope of this document and are also not ICC's responsibility.

Community tree planting initiatives are included in the plan with regard to what is acceptable for use of trees and how communities can be involved with tree planting and maintenance.

1 A woody plant which is smaller than a tree and has several main stems growing from the ground.

2 Refers to the overall look of the tree including flower, texture, shape, form, size and other aesthetic characteristics and value.

1.4 Context

Through this Tree Plan, the District will continue to build on the existing network and maintain a diverse park, cemetery and street tree network which will enhance our urban environment today and become a legacy for future generations.

ICC has limited documentation recorded of its tree network with knowledge limited to that held by ICC Parks and Recreation Officers and some condition assessment work. Furthermore, there are no notable or protected trees listed in the District Plan as they are outside of the scope of this plan. There is an opportunity to better understand the network so that in the future, trees are well managed and presented in accordance with best practise.

A good understanding of the tree network is essential to maintaining and planning for our current and future tree diversity. This will ensure that the trees remain safe and maintenance is prioritised where it is most needed.

As more trees are planted and trees mature there is an increasing associated cost with good maintenance and upkeep. This reinforces the need for good planning for new and replacement tree planting and removal.

1.5 Monitoring and review

The Tree Plan shall be kept under continuous review and shall be operative from when it is adopted by Council for at least five years.

Parts 2 and 4 are under continuous review and refinement.

1.6 Responses to trends and changes

Climate Change

Research suggests that trees can help the City to adapt to some of the adverse effects of climate change.

Canopy cover helps trees cool the surrounding air and shades the footpath, while roots help soak up water after storms and hold up to 40% of the rainwater that hits them³.

Adaptation benefits include direct and indirect cooling effects, reduction of the urban heat island effect, and shelter from harmful radiation, improving urban air quality, reduction of energy consumption from urban buildings, increasing soil water storage, absorption of atmospheric carbon and storm water management.

Changing climate presents both benefits and risks to trees themselves. Increase in carbon dioxide and warmer temperatures may lead to improved growth rates and longer growing seasons.

Conversely, an increase in storm frequencies and summer drought will lead to tree losses.

Ageing trees are likely to be the least tolerant of environmental changes. Management plans should focus on providing a stable environment. Failure to provide a stable environment and physical structure will lead to weakened defence systems, reduced health and vigour resulting in reduced lifespan, decreased amenity value, and fewer environmental and ecological benefits.

Safety needs considered where climate change is more severe.

Diversifying tree species and age structure, as well as planting the right trees in the right spaces, protecting trees through feed/fertilising, pruning and mulching may help to mitigate these risks noted above.



Generations

Tree values change for different people generations over time and will subsequently cause diversity of demand for use of trees.

Ageing Trees

ICC currently manages its population of ageing trees reactively and undertakes spot checks. ICC recognises the need to ensure staff resources are adequate in order to meet maintenance requirements and sustain trees. This includes regular auditing assessments to determine which (hazardous) trees increase risk to public. Assessors then determine what trees are to be treated or removed and ensure they are added to the programme of works to take place according to priority.

Renewal may not just be replacing trees like for like but by identifying the most resilient and appropriate through the replacement plan.

Culture

Different cultures experience different identity, values and activities through the provision of trees which may lead to variations in tree requests over the years.

Government and Legislation

Changes in Government decisions and legislation may have subsequent effects on this plan and therefore a review may be required to align with these changes.

1.7 Our environment, challenges / risks and opportunities

Trees also may pose a risk to the public (e.g. property damage) particularly if they are not well maintained and this risk factor needs to be balanced against the benefits (pages 12-15).

In achieving the vision, ICC is primarily faced with the following main challenges / risks (see Appendix 2 for elaboration of these points):

- Tree health, habitat destruction, pollution, damage to roots, branches and tree trunks, and poor cultural practises.
- Public expectations of ICC's management of trees and different views on what "pretty" looks like.
- To fit the right tree in the right place for the right purpose.

³ www.gca.org/global-commission-on-adaptation/solutions/how-trees-can-help-us-adapt-to-the-effects-of-climate-change

Challenges

In achieving the vision the Council is primarily faced with the following main challenges/risks:



Opportunities





1.8 Tree Plan Objectives and Key Moves

ICC's objectives and key moves for its tree network to achieve the vision are:

1. A healthy functioning tree network that is interconnected, contributing to spiritual and physical wellbeing for all.

Key moves:

- Prioritise use of tikanga principles (traditional practices) to achieve a healthy tree network.
- Identify trees of cultural significance and those that have associations/tell stories of people, times and places.
- Part 4 of the Iwi Management Plan will be a key goal of ICC when considering cultural views of importance to work with iwi.

2. A network of safe, healthy thriving trees that showcase Invercargill/Murihiku.

Key moves:

- Understand ICC's tree network through an accurate, up to date tree inventory.
- Retain a forward programme of tree inspections and maintenance works.

3. The right trees in the right place for the right purpose.

Key moves:

- Prior to tree planting when planning, consider the direction set by site specific reserve management plans and overall site development plans, future master plans or ensure a suitably qualified professional has considered the proposed works.
- Ensure the policy guidance in section 3 is well understood and executed for those to which it relates.

- Raise awareness of the Tree Plan so people beyond Council can have the opportunity to align with it.

4. A sustainable tree network.

Key moves:

- Ongoing upkeep of the inventory to understand trends in tree growth or tree performance (e.g. what is thriving or declining).
- Ongoing maintenance and tree planting programme.
- Adequate budgets to enable maintenance and tree planting to continue supporting trees.
- Pursuing maintenance efficiencies through partnerships and combining resources.
- Continue to be aware and keep abreast of sustainable development guided by national and global trends (e.g. threats, initiatives, connections).
- Agreed ecological zones or corridors in streets.
- Proactive approach to pest, disease and climate change and biosecurity risks, as well as issues (eg leaves, berries and safety).
- The Environmental Planting Plan will be produced in parallel with the Tree Plan. Ensure philosophy behind both plans align so Environmental Planting Plan continues to be implemented.
- Opportunity to partner with agencies where they are driving initiatives/schemes and promote and achieve sustainability.



5. Ensure ICC’s infrastructure assets and other network providers are not at undue risk from the effects of trees on Council property.

Key moves:

- Retain inventory on a mapping software that enables visibility of infrastructure and associated forward planning.
- Early engagement with infrastructure managers and service providers on any new tree plantings where it is in close proximity to services.
- Ongoing maintenance and tree planting programme.
- Proactively manage key risk trees.

6. Ecological corridors and networks are strengthened.

Key moves:

- Identify zones or corridors in streets that provide opportunities for improved ecological linkages, habitats and community trees .
- Promote further ecological connection opportunities through future planning (e.g. reserve management plans, overall site development plans, future master plans) or ensure a suitably qualified professional has considered the proposed works particularly if a proposal might offer ecological connectivity.
- Work with ICC departments, agencies, community groups, developers and private land owners to achieve improved ecological connections across the District.

7. Proactively manage our trees in a systematic and cost-effective manner ensuring that community values are preserved and enhanced.

Key moves:

- Ongoing upkeep of the inventory to monitor and understand trends in tree growth, health and performance.
- Consider use of trees as alternatives to hard infrastructure (e.g. trees as shade and shelter).

8. Consistent process for considering public applications or requests.

Key move:

- Clear and consistent executed policy guidance that is documented.

1.9 Benefits

Trees have multiple benefits and ways in which they contribute to improving the condition of our environment including environmental and ecological, economic and social and cultural factors.

Trees also pose a risk to the public particularly if they are not well maintained and this risk factor needs to be balanced against the benefits shown

Environmental and Ecological

- Ecological health and sustainability of our urban built environments.
- Reduce carbon footprints.
- Processes are fundamental to human existence and the continuity of the food web.
- Reduce the build-up of greenhouse gases.
- Tree canopy moderates extremes of environmental temperature and slows the rate at which water reaches the ground.

- Healthy tree network.
- Moderate effects of wind, alter air temperature and filter sunlight
- Ecological corridor and habitats for our indigenous and exotic fauna.
- Natural and cultural heritage values.
- Reduce energy needs and material consumption of the town.



Social and Cultural

- Lighting of trees, pleasant environments, discourages antisocial activities.
 - Local identity and character of a place, provide visual unity, pleasant urban experience.
 - Trees people love and are proud of.
 - Health benefits.
 - Enjoyment and amenity.
 - Wellbeing and education.
- Enhance our beautiful city through embracing wind, climate and coast.
 - Shade and wind shelter for people visiting and playing.
 - Streetscapes and livable streets.
 - Improves safety.



Economic

- Reduced temperature and energy use, in surrounding buildings, by shading and wind impact reduction.
- Healthy nature, healthy people, healthy community = reduce health care costs.
- Trees are shown to increase property values.
- Reduces impacts of water quality losses, erosion and flooding impacts.





Legislative Links:

The following legislation and documents (including subsequent versions) will inform the direction of this Plan (see Appendix 3 for a figure on the connections between internal documents):

External	Internal
Resource Management Act 1991 (part 2, purpose and principles)	Invercargill City District Plan 2019
Iwi Management Plan 2008: Wāhi Rākau – areas of important trees	ICC Environmental Health Bylaw 2017
Reserves Act 1977	ICC Long Term Plan
Biosecurity Act 1993	ICC Environmental Health Bylaw 2017
New Zealand Biodiversity Strategy 2000: pest control and habitat provisions, opportunities to restore or grow more	ICC Roding and Traffic Bylaw 2015
	ICC Spatial Plan – The Big Picture Document 2012
	ICC Parks and Recreation Strategy (under development at the time of writing this Plan)
	ICC Reserve Management Plans
	ICC Activity Management Plans
	Code of Practice for Land Development and Subdivision Infrastructure Bylaw 2016
	Donations Guidelines
	Cemeteries and Crematorium Plan 2019
	Street Trees and Amenity Gardens Plan (under development at time of developing this Plan)

In the following sections: the inventory, policy guidance and programme and action plan have been developed with the primary purpose of achieving these objectives and key moves.

2.0 Inventory/ Raupapa



There is little record of what tree stock is managed and maintained. Work is currently being undertaken to update current tree stock records to capture all trees on parks, cemeteries and streets, beginning with those identified as hazardous, and adding them to the inventory.

At the time of preparing this Tree Plan, various options were being considered regarding the best methods for tree data capture. Once captured, this data will be available on a GIS Platform for the staff and the general public to view.

Information to be included on the GIS mapping tool includes, but is not limited to, the following⁴:

Tree

- Tree ID # - (If any)
- Height
- Status – (Live, dead, dyeing, decaying etc.)
- Health (Good , poor, average)
- Crown spread
- Age Class (mature, semi- mature, juvenile)
- Botanical Name
- Common Name
- Location
- Date Planted

Job

- Job #
- Date Started
- Date Completed
- Status
- Incident #
- WO #
- Task (Work undertaken)

This section remains a work in progress.

⁴ ICC does not currently have this information and will need to collect over time as resources allow.



3.0 Policies/ Ngā Kaupapahere

The following policies provide guidance and a consistent approach to the propagation, planting, maintenance, protection and removal of trees on Council owned land.

They show how ICC's own tree stock should be sustainably and responsibly managed.

They also provide guidance on how to inform the public on tree related matters and on their rights and responsibilities. See Appendix 4 for more policy information on specific sections.

3.1 Council Tree Inventory

Objectives:

- To provide tree asset data for the effective management of Council's tree resources.
- To ensure maintenance works are implemented for long term management.*

Policies:

3.1.1 Council (or Council approved contractor) will compile and maintain a current inventory of the trees on its land that will provide asset information to enable the effective management of Council's tree resources.

3.1.2 The asset data will include the following:

- Hazardous trees
- Individual and grouped trees
- Tree location
- Species
- Size at planting and expected mature height
- Arboricultural work history
- Work programmes
- Whether the tree was planted to commemorate a special occasion or person and if it has a plaque with it - what the plaque says.

3.1.3 Cyclic works inspections will be undertaken for maintenance and tree risk.

The database information will be used to determine maintenance schedules and for advanced planning, projected work programming and budgeting purposes.

* This will be properly implemented.

3.2 Trees in Parks, Reserves and Cemeteries

The primary purpose of tree planting in parks, reserves, streets and cemeteries is for the enjoyment and amenity of the general public.

Objectives:

- To ensure and encourage diversity of tree species and ages by managing, maintaining and recording the tree stock.
- To enhance the visual quality of a neighbourhood.

Policies:

3.2.1 Right Tree, Right Place, Right Purpose

3.2.1.1 When choosing the right tree, factors including soil type, climate, and the amount of space the tree requires underground and overhead will be considered.

3.2.1.2 Tree planting within parks will be guided by individual reserve management plans and future streetscape, vegetation and landscape plans as required.

3.2.1.3 Plant locations must comply with the legal overhead and underground clearance requirements of the network operators, with allowance made for the natural growth of the plants to maturity.

3.2.1.4 Indigenous plantings will be carried out in locations that are considered appropriate and of a sufficient size to function effectively as an ecosystem or as part of a corridor to other such areas.



3.2.2 Basis of plant species selection

3.2.2.1 As far as practicable, trees will be selected from the existing species list contained in Appendix 5 of this policy.

3.2.2.2 The selection of trees, shrubs and groundcover plants must be appropriate for the conditions at the planting site, such as soil type, drainage and local climate, to ensure healthy, attractive, well-formed, mature plants.

3.2.2.3 In addition to this, the selection of trees for planting will be based on the following characteristics:

- Known ability to establish and withstand the climatic conditions (shade, wind) of the particular area.
- Ecological connections.
- Ability to grow to the required ultimate size in existing conditions.
- Good resistance to common pests and diseases.
- Low littering effect (near adjacent properties and on paths and roads).
- Low allergenic pollen effect (near adjacent properties).
- Produce any required summer or autumn foliage colour.
- The production of flowers and pollen to attract bees, birds and insects.
- Dense foliage, evergreen trees are not to be planted where heavy shade (or winter icing) may present a problem to adjacent properties, roads, footpaths or reserve use (figure 2).

3.2.2.4 Planting for re-vegetation is to be eco-sourced so it is in keeping with the natural and surrounding vegetation most appropriate to the park's ecological zone and character of the area.

3.2.2.5 The Council nursery may provide eco-sourced native plantings for re-vegetation as required.

3.2.3 Cemetery Plantings

3.2.3.1 In addition to policies above, the following matters will also need taken into consideration when planting trees in cemeteries:

- Good access to the graveside for funeral vehicles and maintenance including when the plantings are mature.
- Good shelter for those visiting the cemetery.
- Large growing trees will not be planted within eight (8.0) metres of burial sites to avoid roots disrupting graves and damaging headstones etc. as well as the risk of damage from falling branches.
- Tree species planted in the vicinity of graves should be selected for their low litter deposits and resistance to insects that secrete sticky honey dew that will lead to headstones, plaques etc. being covered with unsightly black mould.
- All other vegetation should be clear of the graves that it will not encroach over them when mature.
- Natural burial area should have trees.
- Plantings shall not be established in locations that will create a visibility and safety hazard for road users, including pedestrians and cyclists.

3.2.3.2 Planting under trees at the cemeteries and crematorium is to be undertaken by Council or Council approved contractors only. Ash interments will be regulated and managed through the ICC Cemeteries and Crematorium Plan.



Figure 1: Reserve planting setback distances from private property boundaries in relation to potential tree size

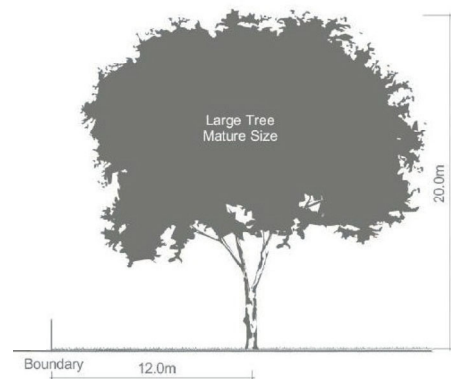


Figure 2: Reserve planting setback distance from private property boundaries in relation to large trees

3.2.4 Memorial tree plantings

3.2.4.1 Prior approval from the relevant Manager is required for commemorative tree planting in parks, reserves and road reserves which will be subject to the Donations Guidelines.

3.2.4.2 Cemetery and Crematorium memorial trees will be regulated and managed through the ICC Cemeteries and Crematorium Plan.

3.3 Trees Near Waterbodies And Watercourse (General)

Objective:

- To ensure new and existing plant species are considered by benefits they contribute to water bodies and water courses.

Policies:

3.3.1 Plant species selection for waterways

3.3.1.1 In planning to plant trees near waterways Council will take into account the following:

- Whether the plantings are also required to perform any engineering, erosion or flood control function.

- The general amenity and environmental values of the waterbody/watercourse as set or identified through legislation, Regional and City Councils.
- Whether some shading of the waterway is desirable to control water weed growth and moderate high water temperature levels and provide habitat for aquatic fauna.
- Whether tree planting is to be based on ecological and biodiversity principles and therefore should consist purely of (locally sourced) native plants.
- Whether the site has any strong links or character intrinsically associated with historic buildings or events, or early settler plantings of exotic trees that needs to be preserved or enhanced.
- The potential for the trees to cause an obstruction to the waterbody/watercourse.
- Access required for maintenance personnel and machinery.



- Potential impacts from planting trees close to water edges e.g. destabilising along riparian edging on the water courses.
- Potential impacts on stop banks.

3.3.1.2 The above considerations notwithstanding, any plants to be used around watercourses will not consist of any of the plants with the characteristics listed in section 3.17 - Undesirable Trees of this Plan.

3.4 Trees On Council Leased or Rented Land

Objective:

- To ensure conditions are met through lease and rental agreements with requests for tree work.

Policies:

3.4.1 Control of tree and plant pest species

3.4.1.1 In entering into lease and rental agreements involving Council land, Council may impose conditions as to the control of any of the desirable tree and plant pest species mentioned in section 3.17 - Undesirable Trees of this Plan.

3.4.1.2 Where Council land is proposed to be leased or rented, Council will include in the lease or rental agreement conditions that prevent trees or vegetation being removed or pruned to the extent that their values are destroyed, unless that work has first been approved in writing by Council.

3.5 Street Tree⁵ Planting

Diagrams and planting spacing distances relating to Street Tree Planting is proposed to be referenced by the Roading and Traffic Bylaw when it is next reviewed. Please refer to Appendix 6 to see the proposed information.

Objective:

- To ensure Council best practice and plans of good trees are met when approvals are sought regarding plantings on streets.

Policies:

3.5.1 Street Tree Planting Process

3.5.1.1 In considering new plantings in established streets ICC will have regard for:

- The amount of time remaining before the road needs to be reconstructed.
- Any proposals to install overhead services underground.
- Current damage.
- Replacement of sewer /storm water and water reticulation.
- Any alternations to carriageway width.
- Alterations to footpaths and kerb channels.
- Changes to road levels in cross section.
- Any changes to the function of the street.
- Other network services.
- Street place and form.
- Traffic movement.
- Refuge and recycle collection bin placement consideration along the street to allow for a 4.2 metre height clearance under the canopy of trees.

⁵ Tree on road berm corridor

3.5.1.2 The ICC Roding Manager will consider views of adjacent property owners when plantings across frontages are proposed. The ICC Roding Manager will make the final decision as Council is the owner of the frontage.

3.5.2 Street Tree Planting Plans to be approved by Council

3.5.2.1 As a part of the streetscape activity/ considerations of Council it should require that landscape planting plans are submitted for approval with Council works and the subdivision/ development application plans. The plans should include:

- Planting design.
- Plant species (type of tree).
- Ownership.
- Maintenance .
- Location and spacing distances from services, utilities and structures (some may be noted in Roding and Traffic Bylaw) .
- Means of irrigation where necessary.
- Plant support/staking.
- Rubbish collection bin placement consideration along the street to allow for a 4.2 metre height clearance under the canopy of trees.

3.5.2.2 Council may also require that root control barriers are to be installed. Plans should show all existing and proposed services, both above and below ground.

3.5.2.3 Public are discouraged from planting or spraying around the bases of street trees as per the Roding and Traffic Bylaw and other Roding Operational Plans.

3.5.2.4 As far as practicable, street trees should be selected from the existing species list contained in Appendix 5 of this plan.

3.5.3 What to do if you want to plant on the road reserve

3.5.3.1 Write to Council seeking trees with supporting property owners. Council will review (please see Section 13 of the Roding and Traffic Bylaw).

3.5.4 Planting in the CBD

3.5.4.1 When planting new trees in the CBD (particularly in front of shops) ICC will look to plant trees that are aesthetically pleasing. ICC will consider Crime Prevention Through Environmental Design (CPTED), climate control, shelter from sun, wind and rain, air quality as part of the approval process before planting.

3.5.4.2 Trees suited to being planted amongst footpaths and minimal litter deposits will be selected from the list in Appendix 5. Tree grates and other structures may be required to protect trees.

3.5.4.3 Businesses are encouraged to maintain footpaths where trees are planted in front of them from tree litter.

3.5.4.4 Council should develop a long term plan/ Master Plan which sets the direction for plantings in the CBD.



3.5.5 Undesirable tree characteristics for street tree planting

3.5.5.1 In addition to the above, trees with the following characteristics will not be approved for street tree planting (See Appendix 7):

- Dense, shrub-like trees or plants that will obscure traffic or pedestrian sightlines (except in safe locations specifically designed for these).
- Trees with litter eg silver birch, strawberry tree, rowan.
- Trees with long tough leaves that will wrap round mower or street sweeping machinery eg cabbage trees are to be avoided in mown grass or swept paved areas.
- Evergreen trees will not be planted in street situations where the following will occur:
 - Excessive shading of residential properties, particularly during winter.
 - Roads and footpaths shaded during winter where moisture will condense on paved/tar-sealed areas causing icy patches to form.
 - Where street lights will be badly obstructed, particularly during the winter months.
 - Where the form of the tree is such they cannot be pruned satisfactorily to maintain good sightlines for pedestrians and road traffic.

3.5.6 Planting spacing distances

3.5.6.1 In designing street tree planting, closely planted groups of trees will only be approved for suitable road reserve areas or where footpaths or landscape plots have been specifically designed to satisfactorily accommodate a closely spaced tree group effect.

3.5.6.2 Parks and Recreation recommends no undergrowth that blocks driver sightlines should be planted in centre plots to allow for better visibility.

3.5.6.3 In standard linear footpath designs, trees may be in straight lines, staggered or sinuous but will have enough space between them to develop full crown forms in maturity and be a sufficient distance apart to provide good pedestrian and vehicle sightlines between the stems. The Roding Manager will give final approval.

3.5.6.4 Trees will not be planted in numbers, planting distances or positions that will create an undue amount of shade for residents or result in high maintenance costs for the Council and clear from all road operations.

3.5.6.5 In selecting tree species for street planting, consideration will be given to the following size and growth characteristics and distances noted in the Roding and Traffic Bylaw:

- The diameter of the base of the trunk at maturity and whether it is likely to cause damage to footpaths, kerb channels or services.
- Whether the tree has the potential to grow to a height clear of pedestrian and tall road vehicles and the natural crown form and branch structure is such it can be satisfactorily pruned to clear them without the appearance of the tree being rendered unstable, unshapely or ugly.
- In footpath planting situations where the grass berm is very narrow and only suitable for smaller trees, trees with smaller diameter trunks and narrow, columnar or fastigiated crown forms are to be planted.
- Narrow grass footpath berms will not be planted with trees if outside the distance provided in Roding and Traffic Bylaw.

3.5.7 Other street planting locations

3.5.7.1 Trees may be planted in the following street locations provided they do not inhibit or obstruct pedestrian movement or vehicular traffic, block sightlines, or create a safety hazard, now or into the future:

- Raised planter boxes and containers.
- Road medians and islands.
- Edges of drainage swales.
- Grassed road carriageway shoulders (older streets).
- Wide sealed/paved areas and forecourts.
- Road reserves.
- Landscape plots.
- Kerb build-outs.
- Ends of parking bays.

3.5.8 Planting in sealed/paved carriageway shoulder

3.5.8.1 Council's Roding and Traffic Bylaw does not permit tree planting in the sealed/paved shoulders of road carriageways (without prior permission from the ICC Roding Manager). Exceptions may be considered such as streets that have been specifically designed as a cul-de-sac.

3.5.8.2 National Roding Guidelines for place making and form will be utilised and considered by the Roding Manager when tree planting is requested. Streets with slower speeds are likely to be more desirable. Arterials and Primary collectors (OWRC) are less likely to have trees unless for a specific roding plan. Streets on thoroughfares specifically designed as esplanades or boulevards with slow traffic speeds of 20-30kph may also be considered suitable for road shoulder planting.

3.5.9 Planting in State Highway

3.5.9.1 For all State Highway landscape projects, State Highway NZTA P39 Standard Specification for Highway Landscape Treatments document will be followed by NZTA.

3.6 Public may/may not carry out certain street tree work

Objective:

- To work with members of the public to discuss ways which they can contribute to street tree works.

Policies:

3.6.1 The public is encouraged to assist with the maintenance of trees by watering plants near them in times of drought. The public may also assist by hand cultivating and maintaining the ground below the base of trees, picking up berries and leaf litter.

3.6.2 The planting of low growing plants or spraying around the base of trees in streets is not permitted. Pruning trees is also not permitted by members of the public.

3.7 Rural roads – tree planting

Objective:

- To ensure tree planting on rural roads meets the Roding Department requirements.

Policies:

3.7.1 Tree planting on a normal 20-metre wide rural road reserve is generally not supported by ICC Roding for reasons of road safety and the maintenance costs involved. The Roding Manager may in certain circumstances approve rural road planting having regard to the following:



- Whether the roads and surroundings are lacking in trees and vegetation, particularly on the approaches to townships and need to be visually improved.
- Whether the road is an important tourist route.
- The cost in relation to the amount of people likely to benefit from the plantings.
- Whether safe planting distance from street structures and structures on other land are maintained (section 3.5 – street tree planting).
- The ongoing maintenance costs.
- Whether the plantings will prevent or restrict machinery access for the maintenance of hedges, shelterbelts, drains, water-race services etc.
- Whether there is sufficient space to allow vehicles to pull off the carriageway.
- Whether the planting would cause icy patches to form.
- The provision of sufficient room for the droving of farm animals.
- Wind shelter for specific human activities (eg riding for the disabled).

3.7.2 The establishment of new shelter belts on road reserve will not be permitted.

3.8 Unformed legal roads/paper roads

Objective:

- To ensure plantings on unformed legal roads and paper roads are managed through the Roading and Traffic Bylaw or approved by the Roading Manager.

Policies:

3.8.1 Council may approve the planting of trees on unformed legal roads subject to the following provisions/considerations and the Roading and Traffic Bylaw:

- “Paper roads” although unformed are still in every other respect a legal road and must still be able to function as such.
- Reasonable access for vehicles and pedestrians must be maintained over the whole length of the road.
- Adjacent landowners still have the legal right of access over paper roads to their properties and to maintain boundary shelterbelts areas etc. Any planting must allow for this and machinery access to maintain boundary assets.
- At some time in the future a paper road may be required to be fully constructed as a normal public road, particularly those in the vicinity of townships.
- Any establishment and ongoing maintenance costs to be met by Council.
- Any opportunities to carry out indigenous/ biodiversity plantings without jeopardizing the above functions.

3.9 District Plan rules

Objective:

- To ensure the Tree Plan and the Invercargill City District Plan complement each other and are considered in future reviews.

Policies:

3.9.1 The Tree Plan and the Invercargill City District Plan complement each other and should be considered together. Referencing the Tree Plan in the Invercargill City District Plan may be considered in future reviews of the District Plan.

3.10 Acquisition of new reserve land containing trees

Objective:

- To ensure plantings on new reserve land meets Council good practice.

Policies:

3.10.1 Planting of trees in newly acquired reserve land

3.10.1.1 When acquiring vested reserve land for any Council purpose or use as part of a subdivision of land development process, Council will endeavor to preserve, in a good condition, such existing trees that it considers are of significant amenity or functional value to the general public for reasons of:

- Enhancing the landscape values of the site and surrounding land.
- Providing shelter and the moderation of extreme climatic events.
- Screening unsightly views.
- Atmospheric purification effects and capture of airborne particles.
- Soil/ground stabilisation or moderating storm water run-off or treatment.
- The historical, cultural or scientific values of the trees and the site itself.
- The desirability of preserving areas of indigenous vegetation and to encourage biodiversity.
- Providing a habitat for wildlife.
- Reducing noise.
- Any need to compartmentalise reserves into areas relating to particular public use and purpose.

3.10.1.2 Where land is to be acquired by Council for any reserve purpose, Council may require all trees and plants listed by Ministry for Primary Industries and/or Environment Southland as noxious or pest plants to be removed from the land before date of possession.

3.10.1.3 Generally, planting of newly acquired parks and cemeteries will be carried out in accordance with a landscape plan prepared for the whole site, using approved species.

3.10.1.4 Council requires that landscape planting plans are submitted for approval with the application plans. The plans should include the planting design, plant species/type, location and means of irrigation.

3.10.1.5 All proposed landscape and planting plans will be reviewed by the Parks and Recreation Team as part of the process.

3.11 Preservation of Existing Hedges, Live Fences⁶ and Shelterbelts

Objectives:

- To implement relevant information surrounding the preservation of existing hedges, live fences and shelterbelts through a review of the Invercargill City Council Bylaw 2016/1 Code of Land Development and Subdivision Infrastructure.

Policies:

3.11.1 ICC may require certain existing hedges, live fences and shelterbelts to be preserved as a condition of subdivision consent by way of a covenant registered on the computer freehold register of the land. In considering any such preservation, ICC will have regard for the following:

- Whether any hedge, live fence or shelterbelt consists of a species classed as undesirable as stated in Section 3.17 – Undesirable Trees.

⁶ A fence made out of living shrubs or trees.



- Whether any hedge, live fence or shelterbelt and its location comply with the rules in the Invercargill City Council District Plan.
- The access and feasibility of trimming and generally maintaining the hedge, live fence or shelterbelt, satisfactorily once the site has been developed taking into account that there may be different properties and owners along its length.
- In the case of residential land, whether the hedge, live fence or shelterbelt would create any undue interference with the use or enjoyment of the property it is situated on or neighbouring land.
- Any sheltering effect of the hedge, live fence or noise amelioration.
- Any screening or unsightly views or noise amelioration.
- The need to maintain safe distances from street structures (refer to Section 3.5 – Street Tree Planting).

3.11.2 All information relating to subdivision processes and trees is proposed to be considered as part of the Invercargill City Council Bylaw 2016/1 Code of Land Development and Subdivision Infrastructure (including subsequent versions) when it is next reviewed. Please refer to Appendix 8 to see the proposed information.

3.12 Permitted Uses of Trees

Objective:

- To consider the different uses of trees when the need arises or requests are made with surplus trees.

Policies:

3.12.1 The following activities are permitted on Council land subject to prior ICC approval:

- Fruit and nut trees.

- Use to assist lighting features .
- Sculptured trees.
- Fallen trees as furniture.
- As play features.
- Taking of small amounts of material for Maori medicine.
- Taking of small amounts of material for educational purposes.

3.13 Community Cropping Trees on Parks and Reserves

Objective:

- To work with communities who wish to plant on Council land.

Policies:

3.13.1 In urban or rural areas, particularly where built sections have limited space to grow fruit, nut or other tree crops, and where conditions are suitable, consideration will be given to the planting of crop trees that can be harvested by the local community.

3.13.2 This will be subject to the provision that such plantings will not require excessive maintenance or pest control, and therefore will not be approved for planting.

3.14 Tree Planting on Council Land by the Public

Objective:

- To support individuals or groups in the community that are permitted by ICC to plant trees on Council land under the set requirements in accordance with the Tree Plan.

Policies:

3.14.1 Individual members of the public or community groups are not permitted to plant trees or vegetation on any Council land without first obtaining ICC approval and in accordance with the Tree Plan.

3.14.2 ICC will support members of the public and community groups who wish to be actively involved in tree and vegetation plantings on Council roads and reserve land, provided this is carried out in accordance with the following process:

- Applicants are to submit a brief application statement together with a (simple) drawing or plan indicating where the trees are proposed to be planted.
- In street planting situations, planting will only be considered if the application is to plant the whole or a major part of the street. This may be specifically designed to accommodate planting as part of road reconstruction work or upgrade project. The majority of residents on the street will have to be in support of the planting and ICC will need some confirmation of this with the application.
- ICC will carry out an inspection of the site noting the location of services, structures, width of footpath berms and any other site features that may present an impediment to planting.
- If found to be suitable for planting, ICC will have a planting plan prepared showing the planting positions and tree species in relation to the adjacent properties, street structures and services.
- The landscape plan will be forwarded to affected residents for approval.

- If agreed to proceed and funding is available, the delegated ICC Manager (Roading Manager for roads and verges, and Parks and Recreation Manager for parks and cemeteries) will provide a formal memorandum of understanding with members or groups, schedule the operation and either provide advice on or arrange for the supply of suitable plants and planting materials.
- Immediately prior to the planting taking place ICC will mark the planting positions in readiness for the resident's planting operation under ICC supervision.
- Plantings outside individual applicant properties on a one off basis will not be approved.
- Replacement plantings in streets will be of the same species shown on the landscape plans for the street or, in the bases of a plan, consist of similar species to the existing trees provided they have not proved to be unsuitable or problematic in any way.

3.15 Health and Safety Requirements for Volunteer Workers

Objectives:

- To comply with legislation when engaging anyone working on Council land.
- To ensure agreements are in place and pre-approval is given as per the ICC Voluntary Unpaid Work Agreement (and subsequent versions) when working with volunteering groups or individuals.

Policies:

3.15.1 ICC supports and recognises the important work that volunteers do to maintain, improve and develop areas of Council land and encourage the conservation of native species.



3.15.2 ICC will provide the volunteer with information on site-specific hazards known to ICC relating to the work covered by the voluntary agreement.

3.15.3 The volunteer shall comply with the requirements of the Health and Safety at Work Act 2015 and all appropriate Acts, regulations, Bylaws, Standards and Codes of Practice, in particular to take all practicable steps to ensure the employees own fitness for work and safety and the safety of others in the place of work (e.g. contractors to carry out tree and vegetation operations on any Council land) according to the Health and Safety policy and manual.

3.15.4 The volunteer is required to ensure they maintain their ability to perform their duties safely. The employee must advise the employer of any medical condition (including stress related symptoms) or personal circumstances which may impact on the employee's ability to perform their duties safely, or which may be adversely affecting the employee's health.

3.15.5 All voluntary workers carrying out Council tree work on Council land (including pest control groups where Parks and Recreation will have an MOU with school groups, work groups and community groups) shall read and complete Council's Volunteer Site Induction checklist and agree to comply with any safety precautions or conditions ICC deems to be necessary.

3.15.6 The volunteer shall indemnify ICC against:

3.15.6.1 Any loss suffered by ICC which may arise out of or in consequence of any breach by the volunteer of the Health and Safety at Work Act 2015.

3.15.6.2 Any liability incurred by ICC in respect of injuries to persons or damage to property which may arise out of or in consequence of any breach by the volunteer of the Health and Safety at Work Act 2015.

3.15.6.3 The volunteer shall comply with all health and safety work site procedures, practices and reporting policies required by ICC.

3.16 Unauthorised Tree Work on Council Land

Objective:

- To ensure only pre-approved contractors and members of the public are permitted to work on Council land, following the correct procedures and legislation requirements.

Policy:

3.16.1 There is no situation where a member of the public can undertake tree work without prior permission from ICC to do so.

3.17 Undesirable Trees

Objective:

- To ensure undesirable trees are not included when planting on Council land.

Policies:

3.17.1 Undesirable trees

3.17.1.1 Various plant species must not be planted in Invercargill streets or reserves due to undesirable characteristics such as their:

- Known potential to become weeds.
- Invasive root systems and potential to sucker.
- Heavy production of seeds and quick germination.
- Heavy production of pollen and / or allergenic pollen.
- Poor form and weak branch structure.
- Susceptibility to disease and pests.
- Poisonous bark, leaves, seeds or fruit. See Appendix 7 for a list.

3.17.2 Poisonous plants (external by contact)

3.17.2.1 Council will not plant trees or other vegetation on its land that consists of the species listed in the Landcare Research document "Poisonous plants in New Zealand – External poisons (skin irritants)".

(www.landcareresearch.co.nz/_data/assets/pdf_file/0010/42013/Poisonous_plants_nz.pdf)

3.17.3 Poisonous plants (if eaten)

3.17.3.1 In planting and managing trees and vegetation on its land, Council will be guided by the Landcare Research document, "Poisonous Plants in New Zealand – Poisonous if Eaten". In the case of certain species that are otherwise ornamentally or environmentally desirable, care will be taken to locate them clear of playgrounds or other areas where children are likely to congregate.

3.17.4 Allergy friendly plant selection for council administered land

3.17.4.1 There will generally be no active removal of highly allergenic* tree but rather natural attrition of such species will occur through non-replacement.

3.17.4.2 Requests for specific tree removal may be considered using the criteria listed in Section 3.22.3 Considerations relating to tree and vegetation removal / trimming. ICC will consider the following matter when selecting trees to be planted on Council administered land:

- Council tree and shrub plantings will be selected from species known to be low risk* in generating allergic effects as well as female individuals of dioecious plants.
- Plantings of highly* allergenic species may be considered but only where there is minimal exposure of residents to pollen, e.g. outside of residential areas.
- Raise public awareness of the allergic effects of various plant pollens and those tree species that are highly allergenic so less of these are planted.
- Endorse landscape plans submitted with resource consents for land development which utilise low risk allergenic species.

* www.asthmafoundation.org.nz/your-health/living-with-asthma/common-asthma-triggers/pollen-and-plants



3.17.5 Noxious surveillance, and weed species or pest plants

3.17.5.1 Tree species and other plants officially categorised as being noxious, surveillance or weed species shall not be planted in parks or reserves.

3.17.5.2 In planting and managing trees and vegetation on its land, ICC will not plant and will endeavor to eradicate all noxious or pest plants documented or listed as such by the Ministry for Primary Industries, Environment Southland and Council's Environmental Health Bylaw.

3.17.6 Invasive trees

3.17.6.1 In addition to any trees that are listed by Ministry for Primary Industries as noxious or pest plants, the following trees have prolific, viable seeding or suckering habits that are known to be invasive or too prolific in woodland areas or other naturalistic sites and should not be planted:

- Sycamore: problem seedling production.
- Holly: problem seedling production.
- Elderberry: problem invasive seedling production.
- Rowan: problem seedling production.
- Cotoneaster: problem seedling production.
- Embotrium: problem suckering.

3.17.7 Hazardous Trees

3.17.7.1 A hazardous tree list should be developed to encompass higher risk status trees and trees ICC staff intends to remove in the long term. This may be outsourced as funding allows.

3.18 Pests / Diseases Potentially of Importance to Invercargill City

Objectives:

- To manage and mitigate any new pests and diseases that emerge within Invercargill City and that procedures are in line with internal and external strategies and plans.

- To work with iwi and other Councils and agencies to utilise processes for mitigating and managing new pests and diseases that emerge in the area.

Policies:

3.18.1 Pests / Diseases of national importance that could eventually threaten trees and have a large scale impact on the landscape of the City are:

- Armillaria spp has in the past caused mortality at Sandy Point. This will always be present at some level in this forest but if stress on the trees is minimised, then the disease is unlikely to cause major areas of mortality.
- Myrtle rust – potential significant impact on members of the Myrtaceae family.
- Kauri dieback.
- Marmorated stink bug – future concern.
- Cordylines sudden decline – threat to cabbage trees, likely to have recently arrived in Southland.
- Diseases such as Dothistroma can sometimes cause problems with radiata pine. There is no evidence to suggest that diseases such as this are excessive in this region, however forests may be inspected on a regular basis and, where appropriate, action will be taken.

3.18.2 ICC will monitor and inspect trees for potential pest damage as per monitoring procedures. Anything new will be recorded and noted with the appropriate authority for further investigation if required.

3.18.3 Response measures will be followed in alignment with Council procedures and Section 3.26 – Biosecurity Measures, if relevant. Public will be warned through appropriate forms of communication where it may potentially affect animals and humans.

3.18.4 Hares and rabbits have caused problems and there is a considerable number of opossums. It is essential that regular animal control is carried out to prevent damage to young seedlings and adult trees.

3.18.5 ICC should collaborate with iwi, Environment Southland, Biosecurity NZ, Department of Conservation and other groups to work on processes in mitigating and managing any new pest / diseases that emerge in the area.

3.19 Planting and Maintenance – Operations Standard Specifications

Objective:

- To ensure trees on Council owned land are maintained to the required operations standard specifications set by Council.

Policies:

3.19.a ICC is responsible for maintaining vegetation on Council owned land and in public places, including Invercargill's roads and roadside vegetation.

3.19.b Property owners are responsible for the upkeep of their own property, which includes land and dwellings. The Property Law Amendment Act 1975 states that property owners are responsible for any nuisance or damage that their vegetation causes to neighbouring properties.

3.19.c Where trees are included as part of subdivision the developer is to provide a tree maintenance specification for tree maintenance period.

3.19.d ICC has the opportunity to create a long term programme or plan to proactively plant, maintain and remove trees.

3.19.1 Maintenance considerations for trees by waterbodies and water courses

3.19.1.1 The lower branches of trees will be progressively pruned to a height above the high water mark of any waterways to avoid waterborne debris collecting in them and obstructing the flow.

3.19.2 Pruning trees near waterbodies and water courses

3.19.2.1 Watercourse trees will be pruned in a manner that will leave them in an attractive, healthy and safe condition while also taking into account the need to create and maintain vistas and sightlines for the public across waterways.

3.19.3 Tree roots near waterbodies and water courses

3.19.3.1 Tree roots growing along vertical waterway banks will not be cut off or removed unless they are causing a significant obstruction to the waterway. Major root loss will detrimentally affect the health and stability of the trees which could leave the banks more prone to erosion and slumping.

3.19.3.2 Tree roots growing along vertical waterway banks will not be cut off or removed unless they are causing a significant obstruction to the waterway. Major root loss will detrimentally affect the health and stability of the trees which could leave the banks more prone to erosion and slumping.

3.19.4 Replacement Planting

3.19.4.1 As far as practicable, replacement planting will be in accordance with the planting design of the original landscape management plan; unless approved changes have been made to the plan or a particular species has been found to be unsuitable.



3.20 Trees Affecting Public Services, Utilities or Structures

Diagrams and spacing requirements relating to Street Tree Plantings on roads and any trees near structures is proposed to be referenced by the Rooding and Traffic Bylaw when it is next reviewed. Please refer to Appendix 6 to see the proposed information.

Objective:

- To ensure Council complies with the relevant legislation when working with planting or maintenance of trees in relation to public services, utilities or structures for the safety of the public.

Policies:

ICC will plant and maintain the trees on its land in a manner that gives effect to the following:

3.20.1 Trees near power lines

3.20.1.1 ICC has a legal obligation to comply with the Electricity (hazards from trees) Regulations 2003 and accordingly will, when planning and undertaking new plantings in and around electricity lines, ensure that the location and species selection for trees and vegetation will ensure that the vegetation at mature height will comply with relevant growth limit zones as specified in those regulations (including recognition of both vertical and horizontal separation distances for electrical line spans over 150m) and therefore avoid the need for trimming.

3.20.1.2 For existing vegetation ICC will manage trees and vegetation to give effect to the regulations.

3.20.1.3 ICC will ensure that wherever possible good specimen trees are retained and pruned as attractively as possible given the safety considerations and requirements of the line clearance work.

3.20.1.4 The Electricity (Hazards from Trees) Regulations 2003 (Tree Regulations) impose restrictions on tree trimming within 4m of network lines. In situations where a Council specimen tree encroaches within the regulatory "notice zone" (but not the "growth limit zone") from the power lines and to prune clear of the "notice zone" would result in its destruction or disfigurement; ICC may apply to the owner of the lines for a dispensation to allow the tree to encroach into the "notice zone". Suggested plantings can be found here:

www.thelinescompany.co.nz/site/uploads/2019/09/Species-Selection_Planting-Tips_September-2019.pdf

3.20.1.5 If a dispensation is granted, it will be ICC's responsibility to ensure that the tree does not encroach into the "growth limit zone" (beyond the "notice zone").

3.20.2 Trees endangering telecommunication lines

3.20.2.1 ICC recognises the importance of protecting telecommunication lines from damage and service breakdown. In planting and managing trees on Council land, ICC will plant trees a safe distance from underground and overhead lines in line with the planting rules and procedures outlined in the Tree Plan.

3.20.2.2 Existing trees will be pruned at timely intervals to ensure they are kept at a legal and safe separation distance from the lines (no person or piece of equipment is permitted within 4m of lines: www.thelinescompany.co.nz/our-network/electricity-safety/).

3.20.2.3 In pruning trees, the work will be carried out in a manner that preserves as much of the natural attractive form of the tree as possible and provides a visual balance.

3.20.3 Trees and drainage systems

3.20.3.1 Sewer and storm water systems are damaged by tree root intrusion, particularly older ceramic pipe structures and pipelines with damaged / defective jointing seals. In dealing with damage to pipes by trees, ICC will explore all reasonable solutions to abate the problem avoiding removing good quality specimen trees wherever practicable.

3.20.3.2 In planting trees in the vicinity of existing drainage systems, water mains pipe system core infrastructure, sewer, storm water and other utilities publicly or privately owned, ICC will have regard to the location of pipes as shown on service plans and plant a safe distance from them (refer to Section 3.5.6 – Planting spacing distances).

3.20.3.3 Root guards should be considered to minimise effects when planting close to infrastructure.

3.20.3.4 ICC Managers should collaborate to share information on locations of pipes so as to avoid trees being planted on top of drains.

3.20.4 Trees and lights

Having adequately lit areas is important for traffic and pedestrian safety, and for providing a sense of security for residents.

3.20.4.1 Trees will be planted so mature height and canopy should be 10m away from lights and pruned at timely intervals to minimise light obstruction.

3.20.4.2 All pruning will be carried out in a manner that preserves as much of the natural attractive form of the tree as possible.

3.20.5 Obstruction of traffic and street signs

Traffic and pedestrian sightlines is a key road safety issue and it is important that traffic signs and signals are not obstructed and that the signs can be clearly seen from a safe reaction and stopping distance away.

3.20.5.1 Trees will be inspected by Parks and Recreation Staff for sightline obstruction at regular intervals with priority given to removing any obstructing foliage.

3.20.5.2 In planting new trees, ICC will ensure that they are planted at a distance and in a position that obstruction of traffic signs / signals does not become a problem.

3.20.5.3 Trees planted in the vicinity of traffic and street signs will be of a species, form and structure that can easily be pruned to clear traffic signage without spoiling the appearance of the tree.

3.20.6 Trees and Rail Corridors

Refer to Appendix 9 for more information on KiwiRail guidelines for vegetation standards for off track zones.

3.20.7 Tree damage to structures and street furniture

3.20.7.1 In planting trees near fixed structures, ICC will allow sufficient space for the tree to grow to a mature size without causing damage to a structure or object (or the structure or object causing damage to the tree).

3.20.7.2 Before proceeding to remove any tree, whether causing damage to public or private property, ICC will firstly assess whether there is a cost effective arboricultural or engineering solution to the problem. Failure in this respect may mean that the tree has to be removed.



3.21 Construction Operations near Council Trees

Objective:

- To ensure construction operations are Council approved and qualified when carrying out tree works on Council owned land.

Policies:

Contractors intending to carry out any construction or excavation work in the vicinity of trees on any Council owned land are required to comply with the following:

3.21.1 Protected trees on Council land

3.21.1.1 Protection of other Council trees from any damage that may result from construction operations shall be in accordance with any Council related documentation, except where specifically prescribed in Section 3.22 – Removal of Council Trees and Section 3.21.2 – Pruning of Trees (below).

3.21.2 Pruning of trees

3.21.2.1 Any tree pruning required during the construction operation will require the prior approval of the engineer and be carried out by qualified / competent arborists or horticulturists to established industry standards.

3.21.3 Oversized loads – trees

3.21.3.1 Where trees have been identified as being likely to cause an obstruction to the transport of oversized loads, it will be at the ICC manager's discretion (Roading Manager for street trees, and Parks and Recreation Manager for Parks and Cemeteries) as to whether removal of trimming can be carried out to provide sufficient clearance for the load.

3.21.3.2 Any tree work required to provide clear passage or provide access to properties shall be carried out by Council approved contractors.

3.21.3.3 The cost of any trimming or felling work or restoration may be at the applicant's expense.

3.21.4 Tree roots

3.21.4.1 Caution must be taken when digging near trees, to ensure roots are not damaged. Parks and Recreation must be notified if there is potential for any harm to the tree before digging is undertaken. Parks and Recreation will be compensated for any tree root damages.

3.22 Removal of Council Trees

Objective:

- To follow good management principles when removing trees on Council land, while considering benefits, allergenic specimens and legal requirements.

Policies:

Contractors intending to carry out any construction or excavation work in the vicinity of trees on any Council owned land are required to comply with the following:

3.22.1 Removal of trees

3.22.1.1 ICC may remove trees in accordance with good tree management principles or where the following has been established:

- The tree/s is/are dead, dying, severely diseased or immediately dangerous because of a serious structural defect.
- The tree/s is/are causing serious damage to public or private property that cannot reasonably be remedied except by removal.
- The tree/s is/are causing an undue interference with the use or loss of enjoyment on neighbouring land in a manner described in the Property Law Act 2008 Section 335.

- Where tree/s is/are proven (e.g. medical certificate) to be seriously affecting the health of a particular person (refer to Section 3.22.2 – Removal of allergenic plant specimens from Council administered land).
- To benefit adjacent trees that are better specimens or more desirable in some way.
- As part of the implementation of landscape or reserve management plans adopted following community consultation.
- As part of the normal management of shelter belt plantings.
- The trees are listed as noxious, surveillance or poisonous plants.
- The trees are creating a road hazard or safety concern to road users including cyclists and pedestrians and pruning does not solve this.
- Where the community may request it, subject to the approval of the relevant ICC Manager (Roading Manager for roads and verges, and Parks and Recreation for parks and cemeteries).
- As part of the scheduled removal noted in this plan and subsequent plans.
- The tree is conflicting with a sewer drain.
- The tree is in the way of a driveway that is to be constructed.

3.22.1.2 In all other cases, trees will not be removed. Those that are removed will be replaced unless the ICC Parks and Recreation Manager decides otherwise.

3.22.1.3 No trees shall be removed or relocated unless they have been identified and shown on the construction plans, or have been identified and marked for removal during a joint inspection by the qualified staff, engineer and / or contractor.

3.22.1.4 Trees found to be conflicting with the works when an operation is in progress shall not be removed without the consent of the ICC Parks and Recreation Manager.

3.22.1.5 The procedures to enable removal or relocation shall be determined by the ICC Parks and Recreation Manager.

3.22.1.6 Trees identified as needing to be removed as part of a vehicle crossing shall be determined by both the ICC Roading, and Parks and Recreation Managers.

3.22.1.7 Where tree removal is needed (including removal of stumps) an archaeological authority may be required.

3.22.2 Removal of allergenic plant specimens from Council administered land

3.22.2.1 Tree removal on reserves and streets will primarily be for reasons of poor tree health, major public works, significant impact on neighbours (e.g. new driveway being installed causing the need to remove / relocate tree) or possibly damage to Council or privately owned property.

3.22.2.2 If discretionary tree removal is requested due to a resident's poor health, these may be assessed on a case by case basis with due consideration to the following matters:

- Proof of allergic reaction to specific tree species, e.g. doctor's certificate.
- Likely effects of tree removal on resident's health.
- Distance from property that trees have been requested to be removed.
- Other possible source of allergenic pollen in vicinity of resident's property.
- Whether the trees in question were planted prior to the resident purchasing their property.



- Whether the tree is a notable tree as listed in the District Plan.
- Resident to contribute 50% of costs of removal and replacement.

3.22.3 Considerations relating to tree removal / trimming

3.22.3.1 In dealing with applications from the public for trees to be removed or trimmed, Council will assess and discuss the situation with the applicant / complainant on site and give full consideration to the following in making a decision:

- Any statutory / regulatory requirements of service authorities and safety issues involved (e.g. 'Before you Dig').
- Whether the tree(s) is/are dead, dying, severely diseased or immediately dangerous because of a serious structural defect.
- The tree(s) is/are currently causing, or has the potential to grow to a size likely to cause serious damage to private property that cannot be remedied by works other than removal.
- Whether the tree is creating a "nuisance" under common law.
- Whether in Council's opinion, the tree(s) is/are causing an undue interference with the use or loss of enjoyment of neighbouring land.
- The impact of pruning on the health, stability and appearance of the tree(s) and vegetation.
- Whether the trees have been proven to be seriously affecting the health of any person(s).
- The Biodiversity Strategy for the Southland Region.
- Whether the tree(s) fail to comply with any relevant rules in the ICC District Plan.
- Any other related policies and guidelines set down in the document.

- Whether the trees are creating a road hazard or safety concern to road users including cyclists and pedestrians.
- Street trees should be planned for their lifecycle as they are crucial to local infrastructure.

3.22.4 Benefits of trees to be considered

3.22.4.1 In dealing with any application to remove or trim any trees Council will also have regard to the following benefits provided by the trees:

- The approved management plan for the reserve in question and the purpose for which it is classified.
- The value of the tree(s) to the street landscape.
- The importance of tree(s) for wildlife conservation.
- The interests of the public in the maintenance of an aesthetically pleasing environment.
- The desirability of protecting public reserves containing trees.
- The value of trees as a public amenity.
- Any historical, cultural or scientific significance of the trees.
- Any likely effect of the removal or trimming of the trees on ground stability, the water table or storm water run-off.

3.22.5 Legal considerations

3.22.5.1 In dealing with applications from the general public to remove trees on Council land, Council will also have regard to and be guided by the provisions of the following:

- The Reserves Act 1977 (section 42).
- The Property Law Act 2008 (section 335).
- The common law relating to "nuisance" and "duty of care".

- The Electricity (Hazards from Trees) Regulations 2003.
- Local Government Act 1974 and 2002.
- Resource Management Act 1991 and ICC District Plan.
- Iwi Management Plan 2008.
- Operational Guidelines ISA.
- Other Council Bylaws, Policies and Legislation (Traffic Bylaw and Subdivision Bylaw).

3.22.6 Applicants may bear cost of work

3.22.6.1 Where ICC has decided to agree to applications for trimming or removing trees on Council land, ICC may, having regard to the circumstances, require the applicant to pay a specified share of the costs of the work. The amount to be paid shall be agreed between the applicant and Council before work commences.

3.23 Operational Guidelines and Standards for Tree Work

Objective:

- Tree planting, aftercare, maintenance of mature trees and tree felling operations on Council land will be carried out, or supervised by competent / qualified operators in accordance with established arboricultural/horticultural work practices and industry standards.

Policies:

3.23.1 Emergencies on Council owned land

3.23.1.1 If a tree emergency occurs due to reasons outside of Council staffs control (e.g. storms, high winds, flooding) the following tasks could be considered:

- A report may come through from a member of the public, or a staff member has come across the incident and reported it.

- Risk Management - Immediate assessment of trees and the best approach to take to remove or save trees in the cluster. There is a clear and defined safety responsibility to have trees removed and all consideration on leaving them is taken seriously.
- All emergency services and Council staff may be required to set up a temporary traffic management site and close off portions off road or other services if required.
- Health and safety process for all those who are required to assist are to be undertaken with a hazard form to be signed before proceeding onto the site.
- Assessment will be required for those trees directly affected and immediate surrounding trees.
- If the works are too large a task, or further resources are required for Council staff to undertake alone, contractors will be required to help.
- Any insurance claims to be made will go through Council's insurance process.

3.23.2 Access

3.23.2.1 Staff require safe and easy access to be able to assess, maintain, plant or remove trees. This may also include plant and machinery access.

3.23.3 Auditing and Monitoring of Trees

3.23.3.1 Street Tree audits should be undertaken by a qualified assessor annually.

3.23.3.2 Any maintenance or removal will be timed into a programme of works to be undertaken. See Appendix 10 for the beginnings of a maintenance programme Parks and Recreation staff are currently developing.



3.23.3.3 Trends and changes should continuously be monitored and reviewed to ensure improvement when auditing and maintaining tree stock.

3.23.4 Qualification

3.23.4.1 Any person dealing with Council owned trees is to be a suitably qualified Council approved person (e.g. arborist).

3.23.5 Contract specifications

3.23.5.1 In drawing up contract specifications for Council tree work, ICC may require that the work is generally to be carried out in accordance with best industry practice.

3.23.6 Health and Safety

3.23.6.1 All contractors and Council staff shall comply with the provisions of the Health and Safety at Work Act 2015 and any approved codes of practice or regulations relating to the particular operation concerned.

3.23.6.2 Contractors must have gone through Council's pre-approval application and be approved prior to undertaking works on Council land.

3.24 Restoration of Council Owned Destroyed or Damaged Shelter Belts / Plantation Trees

Objective:

- To contribute to the long term sustainability of shelter belts through restoration (if viable) to benefit the community.

Policies:

3.24.1 Where shelterbelts or plantation blocks have been destroyed or substantially damaged by fire, severe climatic events, or biological factors on Council land, consideration will be given to the following:

- Any revenue value to be gained from the salvage of the damaged trees.

- Whether it is desirable to reinstate trees on the land to provide some sort of sheltering or commercial plantation function.
- Having regard for the climatic, soil conditions and risk potential factors of the site, whether replanting with tree species with the same or similar characteristics is likely to be financially viable or sustainable.
- Whether it would be of greater benefit to the community that the land be planted with trees of amenity or landscape values, given any current or potential changes to land use in the vicinity.
- Any other public recreational use opportunities, environmental or biodiversity benefits afforded by changing the tree / vegetation cover on the site.
- Whether the shelterbelt or plantation trees also had the functions of controlling storm water run-off or soils stabilisation.
- Whether the shelterbelt or plantation trees use of the land also provided some significant recreational value to the public.
- Whether the land would be better used for purposes other than growing trees or wood production.
- Any relevant master or management plans.

3.25 Use of Agricultural Chemicals / Pesticides

Objective:

- To consider the environmental and social implications of using pesticides in accordance with legislation relating to general wellbeing.

Policies:

3.25.1 In the application of agricultural chemicals or pesticides on its land, ICC and its contractors will ensure that the selection and use of any products shall be based on the principle of minimising any risk or hazard within and beyond the contact areas to people, property, livestock and the environment in general. Public will be warned through appropriate forms of communication where it may potentially affect animals and humans.

3.25.2 Wherever practicable, non-chemical means of controlling unwanted trees / vegetation or pests will be used.

3.25.3 The use and application of all chemicals shall be in accordance with all relevant acts, regulations and bylaws including NZS 8409:2004 Code of Practice for the Management of Agrichemicals.

3.25.4 Agricultural chemicals / pesticides shall only be applied by a Growsafe certified applicator or person under the control of a certified applicator.

3.26 Biosecurity Measures

Objectives:

- To comply with relevant legislation around biosecurity.
- To manage suspect organisms accordingly for the long term sustainability of Council land.

Policies:

3.26.1 ICC will ensure that noxious or undesirable plants or animals are controlled on its land and do not spread to neighbouring properties.

3.26.2 In managing its tree assets, Council will be vigilant in looking out for new introduced problem plants and tree pests and diseases; particularly any that are noted as spreading rapidly. Council will take timely action if any are discovered.

3.26.3 Samples of suspect organisms will be sent to the Ministry of Primary Industries Plant Health and Environment Laboratory for diagnosis or Biosecurity New Zealand will be contacted on their hotline on 0800 80 99 66.

3.26.4 The implementation of any required control of pests and diseases will be carried out in accordance with the provisions of the Biosecurity Act 1993 which is administered by the Ministry for Primary Industries.

3.26.5 Compliance may also be required with any regional pest management strategy that may be administered by the territorial authority, Environment Southland, or by complying with any National Pest Management Strategy (NPMS) that may have been notified by an 'affected' or responsible Minister (MP).

3.26.6 Public will be warned through appropriate forms of communication where it may potentially affect animals and humans.

3.27 Conservation Covenants

Objective:

- To preserve the long term management of land of value.

Policy:

3.27.1 Council may enter into an agreement with a private landowner, sub divider or developer to create a conservation covenant to preserve any area of land containing trees considered to be of exceptional landscape amenity, historical, botanical or ecological value to the general public (See Reserves Act 1977, Section 77 – conservation covenants).



3.28 QEII National Trust Act 1977

Objective:

- To aid conservation on private land.

Policy:

3.28.1 ICC may enter into a covenant under the QEII National Trust Act 1977, to secure the long term protection, preservation and enhancement of open space (including areas containing trees and vegetation) and the preservation of natural and cultural features.

3.29 Private Ownership Trees – Powers of Council

Objective:

- To ensure Council requirements are met with regards to private property.

Policies:

3.29.1 Tree disputes between neighbours

3.29.1.1 Council has no authority or responsibility in law to become involved in disputes between neighbours about trees on private land. This is entirely a matter for the respective property owners to resolve in accordance with the legal remedies available to them.

The powers of ICC to deal with issues related to trees on private land are limited to those defined below:

3.29.2 Protected trees

3.29.2.1 Certain work to individually protect trees on private land is currently not documented in the ICC District Plan, unless the trees are mapped as significant indigenous vegetation, then the District Plan rules apply. One may therefore require an application to be made to ICC for resource consent regardless of any other laws or regulations that may also be relevant.

3.29.3 Private trees encroaching over legal road boundaries

3.29.3.1 It is the responsibility of the owners of private trees growing over / overhanging legal road boundaries to carry out trimming or removal following the spacing distances set by the Roading and Traffic Bylaw.

3.29.4 Trees on private land obstructing drains or watercourses

3.29.4.1 Where trees on private land are obstructing drains, drainage channels or watercourses on private land, Council may, by notice in writing, require the tree owner to remove the obstruction (Local Government Act, Section 468 and 511).

3.29.5 Obstructions or damage caused by private trees – encroaching over road reserve

3.29.5.1 ICC will notify owners in writing of the obstructions their trees are causing requiring them to carry out whatever remedial work is deemed necessary, including not leaving aftermath of the remedial work on Council land.

3.29.5.2 In the event of the remedial work not being carried out to ICC's satisfaction, Council may, after giving verbal notice, carry out the work itself at the owner's expense.

3.29.5.3 Where a tree owner fails to carry out remedial tree work for any reason and Council decides to carry out the work itself, Council may, having regard to the circumstances, charge the tree owner for the costs of any preventative, remedial or damage repair work required.

3.29.5.4 Council will not enter upon private land or property to carry out non urgent tree work unless a notice in writing has been served or this has been previously agreed with the tree / vegetation owner.

3.29.5.5 Council is authorised to deal with situations involving – encroaching private trees by the provisions of sections 173, 355 and 511 of the Local Government Act 2002.

3.29.6 Emergency situations – Council’s power to enter private property

3.29.6.1 In the case of sudden emergency situations that involve private trees, in accordance with Section 173 of the Local Government Act 2002, Council may enter occupied land or buildings to carry out any necessary safety related work to prevent:

- Loss of life or injury to a person.
- Damage to property.
- Damage to the environment.
- Damage to Council infrastructure.
- A danger to any work or adjoining property.

3.29.6.2 Where such emergency action has to be taken and the owner has been unable to be contacted beforehand, as soon as practicable afterwards, Council must inform the owner of the works and the reason for them.

3.29.7 Council authorised persons – trees on private land

3.29.7.1 Where the removal or trimming of overhanging trees obstructing public right of way is required to clear footpaths and road carriageway according to distances set in the Roding and Traffic Bylaw above the public right of way, certain named persons, whilst they are the employee of ICC, are delegated the powers and authority vested in the principal administration officer by Section 335 of the LGA 1974 and Section 5.3 of the Environmental Health Bylaw, to deal with and prescribe action to be taken with such problems.

3.29.8 Authority for rural plantations, amenity plantings and shelterbelts

3.29.8.1 Compliance with any activity involving the planting, management or felling of trees on Council land may be the subject of any rural provisions and rules set in the Roding and Traffic Bylaw and is under the authority of ICC delegated officers.



3.30 Council Tree Applications and Requests

Objectives:

- To ensure requests are streamlined through the same process as other requests for service.
- To ensure a process is in place for applications and reaches the relevant Council department to follow up.

Policies:

3.30.1 Requests for services of Council trees

3.30.1.1 All requests for services on Council trees will be managed through Council customer services by phone 2111 777 or via the online request form: www.icc.govt.nz/online-services/.

3.30.1.2 Any applications will be assessed and documented by ICC staff who will respond to the request after consideration (refer to Appendix 11 for decision making process flow chart). Special cases may be escalated to Council for permissions required.



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4.0 Programme and Action Plan

Mahere Whakaaturanga Me Te Mahere Mahi

The strategy has noted that

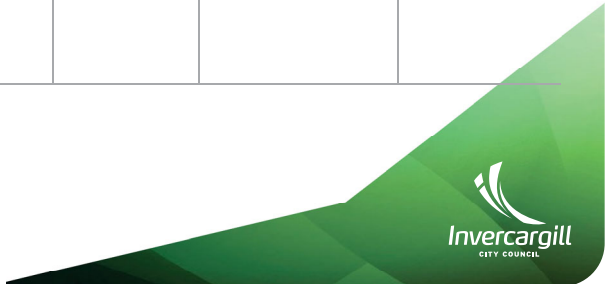
“Humans find ourselves with fewer trees, we want and need more, and we need the services that trees provide. The oxygen, the carbon and air cleaning properties, the properties that Tane used to keep his parents separated and atmosphere.”

Policy Guidance has set how Council’s own tree stock should be sustainable and responsibly managed and how to inform the public on tree related matters and on their rights and responsibilities.

The Programme and Action Plan now sets out the following actions, timescales and responsibilities with regards to achieving the vision set through the Tree Plan:



Action/Process	Priority (1-4 with 1 being most important)	Responsibility	Resources	Date of completion	Budget/Cost	Operational or strategic
Programming and Online Mapping						
Proactively manage key risk trees through development of a clear and defined auditing programme. Show prescriptive direction on what monitoring will include and by whom. Develop a hazardous tree list to encompass higher risk status trees and trees ICC intends to remove.	1	Parks Operations Manager / Team Leader Arboriculture and Nursery	Staff/computer Time	2021	\$\$	Strategic
Understand ICC's tree network through an accurate, up to date full tree inventory to capture data for future management. Develop and implement an online mapping and database system for tree monitoring and audits. Mapping should show where trees are and link to inventory categories.	1	Planning/ Parks Operations Manager/ IT	Qualified contractors Database GIS Staff/computer Time	2020 - 2025	\$\$\$	Operational/ Strategic
Adequate budgets by LTP planning and funding to enable maintenance and tree planting to continue.	1	Parks Operations Manager/Parks and Recreation Manager	Staff/computer Time	2021	\$\$\$	Strategic
Undertake Ornamental tree evaluations to obtain a tree value.	2	Parks Operations Manager/ Team Leader Arboriculture and Nursery	Staff/computer Time	2021	\$\$	Operational
Develop and implement a planting/renewal programme (forward programme of tree inspections and maintenance works). - identify trees and tree value/what's hazardous - document tree stock (individual and grouped)	2	Planning/ Parks Operations Manager / Team Leader Arboriculture and Nursery	Database Staff/computer GIS Time	2020 - 2025	Officer time \$\$	Strategic
Ongoing analysis of the inventory to monitor and understand trends in tree growth, health and performance (eg what is thriving or declining) based on Part 2 of the Tree Plan.	3	Parks Operations Manager/ Team Leader Arboriculture and Nursery	Staff/computer Time	2025	\$\$	Strategic



Action/Process	Priority (1-4 with 1 being most important)	Responsibility	Resources	Date of completion	Budget/Cost	Operational or strategic
Cultural Significance						
On an ongoing basis collaborate with iwi to strengthen knowledge of tree network outcomes and historic significance.	1	Planning/ Parks Operations Manager	Staff/computer Time	Ongoing	\$	Strategic
Collaborate with iwi using key resources such as part 4 of the Iwi Management Plan when planning to plant, re-vegetate or remove trees.	2	Planning/ Performance/ Parks Operations Manager	Staff/computer Time Iwi MP	Ongoing	Officer time	Strategic
Identify existing and plant trees of cultural significance including those that have associations/tell stories of peoples, times and places. Use those stories to educate the community through resources such as information panels, signage, and other forms of communication.	3	Planning/ Performance/ Parks Operations Manager	Staff/computer Time	2021	Officer time	Strategic



Action/Process	Priority (1-4 with 1 being most important)	Responsibility	Resources	Date of completion	Budget/Cost	Operational or strategic
Legislation and Planning Documents						
Ensure Operational Guidelines and standards (eg street trees, trees removal, maintenance and planning) align with this Plan.	1	Planning/ Performance/ Parks Operations Manager	Staff Time	2020	\$	Strategic
When planning tree plantings, consider the direction set by site specific reserve management plans and development plans, master plans or ensure a suitably qualified professional has considered ICC guidance documentation.	1	Planning/ Performance/ Parks Operations Manager	Staff/ Time Plan research Contractor	2020-2025	Officer time	Strategic
Clear and consistent executed policy guidance that is documented.	1	Planning	Staff/Time Documentation	2020	Officer time	Strategic
All tree practices are undertaken in accordance with legislation and industry standards.	1	Planning/ Parks Operations Manager/ Team Leader Arboriculture and Nursery	Staff/Time Documentation	2020-2025	Officer time	Strategic
Review, Design and Implement a vehicle crossing process to include Parks and Recreation Management approval when proposing to removing trees on driveways as part of consent process.	1	Roading/ Parks and Recreation Manager/ Parks Operations Manager/ Engineering Services Manager	Staff/Time Documentation	2021	Officer Time	Strategic
Design and implement an approval process for trees in subdivisions.	2	Planning/ Parks Operations Manager/ Engineering Services Manager	Staff/Time Computer	2021	Officer time	Strategic
Ensure future Tree Plan reviews align and complement (eg decision processes) other Council Documentation, Bylaws and Policies (eg Engineering Code of Practice, District Plan and Roading and Traffic Bylaw) through their reviews.	3	Planning/ Performance/ Parks Operations Manager	Staff/Time Council Documentation	2021 - 2025	Officer time	Strategic
Further ecological connections are considered in future provision planning (eg reserve management plans, overall site development plans, future master plans) or ensure a suitably qualified professional has considered the proposed works particularly as a proposal might offer ecological connectivity.	3	Planning	Staff/ Time Plan research Contractor	2025	Officer time	Strategic/ Operational

Action/Process	Priority (1-4 with 1 being most important)	Responsibility	Resources	Date of completion	Budget/Cost	Operational or strategic
Training						
Appropriate tree qualifications are identified and people working on the tree maintenance remain upskilled accordingly.	1	Parks Operations Manager / Team Leader Arboriculture and Nursery	Staff/Time Contractor	2020-2025	\$\$\$	Operational
Staff Qualifications and Training to remain up to date	1	Parks Operations Manager/Team Leaders	Staff/Time Contractor	2020-2025	Officer time/ \$\$	Operational



Action/Process	Priority (1-4 with 1 being most important)	Responsibility	Resources	Date of completion	Budget/Cost	Operational or strategic
Partnership and Collaboration						
Early engagement with infrastructure managers and service providers on any new tree plantings where it is in close proximity to services..	1	Parks and Rec Manager/ Parks Operations Manager	Staff/ Time Travel	2020-2025	Officer time	Strategic
Work with Council departments, agencies, community groups, developers and private land owners to achieve improved ecological connections across the District.	1	Parks and Rec Staff	Staff/Time Communications Computer	2020-2025	Officer time	Strategic
Raise awareness of Tree Plan so people beyond Council can have the opportunity to align with it.	2	Parks and Rec Staff	Staff/Time Communications Computer	2020-2025	Officer time	Operational
Opportunity to partner with agencies where they are driving initiatives/schemes and promote and achieve sustainability.	2	Parks Operations Manager / Team Leader Arboriculture and Nursery	Staff/Time Contractor	2020-2025	Officer time	Strategic
Pursuing maintenance efficiencies through partnerships and combining resources.	3	Parks Operations Manager/Team Leaders	Staff/Time Contractor	2020-2025	Officer time	Strategic



Action/Process	Priority (1-4 with 1 being most important)	Responsibility	Resources	Date of completion	Budget/Cost	Operational or strategic
Sustainability						
Proactive approach to pest, disease and climate change and biosecurity risks, as well as issues (eg leaves berries and safety).	1	Staff/ Time Documentation	Staff/ Time Travel	2020 – 2025	Officer time	Strategic
Continue to be aware and keep well-informed of sustainable development guided by national and global trends (eg threats, initiatives, connections) and issues.	2	Planning/ Parks Operations Manager/ Team Leader Arboriculture and Nursery	Staff/Time Computer research	2021	Officer time	Strategic
Consider use of trees as alternatives to hard infrastructure eg trees as shade and shelter.	3	Parks and Rec Staff	Staff/Time Computer research	2022	Officer time \$	Strategic

Appendices - Paerewa



APPENDIX 1 – List Of Parks, Reserves and Cemeteries (As At 2019)

PARK NAME	ADDRESS	LOCATION
Amenity Parks		
Awarua Bay Recreation Reserves	Awarua Bay Road	Awarua Bay
Bond Street Reserve - East	Bond and Tweed Street	Invercargill
Donovan Park (Part)	Bainfield and Mclvor Road	Invercargill
JG Ward Reserve	Gore Street	Bluff
Main Street Reserve	Gore Street	Bluff
Myers Reserve	Myers Street, Hoffman Court	Invercargill
Northwood Recreation Reserve	Northwood Avenue	Invercargill
Ocean Beach Reserve (Part)	Kirk Crescent	Bluff
Queens Drive Planting Strip	Queens Drive	Invercargill
Shannon Street Reserve	Blackwater Street	Bluff
Stead Street Beautification Strip	Stead Street	Invercargill
Stirrat Street Reserve	Stirrat Street	Invercargill
Town Belt - Appleby (Part)	Balmoral Drive	Invercargill
Town Belt - Elles Road and Queens Drive (Part)	Elles Road/Queens Drive	Invercargill
Town Belt - Otepuni Gardens (Part)	Forth Street	Invercargill
Waihopai Bridge Reserve	Queens Drive	Invercargill
Waikiwi Domain (Part)	Moa and Fraser Street	Invercargill

APPENDIX 1 – List Of Parks, Reserves and Cemeteries (As At 2019)

PARK NAME	ADDRESS	LOCATION
Environmental Reserves		
Anderson Park (Part)	Mclvor Road	Invercargill
Bluff Hill Area	Flagstaff Road, McDougall Street, Shannon Street, Lagan Street, Walker and Pearce Streets.	Bluff
Bluff Hill Reserve	Shannon Street	Bluff
Bluff Road Quarry Reserve	Bluff Highway	Bluff
Grant Road Reserve	Grant Road	Otatara
Greenpoint Recreation Reserve	Bluff Highway	Greenpoint
Joeys Island	Joeys Island	Awarua Bay
John Street Reserve	John Street	Otatara
Lake Hawkins Wetland Reserve	Airport Avenue	Invercargill
Matua Road Reserve	Matua Road	Otatara
McMillan Street Reserve	McQuarrie Street	Invercargill
Metcalf Bush Reserve	Mckellar and Mason Road	Invercargill
Omaui Reserve	Mokomoko Road	Omaui
Otatara Scenic Reserve	Dunns Road	Otatara
Parnell Reserve	Ariki Avenue	Otatara
Paterson Reserve	Spence Avenue	Otatara
Red Tussock Reserve	Rockdale Road	Invercargill
Sandy Point Domain (Part)	Dunns Road	Otatara
Seaward Bush	Mason Road	Invercargill
Stirling Point Reserve	Ward Parade	Bluff
Taiepa Dune Reserve (Part)	Taiepa and Grant Road, and Raeburn Avenue	Otatara
Thomsons Bush	Queens Drive, Gimblett and Preston Streets	Invercargill
Tikore Island	Tikore Island	Greenpoint
Tiwai Point Reserve	Tiwai Road	Tiwai Point



PARK NAME	ADDRESS	LOCATION
Linkage Parks		
Ball Street Reserve	Corner Ball and Tweed Street and Ascot Terrace	Invercargill
Bluff Foreshore Reserve	Foreshore Road	Bluff
Boat Ramp - Awarua Bay	Awarua Bay	Awarua Bay
Boat Ramp - Tiwai Point	Tiwai Road	Tiwai Point
Bond Street Reserve - West	Bond and Stead Streets	Invercargill
Elston Lea Reserve	McQuarrie Street	Invercargill
Esplanade Reserve - Beaconsfield Road	Beaconsfield Road	Invercargill
Esplanade Reserve - Colyers Island	Colyers Island Road	Greenhills
Esplanade Reserve - Forde Road	Forde Road	Invercargill
Esplanade Reserve - Liddel Street	Liddel Street	Invercargill
Esplanade Reserve - Mclvor Road	Mclvor Road	Invercargill
Esplanade Reserve - Mersey Street	Mersey Street	Invercargill
Esplanade Reserve - Mill Road	Mill Road	Invercargill
Esplanade Reserve - Ocean Beach	Ocean Beach Road	Bluff
Esplanade Reserve - Oteramika Road	Oteramika Road	Oteramika
Esplanade Reserve - Racecourse Road	Waihopai River	Invercargill
Esplanade Reserve - Short Road	Renfrew Street	Invercargill
Esplanade Reserve - Stirling Point Pilot Station	Ward Parade	Bluff
Esplanade Reserve - Waihopai River	Waihopai River	Invercargill
Hollywood Terrace Playground	Hollywood Terrace	Invercargill
Mavora Reserves	Mavora Place and Mavora Crescent	Invercargill
Northwood Local Purpose Reserves	Northwood Avenue	Invercargill
Otepuni Creek	Inglewood Road, Otepuni Ave, Rockdale Road	Invercargill
Southern Greenway	Ness Street, Bluff Highway, Elles Road, Moulson Street, Brown Street, Scott Street, Chesney Street	Invercargill
Stead Street Reserve	Stead Street	Invercargill
Talbot Street Reserve	Talbot Street, Racecourse Road, Salford Street	Invercargill
Turnbull Thomson Park (Part)	Lindisfarne Street, Elles Road, Mary Street, Islington, Tay	Invercargill
West Bank Reserve	Stead Street	Invercargill

APPENDIX 1 – List Of Parks, Reserves and Cemeteries (As At 2019)

PARK NAME	ADDRESS	LOCATION
Neighbourhood Parks		
Arun Crescent Playground	Arun Crescent	Invercargill
Arundel Crescent Playground	Arundel Crescent	Invercargill
Ascot Terrace Playground	Ascot Terrace	Invercargill
Avon Road Playground	Avon Road	Invercargill
Baxter Street Playground	Baxter Street and Paterson Street	Invercargill
Bluff Skate Park	Gore Street	Bluff
Centre Street Playground	Centre Street	Invercargill
Chelmsford Street Playground	Chelmsford Street	Invercargill
Chesney Street Playground	Chesney Street	Invercargill
Conway Crescent Playground	Conway Crescent	Invercargill
Crawford Street Playground	Crawford Street	Invercargill
Cruickshank Crescent Playground	Cruickshank Crescent	Invercargill
Cunningham Street Playground	Cunningham Street	Invercargill
Dart Street Playground	Dart and Lune Street	Invercargill
Derwent Crescent Playground	Derwent Crescent	Invercargill
Dipton Street Playground	Dipton Street	Invercargill
Dome Street Playground	Dome Street	Invercargill
Dumbarton Place Playground	Dumbarton Place	Invercargill
Dunbeath Crescent Playground	Dunbeath Crescent	Invercargill
Edinburgh Crescent Playground	Edinburgh Crescent	Invercargill
Elizabeth Street Playground	Elizabeth Street	Invercargill
Elizabeth Street Reserve	Elizabeth Street	Invercargill
Ettrick Street Reserve (Part)	Ettrick and Bowmont Street	Invercargill
Forfar Crescent Playground	Forfar Crescent	Invercargill
Frome Street Playground	Frome Street	Invercargill
Fulton Street Playground	Fulton Street	Invercargill
Galway Street Playground	Galway Street	Invercargill
Glengarry Crescent Reserves	Glengarry Crescent	Invercargill
Gore Street Playground	Gore Street	Bluff
Herriot Street Playground	Herriot Street	Invercargill
High Street Playground	High Street	Invercargill
Iona Playground	Iona Street and Iona Court	Invercargill



PARK NAME	ADDRESS	LOCATION
Neighbourhood Parks		
Kennington Recreation Reserve	Rimu Road	Kennington
Kildare Street Playground	Kildare Drive	Invercargill
Kinmont Crescent Playground	Kinmont Crescent	Invercargill
Moray Crescent Playground	Moray Crescent	Invercargill
Nelson Street Playground	Nelson Street	Invercargill
Ness Street Playground	Ness Street	Invercargill
Newbie Street Playground	Newbie Street	Invercargill
O'Byrne Street Playground	O'Byrne Street	Invercargill
Ottrey Street Playground	Ottrey Street	Invercargill
Palmer Street Playground	Palmer Street	Invercargill
Panton Street Playground	Panton Street	Invercargill
Pine Crescent Playground	Pine Crescent	Invercargill
Pomona Street Playground	Pomona Street	Invercargill
Rockdale Park (Part)	Centre Street	Invercargill
Seddon Place Playground	Seddon Place	Invercargill
Skye Street Playground	Skye Street	Invercargill
Slaney Street Reserve	Slaney Street	Bluff
Stuart Street Playground	Stuart Street	Invercargill
Taiepa Dune Reserve (Part)	Taiepa and Grant Road, Raeburn Avenue	Otatara
Tanner Street Playground	Tanner Street	Invercargill
Town Belt – Elles Road and Queens Drive (Part)	Elles Road and Queens Drive	Invercargill
Tweed Street Playground	Tweed Street	Invercargill
Wagner Street Playground	Wagner Street	Invercargill
Waiiau Crescent Playground	Waiiau Crescent	Invercargill
Waikiwi Domain (Part)	Moa and Fraser Street	Invercargill
West Street Reserve	West Street	Invercargill
Wicklow Street Playground	Wicklow Street	Invercargill
Woodend Hall Reserve	Sommerville Street	Woodend
Premier Parks		
Anderson Park (Part)	McIvor Road	Invercargill
Queens Park (Part)	Queens Drive	Invercargill
Town Belt - Gala Street (Part)	Gala Street	Invercargill
Town Belt - Otepuni Gardens (Part)	Forth Street	Invercargill

APPENDIX 1 – List Of Parks, Reserves and Cemeteries (As At 2019)

PARK NAME	ADDRESS	LOCATION
Sports Fields Reserves		
Argyle Park	Gregory Street	Bluff
Teviot Street Reserve	Ettrick and Teviot Street	Invercargill
Bain Park	Corner John and Saturn Streets	Invercargill
Donovan Park (Part)	Bainfield and Mclvor Road	Invercargill
Foyle Street Reserve	Foyle Street	Bluff
Makarewa Domain	Flora Road East	Makarewa
McQuarrie Park	McQuarrie Street	Invercargill
Myross Bush Domain	Mill Road North and Drysdale Road	Myross Bush
Newfield Park	Wilfrid Street	Invercargill
Ocean Beach Reserve (Part)	Kirk Crescent	Bluff
Queens Park (Part)	Queens Drive	Invercargill
Robinson Park	McGorlick Street	Bluff
Sandy Point Domain (Part)	Dunns Road	Otatara
Surrey Park	Tay, Yarrow, Isabella and Lithgow Streets	Invercargill
Town Belt - Appleby (Part)	Balmoral Drive	Invercargill
Town Belt - Elles Road and Queens Drive (Part)	Elles Road and Queens Drive	Invercargill
Turnbull Thomson Park (Part)	Lindisfarne Street, Elles Road, Mary Street, Islington, Tay Streets	Invercargill
Waikiwi Domain (Part)	Moa and Fraser Street	Invercargill
Waverley Park	King, St Andrew and Ward Streets	Invercargill
Woodend - Blyth Reserve	Blyth Street	Woodend
Premier Parks		
Anderson Park (Part)	Mclvor Road	Invercargill
Queens Park (Part)	Queens Drive	Invercargill
Town Belt - Gala Street (Part)	Gala Street	Invercargill
Town Belt - Otepuni Gardens (Part)	Forth Street	Invercargill
Special Purpose Sites: Civic Space		
Celtic Wall Reserve	Dee Street	Invercargill
Henderson House	Corner Leet and Kelvin Streets	Invercargill
Town Belt – Gala Street (Part)	Gala Street	Invercargill
Wachner Place	Dee Street	Invercargill



PARK NAME	ADDRESS	LOCATION
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Special Purpose Sites: Civic Space

Cemetery Bluff (closed)	Lagan Street	Bluff
Cemetery Eastern and Southland Crematorium (open)	224 Lagan Street	Invercargill
Cemetery Greenpoint (open)	10 East Road	Greenpoint
Cemetery St Johns (closed)	Durham Street	Invercargill
Cemetery William Stirling Reserve (closed/historic)	Tiwai Point – South Coast, Tiwai Road	Tiwai Point

Special Purpose:

Bluff Harbour Land	Foreshore Road, Rons Place	Bluff
Donovan Park Nursery	Mclvor Road	Invercargill
Ettrick Street Reserve (Part)	Ettrick and Bowmont Street	Invercargill
Kew Park	McQuarrie Street	Invercargill
Makarewa Playcentre	Flora Road East	Makarewa
Queens Park (Part)	Queens Drive	Invercargill
Racecourse Road Reserve	Racecourse Road	Invercargill
Town Belt - Elles Road and Queens Drive (Part)	Elles Road and Queens Drive	Invercargill
Town Belt - Otepuni Gardens (Part)	Forth Street	Invercargill
Waihopai Sports Association	Duke and Park Street	Invercargill
Waikiwi Domain (Part)	Moa and Fraser Street	Invercargill

Undeveloped:

Grasmere Domain	Palmer Street	Invercargill
Greenhills Quarry Reserve	Old Bluff Highway, Walker Road	Greenhills
Mokomoko Road Reserve	Mokomoko Road	Omaui
Rockdale Park (Part)	Centre Street	Invercargill
Tisbury Reserve	Rockdale Road	Invercargill
Vernon Street Reserve	Vernon Street	Invercargill

Non Reserve Land:

Bowmans Bush	Ruru Avenue	Otatara
Brown Street Playground	Ball Street	Invercargill
Otatara Community Playground	Oreti Road	Otatara
Windsor Playground	Corner Windsor and George Streets	Invercargill

APPENDIX 2 – Benefits, Risks and Opportunities

Benefits

Trees have multiple benefits and ways in which they contribute to improving the condition of our environment including environmental and ecological, economic and social and cultural factors.

Environmental and Ecological

- The air, water and nutrient exchange processes undertaken by trees are fundamental to human existence and the continuity of the food web which supports all life on earth.
- Climate change: Tree canopy decreases environmental temperature and slows the rate at which water reaches the ground.
- Trees absorb carbon dioxide from the atmosphere, helping to reduce the build-up of greenhouse gases.
- Reducing carbon footprints by providing a long term renewable energy resource (carbon sequestration).
- Provide benefits to ecological health and sustainability of our urban built environments by assisting in modifying and ameliorating some of the less desirable aspects of urban environments such as air pollution, traffic sounds, degraded water quality, water run-off, convected or reflected heat and wind exposure, and erosion.
- Trees moderate effects of wind, alter air temperature and filter sunlight⁷.
- Connecting with nature by providing an ecological corridor and habitats for our indigenous and exotic fauna.
- Natural and cultural heritage values of significant mature trees.
- Reduce energy needs and material consumption of the town.
- Provide a healthy tree network.

Social and Cultural

- Trees our people love and are proud of.
- Trees are provided for the enjoyment and amenity of the general public.
- Trees enhance our beautiful city through embracing wind, climate and coast.
- Trees have been known to improve safety by having a positive impact on crime reduction (e.g. can see through trees easier than shrubs)⁸.
- Lighting of trees along pathways creates pleasant environments which extends the use of a space throughout the day, and can discourage antisocial activities. Well-designed lighting increases the opportunity for surveillance at night, sends positive messages about the management of an area, and enhances the aesthetics of the night-time environment. (Lighting should not be provided in areas not intended for night-time use, therefore avoiding a false impression of safety)⁹.
- Trees re-enforce the local identity and character of a place and provide visual unity. Trees and vegetation, along with active building edges, landmarks, quality materials, and a clear place of identity are foundations of a pleasant urban experience.
- Trees contribute to streetscapes and livable streets. Streets constitute one of the most significant public assets in an urban environment and cater for a wide variety of activities including the movement of vehicles and pedestrians (on foot / active transport), the exchange of goods and services, social interaction, and recreational activities. Planting must be carefully considered and fit with the activities that surrounds them, as well as establish a setting to encourage desirable activity.



- Trees help to provide shade and wind shelter for people visiting and playing in reserves and streets.
- The health benefits of trees – trees reduce negative emotions and improve positive feelings, people recuperate faster when viewing tree-filled images, hospital stays are shorter and less pain medication required¹⁰.
- Recreation and contact with nature for some of the community is limited to their local park or green area, for noticing natural cycles, seasons, sounds, etc. Trees are critical in this context for wellbeing¹¹ and educational purposes.

Economic

- Healthy nature, healthy people, healthy community = reduce health care costs¹².
- Well matured and appropriate trees are shown to increase property values¹³.
- Reduced temperature and energy use in surrounding buildings, by shading and wind impact reduction¹⁴.
- Reduces impacts of water quality losses, erosion and flooding impacts¹⁵.

Our environment, challenges / risks and opportunities

Trees also pose a risk to the public (e.g. property damage) particularly if they are not well maintained and this risk factor needs to be balanced against the benefits listed above.

In achieving the vision the Council is primarily faced with the following main challenges / risks:

- Tree health is affected by causes such as non-biological (abiotic), human, natural or biological

(biotic). Examples include habitat destruction, pollution, damage to roots, branches and tree trunks, and poor cultural practises.

- Public expectations of the Council's management of trees (shading on properties, leaves in gutters, leaf fall in autumn and time/cost of removal, cabbage tree leaves, berries, aphids and sooty mould) and different views on what "pretty" looks like.
- How trees fit in to our future development – It is of key importance to fit the right tree in the right place for the right purpose so as not to cause a nuisance / negative impacts in the future (e.g. safety issues).
- A current challenge in ecology is to determine the processes influencing species distributions, so shifts in distributions under climate change can be predicted. Climate can directly affect species distributions through variations in rainfall and temperature patterns (Gworek et al. 2007).
- Flooding, as the result of heavy rainfall overwhelming drainage systems, also from King Tides and climate change.
- Urban development – loss of mature tree canopy due to infill development and impacts of higher residential density areas. Invercargill has many ageing trees, with many over 50 years old or approaching the end of their useful life. The older the tree becomes, the less tolerant it is to change (storms, droughts, urbanisation and changing cultural trends).
- Salt laden cold winds limit tree choices and affect tree form.

- Changing generations, demographics and cultures (ethnic groups) are expected to change over the years which will subsequently affect identity links, values and activities with trees.
- Loss of wetland habitats nationally in which trees play a key role.
- Damage to footpath, drains.
- Blocking lights for public safety.
- Limiting asset location.
- Leaves in sumps and gutters.
- More trees could cause more leaf litter and subsequently, more management and cost to alleviate this impact unless the right species are planted in the right spaces.
- Develop hazardous tree list to encompass higher risk status trees and trees Council intends to remove.
- Ornamental tree evaluations could be undertaken to get a cost of tree value as part of the renewal programme.
- A tree appraisal may help property owners recapture a storm loss, substantiate (provide evidence to support) real estate transaction, or justify saving trees during construction.
- The right species are planted in the right spaces

7 www.bookstore.ksre.ksu.edu/pubs/MF632.pdf

8 Crime Prevention through Environmental Design (CPTED)

9 www.justice.govt.nz/assets/Documents/Publications/cpted-part-1.pdf

10 Ulrich RS (1984) View Through a Window May Influence Recovery from Surgery, *Science Journal* 224 : 420-421 Park, Seong-Hyun & Mattson, Richard. (2009). Therapeutic Influences of Plants in Hospital Rooms on Surgical Recovery. *HortScience: a publication of the American Society for Horticultural Science*. 44. 10.21273/HORTSCI.44.1.102

www.cityoftrees.org.uk/why-trees-health-wellbeing

www.urbanreleaf.org/get-educated/benefits-of-trees

11 www.sportsouthland.co.nz/Programmes/Green-Prescription/Green-Prescription-1

12 www.iucn.org/sites/dev/files/content/documents/improving-health-and-well-being-stream-report_0.pdf

13 Wolf, K, 1998(c) Urban Forest Values: Economic Benefits of Trees in Cities, University of Washington College of Forest Resources, Factsheet #29.

14 Abdel-Aziz, Dania & Shboul, Abdulsalam & Al-Kurdi, Nabeel. (2015). Effects of Tree Shading on Building's Energy Consumption -The Case of Residential Buildings in a Mediterranean Climate. 2015. 131-140. 10.5923/ajee.20150505.01.

www.mnn.com/earth-matters/wilderness-resources/stories/how-trees-combat-urban-heat-island-effect

15 www.epa.gov/soakuptherain/soak-rain-trees-help-reduce-runoff

Opportunities

- Eco-sourcing tree species.
- Embracing what trees ICC has and work on it.
- Developing proactive plans and processes to manage challenges (e.g. mirror societal changes, shade and shelter).
- Update tree inventory.
- Identify Council owned trees and develop a monitoring system.
- Develop a renewal programme for parks, cemeteries and streets, including shelter belts.
- Improve staff knowledge (including health and safety) when working with trees.
- Collaborate with iwi and Councils to manage a safe and healthy network of trees through peer review of this Plan and other legislation.
- Tree canopies ensure a slower rate at which water hits the ground and reduces local environmental temperature.



APPENDIX 3 – Strategy Framework

External to Council :



Council/Parks and Recreation Planning Structure:



APPENDIX 4 – Policy Information

3.2 Trees in Parks, Reserves and Cemeteries

The conditions of many of the City's existing mature trees are declining due to ageing and environmental factors, as well as increased urban development. This decline contributes to the loss of biodiversity through habitat loss and places increased pressures on the City's natural ecosystems. Good age diversity is essential to maximise the benefits of urban trees. Diversity of age also provides a greater ability to normalise budgetary requirements.

3.5 Street Tree Planting

Street trees are the City's green connections with Parks and provide many benefits to residents such as screening, and shade over footpaths and car parking. The choice of tree species helps reinforce the character of each suburb.

As a part of the streetscape activity / considerations of Council, generally most street planting and landscape works in road reserves take place as part of the construction or reconstruction of roads in areas undergoing subdivision and land development.

Planting and landscaping opportunities should also be considered as part of road reconstruction works as this is the most opportune time to do so.

Tree size and form in relation to footpath and berm width

The height a tree may grow to is not necessarily an indication of whether it is suitable for planting in footpath berms. For example, many low growing trees also have low, wide spreading crowns that create significant maintenance problems in the repeated pruning required to clear road traffic and pedestrians. Usually the tree form is compromised by pruning and is therefore reduced to something of an eyesore in the process.

3.19 Planting and Maintenance – Operations Standard Specifications

There is no plan or programme in place currently for the replacement of old trees and the only resemblance of a planting plan is after the street tree survey is carried out. That is when Council staff identify plants for removal or replacement. See Appendix 10 for the beginnings of a maintenance programme Parks and Recreation is currently developing.

Other planting, maintenance or removal requirements are driven by public requests for service, e.g. shading, leaves, berries, etc.

3.20 Trees Affecting Public Services, Utilities or Structures

The regulations define the safe distances between the trees and the overhead lines, and specify who is responsible for ensuring these distances are maintained.

Where any tree in Council land encroaches within the specified safe distances, Council as the owner is responsible for ensuring the necessary lines clearance work is carried out.

In failing to do so Council may be considered liable if any damage or accident occurs (see worksafe.govt.nz).

Trees are relatively dynamic structures that have the potential to cause damage to any fixed object near them by way of root and branch growth and the continuing expansion of the trunk and root crown.

Tree parts also move under wind loading exacerbating any damaging effects on adjacent objects.



3.23 Operational guidelines and standards for tree work

A monitoring system for all trees covered in this Plan is currently being formed to enable a suitably qualified Council approved person to physically identify and monitor trees for various stages of decay / age or leaning to justify a proactive approach of removing before they become a safety issue.

This includes GIS of trees (beginning with hazardous trees) and identifying tree characteristics and features, including condition rating.

3.25 Use of Agricultural Chemicals / Pesticides

The application of chemical herbicides is often required to control weeds and noxious plants. Undesirable trees may harm desirable plants and vegetation, and detract from the enjoyment, aesthetics and function of a particular area. Insect and animal pests also need to be controlled from time to time.

3.26 Biosecurity Measures

These organisms can be formed into three main groups:

- Plants that are pests themselves.
- Pests (insects) that can damage or destroy trees or vegetation.
- Diseases (pathogenic fungi, bacteria) that may debilitate or destroy trees or vegetation.

APPENDIX 5 – Current List Of Species and Area Locations Of Street Trees 2019

*Please note: some trees on current list are also planned for removal – see **Appendix 7**

Species	Common Name	Area Name	Tree Count
Acer negundo	Box Maple	HAWTHORNDALE	2
Acer platanoides	Norway maple	ROCKDALE	2
Acer pseudoplatanus	Sycamore	GLADSTONE	66
Acer sp.	Maple	CENTRAL	1
Aesculus hippocastanum	Horse Chestnut	AVENAL	47
Aesculus sp.	Chestnut	WINDSOR	47
Alder	Alder	NEWFIELD, HEILDELBERG	7
Alder cordata	Alder	WINDSOR	13
Alnus	Alder	WINDSOR	2
Alnus cordata	Alder	RICHMOND	92
Alnus glutinosa	Alder	GRASMERE	275
Alnus incana	Alder	HAWTHORNDALE	103
Amelanchier canadensis	Amelanchier	NEWFIELD, HEILDELBERG	279
Arbutus	Strawberry Tree	WINDSOR	1
Arbutus unedo	Strawberry Tree	HAWTHORNDALE	28
Arbutus unedo.	Strawberry Tree	GRASMERE	333
Atherospermum	Sassafras	GRASMERE	64
Atherospermum moschatum	Sassafras	ROSEDALE	4
Azara microphylla	Vanilla Tree	WAVERLEY	20
Beech	Beech	CENTRAL	1
Berberis	Barberry	WINDSOR	2
Betula	Silver Birch	HAWTHORNDALE	1



Species	Common Name	Area Name	Tree Count
Betula alba	Silver Birch	GEORGETOWN	47
Betula jacquemontii	Himalayan Birch	NEWFIELD, HEILDELBERG	173
Betula papyrifera	Paper Birch	NEWBIE	12
Betula pendula	Silver Birch	GRASMERE	166
Betula.	Silver Birch	GRASMERE	17
Callistemon rigidus	Bottlebrush	GLADSTONE	4
Camellia	Camellia	HAWTHORNDALE	1
Carpinus betulinus	European Hornbeam	APPLEBY	1
Chamaecyparis lawsoniana "Silver Queen"	Lawson Cypress	GEORGETOWN	57
Cordyline australis	Cabbage Tree	NEWFIELD, HEILDELBERG	36
Crataegus	Hawthorn	KEW	9
Embothrium	Chilean Firebush	NEWBIE	9
Eucalyptus	Gum	DUNBEATH	21
Eucalyptus cordata	Gum	GRASMERE	7
Eucryphia moorei	Gum	GRASMERE	5
Euonymus	Spindle Tree	GLADSTONE	1
Fagus purpurea	English Beech	WINDSOR	1
Fagus sylvatica	English Beech	RICHMOND	33
Fagus sylvatica purpurea	English Beech	HAWTHORNDALE	4
Forsythia	Forstia	APPLEBY	16
Fraxinus	Ash	GEORGETOWN	68
Fraxinus americana	White Ash	NEWFIELD, HEILDELBERG	9
Fraxinus excelsior	European Ash	KEW	144
Fraxinus ornus	Manna Ash	NEWBIE	697
Fraxinus Raywoodii	Claret Ash	DUNBEATH	9

Species	Common Name	Area Name	Tree Count
Fraxinus.	Ash	GRASMERE	1
Garrya elliptica	Silk Tassel Bush	GRASMERE	1
Griselinia	Broadleaf	ROSEDALE	113
Griselinia littoralis	Broadleaf	CENTRAL	163
Griselinia littoralis 'Green Jewel'	Broadleaf	GLADSTONE	3
Griselinia littoralis 'variegata'	Broadleaf	GRASMERE	72
Hoheria sexstylosa	Ribbonwood	WINDSOR	4
Ilex	Holly	GRASMERE	3
Ilex aquifolium	Holly	GLADSTONE	21
Ilex sp.	Holly	ROSEDALE	12
Juniperus chinensis kaizuka	Juniper	WAVERLEY	54
Laburnum	Laburnum	WINDSOR	10
Laburnum alpinum	Laburnum	RICHMOND	3
Laburnum waterii	Laburnum	HAWTHORNDALE	2
Liriodendron aureomarginatum	Tulip Tree	GEORGETOWN	1
Malus	Apple	NEWFIELD, HEILDELBERG	21
Malus strathmore	Crab Apple	KEW	3
Malus 'Van Eseltine'	Crab Apple	DUNBEATH	1
Nothofagus	Beech	GLADSTONE	2
Nothofagus fusca	Red Beech	ROSEDALE	5
Nothofagus oblique	Roble Beech	WINDSOR	1
Olearia Dartonii	Tree Daisy	RICHMOND	31
Olearia macrodonta	Mountain Holly	GEORGETOWN	11
Olearia paniculata	Akiraho	ROSEDALE	7
Olearia traversii	Chatham Island Ake Ake	RICHMOND	44
Phebalium	Phebalium	GRASMERE	62



Species	Common Name	Area Name	Tree Count
Phebalium squameum	Phebalium	NEWFIELD, HEILDELBERG	9
Photinia	Photina	ROSEDALE	1
Pittosporum	Waihao	NEWFIELD, HEILDELBERG	14
Pittosporum crassifolium	Karo	KEW	6
Pittosporum ICC	Pitto	GRASMERE	7
Pittosporum Stephens Island	Pitto	ROSEDALE	22
Pittosporum tenuifolium	Kohuhu	CENTRAL	9
Plagianthus betulinus	Ribbonwood	GLENGARRY	2
Plagianthus regius	Ribbonwood	CENTRAL	1
Populus sp.	Poplar	HAWTHORNDALE	1
Populus tremuloides	Aspen	DUNBEATH	6
Prunus	Cherry	ROSEDALE	36
Prunus accolade	Flowering Cherry	GRASMERE	371
Prunus blireana	Flowering Plum	ROSEDALE	6
Prunus hillieri spire	Flowering Cherry	WINDSOR	24
Prunus kanzan	Flowering Cherry	GRASMERE	199
Prunus Mountain Haze	Flowering Cherry	GRASMERE	1
Prunus nigra	Flowering Cherry	GLADSTONE	17
Prunus 'seaview beauty'	Flowering Cherry	ROSEDALE	2
Prunus sp.	Flowering Cherry	WAVERLEY	3
Prunus x hillieri 'spire'	Flowering Cherry	CENTRAL	1
Prunus yedoensis	Flowering Cherry	GLENGARRY	655
Prunus yedoensis 'Awanui'	Flowering Cherry	RICHMOND	41
Prunus yedoensis hillieri 'spire'	Flowering Cherry	HAWTHORNDALE	2
Pseudopanax crassifolius	Lancewood	GEORGETOWN	11
Quercus fastigiata	Oak	NEWFIELD, HEILDELBERG	59
Quercus palustris	Oak	ROCKDALE	30
Quercus robur	Oak	KEW	7

Species	Common Name	Area Name	Tree Count
Quercus robur Fastigiata	Oak	DUNBEATH	47
Sophora	Kowhai	HAWTHORNDALE	18
Sophora microphylla	Kowhai	GLADSTONE	89
Sorbus	Rowan	ROSEDALE	21
Sorbus aria	Rowan	WAVERLEY	251
Sorbus Aria	Rowan	CENTRAL	2
Sorbus aucuparia	Rowan	WINDSOR	28
Sorbus hupehensis	Rowan	RICHMOND	11
Taxus baccata	English Yew	HAWTHORNDALE	1
Telopea oreades	Waratah	GEORGETOWN	32
Tilia	Lime	NEWFIELD, HEILDELBERG	16
Tilia	Lime	GLADSTONE	2
Ulmus glabra	Elm	ROSEDALE	15
Ulmus parvifolia	Elm	WAVERLEY	12
Ulmus procera Louis	Elm	GEORGETOWN	4
Zelkova serrata	Zelkova	NEWFIELD, HEILDELBERG	7



APPENDIX 6 – Proposed Information To Be Referenced By Roading and Traffic Bylaw Review

Invercargill City Council strongly supports the establishment of tree planting in streets in urban and rural areas throughout the City, provided the street design, planting locations and proposed tree species are considered suitable.

3.5 Street Tree Planting



Figure 3: Small street tree with wide crown form showing obstruction of footpath and road carriageway and unsightly clearance pruning required.



Figure 4: Street tree with natural upright or fastigiated crown form growing in narrow footpath berm or centre plot.



Figure 5: Large trees progressively pruned to clear footpath and a carriageway but natural attractive crown form preserved. Crown should be clear of bin arm with a 4m height clearance.

3.5.1 Street Tree Planting Process

3.5.1.1 In considering new plantings in established streets ICC will have regard for:

- The amount of time remaining before the road needs to be reconstructed.
- Any proposals to install overhead services underground.
- Current damage.
- Replacement of sewer / storm water and water reticulation.
- Any alternations to carriageway width.
- Alterations to footpaths and kerb channels.

- Changes to road levels in cross section.
- Any changes to the function of the street.
- Other network services.
- Street place and form.
- Traffic movement.
- Refuge and recycle collection bin placement consideration along the street to allow for a 4.2m height clearance under the canopy of trees.

3.5.1.2 The ICC Roading Manager will consider views of adjacent property owners when plantings across frontages are proposed. The ICC Roading Manager will make the final decision as Council is the owner of the frontage.



3.5.2 Street Tree Planting Plans to be approved by Council

3.5.2.1 As a part of the streetscape activity / considerations of Council it should require that landscape planting plans are submitted for approval with Council works and the subdivision / development application plans. The plans should include:

- Planting design
- Plant species (type of tree)
- Ownership
- Maintenance
- Location and spacing distances from services, utilities and structures (some may be noted in Rooding and Traffic Bylaw)
- Means of irrigation where necessary
- Plant support / staking
- Rubbish collection bin placement consideration along the street to allow for a 4.2m height clearance under the canopy of trees

3.5.2.2 Council may also require that root control barriers are to be installed. Plans should show all existing and proposed services, both above and below ground.

3.5.2.3 Public is discouraged from planting or spraying around the bases of street trees as per the Rooding and Traffic Bylaw, and other Rooding Operational Plans.

3.5.2.4 As far as practicable, street trees should be selected from the existing species list contained in Appendix 5 of this plan.

3.5.2.5 The proposed plan will be required to be signed off by the Rooding Manager but approved by the Parks and Recreation Manager, stating what trees will be planted or landscape plan proposed. Developers will be required to maintain the proposed trees for 1 -2 years after which then ICC takes over responsibility, including maintenance, replacements and inspections.

3.5.6 Safe planting distances of street trees from other structures

Trees or other tall growing vegetation shall meet the following minimum distances from the structures listed below:

Structure	Tree Planting Distance	Figure
Power poles	5.0 meters (expected maturity to be no closer than 4 meters)	
Back from kerb	1.0 meters	
Street light poles	10.0 meters	Figure 10
Traffic signals and sign posts	7.0 meters	Figure 11
Pedestrian crossings	6.0 meters	Figure 12
Bus stops	No planting (on the approach side) closer than 3.0 meters	
Water infrastructure, wastewater, sewer and storm water lines, mains and laterals	Minimum 1.5 - 3.0 meters	
Over carriageways (road)	4.25 meters (NZTA recommends advisory signage for structure clearances below 4.4)	
Driveways	distance in both directions – 3.0 meters	
Over public footpaths	2.4 meters (NZTA pedestrian guidelines)	
Traffic sightlines distances at intersections	20 meters from any give way sign	Figure 14
Traffic sightlines distances at intersections	80 meters in both directions	Figure 14

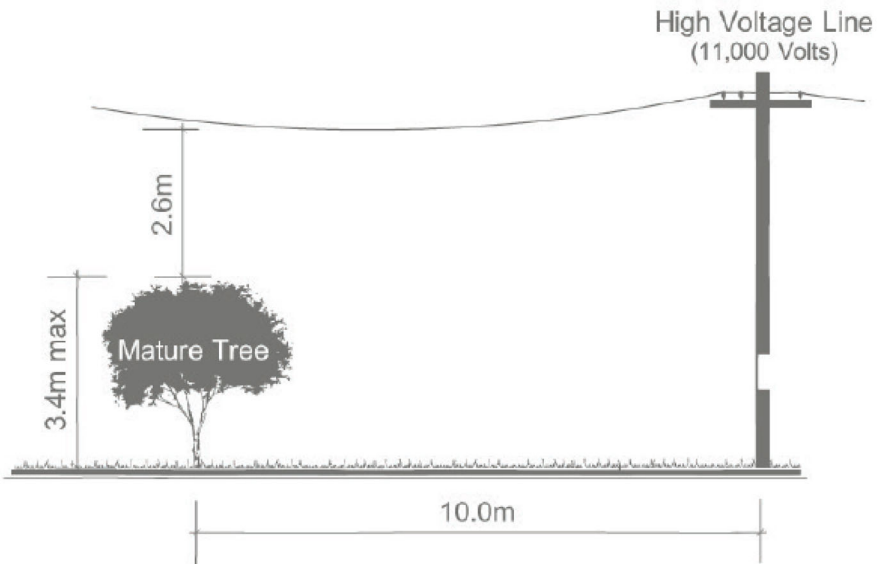


Figure 6: Low voltage lines – maximum potential tree height and minimum planting distance from power poles.

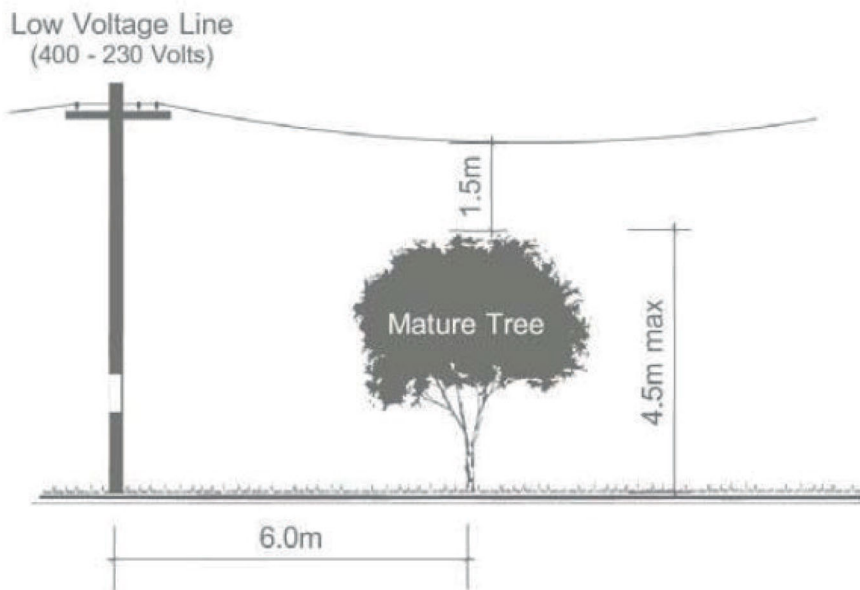


Figure 7: High voltage lines – maximum potential tree height and minimum planting distance from power poles



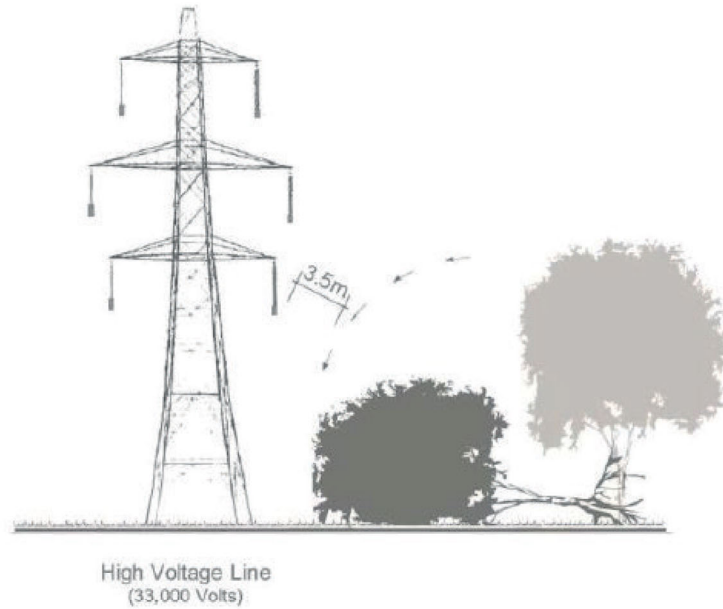


Figure 8: High voltage lines / pylons – trees should not be planted within illustrated distance of power lines and pylons.



Figure 9: Large growing tree in maturity planted to side of power lines, showing pruning method to clear lines.

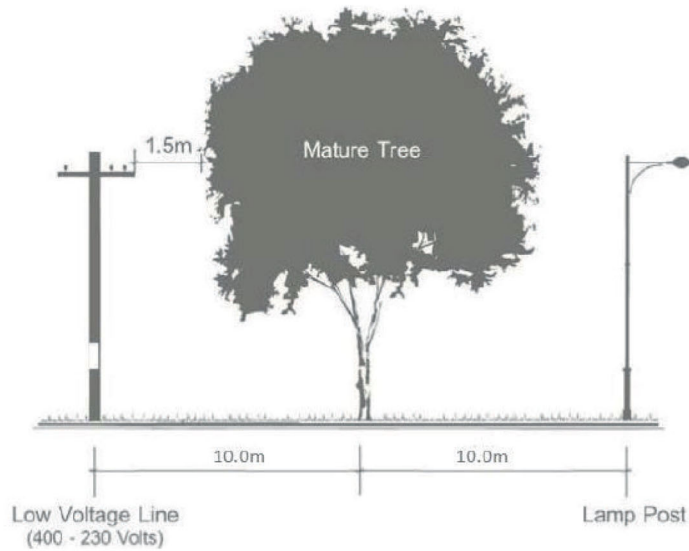


Figure 10: Minimum planting distance from power poles and street lamp posts.

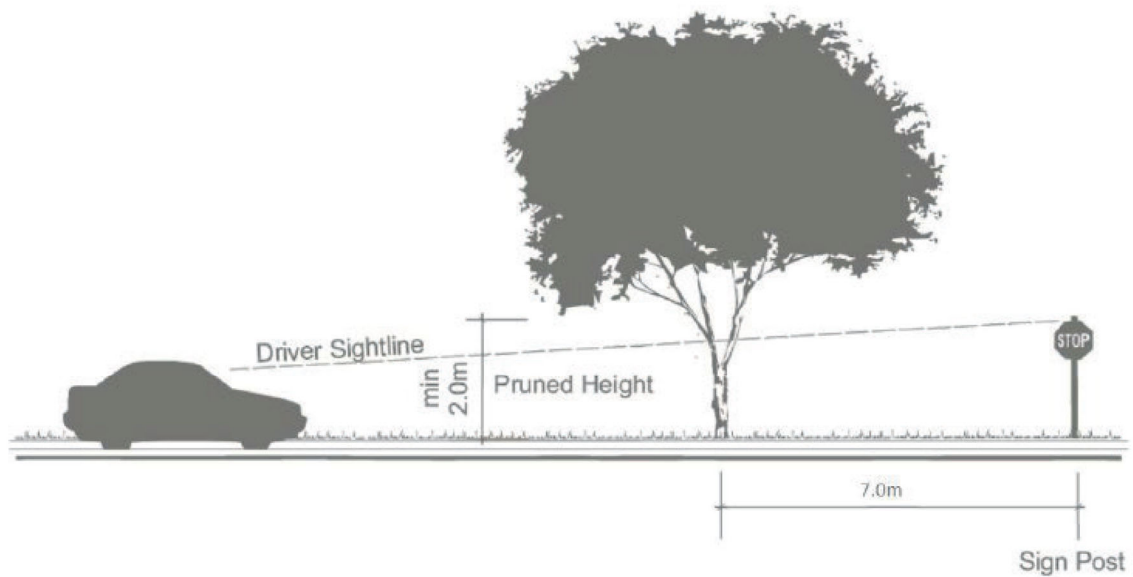


Figure 11: Minimum planting distance from street signs and signals showing drivers sightlines. Low branches pruned on tree to achieve required height.

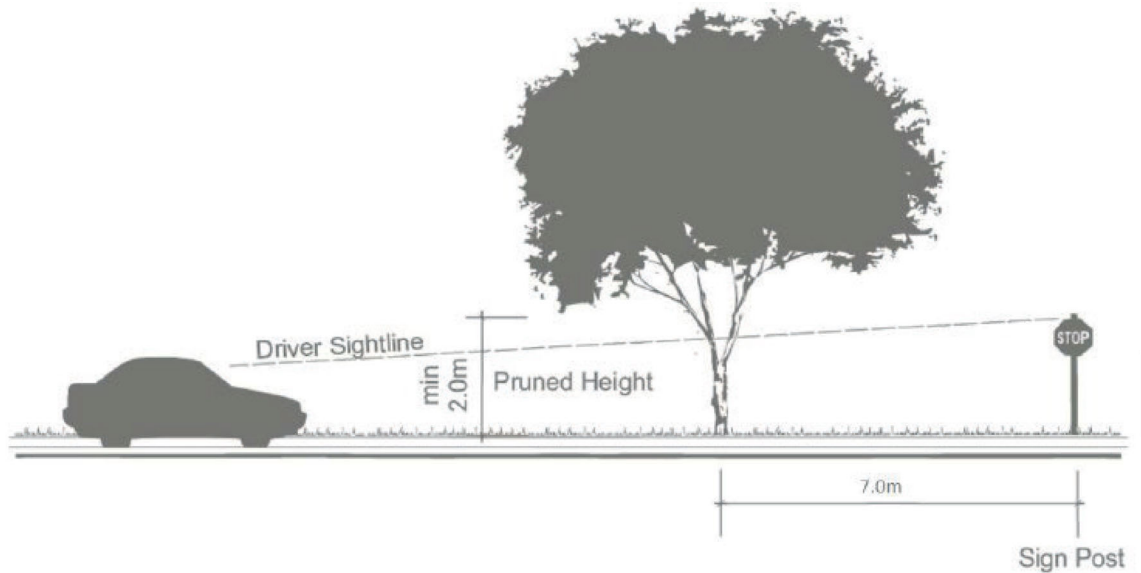


Figure 12: Minimum planting distance from street signs and signals showing drivers sightlines. Low branches pruned on tree to achieve required height.

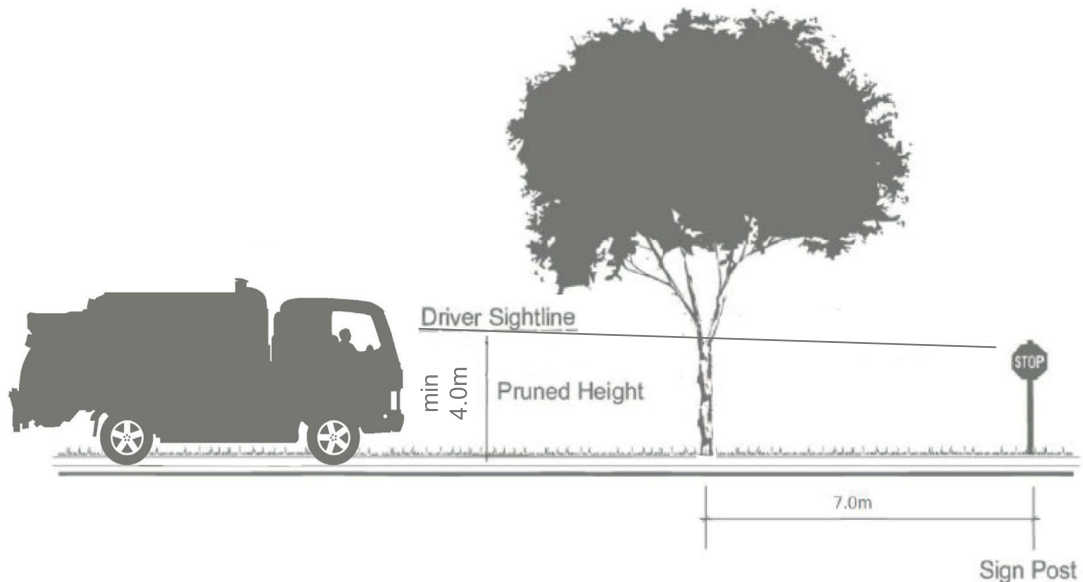
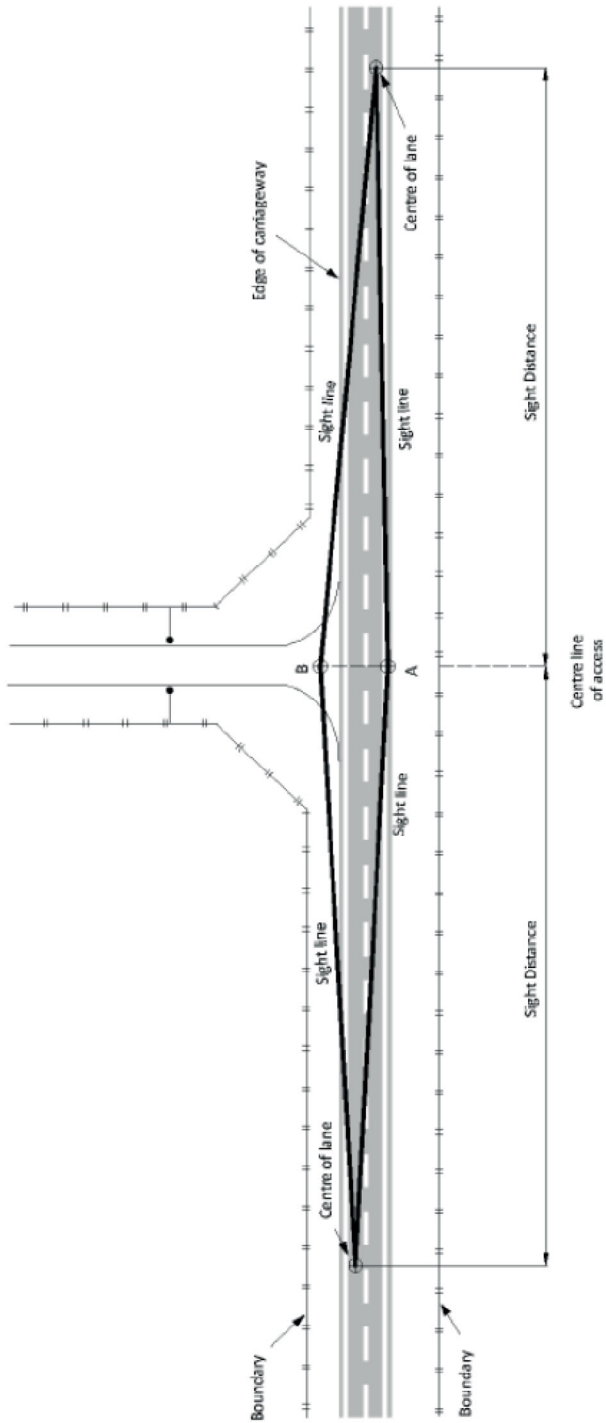


Figure 13: Narrative for graphic.

Only shrubs that will grow to no more than 60 centimeters in height or single trees that can be satisfactorily pruned to clear driver sightlines (see above) are to be planted within the sight distances shown. Note: truck drivers sit higher than passenger vehicles.



Point A Edge of carriageway
 Point B 3.5 metres from edge of carriageway

Notes

Sight distances shall be measured from a point 1.15 metres (motorist eye level) above the finished surface of the access crossing place and 1.15m above the highway surface. There shall be no obstructions to visibility inside the area bounded by the sight lines

Posted legal speed limit (km/h)	Minimum sight distance (m):		
	Local roads	Collector roads	District/strategic roads
50	65	75	73
60	85	90	92
70	105	115	114
80	125	140	139
90	150	165	165
100	195	195	193

Figure 14: Safe intersections sight distances (SISD).

3.20 Street Trees Affecting Public Services, Utilities Or Structures

Street trees should be planned for their lifecycle as such are crucial to local infrastructure.

3.20.1 Street Trees near power lines

If a dispensation is granted, it will be Council's responsibility to ensure that the tree does not encroach into the "growth limit zone" (beyond the "notice zone") – refer to figure 15.

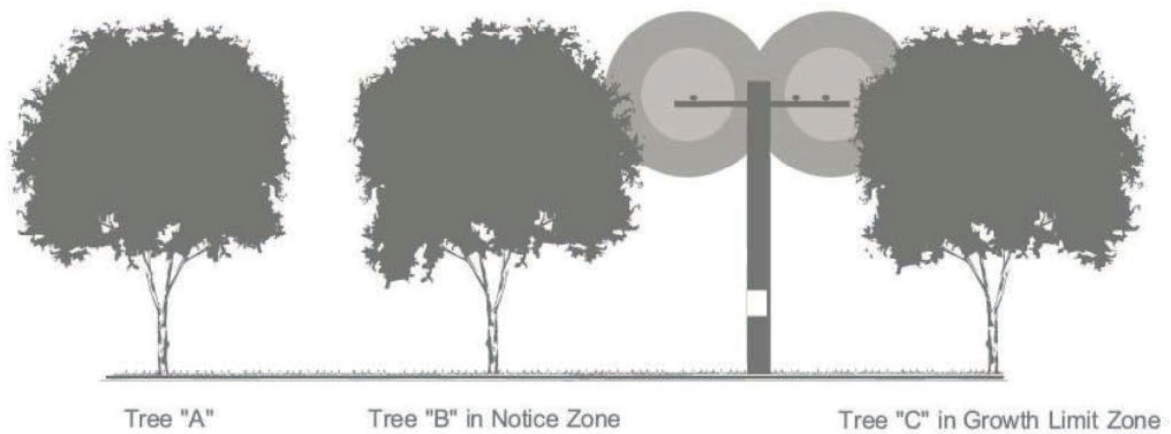


Figure 15: Notice zone and growth limit zone



For spans less than or equal to 150 meters:

Voltage of conductors other than aerial bundled conductors or conductors insulated by other means	Distance in any direction from any point on conductor (metres)
66 kV or greater	5.0 meters (expected maturity to be no closer than 4 meters)
50 kV to 66 kV	4
33 kV	3
11 kV	2.5
400/230 v	L1.6
Voltage of aerial bundled conductors or conductors insulated by other means	Distance in any direction from any point on conductor (metres)
Any voltage where the conductor is an aerial bundled conductor or is otherwise insulated	0.5

Key: kV = kilo
v = volts

For spans greater than 150 meters:

Overhead Line (high voltage span lengths)	Vertical Distance	Horizontal Distance	Note: 1. Add on another metre to identify the notice zone distance. 2. D1 = distance for the first 15% at each end of span at either end of span. 3. D2 = distance from the centre 70% of each span.
150 to 300	4.0 metres	D1 = 4.0 metres D2 = 8.0 metres	
310 to 500	4.0 metres	D1 = 7.50 metres D2 = 15.0 metres	
510 to 700	4.0 metres	D1 = 15.0 metres D2 = 30.0 metres	
Greater than or equal to 710	4.0 metres	D1 = 25.0 metres D2 = 50.0 metres	



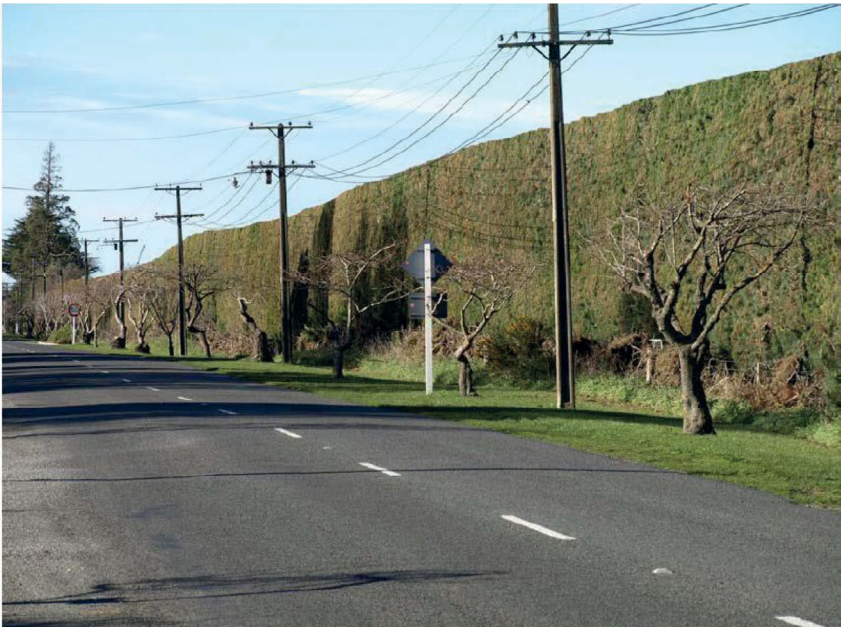


Figure 16 : Small trees planted under low and high voltage power lines



Figure 17 : Large trees planted too close to high voltage power lines



3.20.4 Street trees and street lights

In planting new trees in streets, Council will ensure they will not cause serious obstruction of the street lights in the future by planting the trees not less than 10m from the light poles (refer to Section 3.5 – Street tree planting and figure 10. Distance may vary depending on the tree size or width.

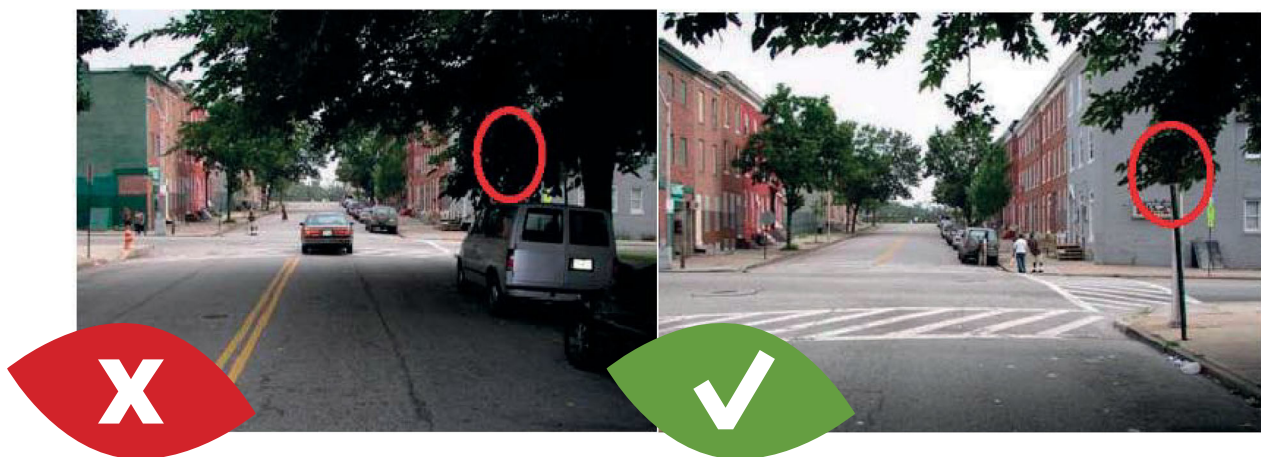


Figure 18 : Left shows the incorrect way and right shows the correct location of the tree relative to the street light so as not to obstruct it.

3.29.3 Private trees / vegetation encroaching over legal road boundaries

- Any road safety hazard such as obscuring sightlines at intersections of immediate hazard from falling trees or branches.
- Obstruction of road vehicles (trees / vegetation growing lower than 4.25m over road carriageway). Refer to figure 19.
- Where a road or street may be part of a defined over dimension vehicle route where larger clearances may be stipulated by Council.
- Obstruction of pedestrians using public footpaths (trees / vegetation growing lower than 2m over a formed sealed / paved footpath). See figure 20.
- Obscuring road traffic and pedestrian signs, signals and directional information.
- Obscuring streetlights.
- Damaging Council street furniture / structures.
- Damaging Council services or assets above or below ground.
- The roots from trees growing on private land abutting any Council road are causing or likely to cause damage to any part of the structure of the road.

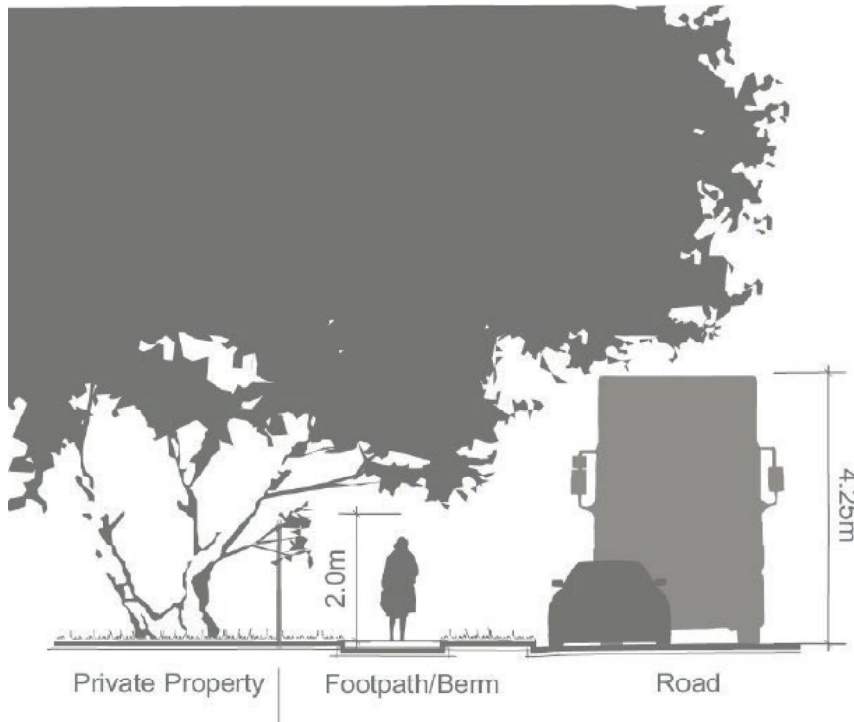


Figure 19: Private tree owner is required to maintain tree clearance over footpaths and road carriageways.

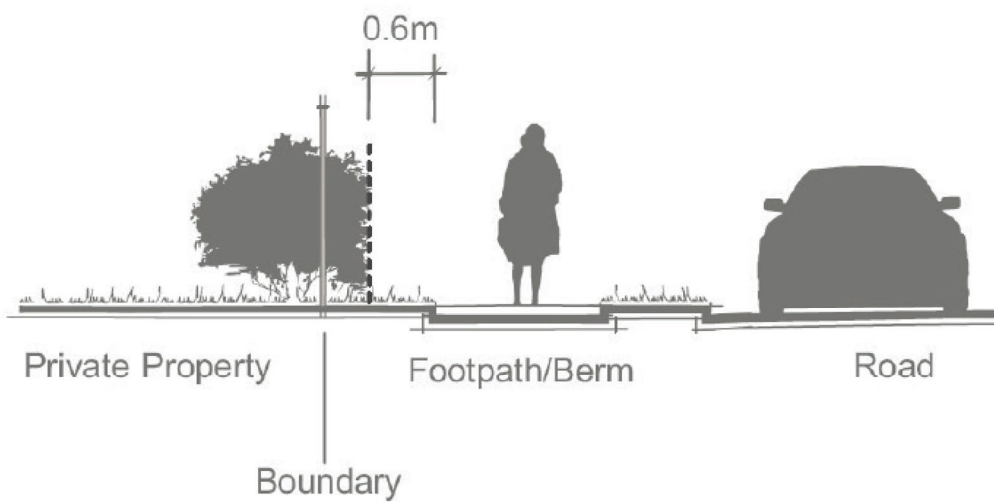


Figure 20: Private tree owner is required to maintain tree clearance over footpaths and road carriageways.



APPENDIX 7 – Street Tree Species Planned For Future Removal Or Planting

Tree Species planned for removal or not planting on streets in the future (may still be considered in other Council areas):

- Alders
- Berry trees
- Bottlebrush
- Brachyglottis
- Cabbage Trees
- Eucalyptus/Gum
- Euonymus/Spindle Tree
- Forsythia
- Hoheria sexstylosa
- Ilex/Holly
- Irish strawberry tree (berries)
- Macrocarpa
- Pine
- Poplar
- Rowan
- Silver birch (allergies, aphids, mould)
- Sorbus (berries)

Tree Species planned for planting on streets in the future:

- Acer
- Aesculus
- Carpinus
- Eucryphia
- Fagus (English Beech)
- Fraxinus ornus
- Gingko (Maidenhair Tree)
- Griselinia
- Liquidambar
- Magnolia grandiflora
- Phebalium
- Quercus
- Rata
- Sophora microphylla
- Tilia
- Ulmus
- Pseudopanax
- Zelkova

APPENDIX 8 – Proposed Information To Be Considered As Part Of The Subdivision Bylaw Review

Responsibility for aftercare of new tree plantings including post planting maintenance period by subdivider / developer

When the planting / landscape work has been completed, there will be a minimum 24-month period of maintenance by the subdivider / developer of all the trees and other landscape features in the subdivision. A 150% cash bond will be taken to ensure that landscape planting is maintained.

End of maintenance period

At the end of the maintenance period, Council will inspect the work to ensure the condition of the plants and all other aspects of the landscape design as originally approved, is entirely satisfactory for the cash bond to be refunded.

Council responsible for future maintenance

From the time the maintenance bond is refunded, the on-going maintenance of plants and the other reserve assets will become the responsibility of Council.

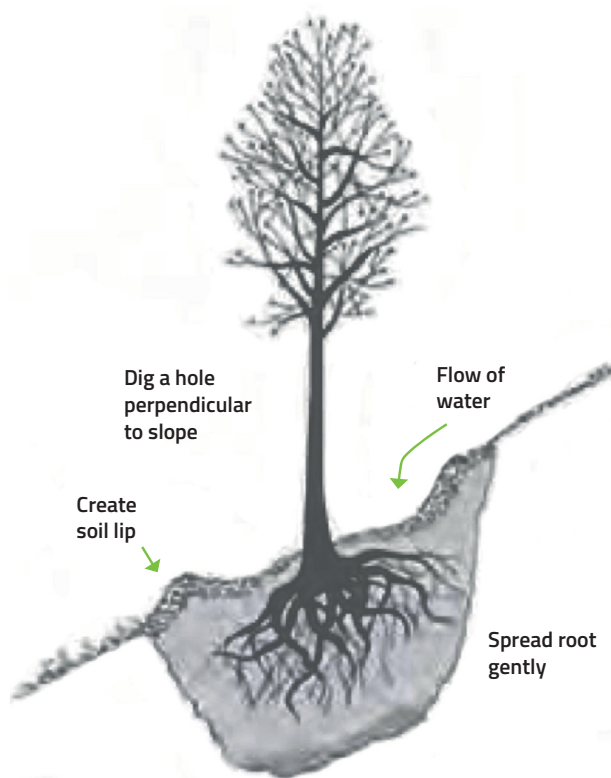
Tree Planting Process in subdivisions

New tree establishment covers preparation of planting pits, planting of trees, establishment of tree protection systems and initial watering into position. Aftercare of planted trees is included in the specification for Juvenile trees (2.2 of the Recreation Aotearoa Standards).

Tree establishment applies to specimen trees planted in parks, street spaces and other open spaces. The specification may also be applicable to large specimen shrubs, particularly where these are established in open areas rather than gardens.

Customer Outcomes

- New trees avoid the creation of future hazards or nuisance.
- New trees are well planted to ensure strong growth and development.
- New trees are well protected from damage.
- New trees are even and well-formed.



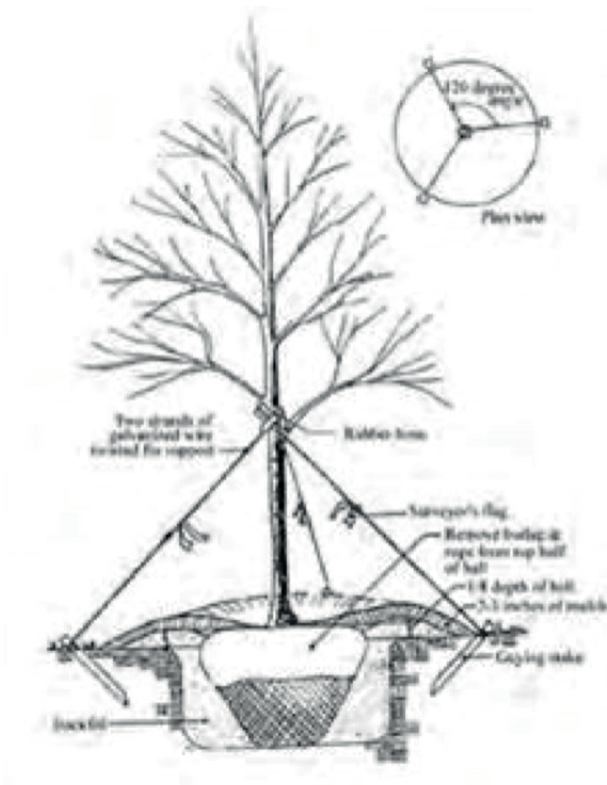
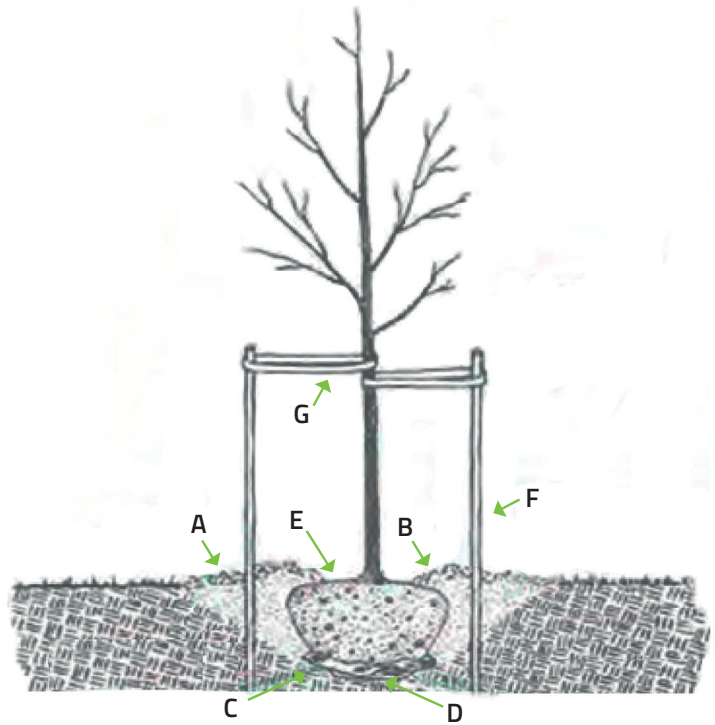
Planting detail for a tree on a slope showing:

- A soil lip downslope of the tree to hold moisture.
- The angle of the hole in relation to the slope.



Planting detail showing:

- A) Mulch over the backfilled soil to 50mm to 100mm depth.
- B) Mulch kept back from tree trunk.
- C) Tree pit at least three times wider than deep
- D) Root ball on firm soil to prevent settling.
- E) Soil backfilled to the same height as the top of the rootball.
- F) Tree stakes are well clear of the rootball and into unexcavated soil.
- G) Trees are supported with loose flexible ties.



Planting detail showing an alternative method of guying the tree to pegs. This is a useful method for supporting large trees where two wooden stakes would not provide enough support. Guy ropes or wires and pegs can be a hazard so need to be flagged, and should be removed as soon as the tree is stable.



APPENDIX 9 – Kiwirail Vegetation Management and Standards For On and Off Track Zones

Vegetation hazard management within the on-track and off track zones includes the clearance area within the rail corridor from fence to fence. This includes the areas containing the following railway infrastructure components:

Planting detail for a tree on a slope showing:

- A soil lip downslope of the tree to hold moisture.
- The angle of the hole in relation to the slope.
- track
- ballast section
- ballast shoulders and toe
- any structures (including cuttings and embankments, bridge abutments, retaining walls, shotcreted faces and other structures)
- yards
- wayside signs
- power lines within the corridor
- vegetation near the fence

Vegetation hazard management in the on-track and off track zones is necessary for the following:

- improving sight distance visibility of trains and maintenance vehicles
- maintaining visibility of signals, speed signs and kilometre posts
- preventing service interruptions
- reducing fire hazards by the encouragement of less fire prone plants
- maintaining efficient drainage, including within the cess strip on each side of the track
- keeping the space vertically above the ballasted and cess pit areas clear of all vegetation

- controlling soil erosion
- allowing safe walkways and machinery (off track) access ways for proper inspection
- facilitating maintenance of structures
- preventing any clearance hazards within and adjacent to right of way
- allowing proper inspections for cuttings and other civil structures

Key points to consider when selecting tree or shrub species for planting on land located in the vicinity of rail corridors are:

- Select genera and species that are not heavily deciduous as leaf fall on the track can be a major problem in winter and can cause traction issues through making tracks slippery, e.g. Quercus, Platanus
- Those species that cast heavy shade and promote damp areas where moss will grow also can cause traction issues
- Large trees and palms, bamboo and vigorous climbers are not appropriate as they can pose a significant risk to the rail network
- Tree species that “shed” limbs or are prone to uprooting, e.g. poplars, oak, Salix and eucalypts are not good options for planting on land adjacent to the rail corridor for obvious reasons; fire prone species are not a wise choice
- Choose species that do not self-seed heavily so as not to create infestations of rogue seedlings and wildings, e.g. pine



- Know the mature height of the tree you are going to plant, e.g. if this is 5 metres you should be planting it at least 5 metres away from the outside edge of the on-track zone which is another 4 metres from the railway track, therefore, for this example allow a total of 9-10 metres planting distance away from the track edge

Vegetation Standards for off track zones:

The basic premise of integrated vegetation management is that all vegetation management activities are to be planned and conducted in such a way that discourages or eliminates unwanted vegetation and promotes desirable vegetation.

The goals and objectives in the KiwiRail Integrated Vegetation Management Plan include:

- Reduce the prevalence of pest weeds
- Ensure new ballast material is weed free
- Lower the maintenance costs of vegetation management in the long term
- Replace pest weeds with low growing native plants and grasses
- Stabilise banks and cuttings with suitable vegetation
- Establish more "Greenway" type planting initiatives (there are 45 sites so far)
- An improvement in the amenity value and quality of the track asset
- Maintain a stable, self-sustaining, plant community that is compatible with railway safety and health requirements
- To improve relationships and work in partnership with communities of interest (e.g. Regional Councils, adjoining owners, NZTA)
- Reduce the reliance on chemical control and vegetation clearance

- To plant species that are suitable to site conditions (physical and operational)

In the Off Track Area vegetation must be managed in order to:

- Maintain visibility (i.e. sight lines) at road and pedestrian crossings
- Maintain sight line visibility at curves
- Provide clear visibility of railway signs and signals
- Maintain the integrity of railway communication and electrical distribution lines
- Reduce physical hazards to train crews and track maintenance personnel
- Reduce the fire hazard potential
- Reduce the prevalence of pest weeds in Regional Pest Management Plans / good neighbour requirements
- Stabilise banks and cuttings
- Removing vegetation that is impacting railway security fences
- Removing trees that block the line of sight between radio repeaters
- Keep vegetation clear of drains and culverts

The Off Track zone is subdivided into an Operational Zone that extends 1.5 metres from the toe of the ballast formation and a Buffer Zone which is the area that remains out to the legal boundary.

The Operational Zone provides for safe foot access, visibility of signs and the location of cess drains at the toe of the ballast. This zone is maintained through periodic mulching and spraying to keep the height of vegetation below 0.5 metres.

The Buffer Zone is the transitional area between the track operation and adjacent land uses. This area is maintained to the greatest degree possible as a self-sustaining plant community, to minimise erosion as well as the growth of weeds and undesirable trees. In urban areas, additional maintenance is required on fence lines and buildings to minimise property damage and graffiti.

Remaining Lines

Progressively remove priority 1 and 2 trees (as opposed to side trimming of trees) from the corridor. Encourage suitable grasses on Off Track areas to suppress weed growth. Remove high risk fall zone trees.

Level and Pedestrian crossings

Vegetation within the desirable sight line distances (from ALCAM) will be maintained by regular spraying with residual chemicals or by establishing grass swards or low growth plants that require minimum mowing and maintenance.

Improving the amenity value of the rail corridor

Removing pest weeds and unwanted vegetation will over time significantly improve the amenity value for the following reasons:

- It will mean that unattractive and overgrown sections of the corridor will be easier to lease to neighbours and local authorities
- It will make the rail passenger experience more pleasant and commercially viable on scenic routes as well as making the open viewing carriages safer for passengers
- It will reduce the fire hazard
- Presenting a tidy and weed free rail corridor will reduce litter and graffiti levels
- There will be more interest from Councils to contribute to graffiti removal and planting initiatives

- It will make the rail corridor a safer and more pleasant environment for staff and contractors to work in (refer NZTA Guidelines for Highway Landscaping for further information and specifications)

Slope Stability

The vegetation management of banks and cuttings requires special attention to ensure slope stability is maintained or enhanced. Instability has the potential to create land slips or erosion that can obstruct drains and culverts and destabilise the track infrastructure. Vegetation can have a positive role in assisting with slope stability. There is improved knowledge and best practice in the engineering performance and ecological character of vegetation management on slopes. These range from mechanical re-enforcement and restraint by the roots to modification of slope hydrology as a result of rain drop interception by the foliage and soil moisture extraction by the process of evapo-transpiration. A tight, dense cover of grass or herbaceous vegetation provides one of the best protections against erosion. Conversely, deep rooted, woody vegetation is more effective for mitigating or preventing shallow, mass stability failures.

Removal of woody vegetation can cause increases in the rates of erosion and slips can be on average five times greater than on undisturbed, vegetated slopes. Selective herbicides will only be used on steep cuttings (if at all) to minimise killing non target vegetation.



Overall Goal

The overall goal of the vegetation standards and the integrated vegetation management plan is to ensure effective vegetation management while considering and incorporating environmental and human health values. KiwiRail and Treescape are committed to ensuring that worker, public safety and environmental protection considerations are in balance with the safe and efficient operation of the national railway network.

Typical cross sections

Cross sections are attached for Metro vegetation less than 20 metre corridor, Metro vegetation wider than 20 metres, rural lines with boundary planting, and rural lines with grass.



APPENDIX 10 – Hazardous Trees Tree Maintenance Programme (As At July, 2019)

Species: Pine, Mac, Eucalypt, Poplar, Willow

Date Entered	RFS / Works Order	Tree Id Number	Singular / group	Tree	Numbers	Age if Known
11/04/2019	11/04/2019		Group 1	Pine / various	20	
11/04/2019	Chris		Group 2	Mac/ Pine	12	
11/04/2019	Chris/Lyn Jack		Single	Mac/ Pine	1	
17/04/2019	Franklin Trees		Single	Pine	1	
17/04/2019	Franklin Trees		Single	Cypress	1	
17/04/2019	Franklin Trees		Single	Mac	1	
17/04/2019	Franklin Trees		Single	Mac	1	
17/04/2019	Franklin Trees		Single	Mac	1	
24/04/2019		QP 1947	Single	Eucalyptus nitens	1	80



Customer Details (internal use only)	Address/ Site	Note	Risk 1-5	Programmed for	Waiting Approval	Completed
	Ness /Ettrick	Remove group 1 so that group 2 can be removed at a later date	5		Yes	
	Ness /Ettrick	Remove group 1 so that group 2 can be removed at a later date	3		Yes	
	Newfield Park	Removal/ Shading Property	5	Nov-19	Yes	
	Tree 6 - Southern Boundary, QP	Trunk failure from buckling	1		Yes	
	Tree 12 - Southern Boundary, QP	Included leaders	1		Yes	
	Tree 25 - Southern Boundary, QP	Leader failure from cavity	1		Yes	
	Tree 28 - Southern Boundary, QP	Dead Pole	1		Yes	
	Tree 30 - Southern Boundary, QP	Trunk failure from cavity	1		Yes	
Y	Alice St - North boundary QP	Leaning North to South over golf green	3	Monitoring	Yes	

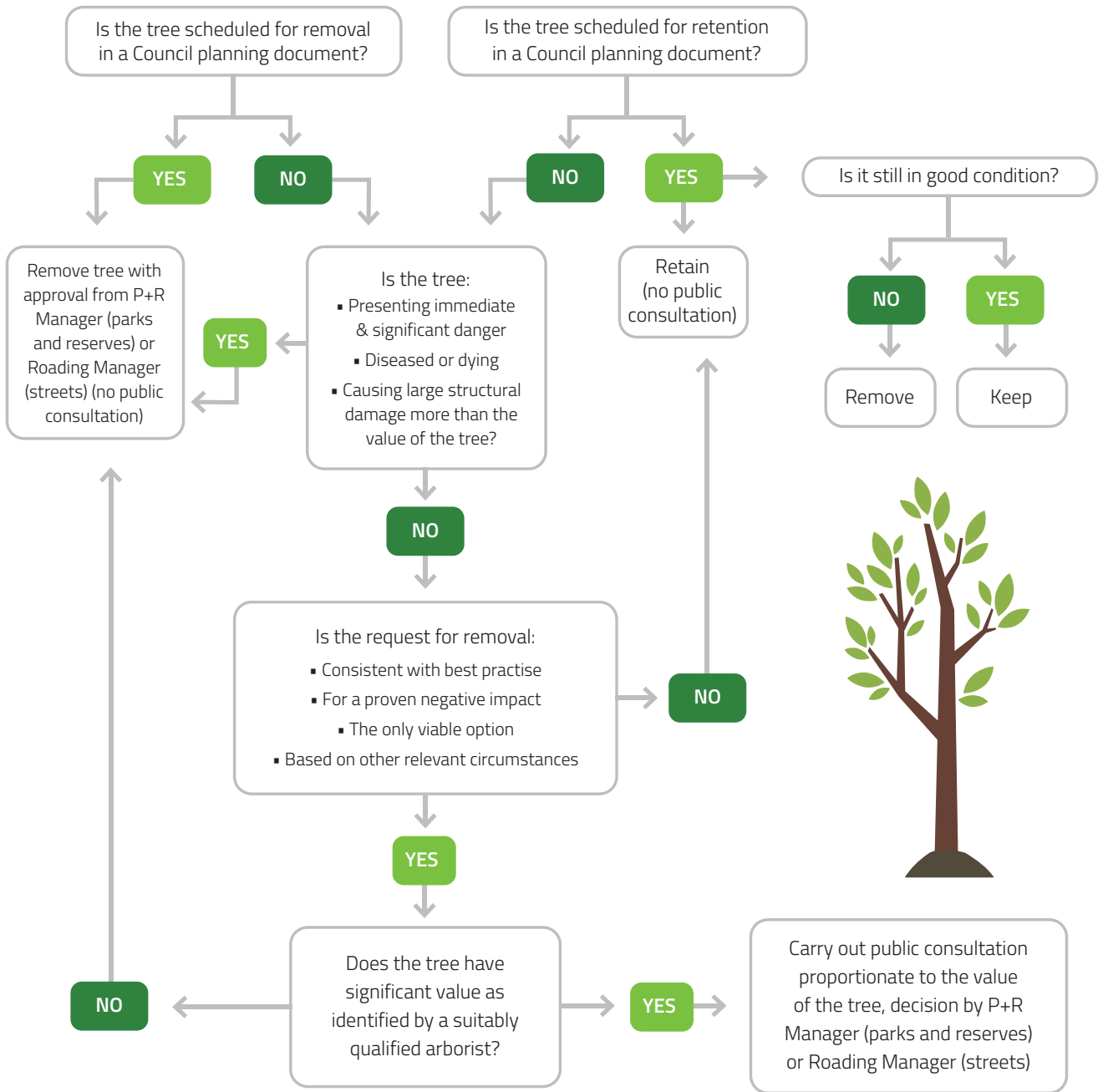
Date Entered	RFS / Works Order	Tree Id Number	Singular / group	Tree	Numbers	Age if Known
2/05/2019			Single	Silver Birch	1	80
7/05/2019			Single	Eucalyptus nitens	1	
21/06/2019	Ken		Single	Maytenis	1	
25/06/2019		Q.P 0680	Single	Gum	1	69
13/06/2019			Group	Eucalyptus nitens	2	
30/05/2019			Group	Pine	3	40
24/04/2019		QP 1931	Group	Ulmus procera	2	60
11/04/2019			Group	Poplar	20	
			Single		1	

²⁶This may be added to in future as a working programme



Customer Details (internal use only)	Address/ Site	Note	Risk 1-5	Programmed for	Waiting Approval	Completed
Drainage	Melbourne St	Storm water pipe renewal		3/05/2019		5/05/2019
	Cree - Glengarry Cres	Tree on corner of Cree and Glengarry Crescent seems to be dropping big sections off the ends and is concerned that it may be dying	3	1/11/2019	Yes	
Croquet Green - QP	Queens Park	To be removed	3	Oct-19	yes	
Bog - Compost Bin	Queens Park	To be removed	4	Nov-19	Yes	
Y	Yarrow Street	Gums to be removed	3	Nov-19		
Y		Leaning/Shading	2	Nov-19		
Y	Alice St - North boundary QP	Root growth into private property	5	Nov-19	Yes	
Y		Palmer Street Playground, Nth Boundary	Group	Sep-19		
	Newfield Park	Mac Tree - Removal		Sep-19		

APPENDIX 11 – Decision Making Process For Tree Retention/Removal





A3082711



ICC Tree Plan

TEMPORARY ALCOHOL BAN – CHRISTMAS AT THE RACES

To:	Community Wellbeing Committee
Meeting Date:	Tuesday 14 November 2023
From:	Gillian Cavanagh, Manager – Environmental Services
Approved:	Jonathan Shaw - Group Manager - Consenting and Environment
Approved Date:	Tuesday 7 November 2023
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

The Southland Racing Club Incorporated is holding their annual Christmas Race Meeting on Saturday 16 December 2023.

The Environmental Health Bylaw 2017/2 allows for the imposition of temporary alcohol bans on public roads surrounding events.

Council, by resolution under Clause 3.5 of Invercargill City Council Bylaw 2017/2 – Environmental Health, may impose a temporary alcohol ban on Saturday 16 December 2023 from 10am to 8pm.

This will be from the intersection of St Andrew Street and Racecourse Road to the Racecourse Road entrance of the Ascot Park Hotel, and on Yarrow Street between Racecourse Road and Derwent Street.

Recommendations

That the Community Wellbeing Committee:

1. Receives the report titled "Temporary Alcohol Ban – Christmas At The Races"
2. Impose a temporary alcohol ban on Saturday 16 December 2023 from 10am to 8pm from the intersection of St Andrew Street and Racecourse Road to the Racecourse Road entrance of the Ascot Park Hotel, and on Yarrow Street between Racecourse Road and Derwent Street.

Background

The New Zealand Police seek a temporary alcohol ban on Saturday 16 December 2023 from 10am to 8pm (Appendix 1). The organisers of this event support the imposition of a temporary alcohol ban (Appendix 2).

Historically, attendees of the event would bring BYO alcohol and also consume alcohol on the way to and from the event. Resulting in higher levels of intoxication, disorder, littering and anti-social behaviour affecting the amenity and good order of the area.

In recent years the event has attracted between 6,000 and 8,000 people. There is a no BYO policy in place, with alcohol purchased on the course. The temporary alcohol ban has proven to be an effective measure to reduce disorder and anti-social behaviour, particularly towards the end of the day as people leave the event.

Issues and Options

Analysis

The implementation of the temporary alcohol ban improves the amenity and good order of the area for the community and assists the Police in reducing harm caused by alcohol.

The ban does not affect the residents living inside the area of the ban. It gives Police powers to deal with the impacts of alcohol, reduce disorder and anti-social behaviour in the immediate vicinity of the event.

Significance

This decision is not assessed as significant in terms of Council's significant and Engagement Policy.

Community Views

The community has previously been consulted on the Invercargill City Council Bylaw 2017/2 – Environmental Health.

The request for the temporary alcohol ban is made by NZ Police each year and supported by the event organisers, the Southland Racing Club, and represent the wider community views that a temporary alcohol ban is appropriate for this event.

Implications and Risks

Financial Implications

The following financial implications arise:

- The fee to advertise the temporary alcohol ban.

- The fee to install and remove temporary alcohol ban signage. Environmental Health share the fee 50/50 with Southland Racing Club. Southland Racing Club has agreed to pay the full costs associated with the signage for the 2024 event onwards.

Legal Implications

During this day and these hours and in this area, the Police have the following powers:

1. The power to arrest without a warrant, a person contravening the alcohol ban.
2. The power to arrest without a warrant, a person who refuses to leave the public place after requested to do so.
3. The power to arrest without a warrant, a person who refuses to surrender alcohol that is in their possession in breach of the alcohol ban.
4. The ability to search without a warrant, a vehicle in, entering or about to enter the public place. Subject to the alcohol ban for the purpose of ascertaining whether or not the vehicle contains alcohol.
5. The ability to search a container in the possession of any person in, entering or about to enter the public place, subject to the alcohol ban, for the purpose of ascertaining whether or not the container contains alcohol.
6. The ability to seize and remove alcohol and its container if the alcohol is in the public place in breach of the alcohol ban.

Offences and Penalties

Every person who breaches the alcohol ban commits an offence and is liable on conviction to a fine (\$20,000), pursuant to Section 242 (4) of the Local Government Act 2002, and/or an infringement fine of \$250 pursuant to Section 245 of the Local Government Act 2002.

Attachments

Appendix 1 – NZ Police – Request for Temporary Alcohol Ban (A4966640)

Appendix 2 – Southland Racing Club – Letter of Support (A4967399)

Appendix 3 – Detailed map of the temporary alcohol ban area (A4967415)



12th October 2023

Invercargill City Council
INVERCARGILL

TO WHOM IT MAY CONCERN

CHRISTMAS AT THE RACES - ENVIRONMENTAL HEALTH BYLAW 2008/1

On Saturday the 16th of December 2023, the Southland Racing Club are holding their annual event “Christmas at the Races – Rocking Horse”. This is one of the largest entertainment events held here in our city where the attendees get to relax and enjoy a day at the races.

Over recent years this event has attracted 6000 to 8000 people targeting the corporate sector and general public. The Invercargill and surrounding businesses use this event as their annual Christmas work function where alcohol is consumed throughout the day.

Police, Te Whatu Ora and the Licencing Inspectorate have worked closely over a number of years with the organisers to improve the running of the event. This is to ensure everyone has a good time but not to the expense and annoyance to home and property owners surrounding the racecourse caused by excess levels of intoxication.

The event has a no BYO policy and all alcohol must be purchased on the course. Some people will have been consuming alcohol prior to attending the race meeting and drinking on the way to the event right up to their admission into the course.

Whilst most people that are arriving at the event abide by conditions, a number try to smuggle alcohol onto the course. Generally, at this time of day disorder is not an issue, however as the day continues intoxication levels rise and disorder becomes an issue with some patrons attempting to leave the course with alcohol.

A large number of attendees migrate to the nearby hotels on foot to continue their day with most drinking on the way. This inevitably leads to cups, cans and rubbish being dropped on the street and thrown onto private properties.

Safer Communities Together

INVERCARGILL POLICE STATION

117 Don Street, P O Box 808, YX10223, Invercargill 9840, New Zealand
Telephone: (03) 211 0400 Facsimile: (03) 214 2512 www.police.govt.nz



Until the amendment to the Environmental Health Bylaw 2008/1, Police had limited power to prevent the carriage of alcohol to and from the event. Over recent years Police have sought a temporary liquor ban be put in place in the immediate area surrounding the Ascot Park Raceway Complex which has proven to be an effective measure to reduce disorder and anti-social behaviour around this time.

To assist with policing the event, Police are seeking the following implementation of a Temporary Liquor Ban around the area that is most affected

Temporary Alcohol Liquor Ban for Saturday the 16th of December 2023, from 1000 hours (10am) to 2000 hours (8pm). The ban is to cover the area:

- ***Racecourse Road, from St Andrew Street to the entrance of the Ascot Park Hotel***
- ***Yarrow Street, from Racecourse Road to Derwent Street***

This ban does not affect the lawful carriage of alcohol to anyone living in the area or going to and from a private residence in the proposed ban area and only effects those attending the races.

It is noted that for Health and Safety reasons a road closure will be in place during the day on Racecourse Road.



MIKE BOWMAN
Inspector
Area Commander
Southland

Safer Communities Together

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Chief Executive
Invercargill City Council
INVERCARGILL

SOUTHLAND RACING CLUB'S SUPPORT OF THE PROPOSED AMENDMENT TO THE LIQUOR BAN BYLAW

The Southland Racing Club has run its Christmas at the Races meeting for a number of years and it has proved to be highly successful, particularly as an event for businesses to host end of year Christmas functions. This year's event will be held on Saturday 16th December 2022.

As with previous years, there is a complete ban on BYO alcohol to the Ascot Park Racecourse. The Racing Club licenses the entire Racecourse venue; however, we continue to see a large number of patrons who have pre-loaded with Champagne Breakfasts, etc and who also drink on their way to the event. We reserve the right of admission and deny entry to people who we deem as being too intoxicated. We have a robust Alcohol Management Plan in place and work closely with the Licensing Inspector, Police & Public Health South to help improve our event each year. We will have 40 handpicked security staff on-site to help monitor and control the crowd.

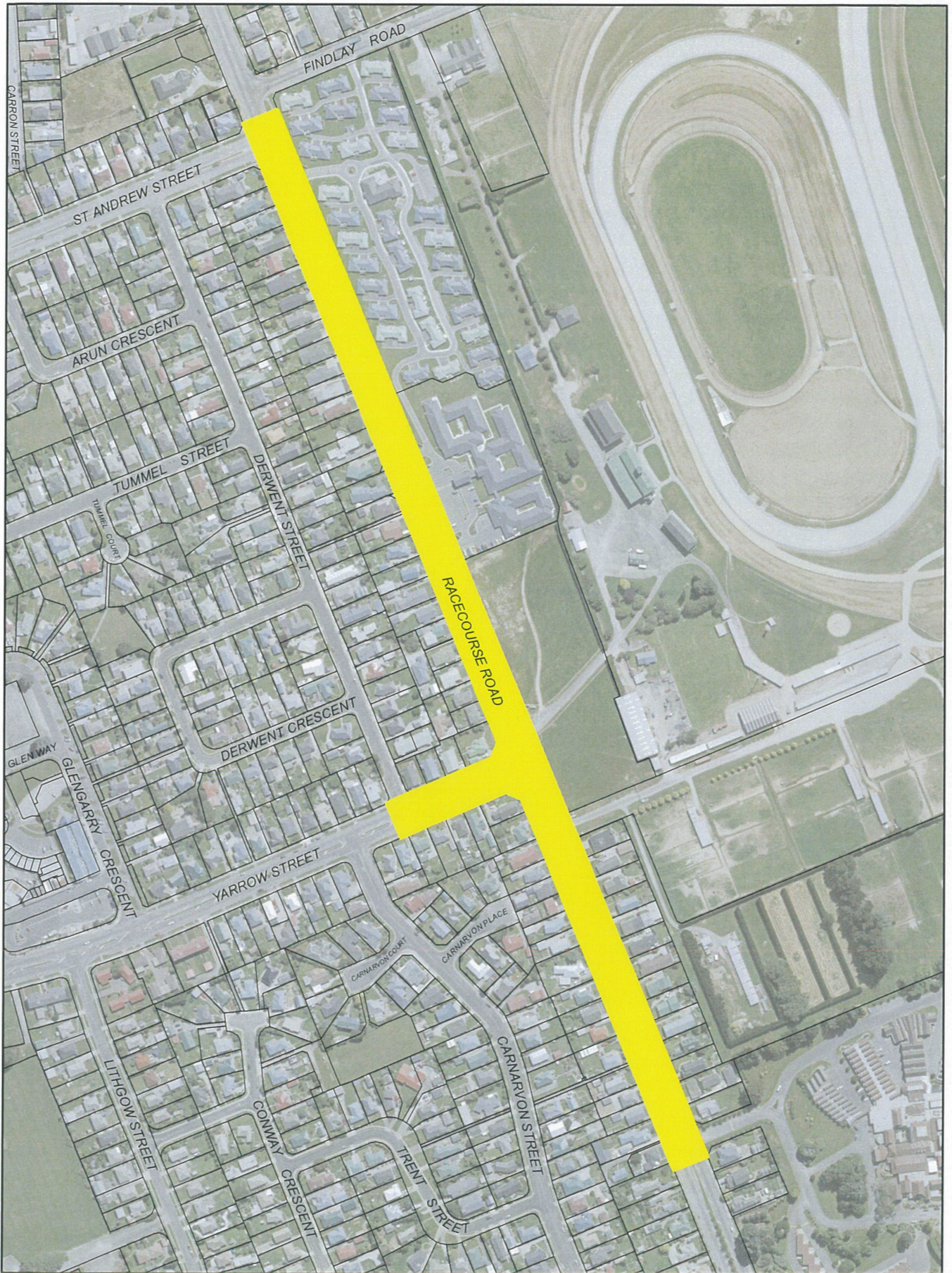
This year we are expecting a crowd of 5,000 people. At the conclusion of the Race meeting the majority of these 5,000 people will attempt to exit the Racecourse within a very short time frame to go back to their places of residence or onto other licensed premises. We have on offer this year a music event starting at 4pm and ending at 7.30pm, however this may only hold 20% of those attending the race event. During this time, there is a heavy security presence at the Entry/Exit. We also encourage the Police to have a visible presence at this time. As these patrons are exiting the venue, we do not allow them to take any leftover alcohol with them. However, with this volume of people there is always a possibility that we might miss some during the routine checks. These people will likely continue to consume this alcohol as they exit the area.

Each year we strive to improve the running of our event. For a number of years we have now had a Temporary Alcohol Ban in the immediate area outside of the race course which has assisted ourselves & Police in clearing the event in a manner that reduces disruption and litter to the residents of the area. Having a Temporary Alcohol Ban in place for our event would enable the Police to seize & remove any alcohol, or in a worst-case scenario, arrest a person who refuses to surrender the alcohol and leave the area.

We are aware that our application for a Special License is being considered under the Sale and Supply of Alcohol Act 2012. We understand the importance that this legislation places on the amenity and good order of the area surround the event. With that, we appreciate any control that could be put in place by the Council to help us prevent any possible issues from happening. We believe that this will only increase the success of this event for the city and the community as a whole.

The Southland Racing Club fully support any amendment to the Liquor Ban Bylaw that would allow a Temporary Alcohol Ban to be enforced in the immediate area outside our event.

Yours Sincerely,
Vicki-Rae Robinson
Event Manager
Southland Racing Club



Temporary Alcohol Ban Area for Christmas at the Races

N
Aerial image: Feb 2016
Copyright Invercargill City Council
Produced by ICC GIS - July 2017

Information shown is the currently
assumed knowledge as at date
printed. It is intended to be used
in conjunction with the information number
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Land Information New Zealand
Current to 4 June 2017
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COMMUNITY WELLBEING FUND – UPDATE TO FRAMEWORK

To:	Community Wellbeing Committee
Meeting Date:	Tuesday 14 November 2023
From:	Rhiannon Suter, Manager – Strategy, policy and Engagement
Approved:	Trudie Hurst, Group Manager Community Engagement and Corporate Services
Approved Date:	Tuesday 7 November 2023
Open Agenda:	Yes

Purpose and Summary

This report provides the Committee with an update on the performance of the Community Wellbeing Fund for 2022/2023 along with recommendations for changes to the framework and processes for 2023/2024

Recommendations

That the Committee:

1. Receives the report "Community Wellbeing Fund – Update To Framework"
2. Adopts the updated Terms of Reference, noting the two alternate delegates are incorporated within the Delegations Register (A4996325)
3. Adopts the updated Community Wellbeing Fund Framework (A4996567)
4. Notes recruitment has taken place recently for the empty community representative seat.

Background

The Community Wellbeing Fund has had two successful financial years now and continues to support the community across the four wellbeings of local government as well as city centre vibrancy.

The assessment committee of nine is made up of five elected members and four community representatives with Cr Trish Boyle as Chair.

The fund availability is \$565,000 distributed across six funding rounds.

Update on the 2022/2023 Year

Analysis

Six rounds of the grants process took place in the 2022/23 financial year.

The Community Wellbeing Fund has had a successful year. The year started off with a reduced amount of funding applications received, however once into the 2023 calendar year, the fund became oversubscribed, receiving applications for well more than the fund availability. Council provided strong support across many diverse community projects.

At the time of commencement of the financial year \$156,541 had already been allocated to 12 multiyear applications from previous financial years, leaving \$408,459 for the Committee to distribute in the remainder of the 2022/23 year. Two grant allocations were partially returned during the year, totalling \$1,274.

Total allocations made to successful projects (including multiyear) equalled \$565,325.

Sixty applications were received with 41 allocated funding. Two were deferred and five applications withdrawn. The 13 applications which did not receive funding were declined for various reasons, primarily due to the requested investment and outcomes not being sufficiently aligned to the Council's priorities and vision. No projects were cancelled.

Applications were more likely to be highly scored on liveability (social and cultural wellbeing) and for economic wellbeing to the city. Fewer applications were seen which scored highly on enhancing city centre vibrancy and environmental wellbeing.

- All projects which were funded promoted some element of liveability (social and/or cultural wellbeing).
- 61% of funding went to projects which promoted economic wellbeing.
- 51% of funding went to projects which had an element within the city centre.
- 37% of funding went to projects which had some element of environmental wellbeing.

The breakdown below gives a high level overview of the types of projects funded (some projects have several aspects).

- Twenty-three funded projects were events, with a range of different focuses from sports to theatrical and community events.
- Twenty-four projects had a social focus, with only one of these specific to youth.
- Fourteen projects were arts and culture projects and an additional one had a focus on heritage.
- Four environmental projects were funded and three that supported community education.
- Ten projects were supported with an aspect of a focus on Bluff.
- Four projects had an active/sports focus.

A full list of projects funded is provided as an appendix.

This compares to fifty-five projects funded in 2021/22 through the Community Wellbeing Fund.

An infographic summary of the 2022/23 financial year of the fund is appended (A3538161) and will be made available to the public on the website.

Fund Operation Review and Options

On 28 August 2023 the Community Wellbeing Fund Subcommittee held a workshop to review the fund criteria, their terms of reference and the scoring framework.

The Terms of Reference was amended to add two elected members as alternates to help with quorum provision when a councillor delegated to the fund subcommittee is an apology. This has already been approved by Council.

The subcommittee agreed to align their fund application scoring with the new Long-term Plan framework adopted by Council and the new weightings are appended in the Framework document. They also elected to decrease the event score, given it was a high proportion focussed on city promotion. The previous liveability scoring was split into the individual social and cultural wellbeings and a sustainability scoring was added under the effectiveness of grant spend section.

Two additions were added to the Framework. The first states "Allocations which are underspent are to be returned at the discretion of the committee". The second reads "Gifts of tickets to funded events and activities to the funding committee are not preferred, however where provided – these will be offered to the community, except with alternative chairperson direction".

The subcommittee chose to retain the excluded criteria of "core operational costs of a health service".

Please note that the recommended changes are found in red in the appended framework.

Community Views

The fund has been well-received by the community and is increasingly known as a significant funder alongside our other local funders like Community Trust South and Invercargill Licensing Trust.

Implications and Risks

Strategic Consistency

The recommended changes to the funding framework align with the upcoming Long-term Plan priorities and wellbeing focus.

Financial Implications

There are no financial implications to this report.

Legal Implications

There are no legal implications to this report.

Climate Change

There are no climate change implications to this report.

Risk

The potential reputational risk of Council inappropriately receiving or allocating tickets or gifts is dealt with in the proposed change to the framework.

Next Steps

The updated framework, once approved, will be used by the Committee from January 2024.

Attachments

1. Updated Community Wellbeing Fund Subcommittee Terms of Reference (A4996325)
2. Community Wellbeing Fund Framework DRAFT (A4996567)
3. Community Wellbeing Fund Allocations 2022 – 2023 (A4996507)
4. Infographic Summary of the Community Wellbeing Fund 2022 – 2023 (A4985860)

Delegations Register – Council and Finance – Version 3 (A4904879) – Adopted 31 October 2023**Terms of Reference - Community Wellbeing Fund Subcommittee**

Type of Committee	Subcommittee
Responsible to	Community Wellbeing Committee
Legislative Basis	Committee constituted by Council as per Clause 30 (1) (a) Schedule 7 of the Local Government Act 2002 Committee delegated powers by Council as per Clause 32 Schedule 7 of the Local Government Act 2002
Membership	Five members to be elected representatives, with the Mayor also able to join in his role on all committees. Up to four additional members to be nominated from the community, via recognised community groups, including a youth representative. Chair to be an elected member of Invercargill City Council. Membership will be determined in line with the Standing Orders of Council.
Quorum	A quorum shall be half of the members (including vacancies) if the number of members is even, and a majority (including vacancies) if the number of members is odd. In either case, a majority of members present must be Invercargill City Councillors. In the event of an elected member being unable to attend, they may appoint another elected member to attend in their place in order to achieve quorum.
Frequency of Meetings	Every two months
Administration	The Strategy and Policy team will provide analysis of project applications and advice, and the Governance and Legal team will provide secretarial support.
Scope of Activities	<ul style="list-style-type: none"> ▪ Responsible for considering applications, determining and approving funding for projects promoting community wellbeing within the Invercargill City District. ▪ Responsible for considering applications, determining and approving funding for the applications in line with Council's Community Wellbeing Fund Framework.
Delegation	The Committee to consider and approve applications for funding of projects promoting community wellbeing within the Invercargill City District in accordance with the Community Wellbeing Fund framework.



Community Wellbeing Fund Framework

Effective from 14 November 2023

The Invercargill City Council allocates Community Wellbeing Fund with the expectation that they fit into the vision that Council has agreed for our City "Our City with Heart - He Ngākau Aroha".

Types of Community Wellbeing Grants

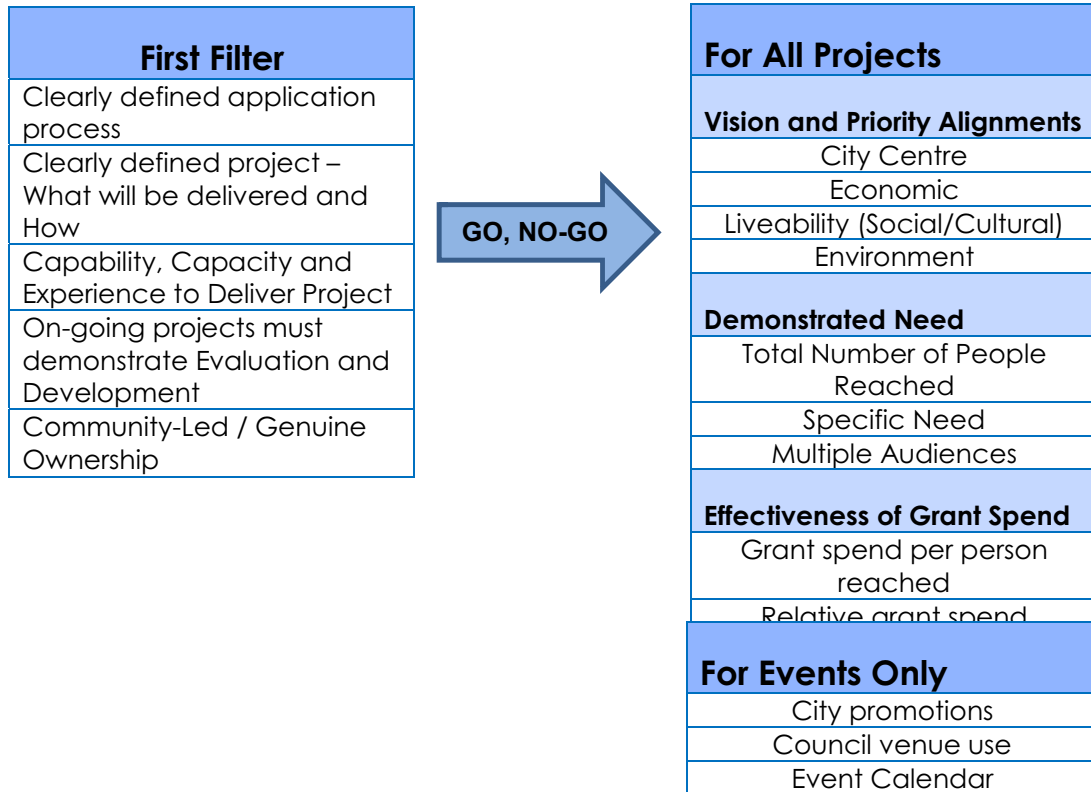
- A budget is set through the Long-term plan process and applications are received during a funding round, the meeting schedule for which is set through the terms of references.
- The opening and closing of the funding round will be publicly advertised.
- All the applications must submit using Council's Community Wellbeing Fund application form for ease of comparison.
- The committee then determines the allocation of the Community Wellbeing Fund.

In extraordinary circumstances, the committee may make a discretionary grant between meetings where the following criteria are met.

- The need is immediate and has arisen since the last funding round closed.
- They cannot wait until the next round.
- The circumstances could not have been reasonably foreseen.
- Prior to a project commencing where there is reasonable need to do so.

Assessment of Applications

Criteria for Community Wellbeing Fund



Assessment Sheet for Community Wellbeing Fund

Project Name:		
Criteria	Maximum Score	Project Score
For All Projects		
Vision and Priority Alignment		
City Centre	10	
Economic – events only – 10 if 2,000 bed nights or more. Calculated by dividing projected bed nights/200	5	
Liveability Social	15 6	
Cultural	4	
Environmental	5	
Sub Total	35 30	
Demonstrated Need		
Total number of people reached – 10 if 10,000 or more. Calculated by dividing projected number of people reached/1000	10	
Specific Need	5	
Multiple Audiences	5	
Sub Total	20	
Effectiveness of Grant Spend		
Grant spend per person reached (to ICC) Calculated by 20 – Grant spend / per person reached. Note negative number apply.	20	
Relative grant spend (Funds Available – Grants Available) x 10	10	
Sustainability	5	
Sub Total	30 35	
Total 1	85	
For Events Only		
City Promotion (City Profile and Media Coverage)	20 10	
Council Venue Use	5	
Event Calendar	5	
Sub Total	30 20	
Total 2	105	

Legislative Requirements

To ensure that the funding fits within the Local Government Act requirements, applications must fit the following criteria:

- Take place in Invercargill City District.
- Be for a specific project, event or service and the application must clearly identify a benefit to the community.
- Projects seeking funding must not be the sole responsibility of Central Government or other agencies.
- Applications must be from organisations or groups. Applications from individuals will not be considered.

What We Will Consider Funding

Council will support organisations, projects, events and activities in the Arts and Culture, Community Development, Environmental, Heritage, Sports and Recreation sectors.

The grant can be spent on marketing, equipment hire, project development costs, service delivery costs, salaries and administration costs, and other like expenses.

Applicants will need to indicate how they plan to spend their grant if successful.

Arts, culture and sports, and recreation applications will first be considered for eligibility by the Creative Communities Invercargill and the Invercargill Active Communities Funds.

For major activities where there is a clear business case multiple years of funding will be considered, up to a maximum of three years.

What We Will Not Fund

Council will not fund the following:

- Debt servicing or repayment;
- Guarantees against loss;
- Legal expenses;
- Fundraising activities;
- Activities predominantly for political or religious purposes – please note that cultural activities linked to religious festivals are not excluded, where religion is not the main purpose of the activity;
- Public Services that are the sole responsibility of Central Government;
- Core operational costs of a health service.
- Activities without at least one other source of funding. I.e. Activities cannot be wholly funded by Council.
- Projects that have already begun. Retrospective funding is not available.

Priorities

It is not possible to meet all applications for funding. Council aims to deliver the outcomes that are significant to the Community and align with its Vision.

Past funding does not represent a commitment to future funding.

Accountability

A letter detailing the decision on your application will be sent in the month following the close of the funding round. If your application is successful an agreement for your organisation to sign will be sent. The agreement will contain details of your accountability requirements.

The processes and documentation that organisations are asked to complete will be appropriate to the size of the grant, the situation of the applicant and the level of risk presented to Council. If you have previously applied for funding, but have not submitted your accountability form, you may be ineligible for funding until the next funding round.

Allocations which are underspent are to be returned at the discretion of the committee.

Committee Gifting Policy

Gifts of tickets to funded events and activities to the funding committee are not preferred, however where provided – these will be offered to the community, except with alternative chairperson direction.

Community Wellbeing Fund Applications and Funding Allocations - 2022 – 2023

Name of Organisation	Name of Activity	Application	Allocation
Southland Multicultural Trust	Cultural Celebrations and Operating Expenses	\$21,995.00	\$15,000.00
South Sea Spray Trust	South Sea Spray Waihopai	\$40,000.00	\$40,000.00
ILT Stadium Southland	Schick 3 x 3 Basketball 2022 Top Up	\$10,000.00	\$10,000.00
Loss and Grief Centre	Operating Costs	Withdrawn	Withdrawn
Art Attic Gallery	Operating and Rental	\$6,998.00	\$6,998.00
Omaui Landcare Charitable Trust	Pest Animal Control	\$10,000.00	\$5,750.00
Royal New Zealand Plunket Trust - Invercargill	Injury Prevention Service	\$5,000.00	\$5,000.00
Otatara Landcare Group	Pigeon Post 2022/23	\$6,831.00	\$5,000.00
Aotearoa Latin American Community Incorporated	Men Things Matter	Withdrawn	\$0.00
West Plains Cat Rescue	Foster Cattery and Cat Rescue	\$4,000.00	\$2,000.00
Eastside Baptist Church	Christmas Celebration	\$645.00	\$645.00
South Centre Anglican Care Trust	South Centre Activities	\$11,216.00	\$0.00
Southland Motorcycle Club	Burt Munro Challenge	\$30,000.00	\$30,000.00
Showquest Charitable Trust	Showquest Southland 2023	\$10,000.00	\$5,000.00
Southland Warm Homes Trust	Providing Healthy Homes Subsidies	\$50,000.00	\$30,000.00
Insert Coin to Play Charitable Trust	Invercargill Computer Club	\$24,360.00	\$24,360.00
Arts Murihiku	The Rest Room Staffing	Withdrawn	\$0.00
Hospitality New Zealand – Southland Branch	Savour the South 2023	\$10,000.00	\$7,500.00
Southland Schools Pipe Band Programme Trust	Piping and Drumming Tuition Programme	\$30,360.00	\$0.00

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Community Wellbeing Fund Applications and Funding Allocations - 2022 – 2023

Gladstone Scout Group	Youth Development	\$1,376.00	\$876.00
Tūturu Charitable Trust	Ngaa Hiihii o Tama Nui Te Raa	\$7,255.00	\$0.00
Active Southland	Surf to City 2023	\$30,000.00	\$20,000.00
Anderson Park Trust	Running and Managing Anderson House	Deferred	\$0.00
Anderson Park Trust	Running and Managing Anderson House	\$11,500.00	\$8,000.00
Southland Multicultural Trust	Southland Multicultural Food Festival 2023	\$17,500.00	\$15,000.00
Kiwi Family Trust	Knitting for Plunket and the Community 2023	\$1,500.00	\$1,500.00
The CanInspire Charitable Trust	Invercargill CanBead Workshops 2023/24	\$3,000.00	\$2,000.00
Southland A&P Association	Southland A&P Show	\$10,000.00	\$5,000.00
The Growth Project	Start Up Costs	\$5,555.00	\$2,500.00
Lemon Creative	Wee Magazine	\$2,000.00	\$2,000.00
Greenacres Country Club Incorporated	Practise Green Development	\$20,000.00	\$0.00
Southern Steam Trust	Restoration of Steam Locomotive F150	\$25,000.00	\$15,000.00
New Zealand Red Cross Inc	Southland Cheese Roll 2023	\$800.00	\$800.00
The Scout Association of NZ	Assistance with Operational Expenses	\$10,000.00	\$0.00
The Growth Project	Start Up Costs for Office Space including Events and Podcasting	\$8,856.00	\$0.00
Southland Multisport Club	Total Lyfe Kids Triathlon	Withdrawn	\$0.00
Faded Media and Events	2023 HPTO Fest	\$7,000.00	\$7,000.00
Southland BMX Club Inc.	Stage 3 BMX Development	\$35,000.00	\$20,000.00

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Community Wellbeing Fund Applications and Funding Allocations - 2022 – 2023

Outreach Singing Aotearoa Trust	The Sing Thing 2023	\$3,000.00	\$3,000.00
Invercargill RSA	ANZAC Day Dawn Service	\$3,953.36	\$3,953.36
Naked Creative	The Life Magazine	\$9,500.00	\$0.00
NZ Council of Victim Support Groups	Victim Support Invercargill Volunteer Programme	\$3,500.00	\$3,500.00
Zumba South	Zumba Gold Masterclass	\$1,430.00	\$0.00
Southland Sri Lankan Society	Sri Lankan New Year Celebration 2023	\$4,500.00	\$0.00
Lemon Creative	Wee Magazine Issue #2	\$3,000.00	\$3,000.00
Great South	ILT Kidzone Festival 2023	\$15,000.00	\$15,000.00
CMFI New River Southland Trust	Maori & Pasefika Arts and Fashion Extravaganza	\$30,300.00	\$10,000.00
EH Productions Ltd.	"The Ratbaggs" TV Series	\$25,000.00	\$25,000.00
Murihiku Māori Secondary Schools Teachers Trust	2023 Te Hautonga Kapa Haka Competition	\$8,416.67	\$8,416.67
Graeme Dingle Foundation Southern	Graeme Dingle Foundation programme delivery in Invercargill	\$10,000.00	\$10,000.00
Cancer Society of NZ Otago and Southland Division	Cancer Support Care	\$15,000.00	\$0.00
Southland Literacy Association	New Zealand Literacy Conference	\$5,210.00	\$0.00
Jubilee SuperGrans Limited	Life Skills Workshops	\$10,000.00	\$10,000.00
Jubilee Budget Advisory Service Ltd	Jubilee Budget Advisory Services	\$20,000.00	\$5,000.00
Presbyterian Support Southland	Intrereactive games console projection system	Withdrawn	\$0.00
SplashSave Education	SplashSave Activation	\$16,285.00	\$16,285.00
Aotearoa Latin American Community Incorporated (ALAC Inc)	Wellbeing Worker for the Community	\$20,000.00	\$0.00

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Community Wellbeing Fund Applications and Funding Allocations - 2022 – 2023

Inner Wheel Club of Invercargill North	The Last Night of the Proms	\$10,000.00	\$0.00
Inclusive Activity Murihiku (iAM) Charitable Trust	iAM Games	\$5,000.00	\$5,000.00
Maree Wilks	At Home in Southland Where Our Story Begins	Deferred	\$0.00
The Lodge of Remembrance No 318	At Home in Southland Where Our Story Begins	\$3,700.00	\$3,700.00
SubTotal		\$768,242.03	\$408,784.03
Multiyear Uplifts			
Citizens Advice Bureau	Organisational Expenses		\$30,000.00
Bluff Motupōhue Environment Trust	Pest Control		\$9,500.00
ILT Stadium Southland	Christmas Variety Show		\$8,000.00
Southland Social Sciences Fair	Social Sciences Fair		\$2,000.00
Cycling Southland	Tour of Southland		\$30,000.00
Miharo Murihiku Trust	Murihiku Polyfest		\$15,000.00
KiwiHarvest Ltd	Invercargill Branch Set Up		\$10,000.00
Southland Christmas Parade Charitable Trust	Storage Facility		\$13,800.00
Loss and Grief Centre	Loss and Grief Centre Operating Costs		\$5,000.00
Tūturu Charitable Trust	Matariki Festival		\$30,000.00
Kalapu	Tongan Community Hub		\$2,641.31
St Andrew's Scottish Society of Southland	St Andrew's Day Concert		\$600.00
TOTAL			\$565,325.34

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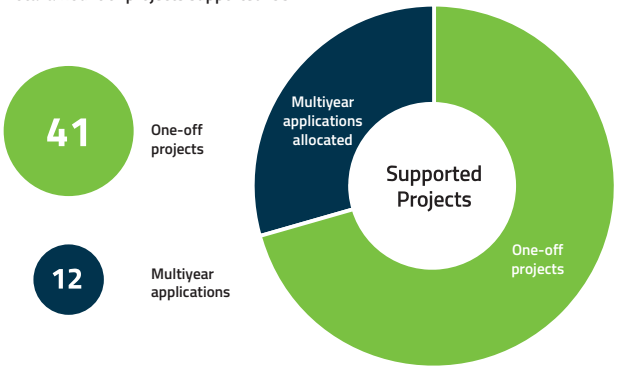


2022/2023 Overview

The Community Wellbeing Fund was established in November 2020. Six funding rounds took place in the 2022/2023 year.

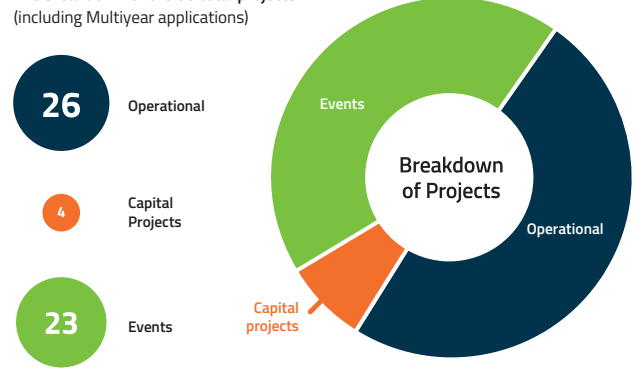
Supported Projects

Total amount of projects supported: 53



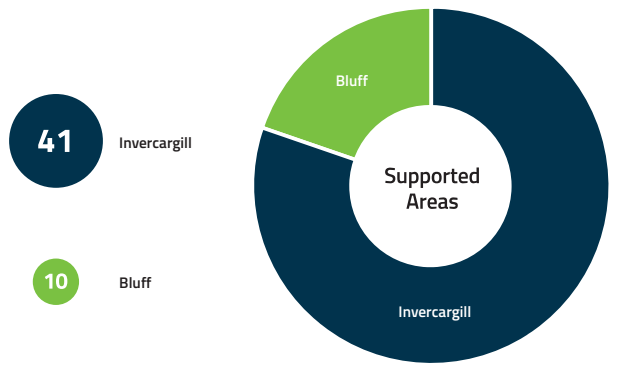
Projects Breakdown

The breakdown of the 53 total projects: (including Multiyear applications)



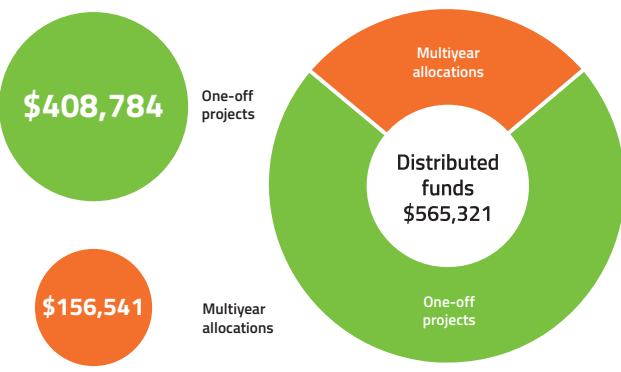
Support area proportion

Proportion of Invercargill and Bluff:



Fund distribution

Funds distributed to date:



Wellbeings Summary

The Committee supported 53 projects in 2022/2023 allocating \$565,321 which included returned grants spent and 12 multi-year allocations were issued. All projects funded in the 2022-2023 financial year supported liveability (social and cultural wellbeings).

Fewer applications were seen which scored highly on promoting economic and environmental wellbeing

- 51%** of funding went to projects which had an element within the city centre
- 61%** of funding went to projects which promoted economic wellbeing
- 100%** All projects which were funded promoted some element of liveability (social or cultural wellbeing)
- 37%** of funding went to projects which had some element of environmental wellbeing

	Number of projects	% of possible points	% Funding allocated towards a wellbeing
City centre	21	18%	55%
Economic wellbeing	25	22%	84%
Liveability (Social and cultural wellbeing)	41	62%	100%
Environmental wellbeing	15	18%	33%



2023 YOUTH COUNCIL ANNUAL REPORT

To:	Community Wellbeing Committee
Meeting Date:	Tuesday 14 November 2023
From:	Gemma Crawford – Engagement and Partnerships Officer
Approved:	Trudie Hurst – Group Manger Community Engagement and Corporate Services
Approved Date:	8 November 2023
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

Two Youth Councillors will be in attendance to speak to this annual report. The Youth Council are looking forward to their Summer Committee and recruiting a new cohort of rangatahi for 2023.

Recommendations

That the Community Wellbeing Committee:

1. Receive the Report "2023 Youth Council Annual Report".

Background

This report is prepared annually with a summary of Youth Council business throughout the year.

The Youth Council had 23 members in 2023. Members are between the ages of 12 and 24 and are made up from community representatives and high school representatives, including Te Wharekura o Arowhenua, Aurora College, Southland Boys High School, Southland Girls High School, James Hargest College and Verdon College. Youth Council met four-weekly on a Wednesday afternoon between February and October, with Committee meetings on alternate fortnights.

Update

End of Year

As the Youth Council winds up for its 2023 year, they end with a 21 strong membership, having received two resignations due to personal reasons in the last few months.

The Youth Council had their last official meeting on Wednesday 11 October and enjoyed an end of year event and farewell to some long-serving members on Wednesday 25 October.

Recruitment

Applications for the 2024 Youth Council have now closed and forty applications from a diverse range of rangatahi were received. The YC Recruitment Committee met on Tuesday 31 October to assess applications and make a shortlist to interview. There are 25 spaces available for next year.

Next Steps

Five members have formed an inaugural Summer Committee and they will plan the 2024 Youth Council Orientation and some other exciting projects and be available for any consultations that arise over summer. A region-wide Youth Hui is planned for the first quarter of next year. A Health and Safety review for Youth Council practices and those who work directly with them is being undertaken with renewed measures to be in place before their first meeting. The Youth Council look forward to continued strong engagement with Council in 2024, especially given there are now three elected members available to rotate attendance to their meetings.

Attachments

1. Appendix 1 – Invercargill City Youth Council End of Year Report 2023 (A4959578)



Invercargill City Youth Council Annual Report 2023

The 2023 Invercargill City Youth Council (ICYC), consisted of twenty three dedicated youth councillors, who met every four weeks and convening their first meeting of the year in February 2023. ICYC is committed to representing the voices and aspirations of Invercargill's young citizens. This year has witnessed outstanding achievements and operational excellence, serving as a testament to our commitment to fostering a more inclusive and youth-centric community.

Operational Excellence

This year, ICYC has continued to focus on continual improvement, aiming to create a more inclusive and responsive environment for the youth of Invercargill. This year long-standing coordinator Ollie (Oliver Mortensen) stepped down and former youth councillor and Community Activator, Danielle Carson moved into the role alongside Gemma Crawford. The year was marked by substantial progress, driven by the dedication and passion of the youth councillors.

Civics Education: Civic education is a cornerstone of the Invercargill City Youth Council agenda, each meeting the coordinators focus on an important key civic learnings. These have ranged from the functions of Council, including Long-term Plan development; voting processes, how to chair a committee, political neutrality; upholding terms of reference and Council media relations. Youth Council was also attended by staff from Statistics NZ and the Electoral Commission to teach them about the Census and Elections.

Vibrant Public Engagement: ICYC worked diligently to expand public engagement and participation. The Youth Council stand at South Alive's Picnic at the Pod event was well received with plenty of rangatahi engagement. The idea to use the Youth Council mascot – Dwight the duck – in Youth Council promotion for 2024 was well received by the community. Notably, we received 40 applications from young individuals eager to join our ranks for the upcoming year. This overwhelming response is a testament to our growing influence and recognition within the community.

Youth Council Recruitment Committee: Comprising current youth council members, this committee will be tasked with selecting the next generation of youth councillors' for 2024. This initiative ensures a comprehensive and fair selection process.

Community Impact

Our activities throughout the year have had a significant impact on the Invercargill community, embodying our commitment to fostering positive change.

Health Advocacy: ICYC has actively advocated for climate action through numerous campaigns. This year, Youth Council undertook a vaping survey garnering receiving over 150 responses about the health implications of this technology. Youth Council were supported to share their findings with Public Health South and with the Minister of Health in order to raise awareness and support policy change.

Youth-Centric Focus: Youth Council submitted and shred feedback on a range of Council issues this year. . A Youth Councillor was invited to be part of the Play in the CBD tender process

for a consultant which was an amazing learning opportunity and led to them forming part of the working group for this project. Two members also attended the youth leadership and innovation summit - Festival for the Future – in June, a valuable experience which opened up connections to other youth councils and new ideas. A little yellow rubber duck joined the two members on this journey and became the main character in a photo diary record of their trip to Wellington. This duck has become an honorary member of the Youth Council ever since, attending regular meetings and events throughout the year and playing a role in recruitment for next year's Youth Council. .

Collaborations and Partnerships

Collaboration has been integral to ICYC's success this year. We are proud to have forged meaningful partnerships and collaborations with like-minded organizations and individuals.

Political Neutrality and Governance Workshop: ICYC organized a Political Neutrality and Governance Workshop in collaboration with Te Kaitiaki Take Kōwhiri - the Electoral Commission. This workshop aimed to equip young leaders with the skills to remain politically neutral while representing the youth. Through this initiative, we have effectively strengthened our ability to provide youth council members and rangatahi in the community with the essential skills to lead in a neutral and unbiased manner, enhancing our capacity for positive change.

Mīharo Youth-focused Candidates Forum: Our collaboration with Mīharo enabled the successful organization of the Meet the Candidates event, fostering greater interaction between young people and potential elected representatives. This event encouraged dialogue between young constituents and aspiring leaders, reinforcing our commitment to facilitating opportunities for youth to engage with the political process. Candidates fed back that this was the most well attended event in the by-election series and that the young people formed very intelligible questions for the candidates. This engagement led to more informed decision-making among young voters and candidates with a deeper understanding of youth issues.

The Y Omaui Camp: Members attended a trip to The Y's Omaui Camp in the July school holidays. This was a fantastic team bonding opportunity and the Y facilitators were instrumental in making the day run smoothly and getting the rangatahi involved in the low ropes course.

Youth Council Feedback and Submissions

The members of the 2023 Youth Council were selective about what they chose to engage on this year and reduced reports to the Community Wellbeing Committee, attending only when they felt they had something relevant to report on and they made their voices heard across a number of hot topics. Below are some of the engagements that members were involved in.

Submissions made: ICC Voting Systems

Feedback given: Climate change – ongoing, Multiple ICC Long Term Plan Workshop input including at the Housing workshop and Asset and Activity Plans – Property, Two Youth Councillors shared their thoughts in a video for external funders for Project 1225.

Engagements undertaken: Where is your heart campaign, Play in the CBD, ICC Q1 Residents Survey, Sandy Point Management Plan and Donovan Park Masterplan

Youth Council Committees

These committees collectively showcase the diverse range of activities and initiatives undertaken by the Invercargill City Youth Council.

Arts, Culture, and Heritage Committee: This committee focused on promoting and celebrating the rich cultural heritage of Invercargill. They have actively sought to connect with the local Mana Whenua representatives, inviting Reverend Evelyn Cook to run a pepeha workshop. Additionally, the committee aimed to create a space for young people to explore and express ideas around artistic talents, fostering a vibrant arts and culture scene in the city.

Community Advocacy and Volunteering Committee: The Volunteering and Advocacy Committee was dedicated to encouraging youth participation in volunteering and advocating for causes that matter most to them. Through various initiatives, they empowered young citizens to actively contribute to the wellbeing of the community. They were actively involved in gathering and presenting data related to important concerns such as vaping, climate change, and social wellbeing. Their work has contributed significantly to the wellbeing of the local youth population.

Charity Fundraising Committee: This committee focused on organizing fundraising efforts to support various community initiatives. They successfully created business plans for fundraising events and charities of interest for the ICYC, the committee are fostering youth development programs and ensuring that social and cultural wellbeing is prioritized in the community through their work on the planned 2024 Youth Hui.

Youth Wellbeing Committee: The Youth Wellbeing Committee plays a vital role in addressing and raising awareness of social and mental wellbeing issues within the community. They informed the workings of a mental health workshop with Number 10, the local youth one stop shop. The committee have successfully made allocations for the kai and other wellbeing aspects of the 2024 Youth Hui as well as handling a public survey during South Alive's picnic in the pod.

Summer Committee and Youth Hui: One of the major accomplishments of ICYC this year was the establishment of the Summer Committee, a body of work that will greatly enrich our engagement with the community and improved our ability to connect with the youth. The Summer Committee will be planning and coordinating various summer events, bringing young people together in safe and entertaining spaces. These events will become a platform for fostering friendships, showcasing talents, and enhancing community spirit. The Summer Committee's success will be evident through the increased participation and sense of community among Invercargill's youth.

Planning and preparation has commenced for an upcoming Youth Hui, which will take place in 2024. The Hui will bring together youth from diverse backgrounds, creating an environment for open dialogue and collective vision building, learning and southland pride. More information to come in 2024.

Year-End Celebration: As we conclude this successful year, Youth Councillors have enjoyed their Year-End Celebration. This event provided an opportunity for ICYC to express their gratitude to one another and celebrate their leavers. The Year-End Celebration represents their commitment to building a sense of belonging and unity among young people in our community. This passion for belonging will be carried into the planning of the 2024 orientation day.

Comments from 2023 Youth Councillors

"I have enjoyed the last year as a youth councillor. The meetings were laid out well and I have met so many new people that I normally wouldn't associate with. I have had a load of opportunities through the youth council. I was a part of the community advocacy and volunteering committee and enjoyed not only the people I got closer to but also the research we have done"

– Lauren Daly MacGregor

"I found the Invercargill City Youth Council to be a welcoming and enjoyable environment, where rangatahi could share and discuss their ideas. Throughout the year, I learned a lot about how local government works, and I really enjoyed being part of the Arts, Culture and Heritage Committee. One of my favourite activities this year was taking part in the political neutrality workshop at the library. I think the Youth Council is a great opportunity to be involved in, and I would definitely recommend it to rangatahi who are interested in sharing their ideas and representing their peers"

– Oshadha Perera

"Youth council this year was my first term and it has been nothing but amazing, I have been able to connect with lots of like-minded people and learnt so much about civic engagement. I have spoken to council and committee meetings and really enjoyed this opportunity."

– Emma Wills

"During my second term on Invercargill City Youth Council, I have highly enjoyed my experiences. These included; Attending the Festival for the Future in Wellington, Giving a voice to the Youth on Creative Communities Invercargill Committee, Being involved in ICC events and meetings and meeting local youth and hearing their ideas and visions for the community. I found Youth Council a safe, enjoyable and interesting environment where like-minded rangatahi could share their ideas and what is important to them. I highly recommend this opportunity to all youth who are interested in knowing how local government works and how to have a say in decisions. There have been some challenges and I have learnt so much about how ICC works and its processes. Next year is going to be even better with some fresh ideas and some new team members to reach our goals and our purpose in the community. Even though this is my second term on the ICYC, it just keeps getting better and better and I am so excited to be involved on the Youth Council next year."

– Liam Calder

"Being one of the chairs of Invercargill Youth City Council this year has been an honour. It is such a great learning experience for a young person to have. Teaches you many skills such as organisation, public speaking and more. A couple of highlights of 2023 on Invercargill City Youth Council would be between the Political Neutrality Hui which I found very engaging and fascinating along with this is the honourable shout out to our new instalment, Dwight the duck. He brings a fun wee pop of colour into the meetings. Overall the year has been filled with many fun moments that I have been very glad to share in. I have really enjoyed 2023 on Youth Council."

– Lydia Blomfield

"The Youth Council has been so beneficial to me over the years. It has taught me so much and I am a vastly better person because of it."

- Ryan Frost

Comments from Youth Council Coordinators

Wow, what a year! From Climate change to social health movements, the Youth Council of 2023 has done it all. It has been inspiring working alongside such passionate youth with diverse opinions and passions. Working with the community advocacy and volunteering committee on their vaping project has been the highlight of my youth council experience. Their dedication, social connection, and ability to engage with peers made the 'vaping survey' one of the most successful community engagement efforts I've partaken in. Their ability to dive for genuine results makes me extremely proud as a co-facilitator. The youth council inspires my role as Community Activator, some of the best community conversations I have had have come from building relationships with our youth councillors. It's seeing this raw passion that has pushed us to facilitate a summer committee this year, I am beyond excited to continue working with our incredible youth over the summer and keep working towards a better Invercargill together. All I can say is watch this space, 2024 has a lot planned and I know our new Youth Council will smash it.

- Danielle Carson – Community Activator

It has been an absolute pleasure working with our rangatahi this year. I always enjoy seeing their development across the year and for a few of our long-standing members, I have been lucky enough to see them blossom over the last 3 or 4 years. The year has included some good consultations along with some awesome key learnings and I feel that Danielle and I have empowered these young people to speak up and find strength in their opinions. We welcomed Cr Steve Broad as an alternate Youth Council Liaison to engage with the youth alongside Cr Alex Crackett and Cr Darren Ludlow. Working with our two youth councillors in full decision-making roles on both the Creative Communities Committee and the Community Wellbeing Fund has been awesome and they are both finding their feet in these roles, so much so that one of them has even been chairing the committee meetings. The Youth Council were challenged by some impactful issues that had some media attention this year, though they have continued respectful and robust debate in the Council Chamber on these contentious topics. Overall, I believe that Youth Council members have remained engaged throughout the year and have done us proud in their reporting to Council and provision of feedback to local requests. I wish the outgoing Youth Councillors all the very best, especially those heading off to tertiary study or gap years. Ngā mihi nui ki a koutou. Noho ora mai.

- Gemma Crawford – Engagement & Partnerships Officer

Conclusion and Looking Forward

Invercargill City Youth Council's achievements in 2023 reflect their commitment to the Invercargill community and dedication to facilitating positive change. Our advocacy and engagement efforts this year have significantly shaped the community's understanding of the youth perspective and have directly impacted policy decisions and initiatives both within Council and local stakeholders. Members have played a vital role in raising awareness and inspiring action on pressing environmental issues, paving the way for a sustainable future.

Heading in to the 2024 year, Youth Council is thrilled to be operating a Summer Committee to maintain engagement with rangatahi even when schools have wrapped up. Keep an eye out on this group as there are some exciting projects planned. The overwhelming response from the youth of Invercargill, with 40 applications for the upcoming year, is a clear indicator of our

growing influence and impact. We have heard what youth councillors had to say about more wanting more frequent meetings and although formal ICYC meetings will remain in the Council Chambers once a month, there will be alternate meetings at the Invercargill Library. This means members will now be meeting fortnightly and the library will provide an accessible space in the community for key civic learnings and guest speakers to attend.

Thank You for Your Ongoing Support

We extend our appreciation to the Invercargill City Council, community members, and organizations that have supported our endeavours throughout the year. With our Youth Council Recruitment Committee now in place and our focus on community-driven initiatives, we look forward to another year of making a substantial and lasting difference in the lives of Invercargill's young citizens. Through this year's achievements, we have demonstrated our ability to lead, advocate, and inspire positive change, reinforcing the importance of continued funding and support for our ongoing endeavours.

ACTIVE COMMUNITIES FUND UPDATE

To:	Community Wellbeing Committee
Meeting Date:	Tuesday 14 November 2023
From:	Rhiannon Suter, Manager – Strategy, Policy and Engagement
Approved:	Trudie Hurst, Group Manager Community Engagement and Corporate Services
Approved Date:	Wednesday 8 November 2023
Open Agenda:	Yes

Purpose and Summary

This report provides the Committee with an update on the latest allocations of funding and continuation of administration of the Invercargill Active Communities Fund by Active Southland.

Recommendations

That the Community Wellbeing Committee

1. Receives the report "Active Communities Fund Update."

Background

In 2021, following a review of all funding, the Performance, Policy and Partnerships Committee determined to pass responsibility for the fund and grants administration funding to Active Southland (then Sports Southland) on the basis that they are better placed to administer the fund aimed at supporting sports groups and enabling Invercargill residents to participate in physical activity.

Following this direction, the Invercargill Community Recreation and Sports Trust determined to wind up its operations and pass the funding it held to Active Southland. This legal process was completed in June 2022.

The Active Communities Committee held their last Committee meeting to administer grants and accept accountabilities on 13 December 2021 and since then the grants round has been closed.

Active Southland received the funds in June 2022 and have had the fund open to the public since March 2023.

Update

Active Southland has now held the funds for 12 months and it was timely to provide an update on the operational process so far, and the allocations made.

The Active Communities Fund considers applications for programme delivery, volunteers/officials training, access for disadvantaged young people and travel costs.

The Fund Board includes Cr Darren Ludlow representing Council. Other members include two internal Active Southland representatives Jess Domigan and Susan McNeil, and two external community representatives Stacy Hughes and Lisa Pankhurst.

Please see further information about the fund and the latest list of allocations from Active Southland in the attached documents.

Next Steps

Council's formal involvement with the Active Communities Fund is now complete. Staff supporting the Community Wellbeing Fund and Creative Communities Fund, will continue to work closely with the Active Southland team to ensure that applicants are able to access the most appropriate funding for their needs. An annual report from Active Southland on progress of the fund will be provided.

Attachments

1. 2023 11 02 – Active Southland – Report to ICC on IAC Fund (A4988552)
2. 2023 11 02 – Invercargill Active Communities Funding List (A4994983)



**Report prepared for Invercargill City Council
by Active Southland**

Invercargill Active Communities Fund 2023/2024

This purpose of this report is to provide an annual update and overview of the Invercargill Active Communities Fund and is prepared by the Chair of the Panel and General Manager Active Southland.

It has been over a year since the Invercargill Community Recreation and Sports Trust gifted \$968,488 to Active Southland to hold administration of the Invercargill Active Communities Fund. Since this time Active Southland has worked hard to develop and implement the fund and the following is a summary of year-to-date grants made, types of organisations applying for grants and commentary from the Chair of the panel.

Active Southland’s Board committed to making available \$150,000 to community in the first 18 months of the fund being open as a sign of good faith to the community given the fund was out of commission for a period of time. This funding pool will be available up to 30 June 2024. It is anticipated that future annual funding rounds will have significantly lower funding levels available to ensure the perpetuity of the fund.

For the period 1 March 2022 to 31 October 2023, the table below shows the number of grants and total funds paid out to community organisations.

YTD Grants	36 grants
YTD Funds Granted (\$)	\$87,807.40

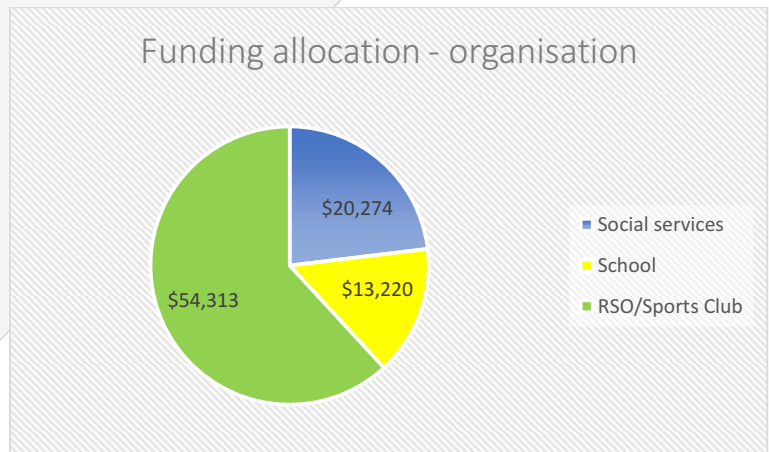
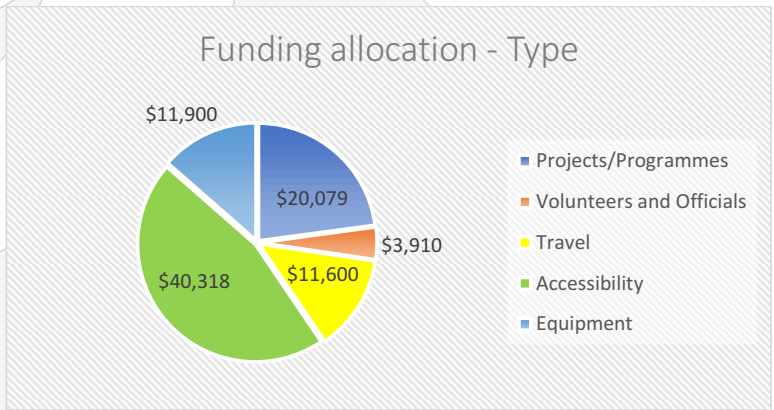
The following types of funding were identified for 2023 / 2024 and 2024/2025 rounds:

- Programme delivery (including equipment)
- Volunteers / Officials
- Supporting access to opportunities (Accessibility)
- Travel.

A commitment was also made to ensure that priority would be given to those grants that result in equitable outcomes, specifically increased opportunities for those who experience barriers to participation or are currently missing out. This includes organisations who are focussed on supporting high deprivation communities.



Applications have been received throughout the year and the panel has met to assess applications four times. The panel members are: Jess Domigan (AS), Cr Ludlow (ICC), Stacy Hughes (Community rep), Lisa Pankhurst (Community rep) and Susan McNeil (AS).



It is pleasing to see that the fund has been able to respond to current financial and workforce demands in the sector and in particular encouraging to see sports clubs and regional sports organisations making applications to support community sport across Invercargill and Bluff.

We are also beginning to see new opportunities for physical activity in parts of our community who, for a range of reasons, may not have accessed this fund previously. This includes social service agencies, collectives of community members, not for profits and charitable entities who have made applications to support accessibility for tamariki,



rangatahi and whānau to access physical activity. This has included the likes of paying for sports registrations, accessing group fitness/sports classes, and providing equipment such as sports gear, shoes, or bikes for young people.

Nationwide trends show financial hardship as being a key factor in accessing physical activity opportunities. In some small way, the Invercargill Active Communities Fund is a mechanism to remove that barrier for those living residents and communities living in Invercargill and Bluff.

The panel has assessed applications against the criteria for funding and those on the panel provide a diverse range of perspectives. The panel membership has not changed since the last report however, we have developed terms of reference and continue to refine our processes over time. We would like to acknowledge the time and effort provided by panel members to ensure we can administer the fund to the high standards we strive for. Thank you to Councillor Darren Ludlow for his contribution, guidance, and positivity for the mahi.

Internally, our next steps are looking at the sustainability of the fund, to better understand the resource required and the ability to meet associated costs to administer the fund and we foresee this work will be completed in June 2024.

Jess Domigan
Chair of the Invercargill Active Communities Fund
General Manager Active Southland

Attached document
IAC Funding grants list.

Organisation Name	Project Name	Amount Approved	Type
Aurora College	SISS Netball Tournament 2023	\$ 1,800.00	Accessibility
Aurora College	Rangatahi Men	\$ 220.00	Accessibility
Bluff Rugby Club		\$1,000.00	Equipment
Fuel Fitness and Health	National Competition in Wellington	\$ 2,000.00	Travel
Inclusive Activity Murihiku	iAM Games	\$ 4,000.00	Project/event
Invercargill Diving Club	Contribution to travel	\$ 2,000.00	Travel
Invercargill Diving Club	Programme/project delivery	\$ 2,000.00	Project
Inverz Skate School	Programme/project delivery	\$ 2,039.40	Project/event
James Hargest College	Girls 1st XI Hockey Team	\$ 1,000.00	Travel
James Hargest College	Boys 1st XI Hockey Team	\$ 1,000.00	Travel

James Hargest College Board of Trustees	Hockey Goals	\$	Equipment
Mapu Kuki Airani	Under 14s Girls South Island Youth Tournament	\$ 300.00	Travel
Mapu Kuki Airani	Te Reo Maori Trip	\$ 300.00	Travel
Myross Bush School Jump Jam Team	Travel	\$ 2,000.00	Travel
Okinawan Goju Ryu Do Karate	Registration Fees	\$ 185.00	Accessibility
Port Softball Club	Programme/project delivery	\$ 2,660.00	Volunteers/officials
Rata Netball Club	Registration Fees	\$ 150.00	Accessibility
South Invercargill Urban Rejuvenation Charitable Trust	Yoga	\$ 2,560.00	Project/event
Southern Most Skaters	Equipment	\$ 2,000.00	Project/event
Southern Queens Boxing	Registration Fees	\$ 6,000.00	Accessibility
Southland Basketball Association	MPMW Teams	\$ 7,599.00	Accessibility
Southland Blind & Low Vision Bowling Club	Contribution to travel	\$ 2,000.00	Travel

Southland Boys High School	Touch NZ Secondary School Nationals	\$ 3,200.00	Accessibility
Southland Boys High School	Hockey 1st XI	\$ 1,000.00	Travel
Southland Cricket Association	Maori Cricket Tournament	\$ 675.00	Accessibility
Southland District Rugby League		\$ 4,000.00	Equipment
Southland Fijian Community	Kai Viti Sevens	\$ 1,870.00	Project/event
Southland Fijian Community	Social teams	\$ 1,449.00	Accessibility
Southland Filipino Society Inc	Southland NZ Paligang Pinoy 2023	\$ 2,560.00	Project/event
Southland Football	Southland Futsal Goals	\$ 2,500.00	Equipment
Southland Kiribati Community and Youth	ANZAC Day	\$ 3,050.00	Project/event
Sports Chaplaincy New Zealand - Southland Otago Region	Volunteer Support	\$ 1,250.00	Volunteers
Tautawhi Whanau Rangatapu Charitable Trust	Active Families	\$ 7,350.00	Accessibility
Thistle Football Club	Registration Fees	\$ 1,730.00	Accessibility

Touch Southland Inc	Registration Fees	\$ 9,960.00	Accessibility
Waikiwi Bowling Club Inc	Equipment	\$ 1,400.00	Equipment

ACTIVITIES REPORT

To:	Community Wellbeing Committee
Meeting Date:	Tuesday 14 November 2023
From:	Group Managers
Approved:	Michael Day - Chief Executive
Approved Date:	Tuesday 7 November 2023
Open Agenda:	Yes

Purpose and Summary

This report provides an update on a wide range of activities across the Council.

Recommendations

That the Community Wellbeing Committee:

1. Receives the "Activities Report".

Customer and Environment

Customer Services Report September 2023

Te Hīnaki Civic Building

	September 2022	September 2023
Emails	1,053	1,156
Call centre	3,791	4,514
Concierge	682	1,278
Cashiers	971	1,504
Building Desk	208	262
Building Inspections booked	497	350
Requests for service received	1,588	1,956

Bluff

	September 2022	September 2023
Concierge	272	608
Cashiers	37	14
NZ Post	1,119	641
Kiwibank	309	500
Lotto	1,612	1,439
Library	238	287

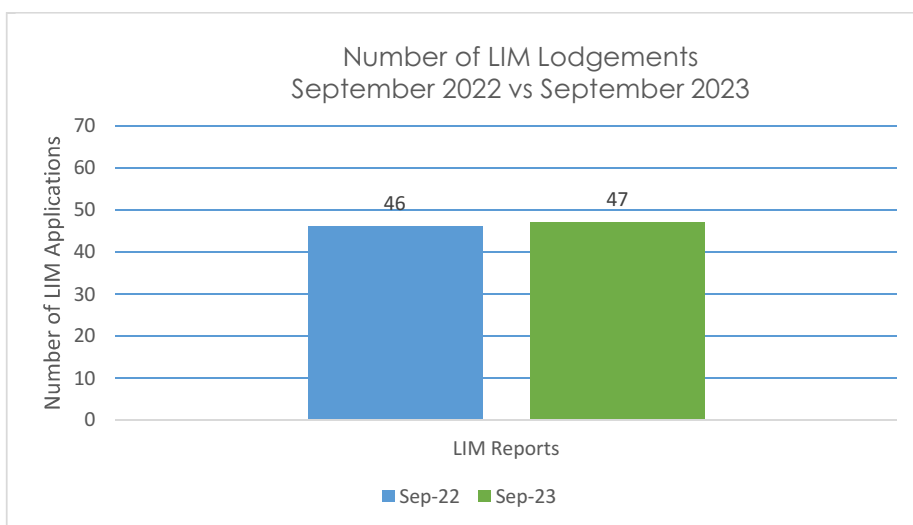
September brought us a busy month at Te Hīnaki Civic Building due to Mother Nature at her best. For the week ending 24 September our Call Centre numbers were up 420 on the previous week. This started with a very windy Monday followed by a very wet Thursday and Friday. The Call Centre had its highest record for the number of calls to date on Thursday 21 September at 513, the average is around 200 a day. Four team members volunteered to stay on after 5pm to keep up with the number of calls coming through.

The Call Centre answered 99.3% of calls for the month within two minutes, despite the challenges. Weather events increased the number of Concierge visits with customers raising matters and the Citizenship ceremony held on Thursday 28 September had increased attendance.

Top Requests for Service (RFS) for September were Property Files 363, Wastenet 226, Dogs/Animals 207. As a result of the rainfall on Thursday 21 September RFS's increased significantly - Sumps 222, ICC Stormwater Drainage 21, Foul-sewer Drainage 57, Water Drainage 14 and Drainage General 28, a total of 342. This is essentially the reason for the increase in the number of RFS's for September on last year.

In our Bluff Service Centre, we can see an increase in the numbers for the Library – up approximately 50 visitors from last month, which was due to the school holidays. NZ Post continues be down from the previous year due to no longer giving cash out.

Property Records



Details for September 2022 compared with September 2023

	September 2022	September 2023
Land Information Memorandum (LIM) Lodgements	45 (35 = Residential 10 = Commercial)	47 (39 = Residential 10 Days 2 = Commercial 6 = Residential 5 Days)
Average days to issue a LIM (Compared with 10 Day Statutory Time Frame)	10 day Commercial 4.2 days 10 day Residential 2.77 days No 5 day Lim option	10 day Commercial 6 days 10 day Residential 5.27 days 5 day Residential 2.83 days
LIMs processed within Statutory Time Frames	100%	100%
Property File Requests	248	363 (increase of 46%, 115 more in 2023)

Building and Planning

Building

	September 2022	September 2023
% building consents granted within 20 working days.	98%	97%
% CCC issued within 20 working days.	98%	97%

Planning

	September 2022	September 2023
% of Non-notified Resource Consents issued within 20 working days	100%	100%

	September 2022	September 2023
% of Non-notified Resource Consents issued within 20 working days	96%	100%

Environmental

Compliance

	September 2022	September 2023
Noise	82	72
Litter	11	5
Overgrown Sections	7	3
Animals (ex dogs)	7	3
Parking Complaints	41	75

Animal Control

	September 2022	September 2023
Registrations	299	194
RFS received	156	233
Infringements	2	5
Prosecution	0	0
Impounded	22	30
Rehomed	1	3
Dogs Returned	21	23

Environmental Health

	September 2022	September 2023
Verifications Completed	33	24
New Food applications	5	0
Health Licences	2	6
Alcohol Licences issued	33	33

Communications

In September, there was significant media coverage around Council's City Block West consultation, including coverage of all aspects – from the mall, Wachner Place and CCTV. There was also notably strong interest in the topic on social media, on both Council's channels and community noticeboards.

Coverage of housing, the Southland Boys' High First IV reception, dog registrations, attacks and complaints, as well as a dangerous dog hearing are of note.

The weather and flooding event in September was a large focus for Council's communications, with significant messaging shared regarding flooding, road closures and trees felled in high winds.

Key Statistics

- **17** Media Queries responded to
- **10** Media Releases sent
- **48** Facebook posts on Invercargill City Council page
- **160,401** people reached on Facebook
- **26,596** people directly visited Invercargill City Council Facebook page
- **369** new followers on Facebook (12,106 total followers)
- **1735** people reached on Instagram
- **27** new followers on Instagram (1390 total followers)
- **22,932** unique website visitors
- **90,647** website page views

Notable Facebook Posts

Invercargill City Council
 Published by Rebecca Killeely · 7 September at 10:43 · 🌐

📍 Some of you were born here and some of you might know it from a certain drive-thru but this is the Dee Street hospital.

The hospital was built over a 40 year period, starting in 1863. This photo from the Invercargill City Libraries and Archives was taken in 1890.



See Insights and Ads Boost post

👍❤️ 923 229 💬 73 ➦

Post impressions ⓘ	Post reach ⓘ	Engagement ⓘ
72,601	70,016	5,638

Interactions ⓘ

👍	❤️	😂	😮	😞	😡
953	137	4	18	0	0

😊 Reactions	1,111
💬 Comments	328
➦ Shares	73
🖱️ Other clicks	3,826

Invercargill City Council
 Published by Rebecca Killeely · 15 September at 11:59 · 🌐

🏢 We're consulting on Wachner Place. Council is thinking about how best to connect together the city centre with the new Hotel development on Esk St West. We want your opinion on the best option for the area.


🗺️ Option one: create a left hand turn onto Esk St West for tour buses only

🗺️ Option two: people friendly pedestrian area with tour bus access to the Hotel from Leven St.

🗺️ Option three: a hybrid public realm that would see access for tour buses through part of Esk St West with the top end being used for pedestrians.

All of the options would see a redesign of the area bringing it up to standard of the new streets works, removing the clock to improve connection.

Read more about the options here: <https://letstalk.icc.govt.nz/city-block-west>



See Insights and Ads Boost post

👍😂🤔 128 479 💬 15 ➦

Post impressions ⓘ	Post reach ⓘ	Engagement ⓘ
42,988	42,839	7,733


Interactions ⓘ

👍	❤️	😂	😮	😞	😡
107	2	7	2	9	19

😊 Reactions	145
💬 Comments	537
🖱️ Link clicks	135
➦ Shares	15
🖱️ Other clicks	6,693

Invercargill City Council
Published by Rebecca Kilkeely · 18 September at 10:03 · 🌐

🚧 We're busy in Queens Park doing some work on the fountain. The Parks and Recreation team are removing the tiles so the concrete can be bush hammered then sealed. The work should take about a week and we're excited to see the finished product.



[See Insights and Ads](#) [Boost post](#)

👍❤️ 125 17 💬 1 ➦

Post impressions ⓘ	Post reach ⓘ	Engagement ⓘ
27,941	27,939	1,214

Interactions ⓘ

👍	❤️	😂	😱	😭	😡	
117	11	0	2	0	0	
😊 Reactions						130
💬 Comments						17
➦ Shares						1
🖱 Other clicks						936

Invercargill City Council
Published by Rebecca Kilkeely · 11 September at 12:31 · 🌐

🍴🍷 The Night Food Market on Don Street was a hit with more than 3000 people showing up over the course of the evening! Which foodie delight was your fav?



[See Insights and Ads](#) [Boost post](#)

👍❤️ 271 30 💬 4 ➦

Post impressions ⓘ	Post reach ⓘ	Engagement ⓘ
18,424	18,424	4,171

Interactions ⓘ

👍	❤️	😂	😱	😭	😡	
252	50	0	2	0	0	
😊 Reactions						304
💬 Comments						36
➦ Shares						4
🖱 Other clicks						2,089

Leisure and Recreation

Venues and Events

Rugby Park

The rugby season at Rugby Park has recently concluded, with matches and events having taken place as scheduled. The attendance at Rugby Park during the season was reported to be within the expected range indicating steady community support for rugby activities. A lift on last year and there will be an increase in revenue due to ICC ticket operations.

Currently, negotiations regarding the sale and purchase of Rugby Park are in progress, involving collaboration with various departments and external legal advisors. This process is ongoing and continues to be actively pursued.

Civic Theatre

The Civic Theatre hosted five national touring shows during the reporting period, attracting substantial audiences which is reflected in the illustrated spike in attendance. A successful community outreach singing initiative was launched in the theatre's foyer, fostering community engagement and participation.

The Drawing Room saw strong usage for ICC events and presentations, showcasing its versatility. The Wikitoria space was utilised effectively for ICC Corporate Inductions, demonstrating its value as a versatile venue.

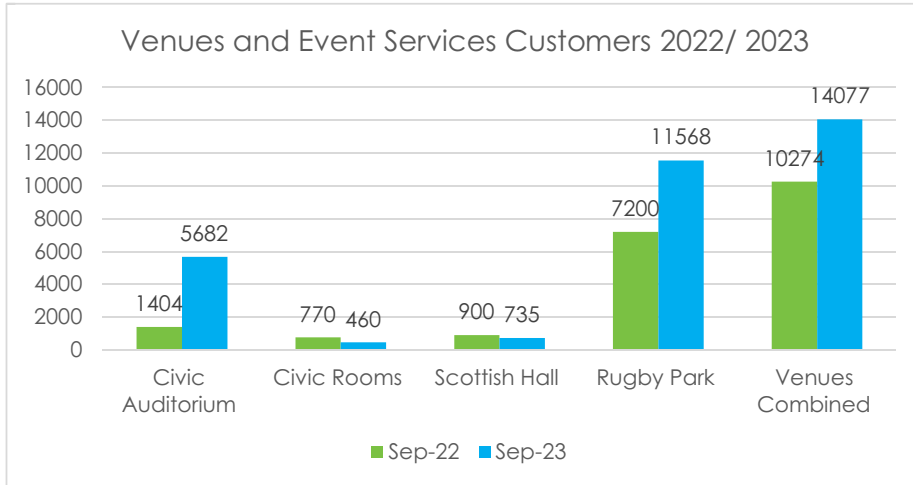
The First Friday event, hosted by CHROMA, served as an introduction to PRIDE celebrations for the city. It was a successful endeavour that celebrated the diversity of our community and further established the Civic Theatre as a hub for inclusive cultural events.

Scottish Hall

Scottish Hall experienced a decrease in numbers. This is due to a church service that was a regular booking in 2022 attracting high numbers of attendees. In real terms there has been an increase in events and variety of usage compared to the same period in the previous year, indicating its continued popularity among the community.

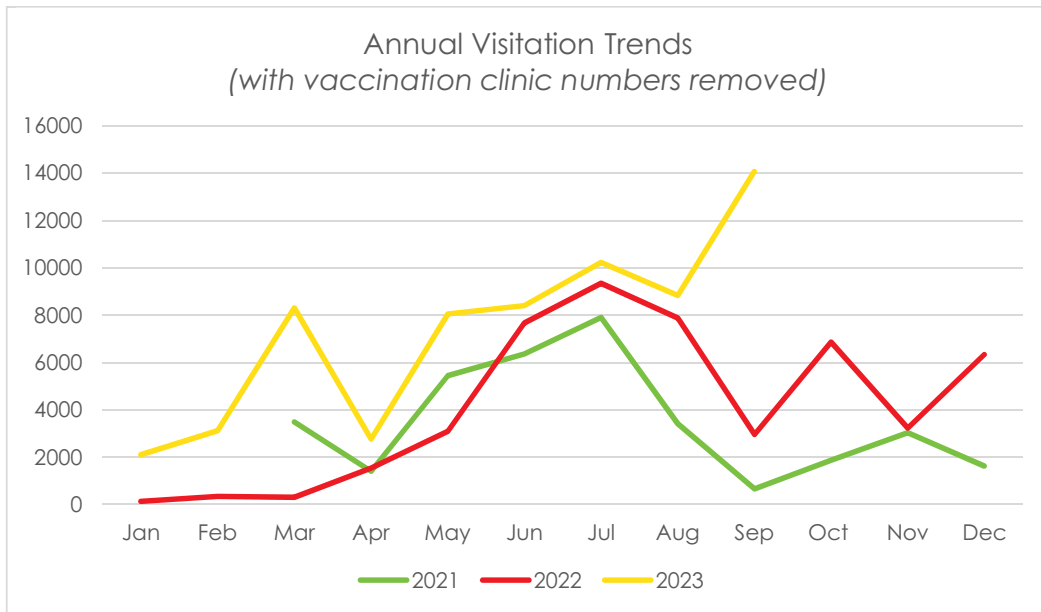
The venue continues to host a variety of community events, meetings, functions, and Arts on Tour productions, showcasing its versatility.

Participation and Visitation Statistics



Note: The data collected for the Civic Rooms 2022 includes Vaccination clinic visitation and therefore skew year on year comparisons.

Annual visitation continues to follow the established seasonal trends with a modest increase from last year.



Upcoming Key Events - Major Events Only

Event	Genre	Event Type
<i>KPI: Increase public use through a range of community events and touring productions</i>		
2023 General Election Hub - 3 rd – 12 th Oct	Town Hall	Democratic Access/ Civic function
Disney's Newsies Jr – 7 th - 8 th October	Musical	Local, Community, Children's
Dracula's: The resurrection Tour- 13 th Oct- 14 th Oct	Theatrical Concert	International Touring
Queen , It's a Kind of Magic – 15 th Oct	Music Concert	National Touring
King Kapisi - Rodger Fox Big Band with Erna Ferry – 20 th October	Music	National Touring
Bjorn Again -26 th October	Music	International Touring
Last Night of The Proms - 28 th Oct	Concert	Local, community
Show Me Shorts Film Festival - 29 th Oct	Film Festival	Local, National, international
Bill Bailey - 8 th November	Comedy	International Touring
RNZB- Hansel and Gretel – 15 th Nov	Ballet	National, Touring

Upcoming City Centre Coordinator Events –Via the Great South Delivery contract

Activation	Date	Location	Vision / Reporting
<i>KPI: Creating a vibrant city centre</i>			
ILT Rugby Fan Zone	Saturday 14 – Saturday 28 October	Invercargill Central Ltd	Creating a 'Rugby Fan Zone' in Invercargill Central, targeted at families. Rugby-themed activities for kids built into the space and interactive activations on weekends run by Great South and Rugby Southland.
Halloween Lunchtime	Tuesday 31 October	CBD locations	Positive interaction with lunch-time shoppers, with costumed staff handing out treats, dressed to the Halloween theme.
Night Food Market – On Don St	Friday 10 November	Don Street	Building on the success of the September Night Food Market and implementing improvements directed by public feedback. Positioning an increased number of food/beverage trucks and stall holders on the road with tables and chairs set up for attendees to dine at. Live music provided in partnership with SIT School of Music and Audio Production. Compostable packaging initiative and comprehensive waste management system to be implemented.
SIT Graduation Celebration	Monday 4 – Sunday 10 December	City Centre	City Centre businesses will be invited to join in the celebration of the achievements of SIT's graduates for 2023. An online registration form will allow businesses to order a celebration pack to display in their windows in the week surrounding the SIT Graduation Parade. Celebration pack contents will be reusable for future years where possible

Parks and Recreation

Tracks and Trails

Trail counters are placed at primary entrance points to parks and trails for the purpose of understanding trends in use and visitor numbers which will assist with evidence for maintenance and development when planning. Records are collected monthly, with graphs being produced in this report quarterly to illustrate changes across the year.

See the graphs below for counts between April and September 2023 at Queens Park, and trails at Bluff Hill, Sandy Point Domain, Ōtātara Scenic Reserve, Thomsons Bush, Seaward Bush and Estuary Walkway.

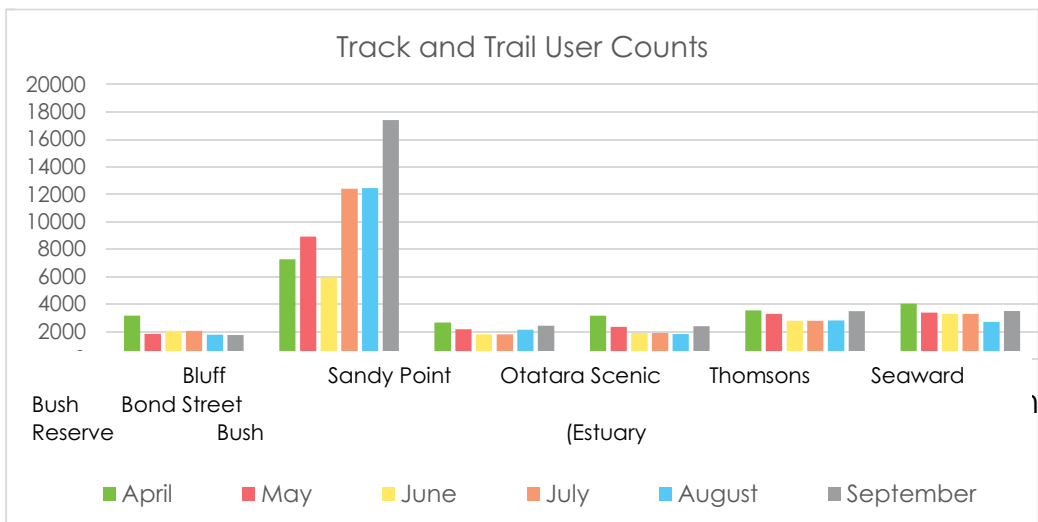


Fig 1: Track and Trail User Counts

The use of tracks and trails has been building in the early spring (kōanga), with Oreti Links area and the Kilmock Track at Sandy Point Domain getting more use than usual.

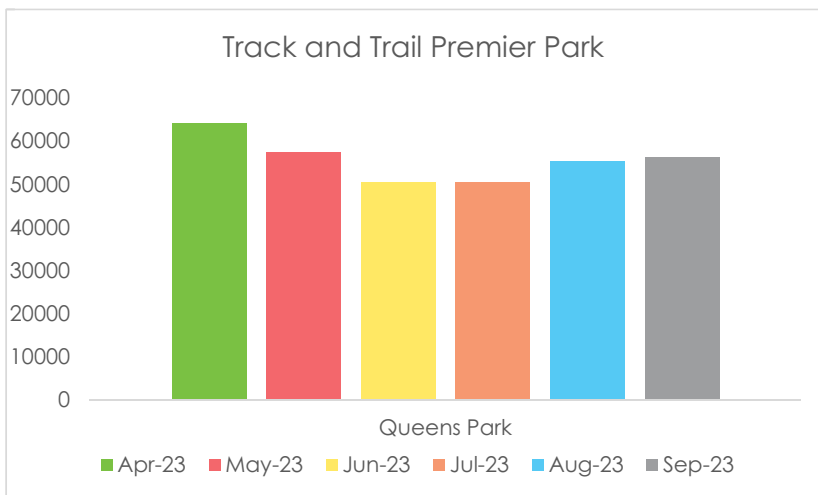


Fig 2: Track and Trail Count Premier Park

User numbers of Queens Park had a slight increase likely reflecting the pleasant weather spring.

Donovan Park - 2023 Annual Connection Competition

PowerNet hosted and sponsored the 2023 Annual Connection Competition and Excellence Awards at Donovan Park in September. The annual three-day event gave line mechanics and cable jointers from across Aotearoa / New Zealand the opportunity to test their abilities while working safely and efficiently under the close scrutiny of experienced judges and in some challenging weather conditions.

The competition attracted over 5000 people, 150 competitors, with 100 sponsors and brought around 400 people into the city for the week, with a significant economic boost to the city. Spectators included Southland school groups getting an insight in to the industry.



Fig 3: Power poles installed as part of the Annual Connexis event.



Fig 4: Members of the Connexis Logistics team during the event at Donovan Park.

Environmental Updates

Motupōhue/Bluff Hill

Contractors felled and chipped approximately 70 dying macrocarpa and pine trees. These were in locations that if they were to fail, were at risk of falling into the live lanes of Flagstaff Road.

The trees were in decline, and had been drilled and filled with herbicide by Bluff Hill Motupōhue Environment Trust (BHMET) to kill them and allow regeneration of indigenous plants.

Sandy Point Domain - Plantings

Parks and Recreation staff from various teams joined together to plant an area alongside the Oreti Walkway/Cycleway. Bark mulch made from the slash of the aging shelter trees removed from the Dunns Road frontage of the Les George Oval was used to protect the roots, minimise competition from grass and reduce after care maintenance.

Indigenous Vegetation Plantings

A total of 9570 native plants were planted between 1 April and 3 September 2023 by

- Community Groups (3670)
- Department of Corrections (1000)
- Parks and Recreation Staff (4900)

Plantings were spread across six environmental reserves.

Elizabeth Park – BMX Southland

Club members were provided with 1000 native grasses to plant around the edges of the BMX track at Elizabeth Park. Landscape finishing work is well underway and will include a safety barrier.



Fig 5: BMX club members planting red tussock and other grasses to manage steep areas inaccessible to mowers. Imagine these grasses waving in the wind, expressing *Tāwhirimātea*, the atua (god) of weather, including thunder and lightning, wind, clouds and storms.

Bluff Hill Motupōhue Active Recreational Precinct

Trail construction is underway by contractors Dirt Dynamics.

Invercargill City Council is working closely with the Southland Mountain Bike Club and project manager Logic Group Ltd to create an adventure park that will attract riders from all over the country to this southland attraction.

Along with funds from the Long Term Plan, the project was given a funding boost of \$981,380 from the Ministry of Business, Innovation and Employment for upgrades and developments of the Bluff Hill Motupōhue mountain bike and walking trails, as well as the design and build of toilets and expansion of car parks.

Updates and news feeds will be provided via this link: <https://letstalk.icc.govt.nz/bluff-hill-active-recreation-precinct>

Construction will continue through to June 2024 and the toilet and car park construction is anticipated to begin in December 2023, following the appointment of a contractor.

Introducing new Local Play Advocate – Dr Damien Puddle (Dr Play)

Council's new Local Play Advocate Damien Puddle (Dr Play) is here. With the role funded by Sport NZ, a primary project Damien will be supporting is Urban Play project, focussed in the City Centre. Damien's role is across Invercargill City Council District, updating the Play Strategy 2013 and anything else related to play, or not, as Play is Everywhere! He will be working with Council's partners and teams across council to ensure play outcomes are embedded into their areas of work and influence.

Table Tennis Tables

Tables were installed at Surrey Park playground as part of promoting the New Zealand National Table Tennis tournament, held late September. Stadium staff have reported good use by families and children.

IncrEDIBLES

Promotion of vegetables growing in Otakaro Park and Queens Park as part of plant displays for community harvest is underway. Vegetables will be ready mid-October. The plantings are part of the way Council is supporting the objective of the Murihiku Kai Collective (MKC) by enabling Southlanders to have the capability to produce and access good food.

NZ Arboriculture Association Conference

Council staff have been assisting in the planning of the New Zealand Arboriculture Association Conference to be hosted in Waihōpai | Invercargill in November.

A presentation titled "Trees are our Taonga - A Tatou Rākao: Invercargill's approach to a better management of their tree network" will form part of the agenda that hundreds of delegates are expected to attend.

Queens Park is to host the NZ Arboriculture Husqvarna National Tree Climbing Championship as part of the conference.

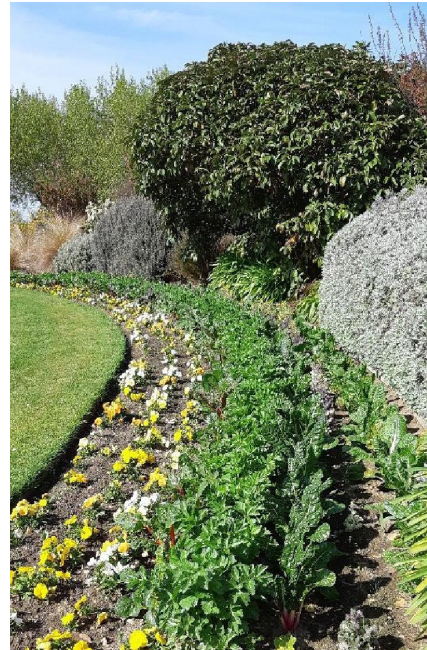


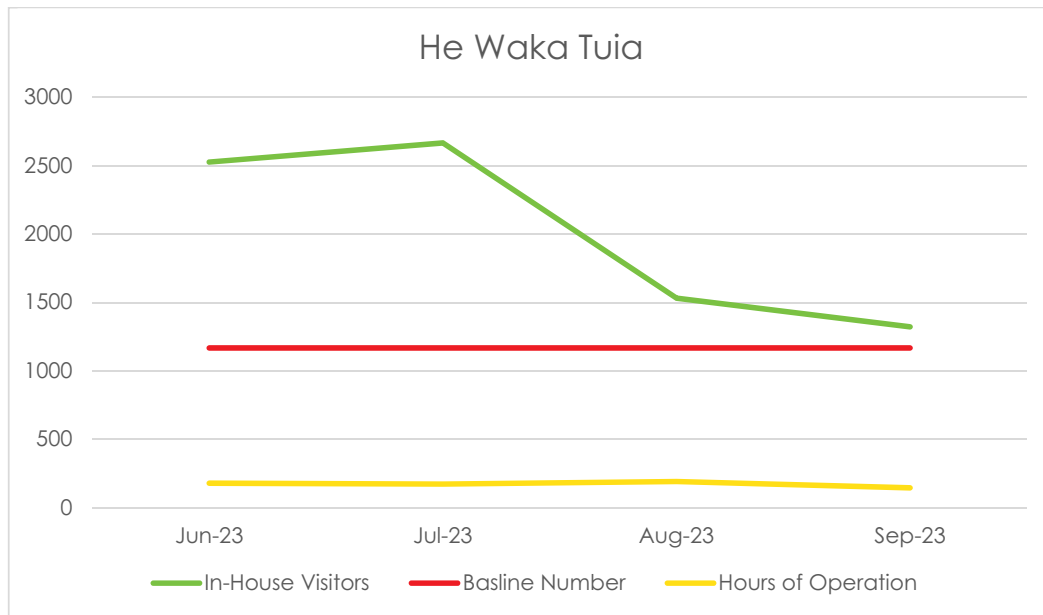
Fig 8: Celery and silverbeet thriving as part of Council's planting displays for community harvest

Play Week Aotearoa 6-12 November 2023 | Te Wiki Tākaro o Aotearoa 2023

Council and partners Healthy Families and other stakeholders are planning for Play Week under the theme Play is Everywhere!

Play week encourages everyone to find play with whatever is nearby - a box, a hose, a tree. Play is a fun and easy way for tamariki and whānau to get together and stay active.

Arts, Culture and Heritage



One of the challenges of any exhibition space is meeting the demand for popular exhibitions vs those with education or curatorial design. This has been the outcome of Play 2.0 vs other exhibitions. Play 2.0 was a sensory child focused exhibition. Followed by Configure, a feminist response exhibition this targeted a new and different audience.

Seen/Scene: Portraits of Southlanders by Adrienne Martyn (September 9 – October 23)

In 2022 the Southland Museum & Art Gallery acknowledged a gap in their collection history; the documentation of the lives and times of Southland's Rainbow community. This discussion grew to include key members of this community who had lived their lives in various guises in wider Southland.

The outcome was to actively collect material as it related to Southland's Rainbow Community; and the SMAGTB Rainbow Collection was established to record, engage, protect, and preserve the stories of the lives of Rainbow Southerners intergenerationally.

New Zealand photographer Adrienne Martyn was commissioned to begin this part of the project, and the resulting exhibition Seen/Scene features the portraits of 41 volunteers from the LGBTQIA+ community who have sat and outlined their experiences.

A number of on-site public programmes to support Seen/Scene – Portraits of Southlanders were hosted by HWT. These attracted over 120 attendees.

Offsite

**Rangatahi Art Exhibition (September 23 – October 8)
South Alive**

HWT and South Alive collaborated on this exhibition specifically for Rangatahi, with the theme of 'Capturing South Invercargill'. Attendees: Approx. 100.

Play all Day (September 23 – TBC) Invercargill Central

HWT and Invercargill Central collaborated to develop 'Play all Day', a play zone within an empty tenancy made specifically for children and their whanau. Attendees: Average of 500 per day since opening.

Southland Museum and Art Gallery

The Southland Museum and Art Gallery Trust Board have met for the second time and have agreed that at their December meeting to elect a Chair and Deputy Chair. The interim Chair is Rev. Evelyn Cook. The Board are also reviewing their name with a view to having a new name for the Trust, which is now responsible for the collection by early 2024.

Relocation of the Collection – Level 3 to Level 2

The team working on the packing and relocation of the collection were given until 29 September to achieve a deadline to enable ABL to relocate for re-sue the existing Level Three shelving. This was achieved a week ahead of schedule with ABL able to access the site ahead of schedule.

Level 2 is the significant remaining collection area for packing, with 1,235 objects requiring significant packing. This will be completed during October.

Pallets

Crown Relocations have now formalised the timetable to begin the relocation of the collection in December. This has been included in the Relocation Plan.

The use of pallets has enable a numbering and shelf plan to be used which will cross reference the installed shelving at Tisbury. This will ensure that the collections will be relocated within the current allowed timeframe.

Aquatic Services September 2023

The Aquabots came in for their first practice in September for a week in the build up to the competition in October. Aquabots are under water remote operated vehicles that are made by students which perform various tasks through an obstacle course.

Splash Palace welcomed at the end of the school term regional school age sports teams who were in Invercargill for various sporting tournaments. Splash Palace is a regular venue for these teams to visit for either recovery sessions or some recreational activity.

Swim Southland ran the Southland Short Course Swim Meet at Splash Palace which went well.

Southland Water polo hosted Otago Water polo at Splash Palace for a tournament between the two regions.

The school holidays commenced in the last week of September. Splash Palace has tried to offer different activities for children and families in the holidays like Splash n Play for under 6 year olds in the learners pool playing with different equipment, Twist n Splash Aqua Class for

under 8 year olds and another for over 8 year olds, and Super Splash sessions where it is a combination of several activities. We also enjoyed our usual boats and pop a manu competitions.

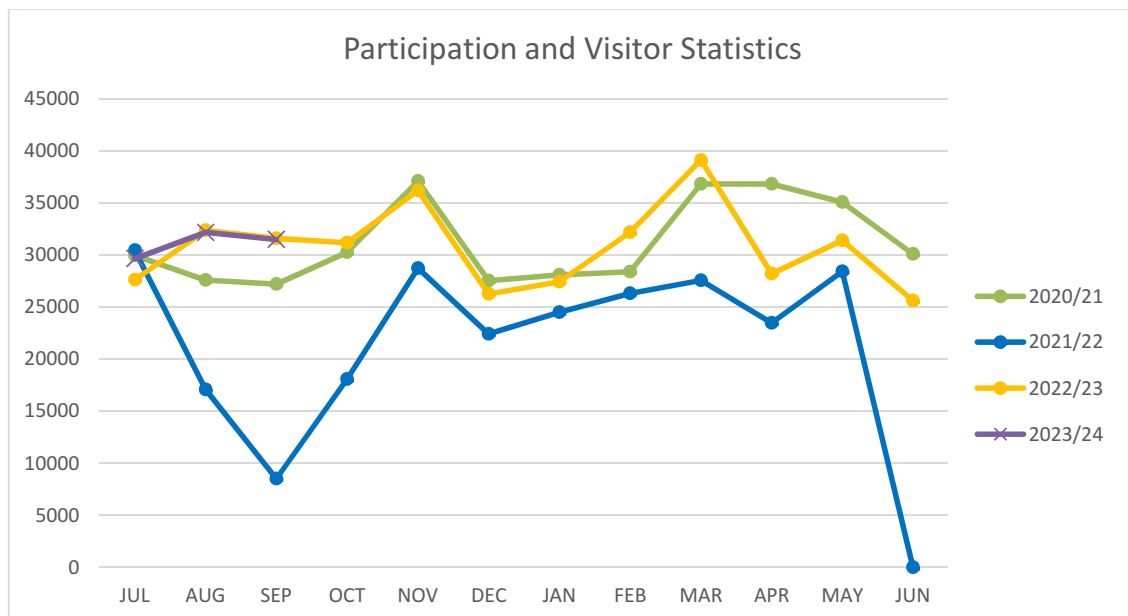
Participation and Visitor Stats

Participation dropped slightly in September from August and September 23 was on par with September 22.

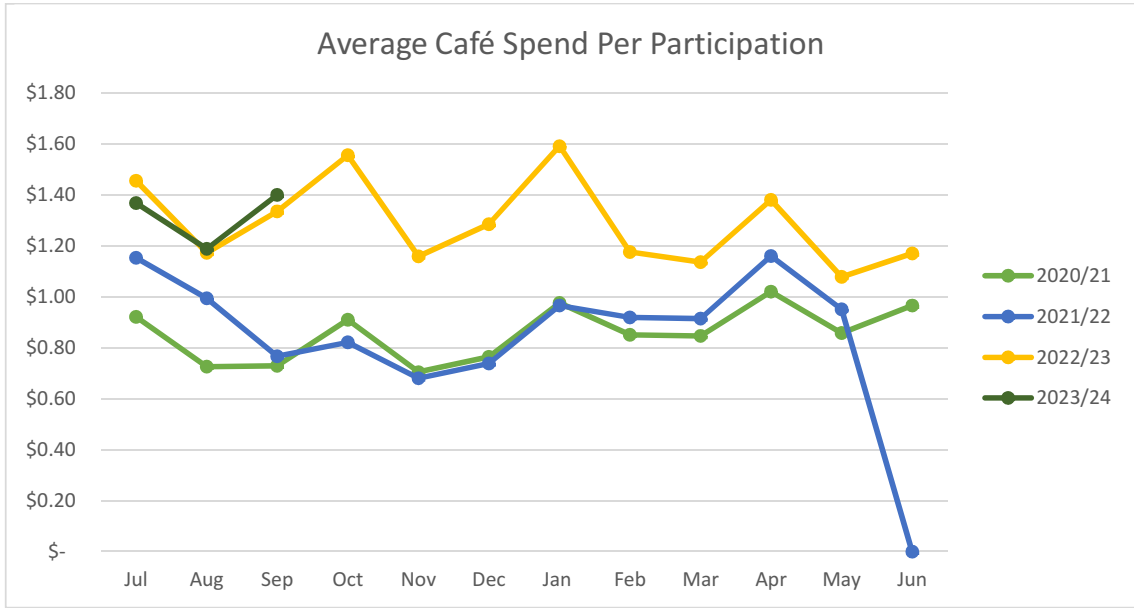
Café and Retail

The café in September had an average spend per participation of \$1.40, the benchmark for a café in an aquatic facility is \$0.80 per participation. Revenue in the café for September was 4.5% higher than in September 22, with similar participation levels. September revenue was 15% more than August.

Retail sales remain consistent and increased in September by 10% on August.

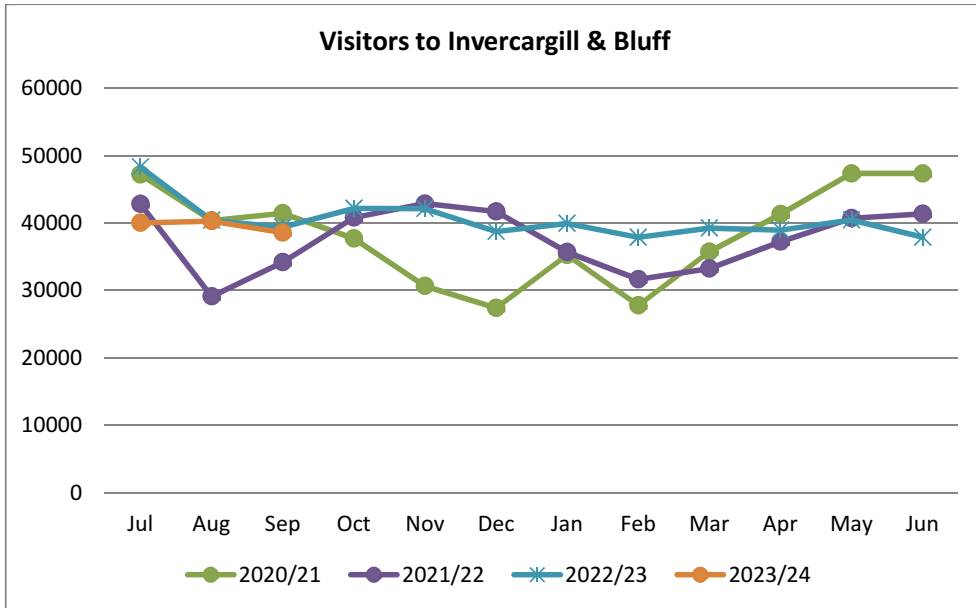


June 22 participation was zero due to being closed for maintenance.



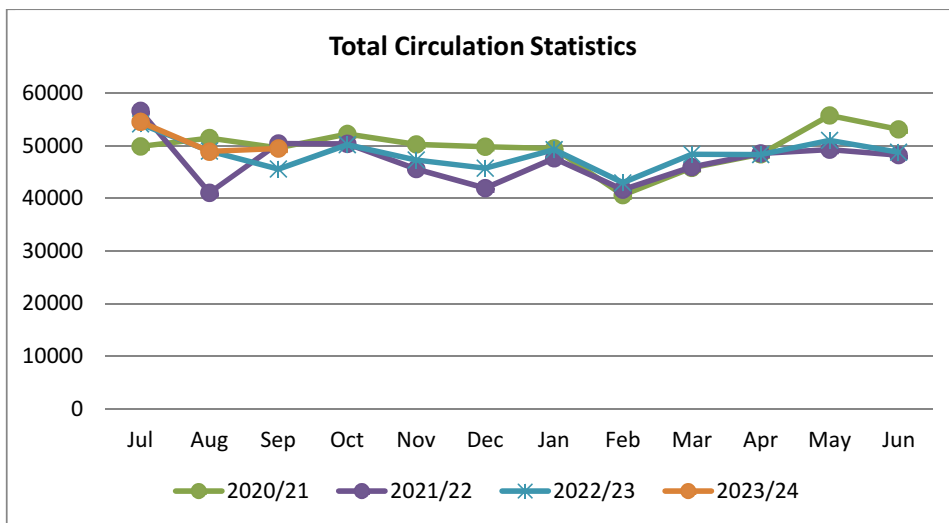
Libraries

Library Visits



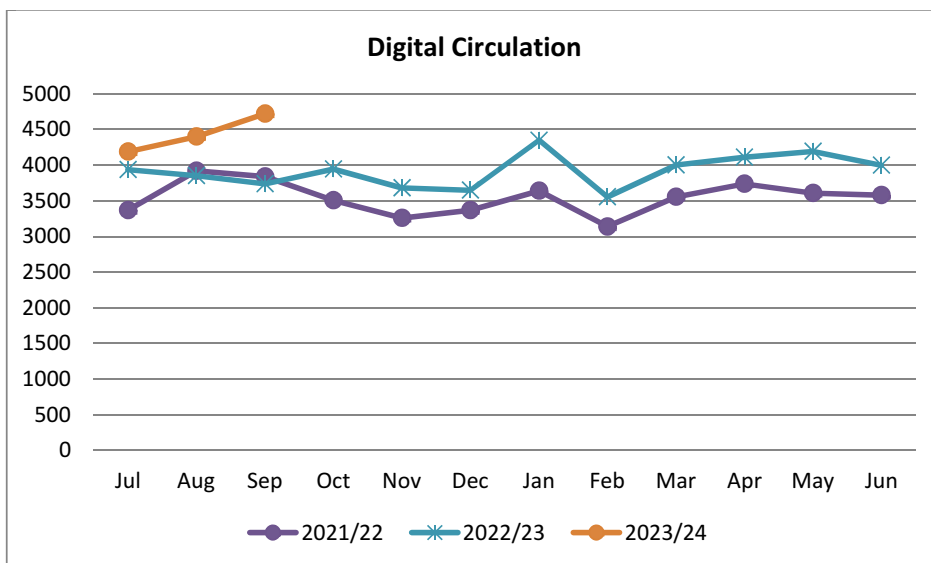
Visitor numbers showed a 4% decrease with 38,544 visiting in September 2023. The busiest day was during the school holidays where the Library provided a magic show. Unfortunately even though this was registration event a number of families were unable to attend when the space reached capacity of 80 for each session.

Library Circulation



Circulation in September 2023 (49,466) showed an increase of 8.5% over the previous year (45,576).

Digital Circulation



Digital circulation for September 2023 was 4,719 which continues the steady increase of online access to collections. A range of magazines have now been purchased as part of the South Island Downloadable Zone consortia. These are available using the Libby application. There are approximately 4000 titles ranging from Fortune, House & Garden, Newsweek, New Zealand Women’s Weekly, NZ Hunter, and Sports Illustrated Kids. There are also a number of magazines in other languages such as Paris Match and Hola. There were 302 magazines issued the first month these were available.



Engagement

1- 8 September 2023	Library Book Sale
4 September 2023	Age Concern Expo
9-10 September 2023	Community Photoshoot
12 September 2023	Crochet in public
23 September 2023	Slow stitching for mindfulness
25 September – 6 October 2023	Spring is sprung haere mai Koanga holiday programme
26 – 28 September 2023	Rangitahi event in Bluff

The annual book sale showed income of \$3,554. This covered material deselected from library collections as well as donated material which does not meet the Collection Development Policy or is duplicate to items already held in the library collections.

The Library hosted a professional photographer to create a photo bank of images that represent the essence of our vibrant community. This was an unpaid modelling opportunity, but to make it worthwhile for the talent to participate we were offering a family photo sitting as a thanks for their participation.

A Slow Stitching event at the library was held to support Mental Health Awareness Week. Slow stitching is a mindful and meditative approach to hand sewing and embroidery. It encourages participants to take a break from the fast pace of life and immerse themselves in the art of stitching at a relaxed and deliberate pace. During a slow stitching session, you will create beautiful, often simple, designs. It's a therapeutic activity that allows you to focus your attention on the present moment, promoting relaxation, stress reduction, and an overall sense of well-being.

A community group held a drop in session to celebrate international initiative of Crochet in Public Day. The event was open to people of all levels and has been so popular that we have introduced a crochet session as a regular programming under the title of Crochet for Cause. This is an initiative that combines creativity and compassion, granny squares produced during sessions will be stitched together and donated to charity organisations.

During the last school holiday we ran a full programme of activities. Storytimes in the mornings and various activities in the afternoon like embroidery, hama beads, digital games. All averaged at least 40 participants. Wayne McEwan the Magic Guy did two shows on a Friday. Both had 80 people attending. We also ran a colouring competition and scavenger hunt. There was a lively engaged vibe throughout the two weeks.



Active & Strong holiday programme in Bluff

During the school holidays the library's new PlayStation 5 was made available for public use. The PlayStation 5, like the library's older PlayStation, can be used by members of the public at any time by asking for the controllers from the ground floor helpdesk. We have a range of PlayStation 4 and 5 games loaded onto the machine. So far we have seen an uptake in children playing with their parents on the new machine and it's great to see family's having a shared gaming experience in the library. The school holidays also saw an increase in PlayStation VR bookings with groups coming in to play VR on 8 of the 16 days over this period. With the PlayStation 5 the library can now offer PlayStation VR and VR2 experiences with teenagers looking for things to do over their holidays taking advantage of this service. PlayStation VR sessions can be booked through the library website [Register: MY VR - Invercargill City Libraries and Archives \(lilibrary.co.nz\)](https://www.lilibrary.co.nz/register-my-vr-invercargill-city-libraries-and-archives)

Coming Up

Halloween

As part of the Halloween programme of events the Library will be providing a special effects makeup workshop. This is a practical event and is aimed at those aged 16+ with all materials provided.

