



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Invercargill City Council
to be held in the Council Chamber,
First Floor, Te Hīnaki Civic Building,
101 Esk Street, Invercargill on
Tuesday 30 January 2024 at 3.00 pm**

Mayor W S Clark
Cr A J Arnold
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr P W Kett
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart

MICHAEL DAY
CHIEF EXECUTIVE

A G E N D A

1. Apologies

2. Declarations of Interest

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

3. Public Forum

3.1 Long-term plan issues - Mr Bob Simpson

4. [Minutes of the Bluff Community Board Meeting Held on 18 December 2023](#)

A5104296

To be moved:

That the minutes of the Bluff Community Board meeting held on 18 December 2023 be received.

5. [Minutes of the Finance and Projects Committee Meeting Held on 19 December 2023](#)

A5106670

To be moved:

That the minutes of the Finance and Projects Committee meeting held on 19 December 2023 be received and recommendation to Council be confirmed.

Recommendation to Council

4. 2023/2024 Quarter One Performance Update

A5032689

5. To approve the forecast changes outlined in the Schedule of Forecast Changes in the Quarter One Performance Report (A5032689). These relate to the restatement of the opening balance figures in the forecast to align with the closing balances in the annual report 2022/2023.

6. [Minutes of the Meeting of Council Held on 19 December 2023](#)

A5109417

To be moved:

That the minutes of Council held on 19 December 2023 be confirmed.

7. [Minutes of the Community Wellbeing Committee Meeting Held on 23 January 2024](#)
A5147529

To be moved:

That the minutes of the Community Wellbeing Committee meeting held on 23 January 2024 be received and recommendation to Council be confirmed.

Recommendation to Council

5. **General Policies Reserve Management Plan 2023 - 2033**
A5109981

2. To adopt the Draft General Policies Reserve Management Plan 2023-2033 as the approved plan (A3696236).

8. [Adoption of 2024/2025 Fees and Charges for Consultation](#)
A5144095

- 8.1 [Appendix 1 - 2024/2025 Fees and Charges Schedule](#)
A5162814

9. [Proposed Regional Climate Change Strategy for Murihiku Southland Endorsement for Consultation](#)
A5147054

- 9.1 [Appendix 1 - Draft Proposed Regional Climate Change Strategy for Murihiku Southland](#)
A5126253

10. [Standing Orders Delegation to Mayor - Leave of Absence](#)
A5116686

11. [Elected and Appointed Members' Attendance Register – December 2023](#)
A5168452

- 11.1 [Attendance Register of Elected and Appointed Members](#)
A4088267

12. [Tabled Item - Submission on Draft Long-term Plan - Mr Bob Simpson](#)
A5179763

13. **Public Excluded Session**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely,

- (a) Minutes of the Public Excluded Session of the Bluff Community Board Meeting held on 18 December 2023
- (b) Minutes of the Public Excluded Session of Finance and Projects Committee Meeting held on 19 December 2023
- (c) Minutes of the Public Excluded Session of Council Meeting held on 19 December 2023
- (d) Invercargill Central Holdings Limited Group – Director Appointments

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of Bluff Community Board Meeting held on 18 December 2023	Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
(b) Minutes of the Public Excluded Session of Finance and Projects Committee held on 19 December 2023	Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
	Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- (c) Minutes of the Public Excluded Session of Council Meeting held on 19 December 2023

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Section 7(2)(b)(ii)

Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information

Section 7(2)(c)(i)

To protect information provided under an obligation of confidence where it is in the public interest that information should continue to be supplied.

Section 7(2)(g)

Maintain legal professional privilege

Section 7(2)(h)

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- (d) Invercargill
Central Holdings
Limited Group –
Director
Appointments

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Section 7(2)(h)

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

**MINUTES OF THE BLUFF COMMUNITY BOARD, HELD IN THE MUNICIPAL CHAMBERS
AT 18 GORE STREET BLUFF, ON MONDAY 18 DECEMBER AT 7.00 PM**

Present:

Mr R Fife
Ms T Stockwell
Mr J Sutherland
Ms T Topi
Cr G M Dermody
Mrs P Coote - Advisory Member

In Attendance:

Cr B Stewart
Mrs P Christie – Group Manager Finance
Mrs E Moogan – Group Manager Infrastructure
Ms R Suter – Manager Strategy and Policy (By Zoom)
Mr M Keil – Manager Infrastructure Operations
Ms J Jack – Programme Coordinator
Mr G Stuart – Fulton Hogan
Mr H Taylor – Senior Project Manager
Mr C Owen – Open Spaces and Recreation Strategic Advisor
Mr A Gillespie – Senior Engineer Operations
Mrs C Rain – Manager - Parks and Recreation
Mr M Morris – Manager – Governance and Legal
Mrs N Allan – Manager Bluff Service Centre
Mrs D Fife – Assistant Manager Bluff Service Centre
Mrs L Williams – Team Leader - Executive Support

1. Apologies

Nil.

2. Declaration of Interest

Nil, the Chair reminded Board members to send any updates to the governance team.

3. Minor Late Item

Moved Cr Dermody, seconded Mr Sutherland and **RESOLVED** that the Minor Late Item 'Long-term Plan Development - Verbal Update' be accepted.

The reason that the item was not in the agenda: The item was not ready at the time of the publication of the agenda.

The reason why the discussion of the item could not be delayed: Matters could be progressed in a timely manner.

4. Minutes of the Meeting of The Bluff Community Board held on Monday 20 November 2023

A5039053

Moved Ms Stockwell, seconded Ms Topi and **RESOLVED** that the minutes of the Bluff Community Board held on 20 October 2023 be confirmed.

5. Bluff Action Sheet

A5071021

Mr Matt Keil and Mr Allan Gillespie were in attendance to speak to this item. They introduced Mr Greg Stuart – Contract Manager from Fulton Hogan to the Board.

Moved Cr Dermody, seconded Mrs Coote that the Bluff Community Board:

1. Receive the report 'Bluff Action Sheet'

Mr Keil noted that the workshop held with Mr Fife and Ms Topi two weeks ago was worthwhile and he would have a draft activities report to table at a Community Board meeting early in 2024.

Cr Dermody enquired if there was an annual plan which would inform the Board when things were happening, putting up the Christmas tree and decorations etc. also a service delivery schedule, cleaning toilets, road works, etc. Ms Moogan would take it back to ELT to see where the coordination sat.

Ms Coote said that the Marae was hosting Waitangi weekend in 2024, Mr Stuart said that was good to know and would arrange pot holes to be filled and intersections swept.

The Board asked if it was possible to put on Bluffys Facebook page when the Bluff Road had delays due to maintenance, so people could allow extra time to reach their destinations.

It was noted that the Omaui/Greenhills turn road markings were very confusing and dangerous to turn right, Mr Keil would provide feedback to Waka Kotahi. His contact for Waka Kotahi was Jacob, from Dunedin. Jacob was aware that the Board would like him to attend a meeting, and Mr Keil suggested raising an agenda for him to address.

Mr Stuart covered all roads, footpaths, overhanging trees, channels, kerbs and sumps. Mr Fife asked Mr Stuart going forward, how he thought it would work, Mr Stuart said that it was very valuable to attend Community Board meetings, and to work together.

Mrs Coote noted that moving the give way sign on Raymond Street had increased the visibility immensely.

The glass panel for Stirling Point had been ordered and would be programmed for February 2024.

Ms Topi enquired about the no parking lines at Stirling Point, on the left as you leave, it had been taken off the action sheet. Mr Keil was unsure of the action and would follow this up.

Ms Topi asked about the upcoming Land Review, there would be public meetings and then there would be a consultation period and hearings.

Ms Topi asked since there are no rubbish bins being placed at the Signal station, was there going to be education about taking your rubbish away. Mrs Rain would look into this.

Ms Stockwell asked about the height of the trees beside the road going up Bluff Hill and at the top of Bluff Hill, she was a tour guide on a bus and said from inside the vehicle, people could not see any views. Mrs Rain would meet with Ms Stockwell and determine which trees and who they belong to.

Mr Fife noted that the Christmas decorations in Bluff were in a very poor state, even after being replaced. Need to source decorations which would be suitable to our environment. Ms Moogan noted that her team went out to source costs for new decorations in June, but they were too late to order for this year, would be organised for next year. The Bluff Community Board would like to be involved in the decision of the Christmas decorations for Bluff.

Mrs Rain and Mr Bowen spoke to a tabled report on the Bluff Motupohue Recreation Precinct.

Cr Dermody asked how much had already been spent on the tracks, Mrs Rain replied \$150,000 to \$200,000 approximately. Cr Dermody said it would be good to have a breakdown on what had already been spend in the budget, so it did not end up with unfinished tracks.

Tracks that are not being worked on could still be used. Burt Munro Hill Climb is on 8 February 2024, can the organisers please be made aware of the work that was happening on the hill.

Ms Stockwell would like more coloured planting on the Gore Street green belt.

The motion, now put was **RESOLVED.**

6. Bluff Wastewater Consent Verbal Update

Moved Mrs Coote, seconded Cr Dermody that the Bluff Community Board:

1. Receives the verbal report on the Bluff Wastewater Consent.

Ms Erin Moogan took the Board through a presentation. Working through the process for the Bluff Wastewater Treatment Plant, the consent would expire in late 2025, and required to apply to Environment Southland (ES). Have been engaging with a number of stakeholder and partners and would work through options. She noted investigating if now in a position to discharge to land, as was a cultural preference. Would look to get as long a consent as possible as it provided certainty and the consent process was a costly one.

Ms Topi noted that the level of salt from industry meaning that could not discharge to land was concerning and what options were available. Ms Moogan noted that there had been a change in industry in Bluff and so looking if that had changed. She noted that too tight a consent may restrict industry in the future.

Consideration around new aquaculture industry. It was confirmed that separating salt from the water was long and costly.

Ms Moogan noted that no Bluff representative on the governance group currently and that would be good to have a representative on that group.

Ms Stockwell asked if new industry came in did they require desalination ability. Ms Moogan noted that any requirements on new industry would form part of their individual consent applications.

Following some discussion it was affirmed would not be anticipating having industry representative on the governance group.

Mrs Coote queried if the section of water from Greenhills to Bluff was being monitored. It was confirmed that ES would do that. Ms Moogan advised the project would be completing additional monitoring to inform the consent process and would bring back to the Board what that would look like.

The motion, now put was **RESOLVED.**

7. Report of the Bluff Publicity / Promotions Officer

A5097284

Moved Cr Dermody, seconded Ms Stockwell that the Bluff Community Board:

1. Receives the "Report of the Bluff Publicity / Promotion Officer"
2. Received funding for Summer Sounds Concert.

The motion, now put was **RESOLVED.**

8. 2024 Meeting Schedule

A5098442

Mr Michael Morris was in attendance to speak to this item.

Moved Ms Topi, seconded Cr Dermody that the Bluff Community Board:

1. Receives the report titled "2024 Meeting Schedule"

It was agreed that the meetings would stay at a six weekly cycle. However some meetings dated would need to be changed:

- 29 April to 15 April
- 25 November to 11 November

- 16 December to 2 or 9 December.

A discussion took place around sending Community Board members to the LGNZ conference next year, it was decided that if a LGNZ Community Board Conference was not held some members could attend the LGNZ Conference.

The motion, now put was **RESOLVED.**

9. Bluff Boat Ramp Facilities Upgrade – Stage 1 Update

A5062797

Ms Jessica Jack was in attendance to speak to this item.

Moved Mr Sutherland, seconded Cr Dermody that the Bluff Community Board:

1. Receive the quarterly report "Bluff Boat Ramp Facilities Upgrade – Stage 1 Update".

There was a small change to the method they were using due to hard rock. There had been a small increase in cost due to inflation. It was hoped that the jetties would be completed in the second quarter of 2024.

When the jetty was being constructed, the contractors would open the gates to let people use the jetty. The Board would like it put on their Facebook page when the jetty was going to be closed.

Ms Topi would like a visual presentation to show the progress achieved so far.

Boat ramps would still be accessible over the summer period. Work would stop next week for the holiday break. There were No Swimming signs erected.

The motion, now put was **RESOLVED.**

10. Financial Report

A5098510

Mrs Patricia Christie was in attendance to speak to this item.

Moved Mr Fife, seconded Cr Dermody that the Bluff Community Board:

1. Receive the "Financial Report".

The finances were where they are expected to be sitting.

There was a discussion around the Net Debt balance and looking at getting the requirements changed so there was more flexibility at how the surplus could be used, at the moment it was only for Community Board fees, training and meeting costs, it could not be used for projects.

The Board would like a review on what we pay Bluff Promotions and Bluff Maritime Museum. The Bluff Maritime Museum made a submission to the Long Term Plan for funding, which was underway, the Community Board queried why the Council approved it and not the Community Board. Mr Morris, Mrs Christie and Mrs Suter would look into why Council approved and not the Community Board.

A query was asked about Bluff Promotions grant. If it came out of the Community Board budget, it should go through Mr Morris. Mr Morris and Mrs Christie would bring a report back to the Board early next year.

The motion, now put was **RESOLVED**.

11. Chairman's Report - Verbal Update

Moved Mr Fife, seconded Mrs Coote the Bluff Community Board:

1. Receive the report "Chairperson's Report - Verbal Update".

Mr Fife gave an update on the meeting held at the Marae with NZAS and was going to arrange a workshop with Environment Southland in the New Year.

Mr Fife would also arrange a meeting with the local Police in early February.

Ms Topi asked if Environment Southland could be asked to attend at least two meetings during the year.

The motion, now put was **RESOLVED**.

12. Public Excluded

Moved Ms Topi, seconded Ms Stockwell and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Long-term Plan development – Verbal Update.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Long-term Plan development - Verbal Update	Section 7(2)(h) and(i) Enable any local authority holding the information to carry on, without prejudice or	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good

disadvantage, commercial activities and negotiations, including industrial negotiations that may impact staff

reason for withholding would exist under Section 7

Before the meeting closed Mr Fife wished everyone a Merry Christmas and a Happy New Year.

There being no further business, the meeting finished at 9.08 pm

**MINUTES OF FINANCE AND PROJECTS COMMITTEE, HELD IN THE COUNCIL CHAMBERS,
FIRST FLOOR, TE HĪNAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON THURSDAY
19 OCTOBER 2023 AT 3.00 PM**

Present: Cr G M Dermody (Chair)
Cr A J Arnold
Cr R I D Bond
Cr T Campbell
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart

In Attendance: Cr A H Crackett
Mrs P Coote – Kaikaunihera Māori – Awarua
Mr M Day - Chief Executive
Ms E Moogan - Group Manager - Infrastructure
Mrs P Christie - Group Manager - Finance and Assurance
Ms T Hurst - Group Manager - Community Engagement and Corporate Services
Mr J Shaw - Group Manager - Consenting and Environment
Mr R Capil - Group Manager – Community Spaces and Places
Mr M Morris - Manager - Governance and Legal
Ms R Suter - Manager - Strategy and Policy
Ms L Knight - Manager - Strategic Communications
Mr G Caron - Digital and Communications Advisor
Ms M Sievwright - Executive Support

1. Apologies

Mayor Clark, on official council business and Cr Boyle.

Moved Cr Soper, seconded Cr Bond and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

Nil.

4. 2023/2024 Quarter One Performance Update

A5032689

Ms Rhiannon Suter and Ms Chami Abeysinghe from Great South spoke to the non-financial aspects of the report.

Mrs Christie in discussing the financial performance for the first quarter, said excluding depreciation there was a surplus of \$4 million which was better than forecast, however this was expected to drop as the financial year progresses.

Ms Abeysinghe said quarter one had been a standard business as usual and Great South was on target to achieve its KPIs. The regional business development growth initiatives had changes to Great South staffing in this area, and had not yet been replaced.

Note: Cr Arnold arrived at 3.07 pm.

In response to a question regarding Great South no longer managing the business mentors in Southland, it was noted this was a national decision to not manage and business managers were delivering this themselves.

In response to a question regarding the influx of international visitors and where the visitor centre was, it was noted there was no centre. Great South were looking into this. Visitor Information New Zealand had looked at how visitor centres should be operational. They had placed emphasis on how international visitors should be targeted.

Note: Cr Stewart arrived at 3.13 pm.

Great South were looking at tourism post Covid, it was noted there were projects which would come through the Murikihu Destination Strategy, however given numbers were growing it was agreed there was a need to have a visitor centre. Great South could not predetermine a report but would need to be in a different form than in conformance with an I-Site. Need to give information to people coming here. A comprehensive report would be presented to Council in February.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the Finance and Projects Committee:

1. Receives the report "2023/2024 Quarter One Performance Update" and the Quarter One Performance Report (A5032689).
2. Note that 73 of 99 measures (74%) of the level of service performance are on track to be achieved, compared to 71 of 99 in Q1 of 2022/2023 (72%).
3. Note that there are seven measures which are being watched as potential risks and a further eight measures which have already failed or are very unlikely to be met in 2023/2024.
4. Note the performance report contains provisional.

Recommends to Council

5. To approve the forecast changes outlined in the Schedule of Forecast Changes in the Quarter One Performance Report (A5032689). These relate to the restatement of the opening balance figures in the forecast to align with the closing balances in the annual report 2022/2023.

5. Financial Update – November 2023

A5080649

Mrs Patricia Christie took the meeting through the report.

In response to a question regarding how much of the \$60 million net debt was income received, it was noted that it would not be that much. It was a true reflection of net debt.

In response to a question regarding the ICL loan, it was noted the December drawdown had happened today.

Moved Cr Campbell, seconded Cr Stewart and **RESOLVED** that the Finance and Projects Committee:

1. Receives the report "Financial Update – November 2023".
2. Note the current state of Council finances.

6. Strategic Capital Projects Report

A5076737

Mr Lee Butcher spoke to his report.

In response to a question regarding the museum storage and whether it was going according to schedule, it was noted the relocation process was on track. The movement using Crown was ahead of schedule for the test period and were planning on three to four movements per day and had achieved five on some days. A fortnightly report would be available if requested.

Note: Mrs Coote arrived at 3.24 pm

In response to a question regarding costs for Rugby Park, it was noted this was done in tranches. The roof had been put aside as it had not been approved as yet.

In response to a question regarding the naming protocol for the storage facility at Tisbury and the fact it would not be named until after the opening ceremony, it was noted the opening ceremony had been delayed due to scheduling of dignitaries, and was scheduled for February 2024.

Moved Cr Stewart, seconded Cr Campbell and **RESOLVED** that the Finance and Projects Committee:

1. Receives the report "Strategic Capital Projects Report".
2. Receives the 'ICC PMO Programme Dashboard' attached.
3. Notes the current status of the projects, including project risk assessment.

7. Minutes of the Meeting of Finance and Projects Committee held on Tuesday 17 October 2023

A4949800

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the Minutes of the Finance and Projects Committee held on Tuesday 17 October 2023 be confirmed.

8. Minutes of the Extraordinary Meeting of Finance and Projects Committee held on Tuesday 14 November 2023

A5009412

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that the Extraordinary Minutes of the Finance and Projects Committee held on Tuesday 14 November 2023 be confirmed.

9. Public Excluded Session

Moved Cr Stewart, seconded Cr Campbell and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Confirmation of Minutes of the Public Excluded Session of the Finance and Projects Committee Held on 17 October 2023
- b. Confirmation of Minutes of the Public Excluded Session of the Extraordinary Meeting of the Finance and Projects Committee Held on 14 November 2023
- c. Financial Update – November 2023
- d. Invercargill Central Limited Monitoring

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Confirmation of Minutes of the Public Excluded Session of the Finance and Projects Committee Held on 17 October 2023	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
b. Confirmation of Minutes of the Public Excluded Session of the Extraordinary Meeting of the Finance and Projects Committee Held on 14 November 2023	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
c. Financial Update – November 2023	<p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- d. Invercargill Central Limited Monitoring

Section 7(2)(h)

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

There being no further business, the meeting finished at 3.42 pm.

**MINUTES OF COUNCIL, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, TE HĪNAKI
CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON
TUESDAY 19 DECEMBER 2023 AT 4.10 PM**

Present:

Cr T Campbell (Chair)
Cr A J Arnold
Cr R I D Bond
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart

In Attendance:

Mrs P Coote – Kaikaunihera Māori – Awarua
Mr M Day – Chief Executive
Ms E Moogan – Group Manager – Infrastructure
Mrs P Christie – Group Manager – Finance and Assurance
Mrs T Hurst - Group Manager - Community Engagement and Corporate Services
Mr R Capil - Group Manager – Community Spaces and Places
Mr J Shaw – Group Manager – Consenting and Environment
Mr M Morris – Manager – Governance and Legal
Ms R Suter – Manager – Strategy and Policy
Mr D Rodgers – Manager – Strategic Asset Planning
Ms L Knight – Manager – Strategic Communications
Mr G Caron – Digital and Communications Advisor
Ms M Sievwright - Executive Support

1. Apologies

Mayor Clark, Cr Boyle, Rev Cook, and Cr Crackett for leaving early

Moved Cr Dermody, seconded Cr Stewart and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

Nil.

4. Major Late Items

4.1 Recommendation from Finance and Projects Committee - 2023 - 2024 Quarter One Performance Update

A5108350

Moved Cr Stewart, seconded Cr Dermody and **RESOLVED** that the Major Late Item 'Recommendation from Finance and Projects Committee - 2023 - 2024 Quarter One Performance Update' be accepted.

The reason that the item was not in the agenda: The item came to hand after the publication of the agenda.

The reason why the discussion of the item could not be delayed: Matters could be progressed in a timely manner.

4.2 Dee Street Hospital Site

A5108414

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that the Major Late Item 'Dee Street Hospital Site' be accepted for the public excluded session.

The reason that the item was not in the agenda: The item came to hand after the publication of the agenda.

The reason why the discussion of the item could not be delayed: Matters could be progressed in a timely manner.

Reason for public exclusion:

Section 7(2)(b)(ii) - Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplies or who is the subject of the information

5. Minutes of the Connected Murihiku Joint Committee Meeting held on Monday 20 November 2023

A5038343

Moved Cr Dermody, seconded Cr Crackett and **RESOLVED** that the Minutes of the Connected Murihiku Joint Committee meeting held on Monday 20 November 2023 be received.

6. Minutes of the Risk and Assurance Committee Meeting held on Tuesday 21 November 2023

A5040085

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that the Minutes of the Risk and Assurance Committee held on Tuesday 21 November 2023 be received.

7. Minutes of the Meeting of Council held on Tuesday 28 November 2023

A5065729

Moved Cr Dermody, seconded Cr Stewart and **RESOLVED** that the Minutes of the Council held on Tuesday 28 November 2023 be confirmed.

8. Minutes of the Community Wellbeing Fund Subcommittee Meeting held on Thursday 30 November 2023

A5074365

Moved Cr Crackett, seconded Cr Soper and **RESOLVED** that the Minutes of the Community Wellbeing Fund Subcommittee meeting held on Thursday 30 November 2023 be received.

9. Minutes of the Infrastructure Committee Meeting held on Tuesday 5 December 2023

A5082148

Moved Cr Pottinger, seconded Cr Stewart and **RESOLVED** that the Minutes of the Infrastructure Committee meeting held on Tuesday 5 December 2023 be received and recommendation to Council be confirmed.

Recommendation to Council

7. CCTV Policy Deliberations and Decision

A5035858

5. That Council adopt the updated draft Privacy Policy (Appendix 2 - A4783866)

10. Minutes of the Creative Communities Scheme Invercargill Fund Committee Meeting held on Thursday 7 December 2023

A5090438

Moved Cr Ludlow (pro forma), seconded Cr Soper (pro forma) and **RESOLVED** that the Minutes of the Creative Communities Scheme Invercargill Fund Committee meeting held on Thursday 7 December 2023 be received.

11. Minutes of the Hearing for Queens Park Reclassification held on Tuesday 12 December 2023

A5094558

Moved Cr Ludlow, seconded Cr Bond and **RESOLVED** that the Minutes of the Hearing for Queens Park Reclassification held on Tuesday 12 December 2023 be received.

12. Minutes of the Community Wellbeing Committee Meeting held on Tuesday 12 December 2023

A5094681

Moved Cr Ludlow, seconded Cr Dermody and **RESOLVED** that the Minutes of the Community Wellbeing Committee meeting held on Tuesday 12 December 2023 be received.

Moved Cr Ludlow, seconded Cr Dermody and **RESOLVED** that the recommendations to Council be confirmed.

Recommendations to Council

9. Queens Park Reclassification of Part of Reserve Land for Museum – Hearings and Deliberations

A4979118

2. To consider the matters raised by objectors to the proposal.
3. To note that Council is required to determine whether objections to the proposed reserve reclassification will be accepted and appropriate reclassification sought
4. To agree that the objections were not accepted for the following reasons:
 - a. There is overall community benefit in being able to reclassify this space as Local Purpose (recreational and cultural building and associated activities) Reserve.
 - b. There will be controls in place to ensure roses are not detrimentally affected during the construction of the building and irrigation will be considered as part of landscape design.
5. To agree that, subject to the Department of Conservation ratifying the reclassification of part of Lot 2 DP 430107 as indicated on the plan shown in Figure 2 be reclassified as Local Purpose (recreational and cultural building and associated activities) Reserve and united with lots 1 and 3.
 - a. Notes the late advice from the Minister of Conservation that Council may complete the reclassification process without further involvement from the Department of Conservation specifically under 24 (1) and (2e) of the Reserves Act 1977.
6. To inform the Minister of Conservation that Council has resolved to reclassify part of Lot 2 DP 430107 as Local Purpose (recreational and cultural building and associated activities) Reserve and united with lots 1 and 3.
7. To endorse proceeding with Gazette notice that Lots 1-3 are to be united to form one reserve once reclassification has been completed.

13. Minutes of the Extraordinary Meeting of Council held on Tuesday 12 December 2023

A5094490

Moved Cr Dermody, seconded Cr Bond and **RESOLVED** that the Minutes of the Extraordinary Meeting of Council held on Tuesday 12 December 2023 be confirmed.

14. Temporary Road Closures – Shakes-Fare Food Market

A5093947

Mr Doug Rodgers spoke to the report.

It was noted there were not many events happening in Esk Street, as they were being held in Don Street, and the question was asked who decided where the events happened. It was noted that it was the event organisers who requested this.

Moved Cr Ludlow, seconded Cr Dermody and **RESOLVED** that Council:

1. Receives the report 'Temporary Road Closures – Shakes-Fare Food Market'.
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.
3. Approves the temporary road closure for Don Street, from Dee Street to Kelvin Street from 5.00pm until 10.00pm on Friday, 26 January 2024 as permitted under the Local Government Act 1974 (Section 342 and Schedule 10).

Note: Cr Arnold voted against this motion.

15. Elected and Appointed Members' Attendance Register – December 2023

A5089163

Mr Michael Morris spoke to the report.

It was noted that some corrections had not been updated. A draft would be circulated to councillors before it was included in an agenda so they were able to update. It was noted this report would be left on the table and updated in 2024.

16. LTP Budget Direction and Financial Policies

A5065660

Ms Rhiannon Suter spoke to the report.

This was a culmination of all the work the councillors had undertaken over the last year. The consultation document would be presented in February and June for adoption. It was noted this was the last stage before being audited, however there was opportunity for further adjustment based on auditors' advice.

Ms Suter took the meeting through some minor alterations and corrections to the recommendations and an additional recommendation 17.

Advice had been received from Government in regard the timing of the regulatory changes to 3 Waters. Working on the draft legislation which was intending to go through Parliament in January / February 2024. A parallel planning approach had been taken due to the change in government. All budgets had been modelled with 3 Waters being

included. Government anticipate that all disclosures required in the Long-term Plan should revert to the LGA 2021.

There were choices in terms of how to approach the Long-term Plan. One was to follow all audit procedures. The second choice was to have no audit of the consultation document which would allow a smooth process, however negotiation should be made with Audit. The third choice was to defer adoption to September 2024. If Council started with 3 Waters included, neither the LTP nor rates would be invalid if consulted on this basis. Council could respond in whichever way made the most sense. Conversations would need to be had with Audit first before a choice was made.

Moved Cr Bond, seconded Cr Stewart and **RESOLVED** that Council;

17. Note the Ministerial advice on three waters regulatory change, delegate to the Chief Executive to determine the audit approach for the consultation document and Long-term Plan.

In response to a question from recommendation 2a regarding the \$1 million capital expenditure, this was extending outside the current footprint to create capacity. It was an estimate at this stage as the detailed design had not been completed.

In response to a question from recommendation 2d regarding the pump track, it was noted this would be subject to external funding as it would not be able to be completed unless it was at this price.

In response to a question from recommendation 2e regarding the current Council administration building, and whether Council were spending money twice, it was important to make an allocation in the budget at this point in order for the rating model to be finished. There would be efforts made to try and not spend the money, the process was still being worked on and regardless of what options were chosen, \$15.4 million would be the minimum required.

In response to a question regarding the timeframe of five years and what would happen after that, it was noted this was put in for specific reasons within the time Council would have come to a conclusion regarding this building and anything that was spent in the meantime would be useful for the future life of the building. There were basic tasks which were required to be done. It was noted that the more money spent on this building, the harder it would be to make a choice to go somewhere else. Going to be in a position to have a preference for what Council want to do. There were health and safety obligations to staff and the impact of the community if the front doors needed to be closed.

Note: Cr Crackett left the meeting at 5.13 pm

It was noted that recommendation 2f was vague, however there were constraints with some titles of land around how the money could be used.

In response to a question from recommendation 2g that related to a special dividend from ICHL, it was noted this was the direction from the workshop to be held over in term deposit in order to reach the benchmarks.

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that Council;

1. Receives the report "LTP Budget Direction and Financial Policies".
2. Agree the following direction for finalisation of budgets prior to audit:
 - a. \$1 million capital expenditure in 2024/2025 for changing room improvements – Unisex toilets and changing rooms - at Splash Palace.
 - b. Adjust annual operational expenditure for staff wellbeing support from \$300,000 to \$200,000 from 2024/2025.
 - c. Adjust operational expenditure for maintenance for Te Unua, Tisbury Storage Facility and Tuatara facility across early years - \$850,000 in total reduction across ten years of the Long-term Plan.
 - d. Adjust capital expenditure for the pump track from \$250,000 to \$150,000 in 2026/2027, noting that external funding will be required.
 - e. \$15.4 million capital between 2024/2025 – 2028/2029 for deferred maintenance works, deferred building life systems (heating, ventilation and cooling, lighting, electrical, fire) and ongoing project costs such as future location / buildings options to enable Te Hīnaki Civic Building to be safely occupied for the first five years of the Long-term Plan as per the budget.
 - f. Addition of forecast land sale revenue of \$2.2 million in 2024/2025, \$1.6 million 2025/2026, \$10.6 million in 2026/2027 and \$0.2 million in 2027/2028, with values to be reconfirmed by valuer prior to adoption of the Long-term Plan.
 - g. Addition of annual \$4 million special ICHL dividend for the ten years of the Long-term Plan to be held on term deposit to reduce the net debt position.

Moved Cr Soper, seconded Cr Stewart and **RESOLVED** that Council;

3. Confirm the following consultation options for Glass Bin recycling:
 - a. Option 1 (preferred option) – Introduce a new 140 litre fortnightly glass bin collection service – 0.84% rates increase. Level of Service increase.
 - b. Option 2 – Glass to be put in red bins or bottle banks only – 0.34% rate increase. Level of service reduction.

A discussion was held regarding the issue of elderly persons housing. It was noted that councillors had agreed in May to continue with this activity. Match funding from government would not be possible. Additional wording would be included in the supplementary information.

Moved Cr Pottinger, seconded Cr Stewart and **RESOLVED** that Council;

4. Confirm the following consultation options for funding for the elderly persons housing activity and select a preferred option, noting option 1 would increase the total forecast rates increase for 2024/2025 to 9.5%:
 - a. Option 1 (preferred option) – Provide \$7 million capital funding from general rates to help replace ageing units faster and increase the total number of units by 4 to 220 units by 2034. Rating impact – up to 0.5% increase in Year 1. Level of service increase.
 - b. Option 2 – Maintain the current funding policy, focusing only on maintenance. No further replacement of houses will be possible over the next ten years. Four houses will reach the end of their lives meaning that the total number of units will remain at 212. Rating impact – No impact on general rates. Level of Service reduction.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that Council;

5. Note Council will receive fees and charges for adoption by Council in January 2024.

Moved Cr Dermody, seconded Cr Bond and **RESOLVED** that Council;

6. Confirm the following changes to be made to the financial assumptions:
 - a. Adjust the inflation forecast in line with the Berl Local Government Cost Index – 2.9% in 2024/2025.
 - b. Adjust the interest rate (cash deposits) to 5% in 2024/2025, 4.5% in 2025/2026 and 4% in 2026/2027.
 - c. Forecast land sale revenue of \$2.2 million in 2024/2025, \$1.6 million 2025/2026, \$10.6 million in 2026/2027 and \$0.2 million in 2027/2028, with values to be reconfirmed by valuer prior to adoption of the Long-term Plan.
 - d. Adjust the ICHL dividend forecast to include an additional annual \$4 million special dividend for the ten years of the Long-term Plan, resulting in a combined dividend rate of \$9.2 million.

Moved Cr Soper, seconded Cr Bond and **RESOLVED** that Council;

7. Note that further changes are likely to be required to assumptions as a result of Central Government regulatory changes.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that Council;

8. Confirm the following changes to be made to the financial strategy:
 - a. Adjust the funding levels for depreciation to 87% for three waters, 87% for property, 75% for roading and 100% for corporate assets.
 - b. Adjust the debt cap to 180% of revenue for 2024/2025, 2025/2026, 2026/2027, 2027/2028, 200% for 2028/2029, 2029/2030, 2030/2031 and 2031/2032, and then 190% for 2032/2033 and 2033/2034.
 - c. Note the alternative debt cap without three waters – 180% of revenue for 2024/2025, 2025/2026 and 200% thereafter until 2032/2033 and 2033/34 when it will reduce to 190%.
 - d. Adjust the rates increase limit benchmark to LGCI +7%.
 - e. Note addition of three waters in/out alternative net debt positions and benchmarks to be added to the strategy.

Moved Cr Dermody, seconded Cr Stewart and **RESOLVED** that Council;

9. Note the forecast average rates increases prior to audit and consultation as a result of Council decision making: up to 9.5% for 2024/2025, 2025/2026, 2026/2027 and 2027/2028, and decreasing by 1% each year thereafter to a low of 4% in 2032/2033 and 2033/2034.

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that Council;

10. Note that for 2024/2025, of the average 9.5% rates increase, 4.2% is to meet three waters costs and 5.3% to meet all other Council activity costs.

Moved Cr Dermody, seconded Cr Bond and **RESOLVED** that Council;

11. Note that Council is forecast to operate an unbalanced budget for the first four years before returning to balance at 101% in 2028/2029 (water in).

In response to a question regarding eliminating the essential services benchmark breach in 2032/2033, it was noted this had not been addressed and arose as a result of the timing of capital project completion.

Moved Cr Dermody, seconded Cr Bond and **RESOLVED** that Council;

12. Note that there is a forecast breach of the essential services benchmark in 2032/2033 as a result of a timing of capital delivery works.

Moved Cr Dermody, seconded Cr Stewart and **RESOLVED** that Council;

13. Note that the Rates Income and Debt Servicing Benchmarks will be met.

Note: Cr Arnold left the meeting at 6.07 pm.

Moved Cr Bond, seconded Cr Ludlow and **RESOLVED** that Council;

14. Confirm the following financial policies prior to audit and consultation:
 - a. Draft Revenue and Finance Policy (A5077802)
 - b. Draft Rating Policy (A5062660)
 - c. Draft Liability Management Policy (A5062752)
 - d. Draft Investment Policy (A5059534)

Moved Cr Ludlow, seconded Cr Stewart and **RESOLVED** that Council;

15. Note no changes are recommended to these required policies which are not due for review this LTP cycle:
 - a. Rates Postponement and Remissions Policy (A5097913)
 - b. Development Contributions Policy (A5098414)
 - c. Rating of Māori Freehold Land Policy (A5103858)
 - d. Significance and Engagement Policy (A3418918)

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that Council;

16. Delegate to the Group Manager – Finance and Assurance to make non-significant corrections and amendments.

17. 2024 – 2034 LTP Asset and Activity Management Plans

A5058762

Ms Rhiannon Suter spoke to the report.

Moved Cr Stewart, seconded Cr Dermody and **RESOLVED** that Council:

1. Receives the report "2024 – 2034 LTP Asset and Activity Management Plans".

2. Confirms the following asset and activity plans ahead of audit and consultation:
 - a. 3 Waters (A5100368)
 - b. Rooding (A4335704)
 - c. Solid Waste Management (A4895695)
 - d. Parks and Reserves (A4593897)
 - e. Libraries (A4899018)
 - f. Aquatic services (A4896660)
 - g. Arts, culture and heritage services (A4966096)
 - h. Venues and events services (A4945674)
 - i. Public transport (A4963863)
 - j. Elderly persons housing (A4935768)
 - k. Democratic process (A4907367)
 - l. Regulatory services (A4943663)
 - m. Corporate services (A4936018)
 - n. Property services (A4899790)
 - o. Investment (A4938388)

3. Confirms the following proposed refinements to the draft LTP Levels of Services and KPIs recommended as a result of the completion of the activity planning process:
 - a. Water – Update the wording for the water quality performance measures (bacteria and protozoal compliance criteria), in line with the new Drinking Water Standards (DWQARs) as follows: 'The extent to which Council's drinking water treatment complies with the Drinking Water Quality Assurance Rules - rule T3 Bacterial Rules for Water Disinfected with Chlorine' and 'The extent to which the Council's drinking water treatment complies with the Drinking Water Quality Assurance Rules - rule T3 Protozoal Rules for Coagulation, Flocculation, Sedimentation and Filtration and rule T3 Protozoal Rules for Ultraviolet Light Disinfection [minimum 4 log in total]'
 - b. Rooding – Update the 2027-2034 target for DIA KPI 'The number of and change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number' to zero, in line with Waka Kotahi Road to Zero vision. Change 'The number of deaths and serious injury crashes involving intersections' KPI to measure 'The number of crashes involving intersections', update baseline and targets.
 - c. Regulatory services – Update the wording to 'Building consents are granted within 20 working days', 'Non-notified resource consents not requiring a hearing are granted within 20 working days', 'Food premises are registered within 20 working days' and 'Alcohol licences not requiring a hearing are granted within 30 days', in line with relevant legislation. Update targets to reflect the new measure wording.
 - d. Corporate Services – Update all targets for 'Bluff customers are provided with face to face customer services' measure to 2045 hours per annum.
 - e. Investments – Update all targets for Investment Property 'Occupancy levels are greater than 95%' to '> (greater than) 95%'.

4. Confirms the following changes to be made to infrastructure assumptions:
 - a. Adjust the capital delivery forecast for renewals to 80% in 2024/2025, 80% in 2025/2026, 85% in 2026/2027 and 90% thereafter, with a 70% delivery forecast for pipe renewal forecasts.

5. Notes officer advice that the three waters and waste asset and activity plans align with the most recent assessment of drinking water, wastewater, and other sanitary services undertaken in 2018 and the waste management and minimisation plan 2020, noting that the next drinking water, wastewater and other sanitary services is planned for 2024/2025, dependent on outcome of the three waters reform.
6. Confirms the following changes to be made to the infrastructure strategy:
 - a. Adjustments to budgets/timings of key decisions to reflect changes required by Council through the associated budget paper to this Council meeting.
 - b. Addition of two alternative capital investment ten year forecasts – one inclusive of three waters and one-exclusive of water.

18. Major Late Item - Recommendation from Finance and Projects Committee - 2023 - 2024 Quarter One Performance Update

A5108350

Moved Cr Dermody, seconded Cr Bond and **RESOLVED** that Council:

1. Receives the report 'Recommendations from Finance and Projects Committee – 2023/2024 Quarter One Performance Update'.
2. Approves the forecast changes outlined in the Schedule of Forecast Changes in the Quarter One Performance Report (A5032689). These relate to the reinstatement of the opening balance figures in the forecast to align with the closing balances in the annual report 2022/2023.

19. Public Excluded Session

Cr Pottinger noted this meeting only just met quorum and it was a potential risk to the items in the agenda being discussed to not being able to meet quorum.

Moved Cr Dermody, seconded Cr Ludlow that the public be excluded from the following parts of the proceedings of this meeting; namely,

- (a) Minutes of the Public Excluded Session the Connected Murihiku Joint Committee Meeting held on 20 November 2023
- (b) Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting Held on 21 November 2023
- (c) Minutes of the Public Excluded Session of the Council Meeting held on 28 November 2023
- (d) Minutes of the Meeting of Public Excluded Session of the Community Wellbeing Fund Subcommittee Meeting Held on 30 November 2023
- (e) Minutes of the Meeting of Public Excluded Session of the Infrastructure Committee Held on 5 December 2023
- (f) Minutes of Public Excluded Session of the Creative Communities Scheme Invercargill Fund Committee Meeting Held on 7 December 2023
- (g) Minutes of the Public Excluded Session of the Extraordinary Meeting of Council held on 12 December 2023
- (h) Major Late Item – Dee Street Hospital Site

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session the Connected Murihiku Joint Committee Meeting held on 20 November 2023	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
(b) Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting Held on 21 November 2023	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(g) Maintain legal professional privilege</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

Section 7(2)(b) (ii)

Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information

Section 7(2)(h)

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities

- (c) Minutes of the Public Excluded Session of the Council Meeting held on 28 November 2023

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons

Section 7(2)(g)

Maintain legal professional privilege

Section 7(2)(b) (ii)

Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the

subject of the information

Section 7(2)(h)

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities

Section 7(2)(c)(i)

To protect information provided under an obligation of confidence where it is in the public interest that information should continue to be supplied.

- (d) Minutes of the Meeting of Public Excluded Session of the Community Wellbeing Fund Subcommittee Meeting Held on 30 November 2023

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

- (e) Minutes of the Meeting of Public Excluded Session of the Infrastructure Committee Held on 5 December 2023

Section 7(2)(b)(ii)

Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including

commercial and industrial negotiations)

- (f) Minutes of Public Excluded Session of the Creative Communities Scheme Invercargill Fund Committee Meeting Held on 7 December 2023

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

- (g) Minutes of the Public Excluded Session of the Extraordinary Meeting of Council held on 12 December 2023

Section 7(2)(b)(ii)

Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

- (h) Major Late Item – Dee Street Hospital Site

Section 7(2)(b)(ii)

Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 6.37 pm.

**MINUTES OF COMMUNITY WELLBEING COMMITTEE, HELD IN THE COUNCIL CHAMBERS,
FIRST FLOOR, TE HĪNAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON
TUESDAY 23 JANUARY 2024 AT 3.00 PM**

Present: Cr T Campbell (Chair)
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr A H Crackett
Cr G M Dermody
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance: Mr M Day – Chief Executive
Mrs P Christie – Group Manager – Finance and Assurance
Mr R Capil – Group Manager – Community Spaces and Places
Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
Mr J Shaw – Group Manager – Consenting and Environment
Mr M Morris – Manager – Governance and Legal
Mrs R Suter – Manager – Strategy and Policy
Mrs G Cavanagh – Manager – Environmental Services
Mrs C Horton – Senior Open Spaces Planner
Mrs A Duncan – Manager – Planning and Building Services
Dr D Puddle – Local Play Advocate
Ms L Knight – Manager – Strategic Communications
Mr G Caron – Digital and Communications Advisor
Ms M Sievwright – Senior Executive Support

1. Apologies

Cr D J Ludlow, Mayor W S Clark, Cr A J Arnold, Cr P W Kett

Moved Cr Dermody, seconded Rev Cook and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

3.1 General Policies Reserves Management Plan – Mr Rodney Tribe

Mr Rodney Tribe spoke to the public forum.

He would like Argyle Park under its own Management Plan. In terms of the plan, he was unaware of what was a reserve, playground, etc. as there were no maps and plans. He said the removal of the Argyle Park Management Plan included objectives which allowed for the provision and operation of a camping ground in Bluff, however under the new Management Plan it stated that camping was only allowed in camping ground on a reserve. The long term lease would transfer if the property sold, however he questioned how this could happen as it was a reserve. He said J G Ward was not a reserve it was part endowment land and part reserve. In summary he was asking Council to put a line through Argyle Park and to include maps and plans in the Management Plan.

In response to a question regarding comprehensiveness of the Plan, it was noted that the list did not classify clearly what was a park, playground or reserve. More definition was required, including maps and plans.

Cr Dermody agreed with the clarity of the Plan and said policy needed to be made as simply as possible. With respect to Argyle Park, he said it was a strategic asset to the community, however it was important to make the investment to turn it into a very strategic asset for the community, which could include a transition of ownership.

Cr Stewart said he would like to see campervans included in Argyle Park, however it was noted this was already permitted.

The Chair thanked Mr Tribe to attending the meeting.

4. Minutes of the Meeting of Community Wellbeing Committee held on Tuesday 12 December 2023

A5094681

Moved Cr Boyle, seconded Mrs Coote and **RESOLVED** that the Minutes of the Community Wellbeing Committee held on Tuesday 12 December 2023 be confirmed.

5. General Policies Reserve Management Plan 2023 - 2033

A5109981

Moved Cr Soper, seconded Rev Cook and **RESOLVED** that the Community Wellbeing Committee:

1. Receives the report "General Policies Reserve Management Plan 2023 - 2033".

Recommends to Council:

2. To adopt the Draft General Policies Reserve Management Plan 2023-2033 as the approved plan (A3696236).

6. Play Strategy Development Underway

A5031910

Dr Damien Puddle spoke to the report.

Sport New Zealand had identified through international and national research that the benefits of play were significant and was under threat due to societal trends over the years. This was why the government was investing in local government via the local play advocate workforce programme.

In response to a question regarding play being under threat, it was noted that the change of societal trends had impacted on how children experience play today compared to how they used to experience it, including technology, changes to health and safety, changing parenting trends, changes to built infrastructure and access to greenspace. The 2021 Play in Southland report highlighted this data.

In response to a question regarding Dr Puddle's role and funding, it was noted the role was for two years, funded by Sport New Zealand.

A discussion was held regarding what was parent's role, and what was Council's role. Parents had a role and responsibility, however Council also had a responsibility with the four wellbeings, play was a component to all of that and was a requirement of the Local Government Act. The play community identify that for a child to have a quality play experience they needed the time, space and permission to do those activities. Local Government played a part in that with the permissions on using spaces in a certain way. The outcomes of the strategy had not been predetermined. There has not been a citywide approach to play, so local government had a role to bring things together in a more strategic approach.

Cr Crackett said she was disappointed in the comments around the table, specifically the comments that Council's traditional role was pipes and playgrounds. Councillors needed to consider this was a wider societal wellbeing and health outcomes for families. It was not just parks, playgrounds and reserves. It was participation and access for all families to be able to use. The outcomes of play were wider than facility physical infrastructure.

In response to a question regarding permission to use spaces, this was looking at play beyond parks and playgrounds.

In response to a question regarding the three things hoped to be achieved within the next two years, the response was the big thing for this year was a play strategy, then the urban play project, then bringing attention to everything being discussed.

Cr Soper said she was surprised to hear the push back on the play strategy development when Council had pushed to have play elements included in the streetscapes.

Moved Cr Soper, seconded Cr Boyle and **RESOLVED** that that the Community Wellbeing Committee:

1. Receives the report "Play Strategy Development Underway".
2. Notes the strategic alignment between the Urban Play Project and the Play Strategy.
3. Notes that an updated paper on the progress of the strategy will be provided mid-2024.

7. Southland Spaces and Places Strategy

A4893595

Mr Rex Capil presented the report which was an update on the work undertaken over the last 18 months.

It was noted that the changes since 2021 were not easy to recognise. This was a full review and was a new document.

Moved Cr Crackett, seconded Cr Soper and **RESOLVED** that that the Community Wellbeing Committee:

1. Receives the report 'The Southland Spaces and Places Strategy'.
2. Notes that this Strategy is the outcome of the scheduled review and is an update of the 2021 Southland Regional Spaces and Places Strategy developed by Active Southland and adopted by Council.
3. Endorses the following guiding planning principles outlined within the Strategy:
 - a. Adopt a regional network approach.
 - b. Promote shared use of facilities.
 - c. Establish agreed levels of provision.
 - d. Utilise an evidence-based approach.
 - e. Ensure inclusivity and accessibility.
 - f. Adapt to a changing environment.
 - g. Pursue the best value for money approach.
4. Supports the review of the Invercargill City Council (ICC) Sports Field Management Plan 2013 which is scheduled to occur in 2024, as the guiding document for future ICC Sport Reserves management.
5. Notes the key areas of update as follows:
 - a. Flexibility.
 - b. Sustainability.
 - c. Collaboration.
 - d. Attraction.
6. Adopts and commits to implement the Southland Spaces and Places principles wherever practical and feasible in cooperation with partner agencies, councils, and funders.

8. Donovan Park Masterplan Update

A5108911

Mrs Cassie Horton presented the report.

In response to a question regarding how people would feel about using Donovan Park when they only think of Donovan Park as the pond area, rather than the full 79 hectares, and if they had the context to give informed answers, it was responded there was a mixed range of engagement to get feedback.

There were a lot of ideas for use of Donovan Park and there was an appetite for other ideas which the community would like to use the space for. It was suggested that a workshop would be required to further discuss this.

In response to a question regarding what Donovan Park was, it was important the public understood what part of Donovan Park was being referred to.

Moved Cr Boyle, seconded Rev Cook and **RESOLVED** that that the Community Wellbeing Committee:

1. Receives the report "Donovan Park Masterplan Update".
2. Confirms that the developing key themes are to be consulted on alongside the Long-term Plan (LTP).
 - a. Connections and access.
 - b. Ecology and natural spaces – water quality / interaction.
 - c. Tourism, destination and visitor experience.
 - d. Active Recreation.
3. To arrange a workshop to discuss the development of the options for the use of the land and development of the Masterplan.
4. Confirms that council officers will finalise the Masterplan and begin planning for the two-step public notification process for the Donovan Park Reserve Management Plan development.

9. Minutes of the Meeting of District Licensing Committee held on Friday 1 December 2023

A5144499

Moved Cr Soper (pro forma), seconded Rev Cook (pro forma) and **RESOLVED** that the Minutes of the District Licensing Committee held on Friday 1 December 2023 be received.

10. Activities Report

A5126398

In response to a question regarding the increase of parking complaints, it was noted the majority of these related to Request for Service (RFS) in the suburbs with people parking

over driveways or abandoned vehicles. It was requested that a breakdown of the data be provided.

In response to a question regarding the Land Information Memorandum (LIM) reporting days slipping from five to eight, it was noted that five day LIM service had been changed.

In response to a question regarding rabbits in Queens Park, it was suggested that they should be eradicated as new young trees had been planted and it would be a waste if the rabbits destroyed them.

In response to the parking complaints and if they included vehicles which were involved in crashes, it was noted that the Police usually dealt with those.

Moved Cr Soper, seconded Cr Crackett and **RESOLVED** that that the Community Wellbeing Committee:

1. Receives the "Activities Report".

There being no further business, the meeting finished at 4.26 pm.

ADOPTION OF 2024/2025 FEES AND CHARGES FOR CONSULTATION

To: Council

Meeting Date: Tuesday 30 January 2024

From: Rhiannon Suter, Manager – Strategy, Policy and Engagement

Approved: Patricia Christie - Group Manager - Finance and Assurance

Approved Date: Thursday 25 January 2024

Open Agenda: Yes

Purpose and Summary

This report provides the proposed 2024/2025 Fees and Charges Schedule for adoption for the Long-term Plan consultation in March 2024.

Recommendations

That Council:

1. Receives the report "Adoption of 2024/2025 Fees and Charges for Consultation"
2. Adopts the Fees and Charges Schedule for consultation (A5162814).

Background

One of the mechanisms by which Council raises revenue to enable delivery of services is fees and charges. The current Revenue and Finance Policy states:

"Fees and charges are a preferred funding option for services where they are practicable. They reflect that a choice has been made to utilise community resources. That choice gives benefit to the individual and may impose costs on the wider community. Charges are set to recover the costs Council incurs in delivering that activity. Council recognises that some services it provides are for facilities which are available for community and private benefit. If that service attempted to recover full costs it is likely they would be too expensive for users. If the charges are set too high, it could lead to reducing use, and this may mean the net cost of the service increases. Council believes the community wishes these services to be made available so that individuals have the option to use them if they choose. There the general rate meets a level of cost to provide the option for the community use. In these cases, Council uses its judgement to set the fees at a level it believes is at an acceptable market level."

Fees and charges make up approximately a quarter of revenue.

As part of the 2024-2034 Long-term Plan, Council sets the fees and charges for the forthcoming year and consults on these with the community.

The report to Council on the 2022/2023 and 2023/2024 Annual Plans noted: The Council's financial strategy notes the importance of increasing fees and charges further as one mechanism to achieve increased revenue and this will be a continued focus in 2024/2025.

Fees and charges have been reviewed by managers to consider whether costs are being covered and whether they are in line with market rates. The draft fees and charges schedule is provided for consultation on this basis.

A summary of all changes is provided below along with more in-depth description of proposed changes which may either to have an impact on specific ratepayer groups or which will have a greater impact on revenue.

The proposed increases in fees and charges are estimated to result in \$5.0 million additional revenue (including inflation increases), equating to approximately a 7.15% offset to required rates increases.

It is important to note that revenue estimates will always be subject to a level of uncertainty given the impact changes in fee levels can have on demand, in combination with a range of other market factors. They are provided here for illustration purposes.

Issues and Options

The table below provides Councillors a summarised overview of the proposed changes to fees and charges for 2024/2025. Also attached is the full Fees and Charges Schedule which provides every fee.

Fees have been increased to cover rates increase of 9% and inflation, where appropriate.

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
Corporate Fees	Following an increase over the last three years to bring rates up into line, rates and inflation adjustment only
Alcohol licencing	No changes – these are set by legislation
Animal services	Many are set by legislation – no change. Dog control fees have increased, which will cover costs, rates and inflation adjustments.
Building control	Many are set by legislation – no change. Building control have been required to make adjustments to their fees in an attempt to ensure that accurate cost recovery is in place. Commercial and Industrial fees have been combined. It is expected that this will have a

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
	<p>minimal impact due to low number of industrial consents processed.</p> <p>New charges have been brought in to more appropriately cover the cost of providing these services. These are:</p> <ul style="list-style-type: none"> Industrial fees – two fees will be removed from this section as they are covered under the Commercial/Industrial section. Commercial alterations fees have been adjusted to include earthquake strengthening fees. Mechanical fees – a new fee will be introduced to replace the previous fees per system. The type of system does not impact on processing or inspection time. Land Information Memorandum Commercial and Industrial fees have been combined and are now included in Commercial/ Industrial/ Multi/ Residential/ Other fees. Building Consent File Review – a new fee has been introduced for the time taken to review historical consents. Drain in common fee has reduced due to a change in process where the applicant engages a surveyor. The fee includes only professional/technical staff time. <p>Government Levies, General Building Offences, Legal Processes, Restricted Building Work are all set by legislation.</p> <p>All Dam Safety Offences fees have been removed as dam management lies outside ICC jurisdiction.</p> <p>Elsewhere there have been adjustments to bring charges in line with the corporate fees, or to adjust according to inflation and rates increase.</p> <p>Fees have also been revised to ensure the costs reflect the correct number of hours and processes necessary to deliver the service.</p>
Compliance	No changes – set by legislation
Environmental Health	<p>Majority of fees adjusted by 9% to cover costs and inflation.</p> <p>One new charge has been brought in:</p> <ul style="list-style-type: none"> Bylaw Hearing Fee – this has been introduced to ensure alignment with Keeping of Animals, Bees and Poultry Bylaw

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
Housing care	The rental costs for one bedroom units increased by 6.6% to reflect the new units built at Stirrat Street. Other rental costs have been increased by 2.9%. Overall, these changes will result in an increase of rents of \$5-\$13 a week.
Venue services	5% adjustments on most costs, bringing fees in line with market costs.
Libraries and archives	<p>Increases in some service fees to cover increased supply costs.</p> <p>The Book Mending/Book Repair fee has been removed as it is not a cost effective service and due to lack of capacity to action it.</p> <p>Overall, the fees remain unchanged to maintain affordability of services and encourage borrowing.</p>
Parks and Reserves	All fees inflation adjusted.
Passenger Transport	Passenger Transport fees remain unchanged as increasing prices would likely result in loss of patronage.
Aquatic services	Minimal increase of 2.76%. The fees are also on par with similar facilities in New Zealand. Larger increase may result in a financial barrier to participation.
Public toilets	No changes as the direct costs of consumables are being appropriately covered.
Resource management	<p>Some fees are set by legislation and these have not been adjusted.</p> <p>Following the increase in application fees for 2023/2024, it became evident that the fees were too high and a number of refunds had to be issued for consent applications. The lowered fees will reduce administration time and inputs needed to coordinate refunds. The new fees also better align with other Southland Councils.</p> <p>A number of new fees have been introduced to improve cost recovery and better align with other Councils. These fees include:</p> <ul style="list-style-type: none"> • Deemed Permitted (Section 87BB) • Transfer or surrender resource consent – fixed fee • Right way certification – fixed fee

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
	<ul style="list-style-type: none"> • Overseas investment certificate – fixed fee • Dispensation under Council Bylaw – fixed fee • Survey certification - Section 241 • Survey certification - Section 243 – fixed fee • Pre applications meetings (first hour free, additional hours actual cost) • NESCS property record search – fixed fee • Reports or advice commissioned by Council – actual cost • Commissioner – actual cost • Site sign – actual cost • Public notices – actual cost <p>Rates and inflation adjustments where appropriate.</p>
Roading	<p>Most footpath management policy activities remain the same, some increased to align with market rates and cover costs.</p> <p>Increases to most parking fees to align with market rate and ensure cost recovery.</p>
Sewerage	<p>Increase fees for full recovery of cost of reticulation and treatment for Trade Waste Bylaw Fees and Tankered Waste (Clifton).</p> <p>No change to connection fees, as this is an agreed lump sum which accurately reflects costs.</p>
Solid waste	<p>Two Additional Bin fees (rubbish and recycling) replace the previous fee. The new fees account for the cost of each new bin, its size, delivery, annual collection and disposal.</p> <p>General waste per tonne fee increases due to Emissions Trading Scheme, waste levy, and other operational and administrative costs, and subsequently all other fees were increased by the same amount.</p>
Arts and culture	<p>The fee for photos emailed/printed to be published and filming have are now in line with the University of Otago Hocken Library.</p> <p>Research, photocopying, and Official Information Requests fees have been increased.</p>
Water	<p>The cost of 250m³ and above fees increased to full recovery.</p>

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
	<p>Ordinary connections for Invercargill area have increased based on updated contract works.</p> <p>A number of fees are no longer applicable and will be removed:</p> <ul style="list-style-type: none"> • Class H: Supplied per metred standpipe ex-hydrants • Renewals (20mm diameter) – this is already included in 'Ordinary connection' • Reconnection fee (up to 50mm diameter) – this is no longer needed <p>Remaining Sale of Water fees and Water Connection charges have also increased.</p>

Analysis

Coopers Creek Leases

Council has received the advice from the Ombudsmen and on this basis has communicated with the leasees regarding their individual agreements. Residents will be alerted about their ability to submit on the return of implementation of market rents.

Building Control and Resource Management Fees

Following review, there are a range of new fees proposed in the Planning and Building area which cover services which have previously not been charged for. Introducing these fees will reduce the amount required to be funded from rates.

Territorial Authority Notice – Residential; Territorial Authority Notice – Commercial

This check is the initial check for a proposed consent against the resource management act for residential/ commercial requests which is required to be done by the Building Control Authority (BCA) when the customer has not requested and paid for a Project Information Memorandum (PIM). Previously this has been funded via rates for administrative reasons.

The new proposed fees are \$460 (GST inclusive) for non-commercial and \$770 for commercial.

There is a potential revenue stream of approximately \$140,000 and \$67,000 excluding GST respectively, noting that introduction of the fee may impact demand.

The electronic consent system fee

The cost of using the electronic portal for building consents has recently increased significantly. As a result it is now appropriate to pass this cost on in order that the service is being charged for appropriately.

The proposed fee is \$145 and the forecast revenue stream is up to \$190,000.

Code of Compliance review and sign off

This is the last stage of the compliance process, the charge for which has not previously been passed on.

The proposed fee is \$205 and the forecast revenue stream is up to \$181,000.

There are also a number of other new fees proposed for general resource management enquiries (Pre-application meetings, NESCS property record search, reports commissioned by Council and Commissioner fees) which are not expected to have a significant impact on revenue but will nevertheless ensure the cost of providing the service is more appropriately reflected. In the area of Building Control, a new fee for file review of building consents is proposed.

In addition to the new fees, there are a number of other proposed changes to fees.

Some fees including the deposits introduced in the previous financial year are proposed to be reduced. Through the first year, the implementation has shown that a lower level of deposit is appropriate to more accurately reflect costs. This does not impact the total fee for the service and as a result is not forecast to impact revenue.

A number of increases are proposed including the hourly rates for a number of services, in order to bring these into line with actual costs and professional fee levels. The impact on revenue will depend on size of projects and is not possible to forecast at this time.

In addition to engaging with business stakeholders, we will send letters to relevant consultants and professional specialists working in the sector to enable them to provide feedback on the proposed changes.

Water

Invercargill's water sales fees have historically been significantly lower than most other regions fees and not fully covered costs. In 2023/2024 a portion of the increase was implemented. The remainder of the increase is proposed to be implemented in 2024/2025, increasing water purchases over 250 cubic meters from \$1 to \$1.80 per cubic meter.

The estimated revenue increase is \$1.6 million, which is equivalent to 2.01% offset rates increase.

This change will primarily effect large industries. Letters will be sent to relevant businesses to enable them to submit as part of the consultation.

Sewerage

A full cost recovery for the cost of reticulation and treatment for trade waste is proposed for 2024/2025. This will increase the volume charge (cf) per cubic meter fee from \$58.5c per cubic meter to \$99c per cubic meter.

The estimated revenue increase is \$0.7 million, which is equivalent to 0.88% offset rates increase.

This change will primarily effect large industries. Letters will be sent to relevant businesses to enable them to submit as part of the consultation.

Significance

This issue is significant and requires consultation as part of the Long-term Plan process.

Community Views

Consultation on fees and charges will take place between 29 February and 2 April 2024, as part of the 2024-2034 Long-term Plan consultation.

Businesses identified to be potentially significantly impacted by increases in the Water and Waste fees and Building/ Resource Management Consent fees will receive letters to advise them of the consultation.

Coopers Creek residents will also receive letters that the consultation has commenced.

Implications and Risks

Strategic Consistency

These proposed changes are line with the strategic direction set in the Financial Strategy and the perimeters set in the Revenue and Finance Policy.

Financial Implications

The proposed changes to fees and charges are forecast to result in revenue from fees and charges of approximately 22% of all revenue for 2024/2025. The combined impact of the proposed fee increases will result in an additional \$5 million of fees and charges revenue which has the impact of reducing the required rates increase for 2024/2025 by approximately 7.15%.

Legal Implications

The fees and charges are required to be set in line with the Revenue and Financing Policy. All the changes proposed are in line with the policy. For reference here are the activity breakdown of revenue sources from the new draft Revenue and Financing policy:

ACTIVITY	USER FEES	SUBSIDY/ PETROL TAX	INVESTMENT INCOME DIVIDENDS & INTEREST	GENERAL RATE	TARGETED RATE
Water Supply	Low	Unlikely	Unlikely	Unlikely	High
Stormwater	Minimal	Unlikely	Unlikely	Low	High
Sewerage	Minimal	Unlikely	Unlikely	Unlikely	Most
Roading	Minimal	Moderate	Unlikely	Moderate	Unlikely
Solid Waste Management	Moderate	Unlikely	Unlikely	Minimal	Low
<i>Leisure, Recreation & Wellbeing Services</i>					
Parks and Reserves	Low	Minimal	Unlikely	High	Unlikely
Library	Minimal	Minimal	Unlikely	Most	Unlikely
Aquatic Services	Moderate	Minimal	Unlikely	Low	Unlikely
Arts, Culture & Heritage	Low	Minimal	Unlikely	Moderate	Unlikely
Venue Services	Moderate	Unlikely	Unlikely	Moderate	Unlikely
Public Transport	Minimal	Moderate	Unlikely	Minimal	Minimal
Elderly Persons Housing	Most	Unlikely	Unlikely	Minimal	Unlikely
<i>Corporate & Regulatory Services</i>					
Democratic Process	Minimal	Minimal	Unlikely	Most	Minimal
Regulatory Services	Most	Unlikely	Unlikely	Minimal	Unlikely
Corporate Services	Minimal	Unlikely	Minimal	High	Unlikely
Property	Minimal	Unlikely	Unlikely	Most	Unlikely
Investments	Minimal	Unlikely	Most	Unlikely	Unlikely

Key:

% of total revenue	
0%	Unlikely
0%-20%	Minimal
20%-40%	Low
40%-60%	Moderate
60%-80%	High
80%-100%	Most
100%	All

Climate Change

There are increases to waste fees required as a result of the Emissions Trading Scheme Levy. The 6.1% increase as a result of ETS, is included in the relevant fees as noted earlier.

Risk

RISK	MITIGATION/ MANAGEMENT
Fees are not set in line with the Revenue and Finance Policy	The fees have been reviewed and are assessed as in line with the Revenue and Finance Policy.
Increases in fees cause a reduction of use of services with associated reduction in revenue and/ or uptake of services which support community wellbeing.	This issue has been considered by managers in setting the proposed fees for Council's consideration. For some services (e.g pools and passenger transport) no or minimal increases are proposed for this reason. Impact on services

	where fees are increased will be monitored and findings utilised for recommendations in future years.
Fees are not increased appropriately, resulting in an increased proportion to be raised through rates	All fees are assessed with a view as to whether costs are being appropriately covered. Some increases may be recommended to take place over a number of years to reduce the impact on users and/or to reduce impact of demand declining in response.
Fees set by legislation do not increase in line with costs.	This is a risk in a number of areas and has been raised with Local Government New Zealand in 2022/2023 with a request that they continue to advocate for Councils in this area.

Next Steps

Consultation on the Fees and Charges Schedule will take place between 29 February and 2 April 2024. The feedback from the public will be brought to Council for consideration in April 2024, with hearings organised for 10, 11 and 12 April 2024.

The Fees and Charges Schedule must be adopted by end of June 2024.

Attachments

2024/2025 Fees and Charges Schedule (A5162814)

Draft for Consultation

A5162814

A5162814

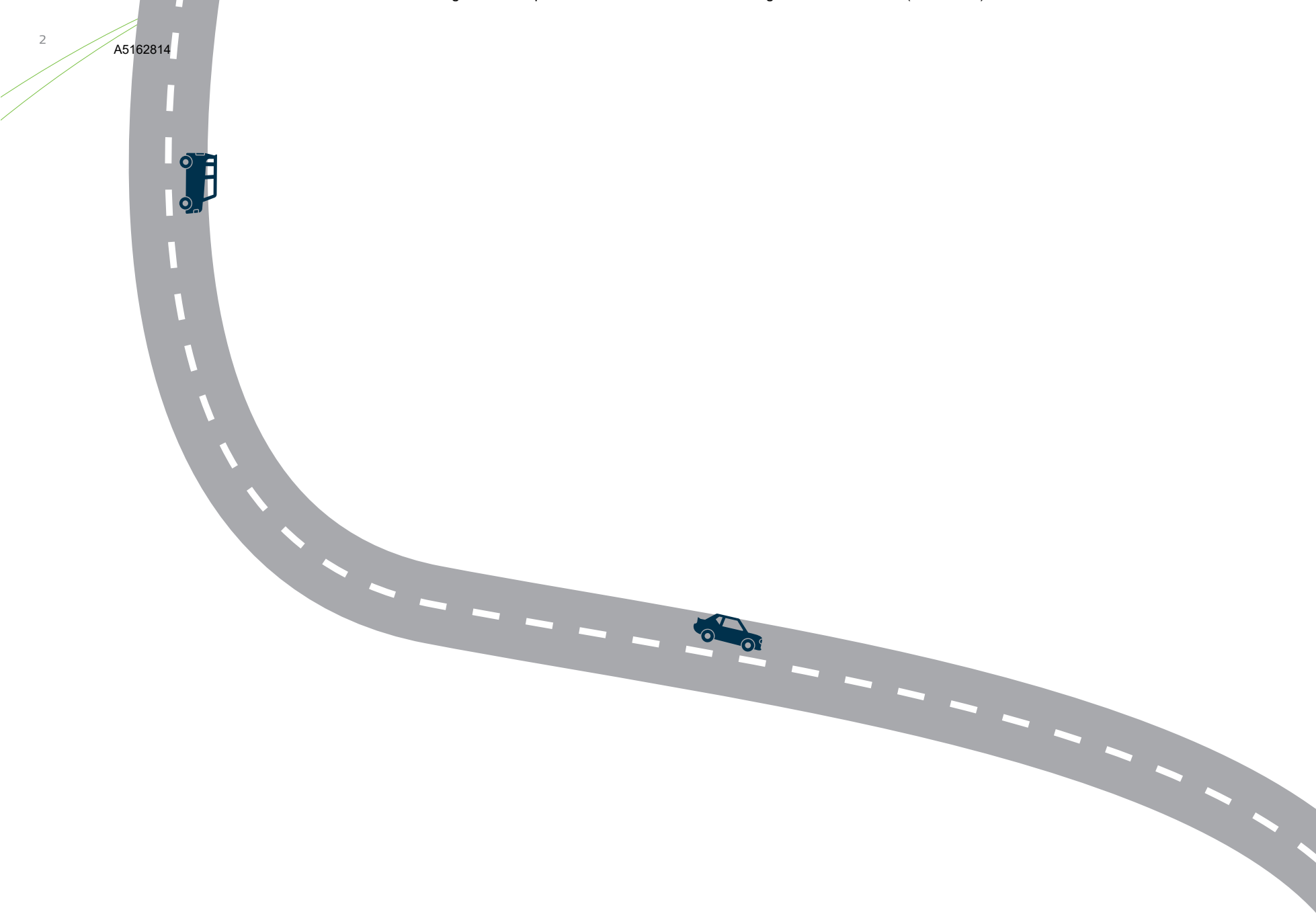
2024/2025

Fees and charges

Ngā utu

He Ngākau Aroha - Our City with Heart





A5162814



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Fees and charges

Ngā utu

Fees and charges for Council activities, Council Controlled Organisations and Council Organisations are set under sections 12, 103 and 150 of the Local Government Acts 2002 and 1974.

Fees and charges are effective from 1 July 2024.

All fees and charges are inclusive of GST, if any, unless otherwise stated.

Any updates will be included on the Council's website www.icc.govt.nz

CORPORATE FEES	2023/2024 \$	2024/2025 \$
Executive Staff (per hour)	250.00	275.00
Managers and team leaders (per hour)	219.00	240.00
Professional and technical staff (per hour)	188.00	205.00
Administrative staff (per hour)	101.00	110.00
Photocopying		
• A4 black & white	0.25	0.30
• A4 colour	0.50	0.60
• A3 black & white	0.45	0.50
A3 colour	1.00	1.00
A0 & A1	6.00	6.50
Travel per Km	0.83	0.95



A5162814

Alcohol Licensing

Raihara hoko Waipiro

ALCOHOL LICENSING FEES <i>Set by Sale and Supply of Alcohol (Fees) Regulations 2013</i> Premises Licence (on-licence, off-licence and club licence)	2023/2024 \$	2024/2025 \$	2023/2024 \$	2024/2025 \$
CATEGORY (RISK RATING)	ANNUAL FEE	ANNUAL FEE	APPLICATION FEE	APPLICATION FEE
Very low (0 – 2)	161.00	161.00	368.00	368.00
Low (3 – 5)	391.00	391.00	609.50	609.50
Medium (6 – 15)	632.50	632.50	816.50	816.50
High (16 – 25)	1035.00	1035.00	1023.50	1023.50
Very High (26+)	1437.50	1437.50	1207.50	1207.50
SPECIAL LICENCE	2023/2024 \$	2024/2025 \$		
LICENCE CLASS	ANNUAL FEE	ANNUAL FEE		
Class 1 - 1 large event: More than 3 medium events: more than 12 small events	575.00	575.00		
Class 2 - more than 3 medium events 3 to 12 small events 1 to 3 medium events	207.00	207.00		
Class 3 - more than 12 small events 1 or 2 small events	63.25	63.25		
OTHER ALCOHOL LICENSES	2023/2024 \$	2024/2025 \$		
	FEES	FEES		
Manager's certificate (application/ renewal)	316.25	316.25		
Temporary authority	296.70	296.70		
Temporary license	296.70	296.70		
Permanent Club Charters	632.50	632.50		



Animal Services

Ratonga kararehe

DOG CONTROL FEES Registration	2023/2024 \$	2024/2025 \$
Responsible Ownership Fee – Not Desexed	71.00	77.39
Responsible Ownership Fee – Desexed	51.00	55.59
Menacing/Dangerous Dog	156.00	170.04
Standard Fee - Not Desexed	104.00	113.36
Standard Fee - Desexed	89.00	97.01
Working Dog	35.00	38.15
Registration Fee for a Probationary Owner	Apply fee applicable to their classification	Apply fee applicable to their classification
Multiple Dog Fee (Five Dogs or More)	310.00 for responsible dog owners and for working dogs	337.90 for responsible dog owners and for working dogs
Responsible Menacing Dog (Breed only)	85.00	92.65

A5162814

PRO-RATA REGISTRATION FEES

Use the fees below when registering a new dog. This could be:

1. A puppy's first registration; or
2. When a person is a new owner of a dog.

As a guide to what refund may be given in the case of a dog that has died, take the fee for that month after the refund application is received.

REGISTRATION MADE WITHIN	RESPONSIBLE OWNER - NOT DE-SEXED	DOG RESPONSIBLE OWNER - DE-SEXED	DANGEROUS AND MENACING DOG	STANDARD DOG - NOT DE-SEXED
July	65.08	46.75	143.00	95.33
August	59.17	42.50	130.00	86.67
September	53.25	38.25	117.00	78.00
October	47.33	34.00	104.00	69.33
November	41.42	29.75	91.00	60.67
December	35.50	25.50	78.00	52.00
Jan	29.58	21.25	65.00	43.33
Feb	23.67	17.00	52.00	34.67
March	17.75	12.75	39.00	26.00
April	11.83	8.50	26.00	17.33
May	5.92	4.25	13.00	8.67
June	0.00	0.00	0.00	0.00

Animal Services continued

Ratonga kararehe

OTHER FEES	2023/2024 \$	2024/2025 \$
Application for Responsible Ownership (incl. property inspection)	40.00	43.60
Additional property inspections	40.00	43.60
Microchip Implanting	25.00	27.25
Replacement Tags	6.00	6.54
Additional late fee after 1 August	50% of registration	25% of registration
Dog Hearing Lodgment Fee	750.00	817.50
Application Fee (keeping of more than 2 dogs)	40.00	43.60
DOG CONTROL INFRINGEMENTS* Set by Dog Control Act 1996 (per offence)	2023/2024 \$	2024/2025 \$
Willful obstruction of a Dog Control Officer or Ranger	750.00	750.00
Failure or refusal to supply information or willfully providing false particulars	750.00	750.00
Failure to supply information or willfully providing false particulars about dog	750.00	750.00
Failure to comply with any Bylaw authorized by the section	750.00	750.00
Failure to undertake dog education programme of dog obedience course (or both)	300.00	300.00
Failure to comply with obligations of a probationary owner	750.00	750.00
Failure to comply with the effects of disqualification	750.00	750.00
Failure to comply with effects of classification of dog as "dangerous dog"	300.00	300.00

*GST not applicable

A5162814

DOG CONTROL INFRINGEMENTS* Set by Dog Control Act 1996 (per offence)	2023/2024 \$	2024/2025 \$
Failure to comply with effects of classification of dog as "menacing dog"	300.00	300.00
Fraudulent sale or transfer of dangerous dog	500.00	500.00
Failure to advise person of muzzle and leashing requirements	100.00	100.00
Failure to implant microchip transponder in dog	300.00	300.00
False statement relating to dog registration	750.00	750.00
Falsely notifying of death of dog	750.00	750.00
Failure to register dog	300.00	300.00
Fraudulent procurement to procure replacement tag	500.00	500.00
Failure to advise change of dog ownership	100.00	100.00
Failure to advise change of address	100.00	100.00
Removal or swapping of registration tags	500.00	500.00
Failure to keep dog controlled or confined	200.00	200.00
Failure to keep dog under control	200.00	200.00
Failure to provide proper care and attention, food, water, shelter	300.00	300.00
Failure to carry leash in public	100.00	100.00
Failure to comply with barking dog abatement notice	200.00	200.00
Allowing a dangerous dog to be at large unleashed or unmuzzled	300.00	300.00
Releasing dog from custody	750.00	750.00
Failure to advise of muzzle and leashing requirements	100.00	100.00

*GST not applicable

Animal Services continued

Ratonga kararehe

DOG IMPOUNDMENT FEES	2023/2024 \$	2024/2025 \$
First Impoundment	100.00	109.00
Second and subsequent Impoundment (\$163.50 from then on plus infringement fee after 3rd impoundment)	150.00	163.50
Sustenance – per day (Daily care fee)	20.84	22.72
Long Term Stay (Greater than one month) Monthly Fee Note: Where a dog is impounded and is awaiting the outcome of a Court Hearing or similar a monthly fee will be applied and monthly invoices will be issued to the owner.	300.00	327.00
After Hours Release (Minimum of one hour staff time) (By prior arrangement & proof required)	188.00/hour	205.00/hr
Surrender fee	120.00	130.80
STOCK IMPOUNDING CHARGES	2023/2024 \$	2024/2025 \$
Large animals including but not limited to Horses, Asses, Mules, Cattle and Deer		
First Impounding (first animal)		
Poundage – each	100.00	109.00
Sustenance – per day (Daily care fee)	10.40	11.34
Second or Subsequent impounding (first animal)		
Poundage – each	90.00	98.10
Sustenance – per day (Daily care fee)	10.40	11.34

A5162814

STOCK IMPOUNDING CHARGES	2023/2024 \$	2024/2025 \$
Additional animal impounding		
Poundage – each	10.00	10.90
Sustenance – per day (Daily care fee)	10.40	11.34
Small animals including but not limited to Sheep, Goats, Pigs and Poultry		
Impounding (first animal) - each	30.00	32.70
Impounding additional animals - each	3.00	3.27
Sustenance - per day (Daily care fee) per animal	3.10	3.38
Droving, leading or conveying charges	150.00	163.50
After Hours Release (Minimum of one hour staff time) (By prior arrangement & proof required)	188.00/hr	205.00/hr
Impound after hours/call out fee (By prior arrangement & proof required)	188.00/hr	205.00/hr
OTHER FEES	2023/2024 \$	2024/2025 \$
Vet charges	Actual costs	Actual costs
Stock call out	80.00	87.20

Building Control

Ratonga Hangatanga

BUILDING CONSENT APPLICATION

"All application based on square metre rates are subject to a minimum \$500, except any construction project with an estimated construction value greater than \$4,500,000 that will be charged a flat rate of 0.5% of the construction value.

Fees are based on the floor area affected, for example if a wall is removed the areas of the rooms on both sides of the demolished wall are used to calculate the fee."

HEALTHY HOMES Council offers a 25% subsidy off the following fees as part of our commitment to the Government's Warm Up New Zealand: Healthy Homes Programme	2023/2024 \$	2024/2025 \$
Solid Fuel Heater: Freestanding	226.30	247.00
Solid Fuel Heater: Wetbacks	326.25	370.00
Insulation	435.00	474.00
(A) RESIDENTIAL		
New Dwellings Single/Semi-Detached/Additions (Includes plumbing and drainage) and Residential interior alterations (including plumbing and drainage)	25.00/m ²	27.00/m ²
Building placed on site/foundation only	14.50/m ²	16.00 /m ²
Multi-Residential (includes plumbing and drainage)	26.00/m ²	28.00 /m ²
Conservatories/Verandas	558.50 flat rate	609.00 flat rate
Re-roof/reclad	558.50 flat rate	609.00 flat rate

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BUILDING CONSENT APPLICATION		
(A) RESIDENTIAL	2023/2024 \$	2024/2025 \$
Amendment	188.00 which includes the first hour of processing. Anything over one hour will be invoiced at 188.00/hr and any additional inspections will be charged at 188.00 per inspection	205.00 which includes the first hour of processing. Anything over one hour will be invoiced at 205.00/hr and any additional inspections will be charged at 205.00 per inspection
Waiver / Modification Amendment	188.00 which includes the first hour of processing. Anything over one hour will be invoiced at 188.00/hr and any additional inspections will be charged at 188.00 per inspection	205.00 which includes the first hour of processing. Anything over one hour will be invoiced at 205.00/hr and any additional inspections will be charged at 205.00 per inspection
Solid Fuel Heater		
▪ Freestanding	302.00	329.00
▪ Diesel Freestanding	453.00	494.00
▪ Insert / Wetbacks	453.00	494.00
▪ Boilers	453.00	494.00
Bathroom alteration including wet area shower	558.00	720.00
Plumbing – Solar Heating	450.00	491.00
Fences/timber deck	335.00	365.00
Swimming pools	240.00	615.00
Swimming pool registration (three yearly)	225.00	245.00
Swimming pool exemption request	225.00	245.00

Building Control continued

Ratonga Hangatanga

BUILDING CONSENT APPLICATION		
(A) RESIDENTIAL	2023/2024 \$	2024/2025 \$
Accessory Buildings (unlined)	19.00/m ²	21.00/m ²
Accessory Buildings (lined)	23.00/m ²	25.00/m ²
Accessory Buildings Extension	19/m ²	21.00/m ²
	330/m ²	500.00/m ²
(B) COMMERCIAL/INDUSTRIAL	2023/2024 \$	2024/2025 \$
New Commercial/Additions (General) includes plumbing and drainage)	30.00/m ²	33.00/m ²
Foundation / Slab / Bridge Only	467.00 flat rate	509.00 flat rate
Shell only (internal unfinished)	19.50/m ²	21.00/m ²
Re-roof / re-clad	677.00 flat rate	738.00 flat rate
Amendments	188.00 which includes the first hour of processing. Anything over one hour will be invoiced at 188.00/hr and any additional inspections will be charged at 188.00 per inspection	205.00 which includes the first hour of processing. Anything over one hour will be invoiced at 205.00/hr and any additional inspections will be charged at 205.00 per inspection
Waiver / Modification Amendment	188.00 which includes the first hour of processing. Anything over one hour will be invoiced at 188.00/hr and any additional inspections will be charged at 188.00 per inspection	205.00 which includes the first hour of processing. Anything over one hour will be invoiced at 205.00/hr and any additional inspections will be charged at 205.00 per inspection

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BUILDING CONSENT APPLICATION		
(C) INDUSTRIAL	2023/2024 \$	2024/2025 \$
Farm Buildings (unlined) (bonafide farm use)	12.50/m ²	14.00/m ²
Amendment	188.00 which includes the first hour of processing. Anything over one hour will be invoiced at 188.00 /hour and any additional inspections will be charged at 188.00 per inspection	To be removed
Waiver/Modification Amendment	188.00 which includes the first hour of processing. Anything over one hour will be invoiced at 188.00 /hour and any additional inspections will be charged at 188.00 per inspection	To be removed
(D) PLUMBING	2023/2024 \$	2024/2025 \$
Site Servicing/Ext Drainage/Sump	16.30/lineal metre	18.50/lineal metre
Connection to Kennington Sewerage Scheme	7,300.00	7,300.00
Connection to North Road extension	5,400.00/flat	5,400.00/flat
(E) MECHANICAL	2023/2024 \$	2024/2025 \$
HVAC (affected area) (min. of \$300.00)	Min 300.00 - 1.75 /m ²	To be removed
Sprinkler System (affected area) (min of \$300.00)	Min 300.00 - 1.75 /m ²	To be removed
Fire Alarm, Auto-Doors, Other Specified System	336.50 flat rate	To be removed
All specified systems including HVAC, Sprinklers, Fire Alarms, Auto-doors etc.		\$205.00 per system
(F) DEMOLITION	2023/2024 \$	2024/2025 \$
Residential	396.00	432.00
Commercial / Industrial	562.50	613.00

Building Control continued

Ratonga Hangatanga

BUILDING CONSENT APPLICATION		
CERTIFICATE OF ACCEPTANCE	2023/2024 \$	2024/2025 \$
Certificate of Acceptance Building (Plus DBH, BRANZ and Accreditation levies if applicable)	Consent fee x 2	Building Consent fee x 2
OFFICER CHARGE OUT RATES	2023/2024 \$	2024/2025 \$
Processing - additional time	188.00 per hour	205.00 per hour
Inspection - additional Additional/reinspection fee charged for any inspections over and above those listed on the form 5	188.00 flat rate	205.00 flat rate
PROJECT INFORMATION MEMORANDUM (PIM)	2023/2024 \$	2024/2025 \$
PIM – residential	335.50	540.00
PIM – commercial / industrial	450.00	850.00
TERRITORIAL AUTHORITY NOTIFICATION (TAN)	2023/2024 \$	2024/2025 \$
TAN - Residential	335.50	460.00
TAN - Commercial	450.00	770.00
LAND INFORMATION MEMORANDUM	2023/2024 \$	2024/2025 \$
Residential - Single Property:		
▪ 5 working days (electronic)	575.00 flat rate	To be removed
▪ 10 working days (electronic) (includes Commercial/ Industrial/ Multi Residential/ Other)	345.00 flat rate	385.00 flat rate
Commercial/Industrial/Multi Residential/Other	-	660.00 flat rate
Commercial and Industrial (combined above)		
10 working days (electronic)	575.00 deposit for the first 4 hours. 101.00 per hour fee thereafter.	To be removed
Note: The set fee for a Land Information Memorandum is for an electronic copy. Should you require a hard copy version; a further \$10.50 charge will apply.	11.00 per copy	12.00 per copy

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BUILDING CONSENT APPLICATION		
ANNUAL BUILDING WARRANT OF FITNESS	2023/2024 \$	2024/2025 \$
Compliance Officer / hourly rate	188.00/hr	205.00/hr
New Compliance Schedule	322.00 up to two hours after this the charge out rate of 188.00/hr applies	410.00 up to two hours after this the charge out rate of 205.00/hr applies
Building Warrant of Fitness Renewal	188.00 flat rate	205.00/hr
Building Warrant of Fitness audit inspection (including file note)	188.00 flat rate	205.00/hr
Amendment to Compliance Schedule	322.00 up to two hours after this the charge out rate of 188.00/hr applies	410.00
Building statistics report (per month)	33.00	36.00
Property File Retrieval	Free	Free
Record of Title	25.00	27.00
Copying charges:		
▪ Per A4 (Plus Administrative Charge)	0.25 per page (plus administrative charge)	0.30 per page (plus administrative charge)
▪ Per A3 page (Plus Administrative Charge)	0.45 per page	0.50 per page
▪ Per A1 or A0 page (Plus Administrative Charge)	6.00 per page	6.50 per page
Scanning of property files	101.00 per hour, capped at 4 hours	110.00 per hour, capped at 4 hours
Administrative Charge	94.50 per hour capped at 290.00	110.00 per hour

Building Control continued

Ratonga Hangatanga

MISCELLANEOUS	2023/2024 \$	2024/2025 \$
Cancelled inspection fee (late cancellation (For cancellations after 2pm the day prior to the day of inspection)	188.00 flat rate	205.00 flat rate
Electronic consent system fee	-	145.00 per consent
Work Start Extension Request	97.00/hr	110.00 per consent
Code Compliance review and sign off	188.00 Flat rate	205.00 flat rate
Building consent file review	-	205.00/hr
Tents / Marquees	322.00 flat rate	350.00 flat rate
Certificate of Public Use		
▪ First six months	370.00 flat rate	403.00 flat rate
▪ Second six months	750.00 flat rate	818.00 flat rate
▪ Third and subsequent six months	2,100.00 flat rate	2,289.00 flat rate
Notice to Fix	547.00 flat rate	500.00 flat rate
Dangerous/Insanitary	-	500.00 flat rate
Earthquake prone	-	500.00 flat rate
Minor variation acceptance	188.00/hr	205.00/hr
Alternate Solution Assessment	188.00/hr	205.00/hr
Schedule 1 Notification	97.00/hr	110.00/hr
Schedule 1 Exemption 2	435.00	474.00
Peer Review/Consultant	Cost plus 10%	Cost plus 10%
Dangerous / Insanitary / Earthquake Prone Consultation / Engaging consultants	Cost plus 10%	Cost plus 10%
Change of Use notification/acceptance	188.00 flat rate	205.00/hr
Amusement Device	11.50	13.00

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LEGAL PROCESSES	2023/2024 \$	2024/2025 \$
Drain in Common fee (Applicant to engage surveyor to draw up plan and provide to Council for lodging with Land Information New Zealand)	602.00 plus any solicitors costs	410.00
Section 75 of the Building Act	383.00 plus any solicitors costs	417.00
Section 73 of the Building Act	383.00 plus any solicitors costs	417.00
Section 37 of the Building Act	120.00 flat rate	131.00
GOVERNMENT LEVIES (MAY BE VARIED BY GOVERNMENT LEGISLATION)	2023/2024 \$	2024/2025 \$
BRANZ Levy > \$20,444 assessed value	1.00 per 1,000.00 (rounded to the next 1,000.00)	1.00 per 1,000.00 (rounded to the next 1,000.00)
MBIE Levy > \$20,000 assessed value*	1.75 per 1,000.00 (rounded to the next 1,000.00)	1.75 per 1,000.00 (rounded to the next 1,000.00)
MBIE Levy > \$20,000 assessed value (from 1994 to 2020)*	Refer to MBIE website for historical rates ¹ (rounded to the next 1,000.00)	Refer to MBIE website for historical rates ¹ (rounded to the next 1,000.00)
Accreditation Levy	1.00 per 1,000.00 of GST inclusive work for all applications of 5,000.00 or more (rounded to the next 1,000.00)	1.00 per 1,000.00 of GST inclusive work for all applications of 5,000.00 or more (rounded to the next 1,000.00)
The following Infringement Fees are set by the Building Act 2004. Please note – the fine increases if Court proceedings are undertaken.		
GENERAL BUILDING OFFENCES*	2023/2024 \$	2024/2025 \$
s40 - Failing to comply with the requirement that building work must be carried out in accordance with a building consent.	1,000.00	1,000.00
s101 - Failing to comply with requirement to obtain a compliance schedule	250.00	250.00
s108(5)(a) - Failing to display a building warrant of fitness required to be displayed.	250.00	250.00
S108(5)(aa) Failing to supply territorial authority with a building warrant of fitness	250.00	250.00

*Note the MBIE levy is expected to change in October 2023. Fees will be changed to reflect any changes to the MBIE levy.



Building Control continued

Ratonga Hangatanga

GENERAL BUILDING OFFENCES*	2023/2024 \$	2024/2025 \$
s108(5)(b) - Displaying a false or misleading building warrant of fitness.	1,000.00	1,000.00
s108(5)(c) - Displaying a building warrant of fitness other than in accordance with section 108.	1,000.00	1,000.00
LEGAL PROCESSES*	2023/2024 \$	2024/2025 \$
s116B(1)(a) - Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary.	1,500.00	1,500.00
s116B(1)(b) - Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire.	2,000.00	2,000.00
s124 - Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building.	1,000.00	1,000.00
s128 - Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice.	2,000.00	2,000.00
S128A(2) Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice.	2,000.00	2,000.00
s168 - Failing to comply with a notice to fix.	1,000.00	1,000.00
s362D(4) Failing to provide prescribed disclosure information	500.00	500.00
s362D(4) Failing to provide prescribed checklist	500.00	500.00
s362F(4) Failing to have a written contract as prescribed	500.00	500.00
S362T(4) Failing to provide prescribed information or documentation to specified persons	500.00	500.00
s363 - Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use	1,500.00	1,500.00

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LEGAL PROCESSES*	2023/2024 \$	2024/2025 \$
s367 - Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations.	500.00	500.00
s368 - Wilfully removing or defacing a notice published under the Act or inciting another person to do so.	500.00	500.00
RESTRICTED BUILDING WORK*	2023/2024 \$	2024/2025 \$
s85(1) - Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence.	750.00	750.00
s85(2)(a) - Licensed building practitioner carrying out restricted building work without appropriate licence.	500.00	500.00
s85(2)(b) - Licensed building practitioner supervising restricted building work without appropriate licence.	500.00	500.00
s314(1) - Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed.	500.00	500.00

*GST not applicable

Notes:

- 1) Further details can be found at www.building.govt.nz/building-officials/building-levy/
- 2) All Dam Safety Offences will be removed in 2024/2025 as dam management lies outside ICC jurisdiction.
- 3) A new fee will be introduced in 2024/2025 to replace the previous fees per system.
- 4) Building consent file review: a new fee will be introduced in 2024/2025 for the time taken to review historical consents.

Compliance

Tūtohunga

PARKING COMPLIANCE FEES*	2023/2024 \$	2024/2025 \$
Pursuant to: <ul style="list-style-type: none"> ▪ Land Transport Act 1998 ▪ Invercargill City Council Bylaws ▪ Transport (towage fees) Notice 2004 		
Any parking offence involving parking on a road in breach of a Local Authority Bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:		
▪ Not more than 30 minutes	12.00	12.00
▪ More than 30 minutes but not more than one hour	15.00	15.00
▪ More than one hour but not more than two hours	21.00	21.00
▪ More than two hours but not more than four hours	30.00	30.00
▪ More than four hours but not more than six hours	42.00	42.00
▪ More than six hours	57.00	57.00
Offence: Other Infringements		
Parked within six metres of an intersection	60.00	60.00
Parked near corner, bend, rise or intersection	40.00	40.00
Parked on or near a pedestrian crossing	60.00	60.00
Parked in a prohibited area	40.00	40.00
Parked on broken yellow line	60.00	60.00
Parked in area reserved for hire or reward vehicles	40.00	40.00
Parked within six metres of an indicated bus stop	40.00	40.00

*GST not applicable

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PARKING COMPLIANCE FEES*	2023/2024 \$	2024/2025 \$
Parked obstructing a vehicle entrance	40.00	40.00
Parked within 500mm of a fire hydrant	40.00	40.00
Double parked	60.00	60.00
Incorrect kerb parking	40.00	40.00
Parked on a footpath	40.00	40.00
Parked a trailer on a road over seven days	40.00	40.00
Inconsiderate parking	60.00	60.00
Parked in a (non GSV) loading zone - over the time limit	40.00	40.00
Incorrect angle parking	40.00	40.00
Parked facing wrong way	40.00	40.00
Parked on a level crossing	150.00	150.00
Parked near a level crossing	150.00	150.00
Operated vehicle with a damaged tyre	150.00	150.00
Operated vehicle with a smooth tyre	150.00	150.00
Parked in area reserved for disabled persons	150.00	150.00
Failed to park entirely in marked parking area	40.00	40.00
Failed to pay for parking at car parks using pay and display, pay by space or pay by plate method	40.00	40.00
Parked at an expired meter	12.00	12.00

Compliance continued

Tūtohunga

PARKING COMPLIANCE FEES*	2023/2024 \$	2024/2025 \$
Parked in parking space exceeding time paid for at a pay and display, pay by space or pay by plate method	Between 12.00- 57.00 as above	Between 12.00- 57.00 as above
Operated an unlicensed vehicle	200.00	200.00
Obscured or indistinguishable registration label	200.00	200.00
Obscured or indistinguishable registration plate	200.00	200.00
Used a vehicle with exemption from continuous licensing	200.00	200.00
Failed to display registration plates	200.00	200.00
Displayed other than appropriate label	200.00	200.00
Used unauthorised registration plate (not on registry)	200.00	200.00
Failed to display current Warrant of Fitness	200.00	200.00
No Certificate of Fitness - commercial vehicle	600.00	600.00
Towage Fee	52.50	52.50
Abandoned vehicle towage fee including storage	Actual Cost	Actual Cost
LITTER**	2023/2024 \$	2024/2025 \$
Litter fine	400.00	400.00

*GST not applicable unless stated otherwise

**GST not applicable

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Environmental Health

Hauora ā-Taiao

FOOD BUSINESSES OPERATING UNDER THE FOOD ACT 2014	2023/2024 \$	2024/2025 \$
Registration and Verification Under the Food Act 2014		
1. Registration		
New Business or Initial Registration Fee for a Food Control Plan or National Programme	208.00	226.72
Multi-Site Business - in addition to above – Additional fee per site	71.00	77.39
Renewal of a Food Control Plan or National Programme Registration		
Food Control Plan - Minimum Registration Period - 12 months	146.00	159.14
National Programme 3 – Minimum Registration Period - 2 Years	146.00	159.14
Registration National Programme 1 - Minimum Registration Period - 2 Years	146.00	159.14
Registration National Programme 2 - Minimum Registration Period - 2 Years	146.00	159.14
Multi-Site Business - in addition to above – Additional fee per site	54.00	58.86
Amendment to a Food Control Plan or National Programme Registration	54.00	58.86
2. Verification, Compliance and Monitoring		
Verification Fee for Food Control Plans and National Programmes (including follow ups)	Hourly fee of 188.00 PLUS disbursements which includes mileage outside the City boundry	Hourly fee of 205.00 PLUS disbursements which includes mileage outside the City boundry
Travel time for staff outside of City Boundary	Half the hourly rate 94.00 charged to the nearest half hour	Half the hourly rate 110.00 charged to the nearest half hour
Mileage	0.83/kilometre	0.95/kilometre

Environmental Health

Hauora ā-Taiao

OTHER HEALTH LICENCES	2023/2024 \$	2024/2025 \$
Camping Grounds	485.00	528.65
Hairdressers	271.00	295.39
Funeral Directors	271.00	295.39
Offensive Trades	271.00	295.39
Change of ownership	54.00	58.86
Late Fee charges	88.00	95.92
BYLAW FEES	2023/2024 \$	2024/2025 \$
Health and Hygiene Bylaw registration fee	296.00	322.64
Environmental Health Bylaw Mobile Trading	104.00	113.36
Environmental Health Bylaw Untidy Buildings, Sections and Abandoned Vehicles	530.00	577.70
Bylaw Hearing fee Note: This is a new fee introduced in 2024/2025 to ensure alignment with Keeping of Animals, Bees and Poultry Bylaw	-	750.00
Environmental Health Bylaw investigation fee	188.00/hr	205.00
HAZARDOUS SUBSTANCES (HAZARDOUS SUBSTANCES AND NEW ORGANISM ACT 1996)	2023/2024 \$	2024/2025 \$
Inspection and/or Report under HSNO - per hour or part thereof if outside normal working hours	188.00 per hour	205.00
Clean up, sampling, testing, seizure or removal of material / disposal or transfer to holding site/other agency	Actual and reasonable costs	Actual and reasonable costs
GAMBLING VENUE CONSENT (GAMBLING ACT 2003)	2023/2024 \$	2024/2025 \$
Venue consent application	537.00	585.33
Hearings lodgment fee payable on lodgment of application (for hearings that last up to 2 hours)	1,605.00	1749.45
Monitoring of venue premises (per hour or part thereof)	188.00 per hour	205.00 per hour

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Housing Care

Ngā whare

HOUSING CARE*	2023/2024 \$	2024/2025 \$
Studio units (per week)	Up to 169.00	Up to 174.00
One bedroom units (per week)	Up to 197.00	Up to 210.00
One bedroom units with carport (per week)	Up to 207.00	Up to 213.00

*GST not applicable

Venues and Events Services

Ngā wāhi ratonga

CIVIC THEATRE COMPLEX	2023/2024 \$	2024/2025 \$
Civic entire complex		
Hire (12 hours maximum)	3,750.00	3,900.00
Civic Theatre (seating capacity 1,015)		
Hire charge per performance	3,300.00	3,460.00
Matinee or rehearsals with an audience / second performance	2,200.00	2,300.00
Dark days pack in/out rehearsals	1,360.00	1,430.00
Security deposit per performance	600.00	600.00
Grand Foyer Piano Lounge		
"Cocktail function Exclusive nighttime hire (4 hours maximum)"	260.00	270.00
"Trade show/ exhibition/ display/ registrations non exclusive use (8 hours maximum)"	370.00	390.00
Drawing Room (Standard setup options)		
Day booking	320.00	340.00
Half day booking (maximum four hours)	150.00	160.00
Express Meeting per hour (Conditions apply)	65.00	70.00

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CIVIC THEATRE COMPLEX	2023/2024 \$	2024/2025 \$
The Wikitoria		
Day booking- Meeting	370.00	390.00
Half day booking - meeting (maximum four hours)	190.00	200.00
Express Meeting per hour (Conditions apply)	65.00	70.00
Performance	500.00	525.00
Dark days pack in/out rehearsals/ Vacant hires	230.00	240.00
Victoria Room		
Day booking	370.00	390.00
Half day booking (maximum four hours)	190.00	200.00
RUGBY PARK	2023/2024 \$	2024/2025 \$
Venue Hire	Price by negotiation	Price by negotiation

Venues and Events Services continued

Ngā wāhi ratonga

SCOTTISH HALL	2023/2024 \$	2024/2025 \$
Hall Only Community Classes (per hour) (Dance, Yoga, martial arts etc)	55.00	60.00
Hall (full complex)	410.00	430.00
Supper Room	100.00	105.00
Kitchen	100.00	105.00
Dark days pack in/out rehearsals/ Vacant hires	100.00	105.00
Commercially Ticketed Events	600.00	600.00

Notes

*Additional specialist services/setup and equipment are available, for more information please refer to website

*For hire inclusions, seasonal promotional offers and packages please refer to website

* Community rates of up to 40% discount for Civic Theatre Hire can be applied for by approved community groups, refer to the website for more information and conditions

* Regular, Long-term hires may be eligible for loyalty discounts

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the Manager, Invercargill Venue and Events Services. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

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Libraries and Archives

Ngā whare pukapuka me ngā puranga

	2023/2024 \$	2024/2025 \$
3D Print	0.40 per gram	0.40 per gram
Book Bag	3.00	3.00
Book covering	6.00	7.00
Book mending/book repair (minimum)	25.00	To be removed
Digital image (minimum) - apply to Archives	25.00	25.00
Disc Rresurfacing	3.00	4.00
DVD (including Bluray)	0.00	0.00
Holds – (Note: These are free for Children)	1.00	1.00
Hot Pick Books/Magazines/DVDs	3.00	3.00
Interloans (minimum)	6.00	7.00
Interloans (urgent)	30.00	30.00
Internet/Wi-Fi - public access provided through APNK.	0.00	0.00
Library Card replacement	2.00	2.00
Meeting Room Hire – Hourly by Arrangement		
Non - Commercial Rate	0.00	0.00

Libraries and Archives continued

Ngā whare pukapuka me ngā puranga

	2023/2024 \$	2024/2025 \$
Commercial Rate		
Meeting Room Half day	80.00	85.00
Meeting Room Full day	140.00	150.00
Overdues non-chargeable items (per day)	0.00	0.00
Overdues chargeable items (per day)	0.00	0.00
Replacement of lost items	Replacement cost + 5.00 administrative fee	Replacement cost + \$5.00 administrative fee
Printing (per copy)		
A4 Black and white	0.25	0.30
A3 Black and white	0.45	0.50
A4 Colour	0.50	0.60
A3 Colour	1.00	1.00
Research (first 30 minutes free)	28.00/half hr	28.00/half hr
Research – Commercial rate	188.00/hr	205.00/hr
Scanning – staff assistance (Council also provides a free option using APNK)	2.50	2.50
USB stick (8GB)	10.00	10.00
Videogames (PS / Xbox / Wii)	3.00	3.00

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Miscellaneous

BANK FEES AND CHARGES*	2023/2024 \$	2024/2025 \$
Credit card and electronic transfer charges*	Actual charge	Actual charge
OFFICIAL INFORMATION REQUESTS AND COMPLIANCE INVESTIGATIONS	2023/2024 \$	2024/2025 \$
Executive Staff (per hour)	250.00	275.00
Managers and Team Leaders (per hour)	219.00	240.00
Professional and Technical Staff (per hour)	188.00	205.00
Administrative Staff (per hour)	101.00	110.00
RATES POSTPONEMENT POLICY FEES	2023/2024 \$	2024/2025 \$
Administration fee	200.00	Cost recovery
Interest rate*	3.5%	in line with current bank rates
SERVICES PROVIDED TO OTHER LOCAL AUTHORITIES	2023/2024 \$	2024/2025 \$
Charge for services provided to other Local Authorities (per hour)	188.00	205.00
STREET BANNERS	2023/2024 \$	2024/2025 \$
Street Banners	Price available on application	Price available on application
PROPERTY DATABASE	2023/2024 \$	2024/2025 \$
Renumbering a property or other significant property database changes (as requested by property owner)	150.00	150.00

*GST not applicable

Parks and Recreation

Ngā papa rēhia me ngā whenua tāpui

GENERAL CASUAL USE PARK CHARGE (PLUS ANY SPECIAL REQUIREMENT CHARGES)	2023/2024 \$	2024/2025 \$
Any area of any park or reserve for a wedding, picnic or non-commercial event. Please contact Parks and Recreation to book a space.	Free	Free
SPECIAL LOCATIONS (PLUS ANY SPECIAL REQUIREMENTS)	2023/2024 \$	2024/2025 \$
Queens Park Band Rotunda (includes power)	55.00	60.00
Queens Park Feldwick Gates (includes power)	55.00	60.00
Queens Park Winter Gardens (Mon-Fri 8am-4.30pm)	100.00	110.00
Queens Park Tennis Pavilion (includes power)	75.00	80.00
Anderson Park Pavilion/Kitchen and BBQ (includes power)	105.00	115.00
Anderson Park Pavillion/ Kitchen and BBQ (includes power) and access to Marquee site	465.00	505.00
Anderson Park Second Picnic Area	45.00	50.00
Otepuni Gardens Band Rotunda (includes power)	55.00	60.00
Sandy Point Oreti Sands Golf Building plus \$250 bond	175.00	190.00
Otatara Scenic Reserve (ex Guide Camp Area)	45.00	50.00
SPECIAL REQUIREMENTS	2023/2024 \$	2024/2025 \$
Queens Park		
Gates – to have gates opened for official vehicles (2 hours maximum)	120.00	130.00

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SPECIAL REQUIREMENTS	2023/2024 \$	2024/2025 \$
Gala Street Reserve		
Fair, Carnival, Circus and Commercial Events per day (non performing and performing days)	340.00	370.00
As determined by the Manager - Parks and Recreation based on size, duration, location and nature of event	340.00	370.00
Power – Fair, Carnival and Circus Area and Commercial Events	Connection fee PLUS cost of power used based on actual reading - organised by hirer	Connection fee PLUS cost of power used based on actual reading - organised by hirer
General Reserves		
Other reserves and activities per day (including concerts or similar)	145.00	160.00
Final cost to be determined by the Manager - Parks and Recreation, based on size, duration, location and nature of event		
Power – where available	30.00	35.00
Access to reserves through gates and barriers (key fee)	120.00	130.00
Park access after dusk	225.00	245.00
Commercial concession (Final cost determined by the Manager - Parks and Recreation based on size, duration, location and nature of concession)	Price on application Dependent upon number of days of week used	Price on application Dependent upon number of days of week used
Bonds (per event regardless of location)		
Marquee site (anything over 70m2 needs to meet District Plan Requirement)	630.00	685.00
Commercial activities (including fairs and carnivals)	630.00	685.00
Circuses	1,330.00	1450.00
Where not defined above, bond to be determined by Manager - Parks and Recreation		

*GST not applicable



Parks and Recreation continued

Ngā papa rēhia me ngā whenua tāpui

SPORTS CLUBS OCCUPYING COUNCIL RESERVES (BUILDINGS CHARGED AS EXTRA)	2023/2024 \$	2024/2025 \$
Bowling Green	480.00	525.00
Croquet Greens	450.00	490.00
Dog Obedience Club	375.00	410.00
Model Engineers	690.00	750.00
SURREY PARK GRANDSTAND AND ATHLETICS TRACK		
School sports (50% paid to Athletics Southland) per day		
Year 7 and over	645.00	705.00
Years 1 to 6 (inclusive)	520.00	565.00
SPORTSFIELD AND PARK FACILITY CHARGES (PER FIELD, PER SEASON, UNLESS SPECIFIED)		
SUMMER SPORTS YEAR 0 TO 6 (INCLUSIVE NO CHARGE) EFFECTIVE 1 OCTOBER		
Touch Rugby	300.00	325.00
5-a-side Soccer	300.00	325.00
Cricket (per wicket)		
Prepared wicket (per season)	Price on Application	Price on Application
Artificial wicket		
Per season	505.00	550.00
Per day	80.00	85.00
Unprepared wicket (evenings only)		
Per season	180.00	195.00
Per evening/day/game	50.00	55.00

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SPORTSFIELD AND PARK FACILITY CHARGES (PER FIELD, PER SEASON, UNLESS SPECIFIED)	2023/2024 \$	2024/2025 \$
Softball		
Enclosure (per year)	1,105.00	1,205.00
Grass diamond		
Per season	505.00	550.00
Per evening/day/game	50.00	55.00
Practice area		
Per season	385.00	420.00
Tennis – court per season	200.00	220.00
Marching (reservations of practice area) per season, per team	100.00	110.00
WINTER SPORTS - NOTE: EFFECTIVE APRIL 1		
Field rent (per field)		
Rugby, football and rugby league		
Per season	915.00	995.00
Single game (per evening / day / game)	90.00	100.00
Practice field	615.00	670.00
Netball Court rental (per court)		
Per season	190.00	205.00
Hockey – artificial turf (enclosure)	1,050.00	1,145.00
Football – artificial turf (enclosure)	1,050.00	1,145.00

Parks and Recreation continued

Ngā papa rēhia me ngā whenua tāpui

SANDY POINT DOMAIN	2023/2024 \$	2024/2025 \$
Clubs occupying Sandy Point Domain		
Club buildings	470.00	510.00
Annual charge to be assessed on the area of land occupied per hectare or part thereof, minimum charge 1 ha. Where a building is also on the site, the charge shall be the land area plus the building rate.	220.00	240.00
Crib sites. Sandy Point Domain – per annum	Market Appraisal per m ²	Market Appraisal per m ²
BUILDINGS OTHER THAN SANDY POINT		
Buildings other than Sandy Point	Current market value	Current market value
FENCING CONTRIBUTION		
For reserves boundary fences Half cost of materials, up to a yearly set fee per lineal meter	As per Fencing Act Requirements (see brochure online for more information)	As per Fencing Act Requirements (see brochure online for more information)
RESERVES GENERAL		
Shipping Container (per container per annum)	105.00	115.00
APPLICATIONS REQUIRING MANAGEMENT PLAN CHANGE		
Associated costs of application including but not limited to advertising, Minister of Conservation fee, survey fees, legal fees etc.	Recovery of actual cost incurred by Council	Recovery of actual cost incurred by Council

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PARKS AND SERVICES - CEMETERIES AND CREMATORIUM	2023/2024 \$	2024/2025 \$
BURIAL FEES		
Monday to Saturday, excluding Sundays and public holidays, including pre-purchase of right of burial. Hours 8am to 4pm weekdays (summer months); 8am to 3.30pm weekdays (winter months); 8am to 12pm Saturdays.		
Person over five years of age	1,770.00	1930.00
Child five years of age or under (children's burial area)	605.00	660.00
Stillborn and child up to one year	360.00	390.00
Breaking concrete	Actual time taken and disposal costs	Actual time taken and disposal costs
Second burials – and subsequent burial/s (excluding maintenance costs which apply to first burial)	1,240.00	1,350.00
Landfill		
- Using existing material	No charge	No charge
- Using new material brought in	215.00	235.00
Burial of ashes		
Burial of ashes	420.00	460.00
Second burials – and subsequent burial/s and/or internments	140.00	155.00
Recording fee for scattered ashes	50.00	55.00
EX-SERVICEMEN'S BURIAL IN SERVICEMEN'S AREA OF CEMETERY		
For burials		
Monday to Saturday	1,065.00	1,160.00
Maintenance Fee - on spouse burial	1,170.00	1,275.00
Ash burial fee	150.00	165.00



Parks and Recreation continued

Ngā papa rēhia me ngā whenua tāpui

PARKS AND SERVICES - CEMETERIES AND CREMATORIUM	2023/2024 \$	2024/2025 \$
SATURDAY BURIALS		
Out of hours fee, subject to special approval, in addition to normal fees	595.00	650.00
PURCHASE OF BURIAL ALLOTMENTS (INCLUDING PERMIT AND RECORDING FEES)		
(Including the right to pre-purchase of neighbouring allotment for right of burial)		
Single one burials	905.00	985.00
Children's plot, in children's area, 1.8m x 0.75m	460.00	500.00
Standard width plot (2 capacity), 2.75m x 1.2m	1,245.00	1,355.00
Double width plot (4 capacity), 2.75m x 2.4m	2,460.00	2,680.00
Family plots – fee to be determined by size of plot requested (based on multiples of two-capacity plots)	Fee based on size of plot	Fee based on size of plot
Plot for burial of ashes (60cm x 60cm)	330.00	360.00
OTHER FEES		
Memorial beam (including lost Seamen)		
Permit and monumental fee	135.00	145.00
Beam and maintenance	315.00	345.00
Free ground plaques	50.00	55.00
Memorial Grove (Internment and maintenance fee)	820.00	895.00

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PARKS AND SERVICES - CEMETERIES AND CREMATORIUM	2023/2024 \$	2024/2025 \$
MISCELLANEOUS		
Discount for early payment of Funeral Directors fees	8.00%	8.00%
Permit fee for the installation of memorials		
Prior to installation, includes monumental permit fee	50.00	55.00
Non-notified - Monumental fee (retrospective)	165.00	180.00
Genealogical search fee		
Search (correspondence including email - minimum)	First hour free. 50.00 per hour thereafter	First hour free. 55.00 per hour thereafter
Disinterment and Reinterment		
Disinterment fee, adult over five years old	2,780.00	3,030.00
Disinterment fee, child under five years old	1,325.00	1,445.00
Reinterment fee (same plot)	980.00	1,070.00
Disinterment of ashes	200.00	220.00
FOR CREMATIONS (INCLUDING PRE-PURCHASE)		
Monday to Saturday, excluding Sundays and public holidays, including pre-purchase a right of burial. Hours 8am to 4pm weekdays (summer months); 8am to 3.30pm weekdays (winter months); 8am to 12pm Saturdays.		
Persons over 10 years of age	1,035.00	1,130.00
Child 1 to 10 years of age	615.00	670.00
20 weeks gestation or child up to one year old	265.00	290.00
Under 20 weeks gestation	55.00	60.00

Parks and Recreation continued

Ngā papa rēhia me ngā whenua tāpui

PARKS AND SERVICES - CEMETERIES AND CREMATORIUM	2023/2024 \$	2024/2025 \$
MISCELLANEOUS		
FOR CREMATIONS (INCLUDING PRE-PURCHASE)		
Monday to Saturday, excluding Sundays and public holidays, including pre-purchase of right of burial. Hours 8am to 4pm weekdays (summer months); 8am to 3.30pm weekdays (winter months); 8am to 12pm Saturdays.		
Additional Fees		
Out of hours fee, subject to special approval, in addition to normal fees	585.00	640.00
Use of chapel for funeral service per booking (minimum booking 3 hours)	420.00	460.00
Storage of ashes more than 14 days after cremation, per calendar month or part thereof	55.00	60.00
CREMATORIUM	2023/2024 \$	2024/2025 \$
PURCHASE OF ALLOTMENTS		
Kerb plot	195.00	215.00
Garden Wall of Memorial	195.00	215.00
Koru Garden of Roses	445.00	485.00
Garden of Rest	445.00	485.00
Children's Garden	195.00	215.00
Avenue of Tranquility	445.00	485.00

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MISCELLANEOUS	2023/2024 \$	2024/2025 \$
Maintenance		
Book of Remembrance	15.00 per line	16.00 per line
BLUFF BOAT RAMP		
Bluff Boat Ramp Fees		
Annual Permit per year (per boat under 6m)	130.00	140.00
Annual Permit per year (per boat 6m and over)	180.00	195.00
Joining Fee (one off)	50.00	55.00
Casual Use (per use)	20.00	25.00
Commerical Use (per use)	315.00	345.00
Admin Recovery Fee (if not paid within 7 days via an online payment)	30.00	35.00
SANDY POINT BOAT RAMP		
Sandy Point Boat Ramp Fees		
Annual Permit per year (Recreational)	105.00	115.00
Annual Permit per year (Commercial)	210.00	230.00

Notes for 2024/25:

Discount for early payment of Funeral Directors fees

The discount will remain in place for 2024/2025, while Council assesses the impact of removing the discount.



Passenger Transport

Ngā waka

PASSENGER TRANSPORT FEES	FROM 1 FEBRUARY 2024 \$	2024/2025 (FROM 1 JULY 2024) \$
Travel including Adults, Child, School or Tertiary Student, Senior Citizen – Per trip – All times and all trips (to Hub)	Paid By	Paid By
A trip completed by a Tag Off	Bee Card 2.20	Bee Card 2.20
A trip not completed by a Tag Off	Bee Card 3.00	Bee Card 3.00
Any other trip	Cash Payment 3.00	Cash Payment 3.00
Transfer within 30 minutes of trip start time when paying with Bus Smart Card only (no cash trip transfers)	0.00	0.00
Under Five Years Old – All travel times	Free	Free
Super Gold Travel Trip (The Bee Card must be registered (including the MSD connection to the card) to access the concession for free travel between 8.55 am and 3.00 pm, and all trips on Saturdays)	0.00	0.00
Bee Card (Off Bus purchase, including online)	5.00	5.00
Bee Card (On Bus purchase including \$5.00 top up)	10.00	10.00
Minimum Bee Card On Bus Top Up	5.00	5.00

Notes:

- Terms and Conditions will apply to the Bee card and can be accessed via www.bee.co.nz or via Council's website.
- A trip is inclusive of travel which can start anywhere within a route but concludes at the CBD Hub.
- Payments made by Bee cards are a specific fare type and are not considered as a discount fare as it does not require cash handling or driver assistance costs within the fare.
- A tag off action is defined within the RITS Implementation Schema as having completed a Tag On when entering the bus and also a Tag Off (swipe) when leaving the bus. Council may select not to exercise the fare option if the tag off does not occur.
- Maximum fares shown. Council may select not to implement this level of fare if other strategies are agreed. Actual fares will be confirmed on Council's website.
- There are no peak or off peak times and fares are a flat fare per trip as shown above.
- Supergold card holders must register and validate their Bee card via the Bee website to be eligible for the travel concession fare (free 9am to 3pm, incl all Saturdays) and must also complete a Tag Off on concluding the trip. Failure to complete the Tag Off may result in the suspension of the card being eligible for that fare. The registration process will require entering the card holders Ministry of Social Development Number (MSD) for validating the concession.
- Supergold travel is between the hours shown above unless amended by Waka Kotahi NZTA and travel must be compliant with the rules set by Council to be eligible for the fare.
- Any other concession card holders must register and validate their Bee card via the Bee website or at Council to be eligible for a travel concession fare.

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Pools

Ngā puna kaukau

SPLASH PALACE FEES	2023/2024 \$	2024/2025 \$
Adult	7.00	7.20
Adult Community Services Card	5.60	5.80
Senior (60 years or over)	5.00	5.10
Student (Full time tertiary)	5.00	5.10
Child	5.00	5.10
Child/Student/Senior Community Services Card Senior/Student/Child	4.00	4.10
Standard Lane Hire	20%	21.00
Club Lane Hire discount	60%	60%
Schools Lane Hire discount	50%	50%
Local Business Lane Hire discount (within Southland)	25%	25%
Half Main Pool Hire	300.00 per hour	315.00
Full Main Pool Hire	600.00	630.00
Hydroslide single	6.50	6.70
Hydroslide Family group 1+1	10.40	10.70
Hydroslide Family group 2+1	15.60	16.10
Hydroslide Family group 2+2 or 3+1	19.50	20.10
Hydroslide additional child	4.90	5.00

Pools continued

Ngā puna kaukau

SPLASH PALACE FEES	2023/2024 \$	2024/2025 \$
Hydroslide group booking 6 or more up to 19	4.90	5.00
Hydroslide group booking 19 or more	3.90	4.00
Discount cards (10-100 swims, for children, students, adults and seniors)	Range between 42.50 - 490.00	Range between 43.40 - 504.00
Community service discount cards (10-100 swims, for children, students, adults, seniors)	Range between 34.00 - 392.00	Range between 34.90 - 406.00
Group memberships (300-500 swims, child and adult)	Range between 1,005.00 - 2,725.00	Range between 1,025.10 - 2,340.00
Memberships (fortnightly, child, student, adult, senior)	Range between 22.00 - 525.00	Range between 24.00 - 32.00
Community service membership (fortnightly, child, student, adult, seniors)	Range between 17.60 - 420.00	Range between 19.20 - 25.60
Aqua classes (single entry to 100 concession, adult and senior)	Range between 9.20 and 736.00	Range between 7.20 - 744.00
Swim club entry (child)	3.30	3.50
Swim school charges	Range between 55.00 - 165.00	Range between 32.00 - 160.00
Swim school Community services card charges	Range between 44.00 - 132.00	Range between 25.60 - 120.00
Boating (per two hour class)	35.00	40.00
Pre Schooler (parent free)	5.00	5.10
Spectator	2.00	2.50
Family (Parent/s + school age children)	19.00	19.50
Family Community Services Card	15.20	15.60

Notes:

Conditions of entry apply.

In 2024/2025, membership fees will be charged fortnightly only not annually.

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Public Toilets

Wharepaku Tūmatanui

FEES AND CHARGES	2023/2024 \$	2024/2025 \$
Wachner Place Public Toilets		
Showers	3.50	3.50
Soap / shampoo	1.50	1.50
Towels	10.00	10.00
Locker	2.50 for initial hire plus 1.00 per day for up to 7 days plus 2.50 per day thereafter	2.50 for initial hire plus 1.00 per day for up to 7 days plus 2.50 per day thereafter

Resource Management

Penapena rawa

APPLICATIONS*	2023/2024 \$	2024/2025 \$
Non-notified:		
Land Use	2,000.00	1,600.00
Deemed Permitted Boundary Activity	1,000.00	560.00
Deemed permitted (Section 87BB)	-	285.00
Demolition (Rule DERE-R2)	1,000.00	1,100.00
Subdivision	3,000.00	2,000.00
Combined landuse and subdivision	2,500.00	2,500.00
Limited notified	4,500.00	4,500.00
Notified	6,000.00	6,000.00
Outline Plans:		
Application	1,100.00	1,100.00
Request to waive requirement for application	750.00	775.00
Other applications (Amendment or change or cancellation of resource consent conditions, requests for extensions of time and objections to fees charged.)	750.00	775.00
Additional fee for consents applied for retrospectively	Up to 500.00 to be applied at Manager's discretion	Up to 500.00 to be applied at Manager's discretion
HEARING FEES	2023/2024 \$	2024/2025 \$
Deposit to be paid prior to a hearing date being set	3,000.00	3,000.00
Commissioner Fees	Actual Cost	Actual cost
Hearings Panel	670.00/hr after the first two hours	680.00/hr after the first two hours

* These fees relate to the minimum charge only as an initial fixed deposit. Actual fee payable includes the cost of time taken to process each application, memorandum, consent, notice, certificate or schedule. Fixed fees are specified.

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DESIGNATIONS, HERITAGE ORDERS AND PLAN CHANGES	2023/2024 \$	2024/2025 \$
Designation and Heritage Order	6,800.00	6,800.00
Alteration or removal of Designation or Heritage Order	1,050.00	1,100.00
Plan Change (Deposit may be negotiated, depending on complexity)	15,000.00	15,000.00
OTHER SERVICES		
Monitoring and/or enforcement activities	180.00/hr (can be utilised at manager's discretion for compliance)	205.00/hr
Bond Adminstrating fee	250.00	300.00 per bond
Peer review of decision to return an application	Actual fee if Council's decision is upheld	Actual fee if Council's decision is upheld
Council document signing/sealing fee	521.00	560.00
Section 139A Existing Use Certificate	521.00	775.00
Section 139 Certificate of Compliance	521.00	775.00
Section 348 Right of Way Approval	781.00	775.00
Section 327A Revocation of a building line restriction.	781.00	775.00
Section 100(f) Sale and Supply of Alcohol Act	521.00	560.00
Transfer or surrender resource consent	-	285.00
Right of way certification	-	285.00
Overseas investment certificate	-	285.00
Dispensation under Council bylaw	-	560.00
SURVEY CERTIFICATION		
Section 221	281.00	285.00
Section 223	260.50	285.00
Section 224	300.00, plus 210.00 if a bond is requested to satisfy condition(s) of consent and agreed on by Council	380.00



Resource Management continued

Penapena rawa

SURVEY CERTIFICATION	2023/2024 \$	2024/2025 \$
Combined 223 and 224	417.00	475.00
Section 226 (including certification)	600.00	625.00
Section 241	-	285.00
Section 243	-	560.00
Additional monitoring required relating to certification	188.00/hr	205.00
APPLICATIONS BY COUNCIL BUSINESS UNITS, COUNCIL CONTROLLED ORGANISATIONS AND COUNCIL ORGANISATIONS		
All applications	Actual costs for processing, hearing and decision-making, including the cost of Hearings Commissioners and External Professionals when required	To be removed
ENGINEERING PLANS		
Fee for the lodgment of engineering plans and specifications of subdivision including checking and inspection as required under the Council's Code of Land Development Bylaw.	1.5% of the estimated cost of the Engineering Works or \$1,500.00, whichever is the greater. (Estimated cost to be acceptable to Council)	To be removed
Hourly re-inspection fees – additional inspections other than those required by the Code of Practice for Land Development.	188.00	205.00
Fee for lodgement of engineering plans and specifications including review and approval of plans	Actual costs for reviewing and approval of plans and specifications	Actual costs for reviewing and approval of plans and specifications
Fee for hold point inspections and signoff of engineering works as required under the Council's Code of Practice for Land Development and Subdivision Infrastructure	1.5% of the estimate cost of the Engineering Works or \$1,500.00, whichever is greater (estimated cost to be acceptable to Council)	1.5% of the estimate cost of the Engineering Works or \$1,500.00, whichever is greater (estimated cost to be acceptable to Council)

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INFRINGEMENT FEES – RESOURCE MANAGEMENT (INFRINGEMENT OFFENCES) REGULATIONS 1999*	2023/2024 \$	2024/2025 \$
Section 338(1)(a) – Contravention of Section 9 (restrictions on use of land)	300.00	300.00
Section 338(1)(c) – Contravention of an abatement notice (other than a notice under 322(1)(c))	750.00	750.00
Section 338(2)(a) – Contravention of Section 22 (failure to provide certain information to an enforcement officer)	300.00	300.00
Section 338(2)(c) – Contravention of an excessive noise direction under Section 327.	500.00	500.00
Section 338(2)(d) – Contravention of an abatement notice for unreasonable noise under Section 322(1)(c).	750.00	750.00
DISTRICT PLAN		
Within Southland	735.00	735.00
Remainder of New Zealand (including postage and packaging)	840.00	840.00
RAPID SIGNS AND AERIAL PHOTOS		
RAPID Number Sign Charges		
Single Flat Sign	47.00	51.50
Range Sign	57.50	63.00
Right of Way Signs (each)	15.50	17.00
Installation	187.50	204.00
Supply of Aerial Photo		
Customised projects (per hour)	188.00	205.00

*GST not applicable



Resource Management continued

Penapena rawa

REQUESTS FOR REMITTANCE OF FEES AND CHARGES	2023/2024 \$	2024/2025 \$
Requests for remittance of fees and charges under Section 36(5) of the Resource Management Act 1991.	Written requests to the Group Manager - Customer and Environment, Invercargill City Council	Written requests to the Group Manager Consenting and Environment
GENERAL RESOURCE MANAGEMENT INQUIRIES		
Pre application meetings (first hour free)	-	Actual cost
NESCS property record search	-	285.00
Reports or advice commissioned by Council	-	Actual cost
Commissioner	-	Actual cost
Site sign	-	Actual cost
Public notices	-	Actual cost

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Roading

Ngā rori

ROADING FEES	2023/2024 \$	2024/2025 \$
License to occupy road – Footpath Management Policy activities (No Alcohol Permitted) – Annual Charge Retail displays, outdoor seating areas, street furniture		
Up to 15 square metres	200.00	225.00
Per additional square metre	15.00	15.00
Special designated area of footpath for Alcohol License or similar (Annual Charge)	1,150.00	1200.00
Footpath Management Policy Activities - Event Charge	101.00/hr (first hour free)	110.00/hr (first hour free)
Restricted use of footpath, e.g. scaffolding permit or similar (monthly fee – also requires CAR permit)	Minimum of 100.00 (for up to 30 days) then 10.00 per calendar day thereafter	Minimum of 100.00 (for up to 30 days) then 10.00 per calendar day thereafter
Overweight permit	Set by legislation	Set by legislation
Vehicle crossing application per crossing	101.00/hr* ³ (minimum 100.00)	110.00/hr* ³ (minimum 1hr charge)
Corridor Access Request	101.00/hr plus software overheads* ³	110.00/hr plus software overheads* ³
Excavation or Similar	(minimum 250.00)	(minimum 250.00)
*Urgent Permit Process	(minimum 350.00)	(minimum 350.00)
Re-inspections	(minimum 90.00)	(minimum 90.00)
No Dig or minor event or similar approval (eg NGA)	101.00/hr plus software overheads* ³ (minimum 100.00)	110.00/hr plus software overheads* ³ (minimum 100.00)
Digging in Road Corridor without an approved Works Access Permit.	500.00	500.00

*GST not applicable



Roading continued

Ngā rori

ROADING FEES	2023/2024 \$	2024/2025 \$
Coordinating repair or other activity using contractors or technical review and advice due to an event which is recoverable under legislation or upon request.	101.00/hr plus software overheads* ³	110.00/hr
Processing Annual Generic Traffic Management Plans	101.00/hr plus software overheads* ³	110.00/hr plus software overheads* ³ (minimum 250.00)
Approval for a permit such as Roadside Grazing or Dust Suppressant application or Demolition or Removal of Property or Placing of Shipping Container of Frontage or Approval for use of any Road Space or Investigation for damage of ICC assets (Fault or liability Established) or similiar.	101.00/hr plus software overheads* ³	110.00/hr plus software overheads* ³ (minimum 100.00)
PARKING		
On street parking meters (per hour) Meter Heads	1.50 per hour	0.00 per hour
On street parking (per hour) - Parking Equipment (New Pay by Plate Kiosks - see note below)	First 30 minutes 0.00 per hour	First 30 minutes 0.00 per hour
	Second 30 minutes 2.00 per hour	Second 30 minutes 2.50 per hour
	Second Hour 2.00 per hour	Second Hour 2.50 per hour
	Third Hour and each thereafter 4.00 per hour	Third Hour and each thereafter 5.00 per hour
On street Coach parking (Casual per hour)	2.50	2.50
Esk Street Number 1 off street car park (Casual per hour)	1.50	1.50
Esk Street Number 2 off street car park (Casual per hour)	1.50	1.50
67-69 Don Street off street car park (Casual per hour)	1.50	1.50

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PARKING	2023/2024 \$	2024/2025 \$
19 Don Street off street car park (Casual per hour)	1.50	2.00
Esk Street Number 2 - off street car park, Reserved Permit Parking (per month)	100.00	125.00
Esk Street Number 2 off street car park, Early Bird Parking (per day)	8.00	8.50
Deveron Street off street carpark Reserved Permit Parking (per month)	120.00	125.00
Permit Parking (where available) at any Carpark not specified (per month)	85.00 – 150.00	150.00 – 200.00
19 Don Street Off Street Permit Parking (where available) at any car park not specified (per month)	100.00 – 150.00	150.00 – 200.00
Park Zone Car Park Building (Leven Street):		
▪ Casual parking (per hour)	1.50	2.00
▪ Reserved Permit Space (Red Zone) (per month)	120.00	140.00
▪ Reserved Space (Level 7 – Red Zone) (per month) (limited numbers)	100.00	120.00
Tradie - E Permits Per day	20.00	20.00

Note:

1. Car parking approach changed to include an App, Pay by Plate and On Street kiosk equipment. Variable rate charges used within new pay equipment.
2. See Council's Website for Terms and Conditions of Parking, including recover of Credit Card payment costs. Conditions may vary during year.
3. New CAR software will require usage and access charges on a cost recovery basis.
4. Recover of cost of repair incurs a 15% surcharge for administration and coordination.
5. It is noted that the technical charge will be the review of the submitted plan and will depend on the suitability and level of planning developed and presented.

Sewerage

Parakaingaki

TRADE WASTE BYLAW FEES	2023/2024 \$	2024/2025 \$
Volume Charge (C_v)	58.50 c/m ³	99.00 c/m ³
Biochemical Oxygen Demand Charge / Organic Loading (C_b)	47.40 c/Kg BOD	80.00 c/Kg BOD
Suspended Solids Charge (C_s)	47.60 c/Kg SS	80.00 c/Kg SS
TANKERED WASTE (CLIFTON)		
Tanker waste to the Clifton Waste Water Treatment Plant	21.50 Tonne	33.56/Tonne
CONNECTION FEE		
Kennington Connection - Homeowner organised	7,000.00	7,000.00

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Solid Waste

Te penapena para tūmārō

KERBSIDE COLLECTION	2023/2024 \$	2024/2025 \$
Additional Bin	292.70	To be removed
Additional Red Bin (Rubbish)	-	360.69
Additional Yellow Bin (Recycling)	-	248.88
INVERCARGILL TRANSFER STATION		
Cash minimum	10.00	10.61
Account minimum	20.00	21.23
General waste per tonne	359.75	381.81
Mixed waste less than 80% green waste per tonne	359.75	381.81
Mixed waste greater than 80% green waste per tonne	257.00	272.80
Green waste only per tonne	82.86	87.94
Cleanfill only per tonne	92.54	98.21
Hazardous waste per tonne	92.54	98.21
Car tyres, each (weight charges also apply)	6.00	6.00
Truck tyres, each (weight charges also apply)	18.00	18.00

Note: There are now two additional bin charges reflecting the separate bin costs



Solid Waste continued

Te penapena para tūmārō

BLUFF TRANSFER STATION	2023/2024 \$	2024/2025 \$
Rubbish		
Car	16.74	17.77
Station wagon	26.79	28.43
Ute/large van	43.53	46.20
Trailer – single axle	68.64	72.85
Trailer – tandem axle	115.52	122.60
Tyres – car, each (no bulk loads)	6.00	6.00
Tyres – truck, each (no bulk loads)	18.00	18.00
Greenwaste		
Car	6.27	6.65
Station wagon	9.12	9.68
Ute/large van	14.82	15.73
Trailer – single axle	23.37	24.80
Trailer – tandem axle	39.33	41.74

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Southland Museum and Art Gallery

Te Unua

DIGITAL SERVICES	2023/2024 \$	2024/2025 \$
Photo emailed/printed (personal use)	25.00	25.00
Photo emailed (portrait - personal use)	Cost only	Cost only
Photo digitised	10.00	10.00
Photo emailed/printed to be published	50.00	150.00
Request for photo of collection item	75.00	75.00
Photo to be used on front cover	To be negotiated	To be negotiated
Filming by prior arrangement per hour	250.00	120.00
Other Southland Museums and Historical Societies	Cost only	Cost only
RESEARCH		
Commercial Rate (per hour)	188.00/hr	205.00/hr
Non-Commercial (initial half hour free)	28.00/half hr	55.00/half hr
PHOTOCOPYING		
A4 Black and white	0.25	0.30
A4 Colour	0.50	0.60
A3 Black and white	0.45	0.50
A3 Colour	1.00	1.00

Southland Museum and Art Gallery continued

Te Unua

OFFICIAL INFORMATION REQUESTS (PER HOUR)	2023/2024 \$	2024/2025 \$
Executive Staff	250.00/hr	275.00/hr
Managers and Team Leaders	219.00/hr	240.00/hr
Professional and Technical Staff	188.00/hr	205.00/hr
Administrative Staff	101.00/hr	110.00/hr
Photocopying		
A4 page	0.25	0.30
A3 page	0.45	0.50
Travel per km	0.83	0.95

Alteration of Fees :

Fees and charges may be refunded, remitted or waived by the Manager, Southland Museum and Art Gallery. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

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Water Supply

Te punawai

SALE OF WATER	2023/2024 \$	2024/2025 \$
Class A: Excess usage by Easement Grantors (by agreement) m ³	0.0254	0.0254
Class C: Extraordinary Consumers off Reticulation (non-residential rating units) Annual Consumption m³:		
0 to 249	0.0	0.0
250 and above	1.00	1.80
Class D: Southland District Council consumers off Brankholme pipelines m ³	3.50	3.73
Class G: Bulk water ex waterworks to tankers etc (minimum 8m ³)	3.50	3.73
Class H: Supplied per metered standpipe ex hydrants (minimum 8m ³)	3.50	To be removed
WATER CONNECTION CHARGES		
Ordinary Connections (Invercargill area)		
20mm service each	2,800.00	3,450.00
25mm service each	2,900.00	3,570.00
Ordinary connections (Bluff area)	Quote	Quote
Renewals (20mm diameter)	1,870.00	To be removed



Water Supply continued

Te punawai

WATER CONNECTION CHARGES	2023/2024 \$	2024/2025 \$
Extraordinary connections	Quote	Quote
Disconnection Fee		
Up to and including 50mm each	1,560.00	1,660.00
Above 50mm	Quote	Quote
Reconnection fee	1,690.00	To be removed
Service connection flow test each	970.00	1,030.00
Backflow Preventer Fee		
Registration and installation	170.00	180.00
Annual inspection	100.00	110.00

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Private Bag 90104, Invercargill 9840, New Zealand - Phone 03 211 1777 - www.icc.govt.nz



PROPOSED REGIONAL CLIMATE CHANGE STRATEGY FOR MURIHIKU SOUTHLAND ENDORSEMENT FOR CONSULTATION

To: Council

Meeting Date: Tuesday 30 January 2024

From: Rhiannon Suter, Manager – Strategy, Policy and Engagement

Approved: Trudie Hurst - Group Manager - Community Engagement and Corporate Services

Approved Date: Thursday 25 January 2024

Open Agenda: Yes

Purpose and Summary

This report provides Council with the final draft of the proposed Regional Climate Change Strategy for Murihiku Southland for endorsement ahead of consultation by Environment Southland.

Recommendations

That Council:

1. Receives the report "Proposed Regional Climate Change Strategy for Murihiku Southland Endorsement for Consultation".
2. Endorses the Proposed Regional Climate Change Strategy for Murihiku Southland (A5126253) for consultation by Environment Southland on behalf of the region.

Background

Council has worked with Environment Southland, Te Ao Marama and the other Southland Territorial Local Authorities to develop the proposed Regional Climate Change Strategy for Murihiku Southland to guide Local Government action in the areas of emissions mitigation, adaptation to climate change and communication.

Council received and confirmed the draft principles and aspirations which form the core of the strategy in August.

Issues

The final document is now provided for endorsement ahead of consultation.

Environment Southland will coordinate consultation for the region. Our Long-term Plan will alert people this is taking place and encourage them to have their say.

Next Steps

Following endorsement Environment Southland will commence consultation in March 2024.

Attachments

1. Draft proposed Regional Climate Change Strategy for Murihiku Southland (A5126253)

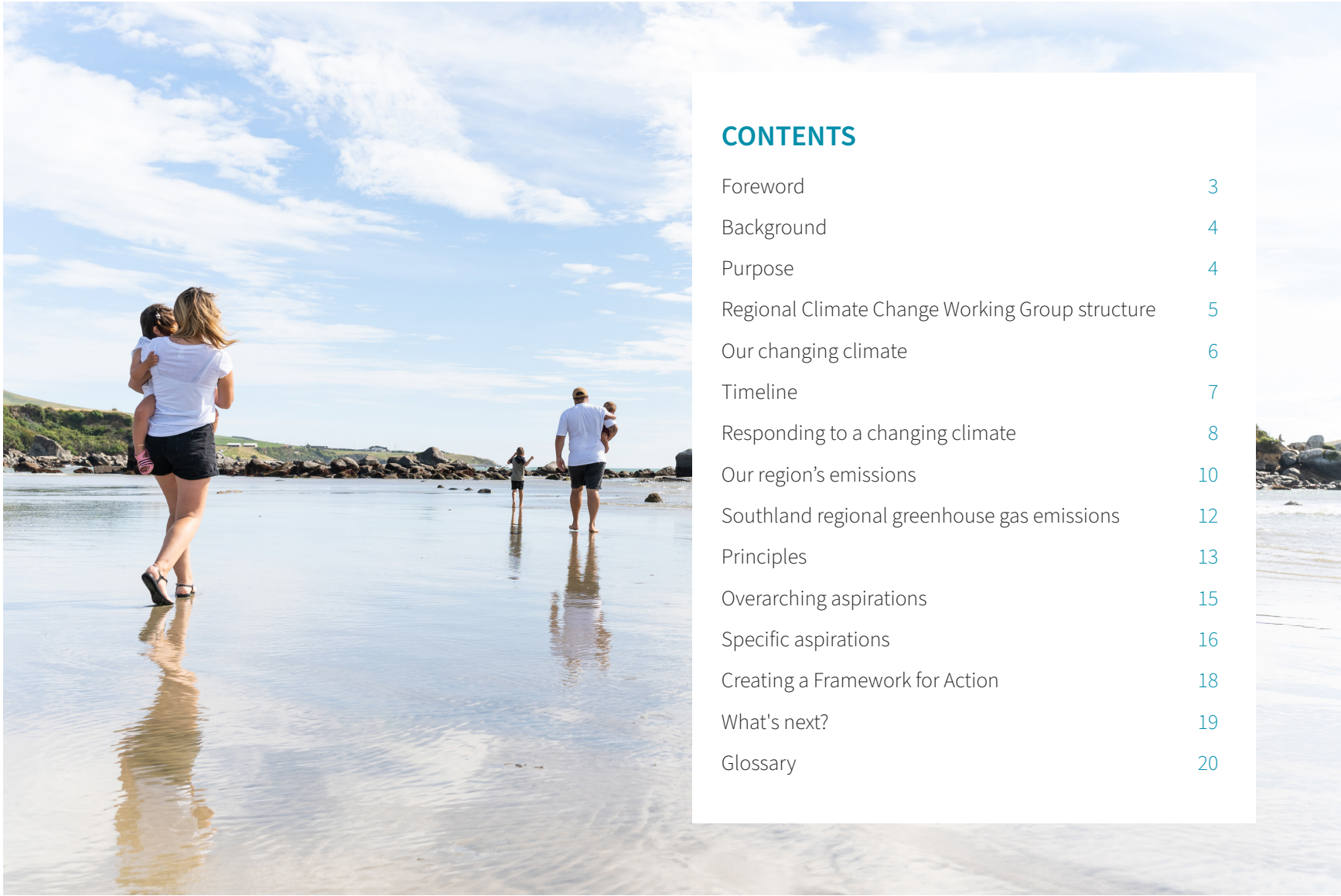
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Proposed **Regional** **Climate Change Strategy** **for Murihiku Southland**



A5126253



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A5126253



Foreword

Murihiku Southland Councils, alongside Te Ao Mārama Inc, have committed to a collaborative and inclusive partnership in defining our regional strategic response to a changing climate.

In doing so, it is important to build trust, confidence and capacity for continuing cooperation with our communities.

Murihiku Southland is not alone in addressing the challenges and opportunities of a changing climate. We are part of a global community responding to a shared crisis. We are able to learn from the experiences and efforts of others, both within Aotearoa New Zealand and abroad. However, we also recognise the distinctive character of our regional needs. Our actions will be guided by an appropriate mix of global and local knowledge including mātauranga Māori, ensuring the choices we make remain tailored to our unique environment, economy, and communities.

In aligning with national policy, this strategy distinguishes between the two pillars of climate change mitigation and

climate change adaptation. Mitigation involves the decarbonisation of our economy, as well as widespread behavioural change. This will be a challenging journey but it's an important pathway for our community to minimise the escalating impacts of a changing climate. There is significant scope to learn from others, benchmark, and leverage technology as we pursue our net-zero greenhouse gas goals. Our region is on a pleasing pathway, with the 2022 measurements indicating that regional emissions have been reduced by 14.8% since 2018.

Alongside mitigation, adaptation pathways may be the more demanding of the two. As New Zealand's Climate Change Commissioner, Rod Carr, stated in a presentation at Environment Southland in September 2022: *"Adaptation is going to be one of the most challenging conversations local and regional governments have to have, because adaptation is inherently local – it is inherently about communities directly affected by the changed climate."*

Accepting this challenge, it is important to recognise that the pursuit of climate change mitigation and adaptation are two pillars which often intersect,

offering a path toward resilience and sustainability. While opportunities may not always be immediately evident, we embrace the notion that actions to reduce emissions might enhance our adaptive capacity, and adaptation measures may contribute to mitigation efforts. This synergy highlights the importance of a holistic and flexible approach in response to the complex challenges and opportunities posed by a changing climate.

Finally, it is recognised that this strategy is framed against a backdrop of uncertainty in an increasingly changing world. Yet, given the potential consequences and costs of indecision, delay, and inaction, we need to do what we can with what we have now. Thus, we subscribe to the notion that local government agencies have a dual role – to lead as well as empower others to act. We understand that in navigating the complexities of a changing climate, we may not always 'get it right'. But we believe that purposeful action accompanied by reflexive learning are essential elements of our response.

This challenge is ours to meet – and with humility *mahaki*, resolve *maia*, and commitment *manawanui*, together

"Adaptation is going to be one of the most challenging conversations local and regional governments have to have, because adaptation is inherently local – it is inherently about communities directly affected by the changed climate."

RODD CARR
New Zealand Climate
Change Commissioner
September 2022

kotahitanga, we can secure Murihiku Southland for future generations. Mō tātou, ā, mō kā uri ā muri ake nei.

**Environment Southland Councillor,
Phil Morrison and Te Ao Mārama (TAMI)
Kaupapa Taiao Manager, Dean Whaanga**
*Co-chairs, Murihiku Southland Regional
Climate Change Working Group*

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Background

At a regional hui held in July 2022, recognising our strong mutual interdependence, it was agreed that local government agencies need to work together to establish a regional approach to respond to Murihiku Southland's changing climate.

Environment Southland and Te Ao Mārama initiated discussions to create an inter-agency working group as a starting point for bringing Councils together – with Gore District Council, Invercargill City Council and Southland District Council being key partners in developing a regional approach. Great South, as Southland's regional economic development agency have also been involved.

This strategic collaboration will initially be defined and guided by two key documents as follows.

Part One

Regional Climate Change Strategy for Murihiku Southland (this strategy) defining how local government agencies will work together (principles) and toward what outcomes that work will focus (aspirations).

Part Two

Regional Framework for Action (being developed) which will define and prioritise the specific actions and initiatives needed to realise the outcomes being aspired to. It is expected the Regional Framework for Action will:

- Enable each individual local government agency to create Action Plans that align with the aspirations set out in this strategy.
- Define the continuing or new collaborative actions to which local government agencies will commit.
- Identify opportunities for collaboration beyond local government – empowering the aspirations, energies, and creativity of communities and industry.

Purpose

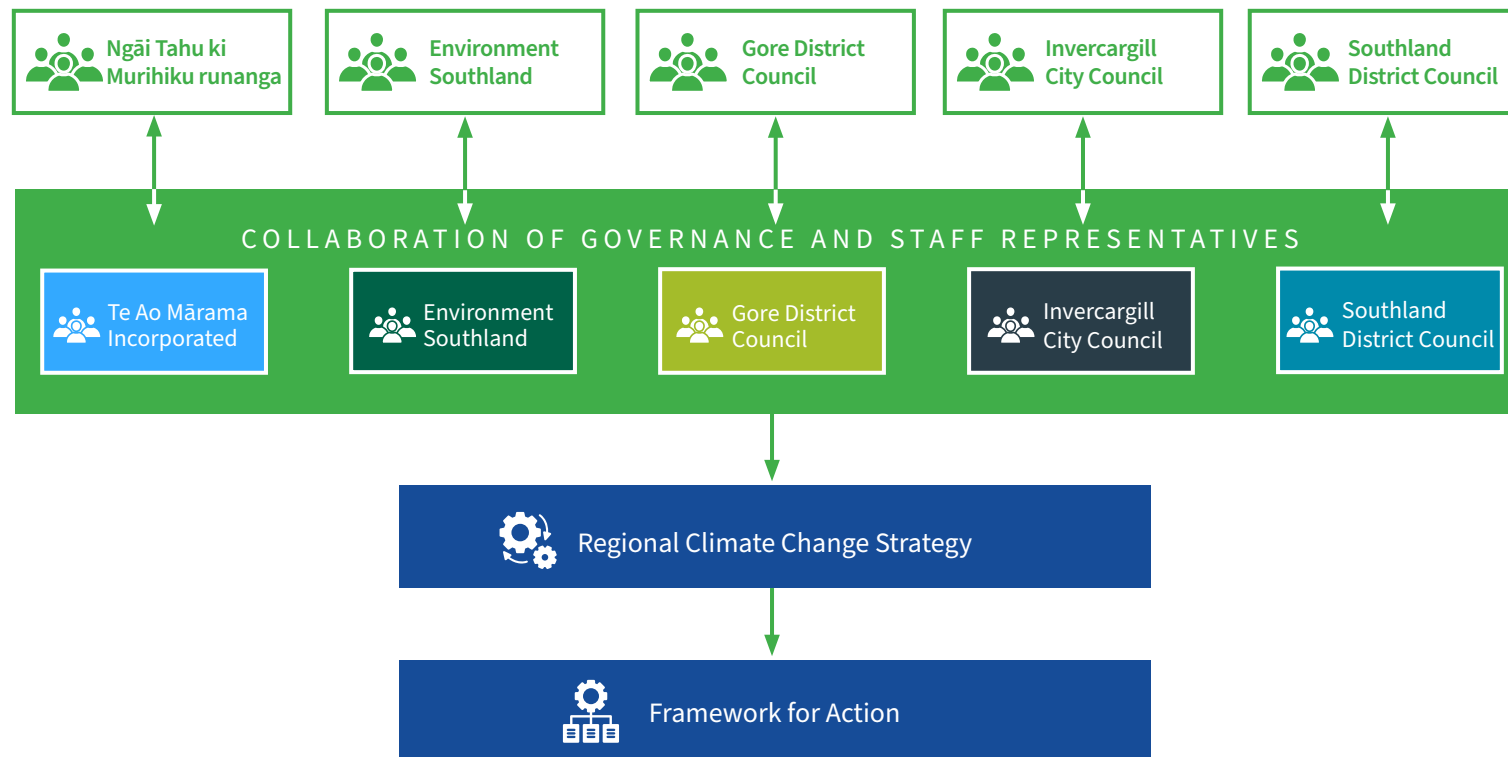
The purpose of this strategy is to unite the efforts of our four local government councils, Te Ao Mārama Inc and Great South to support a cohesive response to help protect our environmental, economic, cultural and social wellbeing against the effects of a changing climate by agreeing on broad principles and aspirations.

This strategy will enable local government agencies and our communities to work together efficiently and effectively, optimising the use of resources and expertise for the benefit of all ratepayers towards a resilient future for our region.



Regional Climate Change Working Group structure

The Regional Climate Change Working Group (RCCWG) was established in early 2023 with governance representatives from each council and Te Ao Mārama Inc, supported by a staff level inter-agency group. This informal working group has been instrumental in enabling cross-agency discussions and collaboration to progress strategy development.



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Our changing climate

Our global, national and regional understanding of the changing climate has developed over time; though this has significantly accelerated during the past decade.

While the concept of a changing climate has been something that ‘will happen sometime in the future’, it is now accepted that our region is already experiencing the effects of increasing severe weather events.

Some parts of Murihiku Southland are already prone to flooding. Recent events include the Mataura catchment flooding in February 2020 (which also affected Fiordland), as well as all catchments experiencing significant flooding in September 2023. In

contrast, during the summers of 2021-22 and 2022-23 dry spells and drought conditions were experienced in many parts of our region.

These severe weather events often have serious economic, social and environmental impacts on the region. When these kinds of significant weather events are projected into the future, it can be daunting and overwhelming to consider.

Determining what on-the-ground action can be pursued as individuals and as communities right now, could change the course of this future. Understanding the opportunities (and opportunity costs) of investing in resilience versus the costs of post-event recovery will be an important consideration.

This climate change strategy seeks to guide this journey for the Murihiku Southland region.

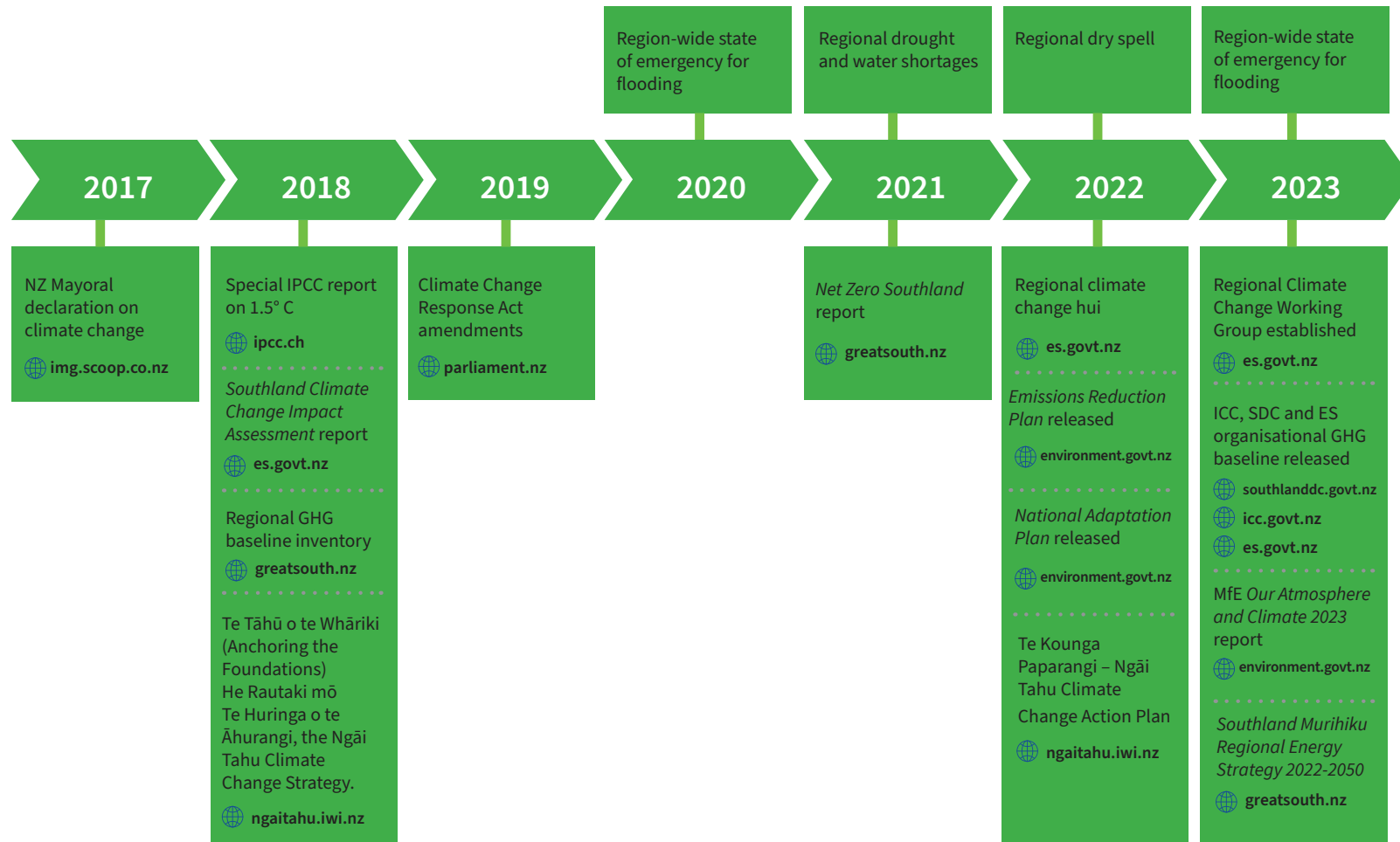


The Mataura River in flood at Gore, February 2020.

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Timeline



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Responding to a changing climate

Local government's role

Collective and collaborative regional leadership is important to enable the implications of a changing climate to be considered for the Murihiku Southland region. A core purpose of local government is to promote community wellbeing in the present and in the future. This is at the heart of how our local government agencies need to work together towards a more resilient future.

The Climate Change Response Act 2002 directs the development of clear and stable climate change policies, in order for New Zealand to meet its international obligations and administer a greenhouse gas emissions trading scheme. While New Zealand's resource management legislation is in the midst of significant and ongoing reforms, national policy directions currently issued under the RMA relating to freshwater, biodiversity, and coastal

management require decision-makers to consider the need for enhancing climate resilience. The resource management reforms aim to ensure that appropriate regard is given to the implications of a changing climate among other national priorities, including community wellbeing.

Environment Southland as the regional council, has specific responsibilities for example, managing flood risk under various pieces of legislation including the Local Government Act 2002 and Soil Conservation and Rivers Control Act 1941. Gore District Council, Invercargill City Council and Southland District Council also have a range of obligations to consider natural hazard risks in planning and infrastructure decisions.

Emergency Management Southland has the responsibility for the delivery of emergency management responses

if a significant climate related event was to occur. While historically flood banks have been the main solution for protecting communities at risk, over the longer term there is a need to redesign the way we manage our catchments to help manage this risk.

A crucial step towards regional leadership is an opportunity for each agency to carry out individual organisational efforts to support this work. This is important, not only for role modelling, but also ensuring each agency understands what is required to enable the support of others; as well as contributing towards a collective community effort.

For the Murihiku Southland region, this climate change strategy is a key step for local government agencies in undertaking this journey.

Environment Southland as the regional council, has specific responsibilities for example, managing flood risk under various pieces of legislation including the Local Government Act 2002 and Soil Conservation and Rivers Control Act 1941.

Gore District Council, Invercargill City Council and Southland District Council also have a range of obligations to consider natural hazard risks in planning and infrastructure decisions.



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Key components of this strategy

Following the international and national lead, this strategy focuses on two key strands – mitigation and adaptation. Communication and engagement are needed to support these two inter-connected strands of the climate change conversation.

Mitigation

Mitigation is the human actions to reduce emissions by sources; or enhance removals of greenhouse gases. At a national level this is guided by the Emissions Reduction Plan. Examples of reducing emissions by sources include the reduction of waste going to landfill; or replacing a coal boiler with a renewable electric-powered one. Examples of increasing the removal of greenhouse gases include growing new trees to absorb carbon from the atmosphere.

This strategy guides the development of future action in relation to each of these key components.



Adaptation

Adaptation is the process of adjusting to actual or expected climate and its effects. At a national level this is guided by the National Adaptation Plan. Examples of adaptation include managed retreat, land-use changes, and investment in climate resilient infrastructure.

This process is inherently local and about communities directly affected by the changing climate. In addition, the inter-generational ramifications are an important consideration as our collective grandchildren and future generations will face increasing consequences of a changing climate.

Strategy review

This strategy has been written within a national context of ongoing revisions to the legislative framework, not only for climate change policy, resource management but also local government reform. It will be reviewed by June 2025 to ensure it remains current and aligned with anticipated national legislative and policy changes.

The principles, aspirations and strategy as a whole are a starting point of a long-term partnership and journey. It is anticipated that the next iteration of this strategy will extend beyond the needs of local government with greater consideration of the needs of key stakeholders and our communities.

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Our region's emissions



Regional emissions inventory

In 2018, a baseline emission inventory for the region was established. This highlighted that we all contribute to our regional emissions profile, as individuals, communities, businesses and industry. This profile indicated that with 12% of New Zealand's total land area and producing 15% of New Zealand's tradeable exports, Southland (with only 2% of New Zealand's population in 2018) contributed 9.7% of New Zealand's gross emissions*.

It is best practice for this kind of regional inventory to be updated on a regular

3 or 5-yearly cycle in order to monitor changes over time. This inventory has been repeated regularly by Great South** since 2020, which has indicated a progressive downward trend in regional net emissions compared to the 2018 baseline. Great South will continue to report against the 2018 baseline annually and plays an important role in supporting local businesses to measure and reduce emissions, assisting the region's net zero greenhouse gas journey.

Regional emissions modelling

Further to the emissions inventory work, Great South (working alongside MfE and the Tindall Foundation) has undertaken regional emissions modelling as part of developing a carbon neutral advantage programme. The Net Zero Southland 2050 report (March 2021) provides direction on potential economic mitigation pathways for Southland. Part of this modelling seeks to understand

the economic value of emissions reduction, which could enable our region to contribute towards achieving national net zero emissions by 2050. It also notes that a low emission economy would provide Southland with major opportunities to support economic and social prosperity while mitigating the risks posed by a changing climate.

* Southland Regional Carbon Footprint 2018 – www.greatsouth.nz/resources/southlands-greenhouse-gas-emissions-2018

** Great South is a council-controlled organisation, jointly owned by Invercargill City Council, Southland District Council, Gore District Council, Environment Southland, Invercargill Licensing Trust, Maitaia Licensing Trust, Southland Chamber of Commerce, Southern Institute of Technology and Community Trust South. It is Southland's regional development agency which facilitates the implementation of the B2025 Southland Long Term Plan, as well as supporting the regional emissions reduction journey by working with businesses to reduce their greenhouse gas emissions across the region.

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Regional emissions reductions pathways

Our region is already on a net zero greenhouse gas journey and while some progress has been made since the 2018 baseline inventory, achieving this goal will involve individuals, communities, businesses and industries all evaluating their contribution/s.

In 2018 our region contributed 9.7% of the country's emissions. This has reduced by 14.8%, to contribute 8.2% of the country's emissions in 2022. This is due to the decarbonisation of fossil-fuelled boilers and a systematic reduction in emissions for agriculture, energy, transport, manufacturing

and waste. Partnerships with EECA, Government, the private and public sector as well as educational outreach has created the impetus for the success of this programme.

Achieving net zero greenhouse gases by 2050, will require everyone to play their part. In the short-term, local government agencies in Murihiku Southland are focusing on ensuring each organisation is on track to achieving net zero goals; while the longer-term focus is determining how local government should best play its part regionally.

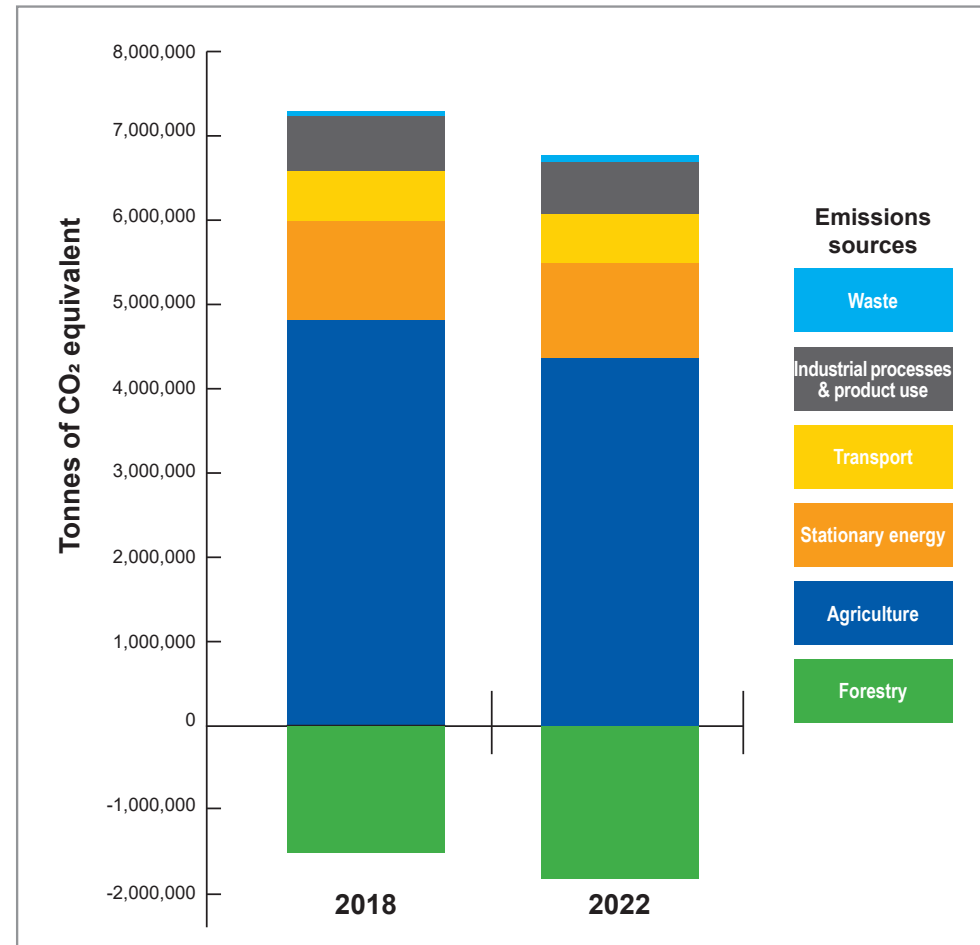


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Southland regional greenhouse gas emissions

Southland regional net greenhouse gas emissions 2018 and 2022 as measured by Great South. This graph illustrates that overall regional greenhouse gas emissions have reduced by 14.8% from 2018 to 2022.

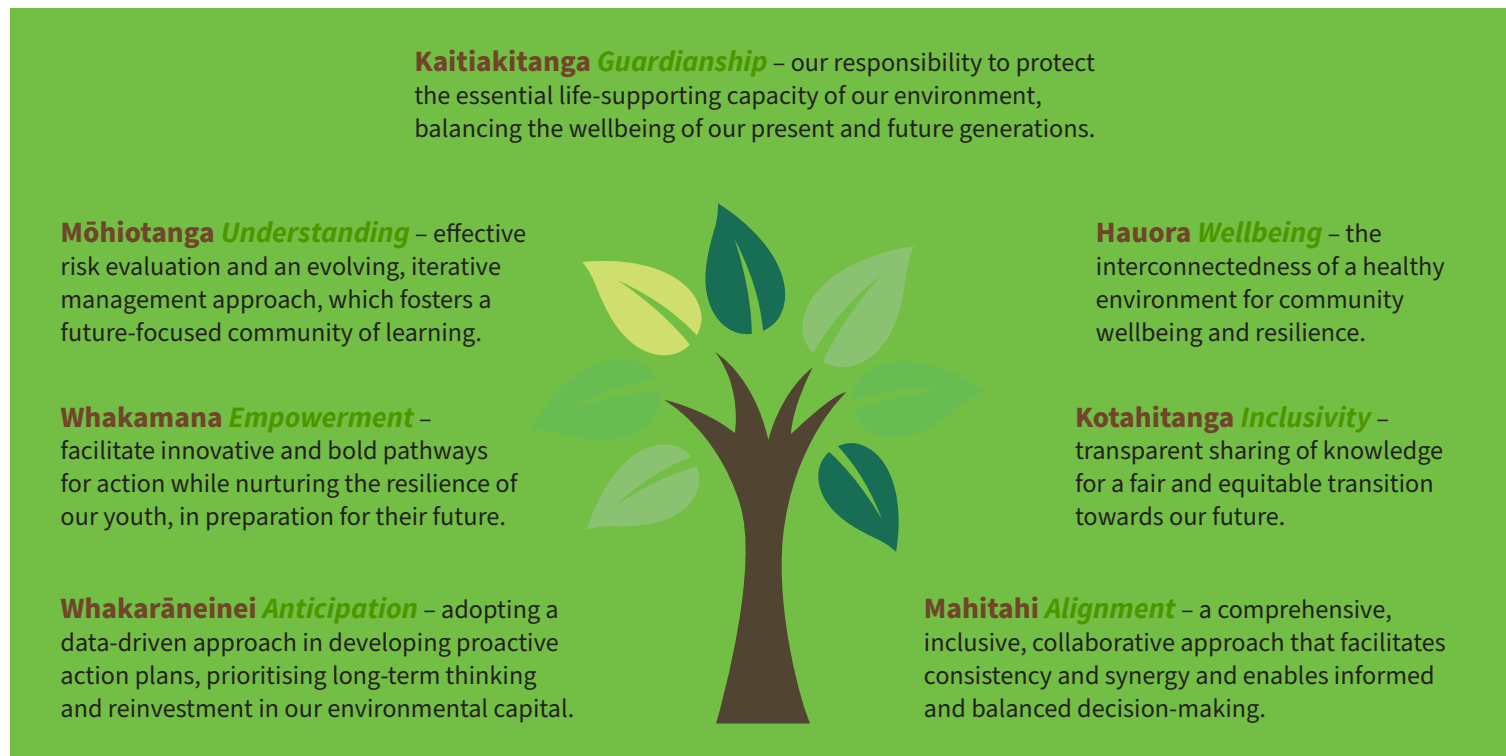
	2018	2022
Total gross	7,308,128	6,753,059
Total sequestration	-1,498,508	-1,805,554
Total net	5,809,620	4,947,505



Southland Greenhouse Gas Emissions Inventory for 2022 – www.greatsouth.nz/resources

Principles

Principles provide direction on ways of working together to create a regional response to the impact of a changing climate on Murihiku Southland. The seven principles provide the foundation for regional efforts to respond to the challenges and opportunities presented by our changing climate and associated environmental effects such as sea-level rise, indigenous biodiversity loss and biosecurity incursions.



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Detailed principles

These principles will guide how Murihiku Southland local government agencies will work together, including prioritising to determine regional action.

They highlight the importance of recognising mutual dependencies and for example, taking a catchment focused and/or community focused approach to working across boundaries and prioritising the key issues.

These Murihiku Southland principles can be understood in more detail as follows.

Kaitiakitanga *Guardianship*

- Recognise our duty of care to safeguard our environment's fundamental life supporting capacity.
- Create a balanced framework, which supports many inter-connected strands.
- Value the wellbeing and livelihoods of our present and future generations.

Hauora *Wellbeing*

- Live with and understand how everything is connected.
- Recognise a healthy, functioning environment is inherent to our individual and collective wellbeing(s).
- Enhance community and environmental resilience in the face of change.

Whakarāneinei *Anticipation*

- Think and act with a long-term perspective, valuing and reinvesting in our environmental capital.
- Create proactive pathways for action, doing what we can now with what we know now.
- Ensure relevant regional science and information underpins a data-led approach.

Mōhiotanga *Understanding*

- Understand risks and look for potential ways to avoid, mitigate and manage risk.
- Pursue iterative management, adapting our approach as we learn and know better.
- Sow the seeds of how our future may be different, creating a broad community of learning.

Kotahitanga *Inclusivity*

- Share knowledge widely and transparently.
- Proactively consider those most vulnerable and voices least heard.
- Create a fair transition to our future.

Whakamana *Empowerment*

- Enable courageous pathways for action, inspiring individual and collective action.
- Look for opportunities and respond with innovation and creativity.
- Support our young people to understand, participate and be resilient in the face of their future – offering them hope.

Mahitahi *Alignment*

- Think ki uta ki tai – mountains to the sea, considering the effects in every direction and across boundaries.
- Adopt a united, integrated, consistent, and holistic approach enabling informed and balanced decision-making.
- Foster collaboration among various stakeholders, businesses, community groups and individuals.

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Overarching aspirations

Our collective values spanning science, beliefs and hopes for the future, come together to form our aspirations for our regional response to a changing climate.

They provide an agreed 'direction of travel' for local government agencies, which can be improved and modified as the journey progresses.

Ongoing cross-agency discussions will help develop and implement aligned pathways towards these aspirations. These pathways will include managing the effects of a changing climate as well as capitalising

on potential opportunities that may benefit the region, keeping in mind the importance of ensuring that our future generations will also have the best possible opportunities. Additional specific aspirations may be developed, as part of the journey towards creating a Framework for Action.

The following aspirations reflect the collective intent of local government agencies to support effective responses to our changing climate across Murihiku Southland.

In addition to these overarching aspirations, further aspirations provide a direction regarding mitigation, adaptation as well as communications and engagement as per the key focus areas of this strategy.

Our aspirations

- 1 Te Mana o Te Ao Turoa – the mana of the environment is valued and respected enabling our people to be responsive as our climate changes.
- 2 Science and Mātauranga underpins our response to our changing climate in Murihiku Southland.
- 3 We understand the changes, challenges and opportunities associated with our changing climate and will act courageously, building resilience to respond and thrive.
- 4 We will create meaningful change within one generation* and inspire future generations to continue this work.

* One generation equates to 25 years



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Specific aspirations

Mitigation

Local government agencies need to collectively contribute towards mitigating the changing climate by reducing organisational emissions, offsetting if necessary and becoming more sustainable organisations. This will also enable Councils to understand the challenges businesses and other organisations face in reducing emissions and aid the efforts towards developing a best practice consistent approach.

Each agency is on their own organisational learning journey, of which measuring organisational greenhouse gas emissions is a first step towards understanding how these emissions can be reduced.

Councils are also working on understanding their mitigation role within the community. This is an important step towards being able to support the aspiration of becoming a net zero region.

5 Environment Southland, Gore District Council, Invercargill City Council, Southland District Council and Great South will be net zero* organisations by 2050 or earlier.

6 By June 2026**, all four Councils will measure their organisational greenhouse gas baseline and develop emissions reductions targets for progressive reduction of greenhouse gas emissions toward 2050.

7 Councils understand their role in leading Murihiku Southland to become a net zero region by 2050.

* Net zero refers to the reduction of organisational greenhouse gas emissions to a net zero level.

** This date is being referenced to ensure the direction resulting from organisational baseline measuring of greenhouse gas emissions, can be incorporated into planning as part of the LTP cycle 2027-2037.

Adaptation

The changing climate will significantly impact our communities, ecosystems and natural resources. It is likely to result in changes to land use, not only in terms of where people live, but also the location of key infrastructure, where and how businesses operate and how natural resources are used. It is therefore important to ensure that local government agencies understand the risks and opportunities this presents, in order to consider the regional spatial planning implications.

Adaptation is about undertaking actions to minimise threats or to maximise opportunities resulting from the impact of a changing climate. A first step to this is that Councils will need to align on climate change scenarios to inform regional planning decisions; as well as collaborate to consider regional issues anew with a climate change lens.

8 We fully understand the risks and opportunities to our communities associated with the impact of our changing climate on Murihiku Southland.

9 Councils align on climate change scenarios to inform key regional decisions.*

10 We collaborate to create regional pathways for action**, acknowledging the inter-connectedness of specific issues.

* This is important as local government agencies collectively work towards planning for the LTP cycle 2027-2037, however it is also relevant for regional decisions in a broader sense as well.

** Examples are: carbon forestry, sustainable transport, water availability, waste management, biodiversity etc. The intention is that these RCCWG discussions will be ongoing and aligned pathways for action will be able to be incorporated into the planning for the LTP cycle 2027-2037 and beyond.

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Communications and engagement

It is clear that as a community we are all at different stages of learning and understanding about the implications of a changing climate for our region. It is important to bring people on the journey, of which Councils are also a part, so that we can learn from each other and contribute to increasing collective knowledge.

Councils have a role to play to find ways of supporting people's learning, wherever they might be at on their journey responding to our changing climate. In particular, our young people will face increasing implications as the climate changes and are therefore a key audience to engage and empower.

11 We build a regional community of learning, collectively improving our understanding of the complexity of our changing climate and its implications for Murihiku Southland.

12 We support individuals, businesses, community groups, and organisations to start and progress their journey responding to our changing climate.

13 We engage our children and young people to empower active participation in ongoing climate change conversations.



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Creating a Framework for Action

This strategy sets out how local government agencies will work together towards these aspirations. The key next step for the Regional Climate Change Working Group is to develop a Framework for Action (Part 2).

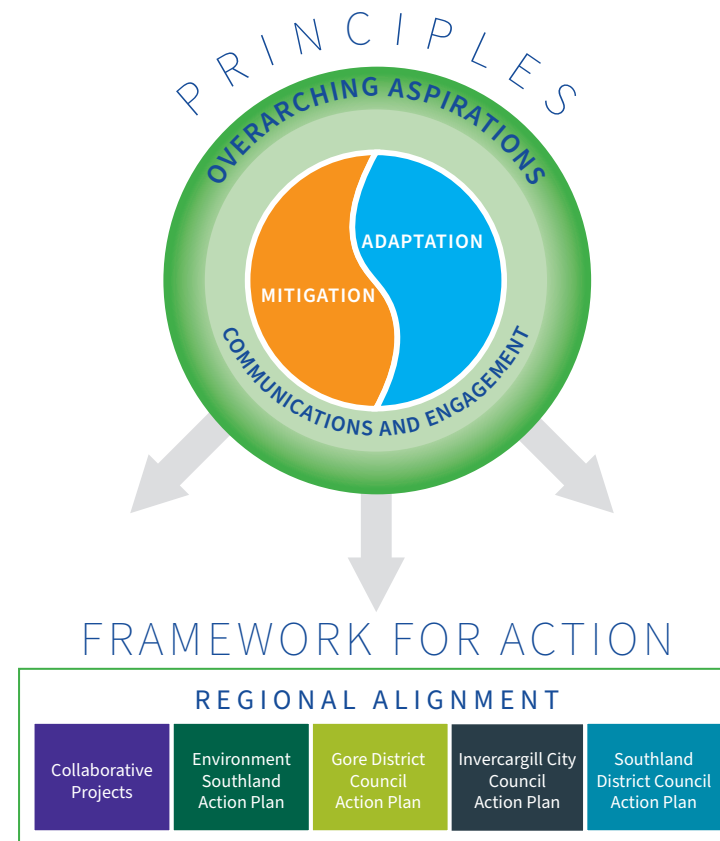
The purpose is to create 'regional action pathways' focusing on where there will be regional benefit. The pathways will highlight where agencies can collaborate and align, enabling each agency to progress these in their own way. It will be important to determine what the ongoing steps will be and the role and responsibilities of each agency to support these pathways.

The resulting pathways will inform the setting of regional priorities as well as future long-term planning cycles; keeping in mind the agreed principle of doing what we can now, with what we have now.

Partnerships with key stakeholders and wider Murihiku Southland communities will be important to input, influence and support the progression of these pathways.

Framework for Action

It is envisaged that the Framework for Action will follow the structured approach set out in this strategy. It will enable iterative planning, providing direction for both mitigation as well as adaptation pathways.



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What's next?

Science and information are very important to understanding the regional implications of a changing climate.

Regional LiDAR data mapping has been commissioned.

Work is also underway to develop a scope for updating and expanding the 2018 NIWA regional climate change report using updated global and national projections. Following the national work, regional climate, hydrological and sea level rise projections will be developed, which will increase the understanding of which areas of our region are most vulnerable and what this might mean for changes in land-use.

As our collective understanding of human risk, significance and environmental impacts develops, this will enable iterative risk assessment and reflexive learning.

The Regional Climate Change Working Group plans to develop a proposal for setting up a wider Murihiku regional climate change forum to enable this learning to be widely shared*. The purpose of this forum will be to ensure the climate change conversation becomes more inclusive for individuals, businesses, community groups, and organisations that would like to be involved. This is likely to be a key initial stepping stone towards building a regional community of learning to support information sharing as well as on-the-ground action taking place.

It is also important to acknowledge that at any time our region may be subjected to a significant climate related event and preparation for these will aid our capacity for resilience. Emergency Management Southland provide significant resources enabling individuals, businesses and our communities to 'be ready' if this was to occur.

In the meantime, the Regional Climate Change Working Group will continue to progress a regional Framework for Action with a sense of urgency. Determining what on-the-ground action can be pursued as individuals and as communities is important to achieve a more resilient future.



* The concept of a wider regional climate change forum was also a recommendation of the *Beyond 2025 Southland Regional Long Term Plan* prepared by Great South, June 2023.

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Glossary

Adaptation	In human systems, the process of adjusting to actual or expected climate and its effects, to moderate harm or take advantage of beneficial opportunities. In natural systems, the process of adjusting to actual climate and its effects. Human intervention may help these systems to adjust to expected climate and its effects. Ministry for the Environment (2022) National Adaptation Plan.
Aspirations	Aspirations provide a regionally agreed 'direction of travel' and do not specify how something will be achieved. Collective discussions will be ongoing to develop and implement aligned pathways for how these aspirations will be achieved.
Baseline	An initial set of critical observations or data used for comparison or a control. Ministry for the Environment (2022) National Adaptation Plan.
B2025	Beyond 2025 – the project lead by Great South to develop a Regional Long Term Plan for Murihiku Southland.
Climate	Informally, the average weather over a period ranging from months to thousands or millions of years. In more formal terms, a statistical description of the mean and variability of quantities, usually of surface variables such as temperature, precipitation and wind, averaged over a period (typically 30 years, as defined by the World Meteorological Organization). More broadly, climate is the state, including a statistical description, of the climate system. Ministry for the Environment (2022) National Adaptation Plan.
Climate Change	A change in the state of the climate that can be identified (eg, by using statistical tests) by changes or trends in the mean and/or the variability of its properties, and that persists for an extended period, typically decades to centuries. Includes natural internal climate processes and external climate forcings such as variations in solar cycles, volcanic eruptions and persistent anthropogenic changes in the composition of the atmosphere or in land use. The United Nations Framework Convention on Climate Change (UNFCCC) definition of climate change specifically links it to direct or indirect human causes, as: "a change of climate which is attributed directly or indirectly to human activity that alters the composition of the global atmosphere and which is in addition to natural climate variability observed over comparable time periods". The UNFCCC thus makes a distinction between climate change attributable to human activities altering the atmospheric composition and climate variability attributable to natural causes. Ministry for the Environment (2022) National Adaptation Plan.
Climate Change Commission (CCC)	A Crown entity that gives independent, expert advice to the Government on climate change matters and monitors progress towards the Government's mitigation and adaptation goals. Ministry for the Environment (2022) Emissions Reduction Plan.
Climate Change Scenario	A plausible description of how the future may develop based on a coherent and internally consistent set of assumptions about key driving forces (e.g., rate of technological change, prices) and relationships. Note that scenarios are neither predictions nor forecasts, but are used to provide a view of the implications of developments and actions. IPCC (2023) AR6 Glossary https://apps.ipcc.ch/glossary/
Climate projection	A potential future evolution of a quantity or set of quantities, often computed with the aid of a model. Unlike predictions, projections are conditional on assumptions concerning, for example, future socio-economic and technological developments that may or may not be realised. IPCC (2023) AR6 Glossary https://apps.ipcc.ch/glossary/

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Climate resilience	The ability to anticipate, prepare for and respond to the impacts of a changing climate, including the impacts that we can anticipate and the impacts of extreme events. It involves planning now for sea-level rise and more frequent flooding. It is also about being ready to respond to extreme events such as forest fires or extreme floods, and to trends in precipitation and temperature that emerge over time such as droughts. Ministry for the Environment (2022) National Adaptation Plan.
Climate variability	Deviations of climate variables from a given mean state (including the occurrence of extremes, etc.) at all spatial and temporal scales beyond that of individual weather events. Variability may be intrinsic, due to fluctuations of processes internal to the climate system (internal variability), or extrinsic, due to variations in natural or anthropogenic external forcing (forced variability) IPCC (2023) AR6 Glossary https://apps.ipcc.ch/glossary/
Decarbonise	Reduce greenhouse gas emissions e.g. through the use of low-emissions power sources and electrification. Ministry for the Environment (2022) Emissions Reduction Plan.
Drought	An exceptionally long period of water shortage for existing ecosystems and the human population (due to low rainfall, high temperature and/or wind). Ministry for the Environment (2022) National Adaptation Plan.
Dynamic adaptive pathways planning (DAPP)	A framework that supports climate adaptation decision-making by developing a series of actions over time (pathways). It is based on the idea of making decisions as conditions change, before severe damage occurs, and as existing policies and decisions prove no longer fit for purpose. Ministry for the Environment (2022) National Adaptation Plan.
Emergency management	The process of applying knowledge, measures and practices that are necessary or desirable for the safety of the public or property, and are designed to guard against, prevent, reduce, recover from or overcome any hazard, harm or loss associated with any emergency. Activities include planning, organising, coordinating and implementing those measures, knowledge and practices. Ministry for the Environment (2022) National Adaptation Plan.
Emergency Management Southland (EMS)	Emergency Management Southland (EMS) was established by the four local government agencies in Murihiku Southland and is responsible for the delivery of Civil Defence and Emergency Management responses throughout this region. As part of this, Emergency Management Southland coordinates the 24/7 operation of the Emergency Coordination Centre which facilitates planning and operational activity during an event. Emergency Management Southland (2023) About US
Environment Southland	Environment Southland is a regional council as defined under the Local Government Act 2002. Environment Southland is responsible for the sustainable management of Southland's natural resources - land, water, air and coast - in partnership with the community.
Emissions	In the context of climate change, emissions of greenhouse gases, precursors of greenhouse gases and aerosols caused by human activities. These activities include the burning of fossil fuels, deforestation, land use and land-use change, livestock production, fertilisation, waste management and industrial processes. Ministry for the Environment (2022) National Adaptation Plan.
Emissions reduction plan	A plan that sets out the policies and strategies to meet emissions budgets by reducing emissions and increasing removals. A new emissions reduction plan must be in place before the beginning of each emissions budget period. Ministry for the Environment (2022) Emissions Reduction Plan.

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Extreme weather event	An event that is rare at a particular place and time of year. What is 'extreme weather' may vary from place to place in an absolute sense. The measure of what is 'rare' may also vary but it involves the occurrence of a value of a weather or climate variable above (or below) a threshold value near the upper (or lower) ends of the range of observed values of the variable. In general, an extreme weather event would be as rare as, or rarer than, the 10th or 90th percentile of a probability density function estimated from observations. When a pattern of extreme weather persists for some time, such as a season, it may be classified as an extreme climate event, especially if it yields an average or total that is itself extreme (eg, high temperature, drought or heavy rainfall over a season). Ministry for the Environment (2022) National Adaptation Plan. <i>While not explicitly stated, extreme weather events are linked to wider climatic changes as a whole, and as such, intertwined with our changing climate. The actual magnitude and frequency of events may continue to change and need to be assessed against new baselines as climate change takes effect.</i>
Flood	An event where the normal boundaries of a stream or other water body overflow, or water builds up over areas that are not normally underwater. Floods can be caused by unusually heavy rain – for example, during storms and cyclones. Floods include river (fluvial) floods, flash floods, urban floods, rain (pluvial) floods, sewer floods, coastal floods and glacial lake outburst floods. Ministry for the Environment (2022) National Adaptation Plan.
Framework for Action	Part 2: The Framework for Action will provide clarity on how local government agencies in Southland will collectively achieve the aspirations outlined in this strategy; as well as focusing where there will be regional benefit for agencies to collaborate and potentially align on.
Gore District Council	Gore District Council is a territorial authority as defined under the Local Government Act 2002.
Great South	Great South is a Council-controlled organisation, jointly owned by ICC, SDC, GDC, ES, Invercargill Licensing Trust, Maitaia Licensing Trust, Southland Chamber of Commerce, SIT and its member Community Trust South. It is Southland's regional development agency which facilitates the implementation of the B2025 Southland Long Term Plan; as well as supporting the regional emissions reduction journey by working with businesses to reduce their greenhouse gas emissions across the region.
Greenhouse gases (GHG)	Atmospheric gases that trap or absorb heat and contribute to climate change. The gases covered by the Climate Change Response Act 2002 are carbon dioxide (CO ₂), methane (CH ₄), nitrous oxide (N ₂ O), hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), and sulphur hexafluoride (SF ₆). Ministry for the Environment (2022) Emissions Reduction Plan.
Hazard	The potential occurrence of a natural or human-induced physical event or trend that may cause loss of life, injury or other health impacts, as well as damage and loss to property, infrastructure, livelihoods, service provision, ecosystems and environmental resources. Ministry for the Environment (2022) National Adaptation Plan.
Invercargill City Council	Invercargill City Council is a territorial authority as defined under the Local Government Act 2002.
Intergovernmental Panel on Climate Change (IPCC)	The United Nations body for assessing the science related to climate change. The IPCC is organised into three working groups and a task force: <ul style="list-style-type: none"> • Working Group I (WGI) – physical science basis • Working Group II (WGII) – impacts, adaptation and vulnerability • Working Group III (WGIII) – mitigation • Task Force on national greenhouse gas inventories. Ministry for the Environment (2022) National Adaptation Plan.

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LiDAR	Light Detection and Ranging is a remote sensing method. It uses light in the form of a pulsed laser to measure ranges (variable distances) from the LiDAR instrument to the Earth. These are used to create 3D models and maps of objects and environments.
Long Term Plan (LTP)	Called the Long Term Council Community Plan (LTCCP) prior to 2012, the Long term plan is a document required under the Local Government Act 2002 that sets out a local authority's priorities in the medium to long term.
Mana	Prestige, authority, control, power, influence, status, spiritual power, charisma. Ministry for the Environment (2022) National Adaptation Plan.
Mātauranga	Māori knowledge systems and worldviews, including traditional concepts. Ministry for the Environment (2022) National Adaptation Plan.
MfE	Ministry for the Environment
Mitigation (of a changing climate)	In the context of climate change, a human intervention to reduce the sources or enhance the sinks of greenhouse gases. Ministry for the Environment (2022) National Adaptation Plan.
Nature Based Solutions	Solutions that are inspired and supported by nature and are cost effective, and at the same time provide environmental, social and economic benefits and help build resilience. Such solutions bring more, and more diverse, nature and natural features (eg, vegetation and water features) and processes into cities, landscapes and seascapes, through locally adapted, resource-efficient and systemic interventions. For example, using vegetation (eg, street trees or green roofs) or water elements (eg, rivers or water-treatment facilities) can help reduce heat in urban areas or support stormwater and flood management. Ministry for the Environment (2022) National Adaptation Plan.
NEMA	National Emergency Management Agency
NIWA	National Institute of Water and Atmospheric Research
Net Zero	A target of completely negating the greenhouse gas emissions produced by human activity. This can be done by balancing emissions and removals or by eliminating the production of emissions in the first place. Ministry for the Environment (2022) Emissions Reduction Plan.
Pathway	The evolution of natural and/or human systems over time towards a future state. Pathway concepts range from sets of quantitative and qualitative scenarios or narratives of potential futures to solution-oriented, decision-making processes to achieve desirable social goals. Pathway approaches typically focus on biophysical, techno-economic and/or socio-behavioural changes, and involve various dynamics, goals and participants across different scales. Ministry for the Environment (2022) National Adaptation Plan.
Principles	Principles provide direction on agencies' collective agreed way of working together to create a regional response to the impact of a changing climate on Murihiku Southland.
Representative Concentration Pathways (RCPs)	Scenarios that include time series of emissions and concentrations of the full suite of greenhouse gases and aerosols and chemically active gases, as well as land use/land cover (Moss et al., 2008; van Vuuren et al., 2011). IPCC (2023) AR6 Glossary https://apps.ipcc.ch/glossary/

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RCCS	Regional Climate Change Strategy (this strategy).
RCCWG	Regional Climate Change Working Group, which consists of governance representatives from Environment Southland, Te Ao Mārama, Gore District Council, Invercargill City Council and Southland District Council as key partners in developing a regional approach to a changing climate.
Resilience/resilient	The capacity of interconnected social, economic and ecological systems to cope with a hazardous event, trend or disturbance, by responding or reorganising in ways that maintain their essential function, identity and structure. Resilience is a positive attribute when it allows systems to maintain their capacity to adapt, learn and/or transform. Ministry for the Environment (2022) National Adaptation Plan.
RSS	Regional Spatial Strategy for which there is an expectation that this will be legislated for as a requirement to be produced regionally as part of the ongoing RMA reforms.
Sea level rise	Change to the height of sea levels over time, which may occur globally or locally. Ministry for the Environment (2022) National Adaptation Plan.
Southland District Council	Southland District Council is a territorial authority as defined under the Local Government Act 2002.
Southland Mayoral Forum	The Southland Mayoral Forum includes the Mayors and Deputy Mayors from all four local government agencies in Southland. There is a standing invitation for all Rūnanga chairs or nominee, to attend meetings of the Southland Mayoral Forum. Te Ao Mārama Inc. also reports directly to their Board representing Ngāi Tahu ki Murihiku Rūnanga.
Shared Socioeconomic Pathways (SSPs)	A scenario that describes a plausible future in terms of population, gross domestic product (GDP), and other socio-economic factors relevant to understanding the implications of climate change. IPCC (2023) AR6 Glossary https://apps.ipcc.ch/glossary/
Te Ao Mārama Inc.	Te Ao Mārama Inc. looks after mana whenua interests in resource management and other aspects related to local government in Southland. It is authorised to represent Ngāi Tahu papatipu rūnanga in Murihiku/Southland. It is involved in the protection of the spiritual and cultural values of the region, including wahi tapu (sacred places), mahinga kai (gathering of food and resources) and other natural resources. Te Ao Mārama Inc. reports directly to their Board representing Ngāi Tahu ki Murihiku Rūnanga.
Wellbeing	The health, happiness and prosperity of an individual or group. It can cover material wellbeing (eg, income and wealth, jobs and earnings, and housing), health (eg, health status and work-life balance), security (eg, personal security and environmental quality), social relations (eg, social connection, subjective wellbeing, cultural identity and education) and freedom of choice and action (eg, civic engagement and governance). Ministry for the Environment (2022) National Adaptation Plan.

STANDING ORDERS DELEGATION TO MAYOR - LEAVE OF ABSENCE

To: Council

Meeting Date: Tuesday 30 January 2024

From: Michael Morris - Manager Governance and Legal

Approved: Michael Day - Chief Executive

Approved Date: Tuesday 23 January 2024

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

Standing Orders provide for the power to be delegated by Council to the Mayor to approve a Leave of Absence when requested by a member.

This report provides the basis for making the delegation to the Mayor as there is not currently a delegation in place and provides some parameters for the Mayor to exercise the delegation.

Recommendations

That Council:

1. Receives the report titled "Standing Orders Delegation To Mayor - Leave Of Absence"
2. Delegates to the Mayor the power to approve a member's request for a Leave of Absence from Council for the balance of the 2022-2025 term.
3. The Delegation is subject to:
 - 3.1 The Mayor informing all councillors/board members of the granting of the Leave of Absence as soon as possible after granting it.
 - 3.2 The Leave of Absence - with pay is for no more than three months when a full leave of absence, or up to six months when on a reduction of duties but not a full absence; and
 - 3.3 The member requesting the leave of absence has a right of appeal to the full Council if they disagree with the Mayor's decision.

4. In the event the Mayor seeks a Leave of Absence then that request shall be delegated to the Deputy Mayor as if the Deputy Mayor was the Acting Mayor.

Background

Standing Orders are adopted at the start of each term and provide the rules and guidance on how Council operates.

Paragraph 13.3 sets out the provisions around Leave of Absence.

Any member may request a Leave of Absence from Council or the Bluff Community Board.

However until or unless there is a delegation in place only Council can approve a Leave of Absence, meaning that a member must make their request to Council at a meeting and have Council vote on the Leave of Absence.

As a Leave of Absence can be requested for many different reasons it is not always appropriate to require a member to provide this information to full Council.

Standing Orders allows Council to delegate the power to determine a Leave of Absence to the Mayor (unless the Mayor is seeking the Leave of Absence in which case only Council can approve).

There is no current delegation in place. In the event a delegation is made, it must be renewed in each new term of Council (in October 2025 for example).

Issues

Should the Mayor be granted the power, which covers both Council and the Bluff Community Board, the only proviso Standing Orders make is that the Mayor must tell councillors and/ or board members of the granting of Leave of Absence.

A record of the Leave of Absence will be kept by the Governance and Legal team to ensure accurate recording in minutes.

For clarity, with the delegation in place, only the Mayor would know the reason for the request and is not required to share that reason. It would be up to the member requesting the Leave of Absence to confirm how much or how little they wish to share or confirm the Mayor is able to share.

It is also important to note that when a leave of absence is approved it means the member cannot attend any Council meeting or any Council function in any capacity during the Leave of Absence. It also means the member cannot attend a meeting by zoom. Where a Leave of Absence is granted for the Mayor or Chair of the Community Board or a Committee/ Subcommittee the Deputy will take over as the Acting Mayor or Chair for the duration of the Leave of Absence.

It is recommended that some parameters be provided to assist the Mayor in exercising the delegation, and these are:

1. The Mayor informing all councillors/board members of the granting of the Leave of Absence as soon as possible after granting it.
2. The Leave of Absence - with pay is for no more than three months when a full Leave of Absence, or up to six months when on a reduction of duties but not a full absence; and
3. The member requesting the Leave of Absence has a right of appeal to the full Council if they disagree with the Mayor's decision.

The reasons for each of these are, that it is appropriate that councillors/community board members are advised that a member has been granted a Leave of Absence so they are aware that that member is not available or on restricted duties. Where the duties are to be restricted/ reduced the Mayor will need to provide to the councillors the parameters of what the member will and will not be doing.

It is prudent to set a maximum time for the Mayor to be able to grant a Leave of Absence with pay as this means that it allows the member a time to do what they need to do without worrying about income, but balancing that against the public return as is expected as a member of Council. Three months is suggested as the upper end of a grant of Leave of Absence with pay and provides the Mayor with guidance on that limit. It is suggested that this timeframe be extended to six months where the Leave of Absence is to reduce duties for a period of time, this is because the member continues to contribute to the functioning of Council where they continue to attend some but not all of their obligations.

The final suggestions relate to their being an appeal right. Not every member will agree with the Mayor's decision on this, and given the requests are likely to be highly personal it is appropriate that the applicant is able to appeal the Mayor's decision to full Council for a determination to be made, that decision will be final.

If the delegation is not granted then a Leave of Absence can only be approved by Council at a formal meeting.

For clarity, if the Mayor is seeking a leave of absence the Mayor's request will be determined by the Deputy Mayor in accordance with this delegation

Next Steps

Nil.

Attachments

Nil.

ELECTED AND APPOINTED MEMBERS' ATTENDANCE REGISTER – DECEMBER 2023

To: Council

Meeting Date: Tuesday 30 January 2024

From: Michael Morris – Manager, Governance and Legal

Approved: Michael Day – Chief Executive

Approved Date: 25 January 2024

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

This report provides the elected and appointed members of Invercargill City Council information on their Attendance Register. This report also provides members the opportunity to review and raise any discrepancies in the register. This is the revised Register and report after the December meeting identified some data issues.

Recommendation

That Council:

1. Receives the report 'Elected and Appointed Members' Attendance Register – December 2023'.

Background

Elected and appointed members of Council are expected to attend scheduled Council meetings and workshops to exercise their duties and responsibilities. Unless otherwise engaged in other Council related business or on a leave of absence or an apology has been tendered, an expectation is placed on each member to attend the meetings and workshops.

Members' attendance will be recorded in the Attendance Register which will provide information to be able to respond to requests for such information under the Local Government Official Information and Meetings Act 1987.

Issues

If an apology has been missed then the councillor can seek to amend the minutes at the next meeting to have the record corrected. However they should be sure they did tender an apology before making the correction.

Standing Orders require elected members to tender apologies for their inability to attend meetings to the Mayor, Chief Executive or Governance and Legal Team. Therefore, it is recommended that apologies be sent to the Mayor / Chief Executive with a copy to the Governance and Legal team so that apologies are recorded in the minutes and maintained in the Attendance Register.

Once the minutes are corrected the Attendance Register will also be corrected.

Going forward it is planned that between three and four times each year the Attendance Register will be presented to Council for review and confirmation. Once those months have been confirmed or corrected, they will not be presented to Council again. Thus January, February and March meetings, will be confirmed in April. Then April, May and June will be confirmed in the July meeting will only present these months.

It is hoped that this change will allow the tables to be easier to view on various devices. The Register will also be pre-circulated to Councillors in advance of the agenda.

The Bluff Community Board will be invited to confirm their attendance at the meeting following the Council meeting (12 February in this case).

Attachment

1. Attendance Register of Elected and Appointed Members (A4088267).

A4088267

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Council - Public Agenda - Elected and Appointed Members' Attendance Register – December 2023 (A5168452)

Infrastructure Committee	7/11/2023	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Yes	Att	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Infrastructure Committee	5/12/2023	Yes	Yes	Yes	Apols	Yes	Yes	LG	Yes	Yes	Yes	Yes	N/A	Yes	Att	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Meeting Name: Finance and Projects																									
Finance and Projects Committee	24/01/2023	Yes	Yes	Att	Att	N/A	Yes	Att	Yes	Att	Yes	Yes	N/A	Yes	Yes	Att	AVN	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Finance and Projects Committee	21/02/2023	Yes	Yes	Att	Att	N/A	Apols	Att	Yes	N/A	Yes	Yes	N/A	Yes	Yes	Att	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
EO Finance and Projects Committee	21/03/2023	Yes	DNA	Att	Att	N/A	Yes	N/A	Yes	Att	Yes	Yes	Att	Yes	Yes	Att	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Finance and Projects Committee	18/04/2023	Yes	Yes	N/A	Att	N/A	Yes	N/A	Yes	N/A	Yes	Yes	N/A	Yes	Apols	Att	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
EO Finance and Projects Committee	9/05/2023	Yes	Yes	N/A	Att	N/A	Yes	Att	Yes	Att	Yes	Yes	N/A	Yes	Yes	Att	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
EO Finance and Projects Committee	23/05/2023	LG	Yes	Att	Att	N/A	Yes	N/A	Yes	N/A	Yes	Yes	Apols	N/A	Yes	Yes	Att	Att	N/A	N/A	N/A	N/A	N/A	N/A	
Finance and Projects Committee	20/06/2023	Yes	Yes	N/A	N/A	N/A	Yes	N/A	Yes	Att	Yes	Yes	N/A	Yes	Yes	Att	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Finance and Projects Committee	15/08/2023	Yes	Yes	N/A	Att	N/A	Apols	N/A	Yes	Att	Yes	Yes	N/A	Yes	Yes	Att	Apols	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Finance and Projects Committee	17/10/2023	Yes	Yes	N/A	N/A	N/A	Yes	N/A	Yes	Att	Yes	Yes	N/A	Yes	Yes	Att	ATT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
EO Finance and Projects Committee	14/11/2023	Yes	Yes	N/A	Att	Att	Yes	Apols	Yes	Apols	Yes	Yes	N/A	Yes	Yes	Apols	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Finance and Projects Committee	19/12/2023	LG	Yes	Yes	Apols	N/A	Yes	Att	Yes	N/A	Yes	Yes	N/A	Yes	Yes	Apols	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Meeting Name: Risk and Assurance																									
EO Risk and Assurance Committee	7/03/2023	Yes	N/A	Yes	N/A	N/A	Yes	N/A	Yes	N/A	Yes	Yes	N/A	Yes	N/A	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	Yes
Risk and Assurance Committee	21/03/2023	Yes	N/A	Yes	N/A	N/A	Apols	N/A	Yes	N/A	Yes	Yes	N/A	Yes	N/A	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	Yes
EO Risk and Assurance Committee	15/05/2023	Yes	N/A	Yes	Att	N/A	Yes	Att	Yes	Att	Yes	Yes	N/A	Yes	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	Yes
Risk and Assurance Committee	23/05/2023	LG	N/A	Yes	N/A	N/A	Yes	Att	Yes	N/A	Yes	Yes	N/A	Yes	N/A	Att	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	Yes
Risk and Assurance Committee	18/07/2023	Yes	N/A	Yes	N/A	N/A	Apols	N/A	Yes	N/A	Yes	Yes	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	Yes
Risk and Assurance Committee	25/10/2023	Yes	N/A	Apols	N/A	N/A	Yes	N/A	Yes	Apols	Yes	Yes	N/A	Yes	N/A	N/A	Att	N/A	N/A	N/A	N/A	N/A	N/A	AVQ	Apols
Risk and Assurance Committee	21/11/2023	Yes	N/A	Yes	N/A	N/A	Yes	N/A	Yes	N/A	Yes	Yes	Apols	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	Yes
Meeting Name: Museum Lead																									
1225 Design Concept Group Meeting	18/08/2023	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	Apols	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Meeting Name: Workshops																									
Great South Letter of Expectation	17/01/2023	N/A	N/A	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Resource Management Reforms and Submission	24/01/2023	Yes	Apols	Yes	Yes	N/A	Yes	Yes	Yes	Apols	Yes	Yes	Apols	Yes	Yes	Yes	Apols	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Further discussion on RMA Reform Submission	31/01/2023	Yes	Yes	Yes	Yes	N/A	Yes	DNA	Yes	Apols	Yes	Yes	DNA	Yes	Apols	Yes	DNA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Workshop - Water Services Bills	7/02/2023	LG	Yes	Apols	Yes	N/A	Apols	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	LG	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Our City with Heart - City Centre Focus	21/02/2023	Apols	DNA	Yes	Yes	N/A	Apols	DNA	Yes	Yes	Yes	Partly	DNA	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Workshop - Risk	28/02/2023	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Community Wellbeing	14/03/2023	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Bluff Community Board	20/03/2023	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	
Workshop - Risk	21/03/2023	Yes	DNA	Yes	Yes	N/A	Yes	DNA	Yes	Yes	Yes	Yes	Apols	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Regional and Environmental Issues	28/03/2023	LG	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Workshop - ICHL Letter of Expectation	4/04/2023	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Apols	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Housing	18/04/2023	Yes	Yes	Apols	Yes	N/A	Yes	Yes	Yes	Apols	Yes	Yes	Apols	Yes	Apols	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Strategic Projects High Level Options	26/04/2023	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Apols	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Options for Optimisation/Disposal of non-strategic parks and property	16/05/2023	Apols	Yes	Apols	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Apols	N/A	Yes	Apols	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Revenue Strategy	16/05/2023	Apols	Yes	Apols	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Apols	N/A	Yes	Apols	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Financial and Infrastructure Strategy	13/06/2023	Yes	Partly	Yes	Apols	N/A	Yes	Apols	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Activity Workshop 1	4/07/2023	Yes	Yes	Yes	Yes	N/A	Yes	Apols	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Activity Workshop 2	11/07/2023	Yes	DNA	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	DNA	N/A	Yes	DNA	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	
Project 12:25 On Concept Design	17/07/2023	Yes	N/A	Yes	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A	N/A	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Creative Communities Scheme Workshop	21/08/2023	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	Apols	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Community Wellbeing Fund Workshop	28/08/2023	N/A	N/A	Yes	N/A	Yes	Yes	Yes	Yes	Apols	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Strategic Projects Budget and Delivery Phasing	20/09/2023	Yes	Yes	Apols	Apols	Partly	Yes	Yes	Yes	DNA	Yes	DNA	N/A	Yes	Yes	Apols	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Donovan Park Master Plan	20/09/2023	Yes	Yes	Apols	Apols	Yes	Yes	Yes	Yes	Yes	Yes	DNA	N/A	Yes	Yes	Apols	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - ICHL Strategic Direction	26/09/2023		Yes	Yes	AVQ	Yes	Yes	Apols	Yes	DNA	Yes	Yes	N/A	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - External Grants and Funding	10/10/2023	Yes	Yes	Yes	Yes	Partly	Yes	Partly	Yes	Yes	Yes	Yes	N/A	Yes	Yes	DNA	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Revaluation Workshop	17/10/2023	Yes	Yes	Yes	Apols	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	AVN	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Budget (Day One)	24/10/2023	Yes	DNA	Partly	Yes	Partly	Yes	Yes	Yes	DNA	Yes	Yes	N/A	Yes	Apols	Yes	DNA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Budget (Day Two)	25/10/2023	Yes	DNA	Apols	Yes	Yes	Yes	Yes	Yes	DNA	Yes	Yes	N/A	Yes	Yes	Yes	DNA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Workshop - Wachner Place	31/10/2023	Yes	DNA	Apols	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Apols	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Workshop - Sandy Point Management Plan	31/10/2023	Yes	Yes	Apols	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Workshop - Wachner Place	7/11/2023	Yes	Yes	Yes	Yes	Yes	Yes	Apols	Yes	Yes	Yes	DNA	N/A	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

Council - Public Agenda - Elected and Appointed Members' Attendance Register – December 2023 (A5168452)

Workshop - CAB	21/11/2023	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Apols	N/A	Yes	Yes	DNA	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Financial Strategy, Revenue and Finance, Rating Budget	28/11/2023	Yes	Yes	Yes	Yes	Yes	Yes	Partly	Yes	DNA	Yes	Yes	N/A	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
LTP Workshop - Budgets	7/12/2023	Yes	DNA	AVQ	Yes	Yes	Yes	Apols	Partly	DNA	Yes	Apols	N/A	Apols	Yes	Apols	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Meeting Name: Hearings																										
Dog Complaint	15/08/2023	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Rooster Complaint	16/08/2023	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Disqualification from Dog Ownership	27/09/2023	N/A	N/A	Yes	Apols	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
City Block West Consultation	24/10/2023	Yes	Yes	Yes	Yes	Yes	Yes	Partly	Yes	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
General Policies Reserve Management Plan	7/11/2023	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Yes	Yes	N/A	Yes	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Gambling Policies	9/11/2023	N/A	N/A	Yes	Yes	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	Apols	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Queens Park Reclassification Hearing	12/12/2023	Yes	Att	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Apols	Apols	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Meeting Name:Connected Murihiku																										
Connected Murihiku	1/08/2023	N/A	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

Bob Simpson Architect Builder Coordinator

A5179763

30 January 2024. **Submission to Invercargill City Council on the draft LTP from Bob Simpson**

This Council has adopted Project 1225 with a December 2025 deadline for the completion of the base build of the new museum. Mayor Clark promoted the project and the deadline, and he is not here today because of health issues. I wish Nobby a good recovery and success in reducing the stress in his life.

I recommend the Council slow down and have a cup of tea. The Pyramid was opened in September 1990 and there has been much talk, and little action on improving our museum and art gallery. Now we have a rush.

I am keen to have a good new museum and art gallery soon and over many years I have spent hundreds of hours working towards this objective. Often, I have advised clients and others, not to adopt ambitious timetables and tight budgets, because they usually lead to disappointments and poor buildings.

My submission asks this Council to:

Improve the draft Long-Term Plan, knowing we have an aging population which needs good services and will not be able to afford ambitious projects. We do need to encourage activities with high productivity levels, and which will employ talented young people to work and live in Southland.

Employ and respect permanent planning staff who can develop institutional knowledge and make long term planning recommendations. A group of locals formed Vibrant Invercargill to establish a viable Inner-City in the mid 1990's. I chaired of the Vibrant's physical environment committee and became a member of the Inner-City Steering Committee which was the client for the major upgrade of the Inner-City. Competent town and urban planning staff, who understand people, are an important component in successful cities.

Combine the museum and art gallery in the inner city. Essentially this is a continuation of the situation since the Museum building by Queens Park was opened in 1940. Later the building name was changed to the Southland Museum and Art Gallery. (SMAG). The current Long-Term Plan has \$17 million allocated for an art gallery with no proposed site. By combining these activities both the build and operational costs could be reduced. Guests from the Langlands and Distinction hotels could walk to this complex and mingle with locals.

Create a good Civic Square in Invercargill's Inner City. A civic square is a place where we can celebrate occasions, enjoy speakers, and entertainment, offer condolences, and gather to support causes or to protest about issues. Wachner Place was developed in the 1990s in East Street West, as a community gathering area in the 1990s with similar objectives. However, it was never a good public venue because of the prevailing weather there, and because it was adjacent to State Highway Six, which limited the size of crowds and because the vehicles travelling on the road created noise and pollution.

Purchase and amalgamate inner city land, which has the potential to have community or commercial use. There will be ongoing needs for buildings and activity and the Council is the only long-term player which can amalgamate land. We need sites for a local authorities building with meeting rooms which can be shared by different organisations, and we need convenient car parking.

Purchase the H & J Smith building site and maybe some additional sites. In June 2023 H&J Smiths announced their store would close in November 2023, and the property is for sale. This large site could be used for a variety of uses. The Civic Square on the northern portion of the sites could extend over Kelvin and Esk Street when there is a good-sized crowd. This is an ideal site for a new museum and art gallery.

Develop the Pyramid building at Queens Park for recreational uses. Include a café which opens on to Queens Park, provide changing, and showering facilities, for people who want to do some active recreation, tennis, running disk golf; provide spaces for artists and musicians, an observatory at the top, and meeting rooms on the first floor, with views to Queens Park. For this proposed recreational building use, the earthquake prone rules are less stringent, because the building occupant numbers would be less.