

NOTICE OF MEETING

Notice is hereby given of the Meeting of the Bluff Community Board to be held in the Bluff Municipal Chambers, Gore Street, Bluff on Monday 12 February 2024 at 7.00 PM

Mr R Fife (Chair)
Mr S Graham
Ms T Stockwell
Mr J Sutherland
Ms T Topi
Cr G M Dermody
Mrs P Coote – Advisory member

MICHAEL DAY CHIEF EXECUTIVE

Bluff Community Board - Public Agenda

12 February 2024 07:00 PM

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1.	Apolo	ogies	
2.	Decla a.	Aration of Interests Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
	b.	Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
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PUBLIC EXCLUDED SESSION

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of Public Excluded Session of the Bluff Community Board Meeting Held on 18 December 2023
- (b) Minutes of Public Excluded Session of the Bluff Community Board Bursary Subcommittee Meeting Held on 23 January 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered

Reason for passing this resolution in relation to each matter

Ground(s) under Section 48(1) for the passing of this resolution

(a) Minutes of Public Excluded Session of the Bluff Community Board Meeting Held on 18 December 2023

Section 7(2)(h)

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(b) Minutes of Public Excluded Session of the Bluff Community Board Bursary Subcommittee Meeting Held on 23 January 2024

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

MINUTES OF THE BLUFF COMMUNITY BOARD, HELD IN THE MUNICIPAL CHAMBERS AT 18 GORE STREET BLUFF, ON MONDAY 18 DECEMBER AT 7.00 PM

Present: Mr R Fife

Ms T Stockwell Mr J Sutherland Ms T Topi

Cr G M Dermody

Mrs P Coote - Advisory Member

In Attendance: Cr B Stewart

Mrs P Christie – Group Manager Finance Mrs E Moogan – Group Manager Infrastructure Ms R Suter _ Manager Strategy and Policy (By Zoom) Mr M Keil – Manager Infrastructure Operations

Ms J Jack - Programme Coordinator

Mr G Stuart – Fulton Hogan

Mr H Taylor – Senior Project Manager

Mr C Owen - Open Spaces and Recreation Strategic Advisor

Mr A Gillespie – Senior Engineer Operations Mrs C Rain – Manager - Parks and Recreation Mr M Morris – Manager – Governance and Legal Mrs N Allan – Manager Bluff Service Centre Mrs D Fife – Assistant Manager Bluff Service Centre Mrs L Williams – Team Leader - Executive Support

1. Apologies

Nil.

2. Declaration of Interest

Nil, the Chair reminded Board members to send any updates to the governance team.

3. Minor Late Item

Moved Cr Dermody, seconded Mr Sutherland and <u>RESOLVED</u> that the Minor Late Item 'Long-term Plan Development - Verbal Update' be accepted in the Public Excluded session.

The reason that the item was not in the agenda: The item was not ready at the time of the publication of the agenda.

The reason why the discussion of the item could not be delayed: Matters could be progressed in a timely manner.

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4. Minutes of the Meeting of The Bluff Community Board held on Monday 20 November 2023

A5039053

Moved Ms Stockwell, seconded Ms Topi and <u>**RESOLVED**</u> that the minutes of the Bluff Community Board held on 20 November 2023 be confirmed.

5. Bluff Action Sheet

A5071021

Mr Matt Keil and Mr Allan Gillespie were in attendance to speak to this item. They introduced Mr Greg Stuart – Contract Manager from Fulton Hogan to the Board.

Moved Cr Dermody, seconded Mrs Coote that the Bluff Community Board:

1. Receive the report 'Bluff Action Sheet'

Mr Keil noted that the workshop held with Mr Fife and Ms Topi two weeks ago was worthwhile and he would have a draft activities report to table at a Community Board meeting early in 2024.

Cr Dermody enquired if there was an annual plan which would inform the Board when things were happening, putting up the Christmas tree and decorations etc. also a service delivery schedule, cleaning toilets, road works, etc. Ms Moogan would take it back to ELT to see where the coordination sat.

Ms Coote said that the Marae was hosting Waitangi weekend in 2024, Mr Stuart said that was good to know and would arrange pot holes to be filled and intersections swept.

The Board asked if it was possible to put on Bluffys Facebook page when the Bluff Road had delays due to maintenance, so people could allow extra time to reach their destinations.

It was noted that the Omaui/Greenhills turn road markings were very confusing and dangerous to turn right, Mr Keil would provide feedback to Waka Kotahi. His contact for Waka Kotahi was Jacob, from Dunedin. Jacob was aware that the Board would like him to attend a meeting, and Mr Keil suggested raising an agenda for him to address.

Mr Stuart covered all roads, footpaths, overhanging trees, channels, kerbs and sumps. Mr Fife asked Mr Stuart going forward, how he thought it would work, Mr Stuart said that it was very valuable to attend Community Board meetings, and to work together.

Mrs Coote noted that moving the give way sign on Raymond Street had increased the visibility immensely.

The glass panel for Stirling Point had been ordered and would be programmed for February 2024.

Ms Topi enquired about the no parking lines at Stirling Point, on the left as you leave, it had been taken off the action sheet. Mr Keil was unsure of the action and would follow this up.

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Ms Topi asked about the upcoming Land Review, there would be public meetings and then there would be a consultation period and hearings.

Ms Topi asked since there are no rubbish bins being placed at the Signal station, was there going to be education about taking your rubbish away. Mrs Rain would look into this.

Ms Stockwell asked about the height of the trees beside the road going up Bluff Hill and at the top of Bluff Hill, she was a tour guide on a bus and said from inside the vehicle, people could not see any views. Mrs Rain would meet with Ms Stockwell and determine which trees and who they belong to.

Mr Fife noted that the Christmas decorations in Bluff were in a very poor state, even after being replaced. Need to source decorations which would be suitable to our environment. Ms Moogan noted that her team went out to source costs for new decorations in June, but they were too late to order for this year, would be organised for next year. The Bluff Community Board would like to be involved in the decision of the Christmas decorations for Bluff.

Mrs Rain and Mr Bowen spoke to a tabled report on the Bluff Motupohue Recreation Precinct.

Cr Dermody asked how much had already been spent on the tracks, Mrs Rain replied \$150,000 to \$200,000 approximately. Cr Dermody said it would be good to have a breakdown on what had already been spend in the budget, so it did not end up with unfinished tracks.

Tracks that are not being worked on could still be used. Burt Munro Hill Climb is on 8 February 2024, can the organisers please be made aware of the work that was happening on the hill.

Ms Stockwell would like more coloured planting on the Gore Street green belt.

The motion, now put was **RESOLVED.**

6. Bluff Wastewater Consent Verbal Update

Moved Mrs Coote, seconded Cr Dermody that the Bluff Community Board:

1. Receives the verbal report on the Bluff Wastewater Consent.

Ms Erin Moogan took the Board through a presentation. Working through the process for the Bluff Wastewater Treatment Plant, the consent would expire in late 2025, and required to apply to Environment Southland (ES). Have been engaging with a number of stakeholder and partners and would work through options. She noted investigating if now in a position to discharge to land, as was a cultural preference. Would look to get as long a consent as possible as it provided certainty and the consent process was a costly one.

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Ms Topi noted that the level of salt from industry meaning that could not discharge to land was concerning and what options were available. Ms Moogan noted that there had been a change in industry in Bluff and so looking if that had changed. She noted that too tight a consent may restrict industry in the future.

Consideration around new aquaculture industry. It was confirmed that separating salt from the water was long and costly.

Ms Moogan noted that no Bluff representative on the governance group currently and that would be good to have a representative on that group.

Ms Stockwell asked if new industry came in did they require desalination ability. Ms Moogan noted that any requirements on new industry would form part of their individual consent applications.

Following some discussion it was affirmed would not be anticipating having industry representative on the governance group.

Mrs Coote queried if the section of water from Greenhills to Bluff was being monitored. It was confirmed that ES would do that. Ms Moogan advised the project would be completing additional monitoring to inform the consent process and would bring back to the Board what that would look like.

The motion, now put was **RESOLVED.**

7. Report of the Bluff Publicity / Promotions Officer

A5097284

Moved Cr Dermody, seconded Ms Stockwell that the Bluff Community Board:

- 1. Receives the "Report of the Bluff Publicity / Promotion Officer"
- 2. Received funding for Summer Sounds Concert.

The motion, now put was **RESOLVED**.

8. 2024 Meeting Schedule

A5098442

Mr Michael Morris was in attendance to speak to this item.

Moved Ms Topi, seconded Cr Dermody that the Bluff Community Board:

1. Receives the report titled "2024 Meeting Schedule"

It was agreed that the meetings would stay at a six weekly cycle. However some meetings dated would need to be changed:

- 29 April to 15 April
- 25 November to 11 November

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16 December to 2 or 9 December.

A discussion took place around sending Community Board members to the LGNZ conference next year, it was decided that if a LGNZ Community Board Conference was not held some members could attend the LGNZ Conference.

The motion, now put was **RESOLVED**.

9. Bluff Boat Ramp Facilities Upgrade – Stage 1 Update

A5062797

Ms Jessica Jack was in attendance to speak to this item.

Moved Mr Sutherland, seconded Cr Dermody that the Bluff Community Board:

Receive the quarterly report "Bluff Boat Ramp Facilities Upgrade – Stage 1 Update".

There was a small change to the method they were using due to hard rock. There had been a small increase in cost due to inflation. It was hoped that the jetties would be completed in the second quarter of 2024.

When the jetty was being constructed, the contractors would open the gates to let people use the jetty. The Board would like it put on their Facebook page when the jetty was going to be closed.

Ms Topi would like a visual presentation to show the progress achieved so far.

Boat ramps would still be accessible over the summer period. Work would stop next week for the holiday break. There were No Swimming signs erected.

The motion, now put was **RESOLVED.**

10. Financial Report

A5098510

Mrs Patricia Christie was in attendance to speak to this item.

Moved Mr Fife, seconded Cr Dermody that the Bluff Community Board:

1. Receive the "Financial Report".

The finances were where they are expected to be sitting.

There was a discussion around the Net Debt balance and looking at getting the requirements changed so there was more flexibility at how the surplus could be used, at the moment it was only for Community Board fees, training and meeting costs, it could not be used for projects.

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The Board would like a review on what we pay Bluff Promotions and Bluff Maritime Museum. The Bluff Maritime Museum made a submission to the Long Term Plan for funding, which was underway, the Community Board queried why the Council approved it and not the Community Board. Mr Morris, Mrs Christie and Mrs Suter would look into why Council approved and not the Community Board.

A query was asked about Bluff Promotions grant. If it came out of the Community Board budget, it should go through Mr Morris. Mr Morris and Mrs Christie would bring a report back to the Board early next year.

The motion, now put was **RESOLVED.**

11. Chairman's Report - Verbal Update

Moved Mr Fife, seconded Mrs Coote the Bluff Community Board:

1. Receive the report "Chairperson's Report - Verbal Update".

Mr Fife gave an update on the meeting held at the Marae with NZAS and was going to arrange a workshop with Environment Southland in the New Year.

Mr Fife would also arrange a meeting with the local Police in early February.

Ms Topi asked if Environment Southland could be asked two attend at least two meeting during the year.

The motion, now put was **RESOLVED**.

12. Public Excluded

Moved Ms Topi, seconded Ms Stockwell and <u>RESOLVED</u> that the public be excluded from the following parts of the proceedings of this meeting, namely:

a. Long-term Plan development – Verbal Update.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution			
a. Long-term Plan development - Verbal Update	Section 7(2)(h) and(i) Enable any local authority holding the information to carry on, without prejudice or	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good			

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disadvantage, commercial activities and negotiations, including industrial negotiations that may impact staff reason for withholding would exist under Section 7

Before the meeting closed Mr Fife wished everyone a Merry Christmas and a Happy New Year.

There being no further business, the meeting finished at 9.08 pm

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MINUTES OF THE BLUFF COMMUNITY BOARD BURSARY SUBCOMMITTEE, HELD IN THE MUNICIPAL CHAMBERS AT 18 GORE STREET BLUFF, ON TUESDAY 23 JANUARY 2023 AT 5.00 PM

Present: Ms T Topi

Ms T Stockwell - Late 5.25pm

Mr J Sutherland

In Attendance: Mrs N Allan – Manager Bluff Service Centre

1. Apologies

Nil.

2. Declaration of Interest

Nil.

3. General Business

Nil.

4. Public Excluded Session

Moved Ms Topi, seconded Mr Sutherland and <u>RESOLVED</u> that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Minutes of the Public Excluded Meeting of the Bluff Community Board Subcommittee held on 25 January 2023
- (b) Application Lily Tuckey
- (c) University Results Paula Culling-Brown
- (d) University Results Brodie Bradshaw
- (e) University Results Mary Ellen Roderique
- (f) University Results Avthokea Fowler
- (g) Consideration of Applications

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered

(a) Minutes of the Public Excluded Meeting of

Reason for passing this resolution in relation to each matter

Ground(s) under Section 48(1) for the passing of this resolution

Section 7(2)(a)

Section 48(1)(a)

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the Bluff Community Board Subcommittee held on 25 January 2023 Protect the privacy of natural persons, including that of deceased natural persons) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(b) Application – Lily Tuckey

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(c) University Results – Paula Culling-Brown

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(d) University Results – Brodie Bradshaw

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(e) University Results – Mary Ellen Roderique

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(f) University Results – Avthokea Fowler

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding

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would exist under Section 7.

(g) Consideration Applications of Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 6.00pm

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BLUFF ACTION SHEET

To: Bluff Community Board

Meeting Date: Monday 12 February 2024

From: Infrastructure and Parks

Approved: Erin Moogan - Group Manager - Infrastructure Services

Approved Date: Wednesday 7 February 2024

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

To update the responses to the issues raised in the Bluff inspections.

Recommendations

That the Bluff Community Board receive the report "Bluff Action Sheet".

Background

The Bluff action sheet was developed following on-going inspections by the Bluff Community Board and Council staff. The action sheet updates the actions identified during these inspections.

Where action items have been closed-out they are moved from the list "Appendix 1" and archived.

Progress Update

Strategic Asset Planning

Condition assessments for Bluff's footpaths for the next 5-year period are still being assessed as part of the Invercargill Footpath Renewals Programme. The full assessment is expected to be completed by the end of March 2024.

During this current assessment, 1800m metres of footpaths have already been identified for renewals in Bluff this year, as well as a 200m section of new footpath. This is driven in large part by the reseal program for 2024/2025, and is close to 50% of the cities spend for Invercargill and Bluff. Renewals and new footpaths will be 1500mm wide.

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The new footpath will be along Barrow Street between Lee Street and Palmer Street on the east side where there is currently no footpath.

Roading

December although a shorter month has seen a continuation in regards to production. Roading works included various concrete works reinstating pedestrian scoops along Foyle Street, footpath reinstatement on Barrow St, and a new Let-down scoop at the end of the footpath running along Shannon St, around into Foreshore Rd opposite the Museum.

January saw the start of works for the cycle path extension along Gore St Bluff Cycleway, as well as the installation of variable speed signs at the two schools in Bluff, St Teresa's School and Bluff School. These variable speed signs reduce the speed limit around these school zones to 30km/h during school drop-off and pick-up times.

Christmas Break

As per norm every December holiday period, the Roading maintenance contractors were available to respond at all times, according to the incident and the times. This was split into working days and public holidays:

- Public holidays after hours callout process:
 Only Urgent or Emergency works should be rung through to Fulton Hogan after hours (Everlert) on these days, following the standard after hours callout process. Anything else will be a routine RFS and attended to on the next working day
- Normal working days:
 Only Urgent or Emergency works should be rung through to Fulton Hogan after hours (Everlert) on these days, following the standard after hours callout process. Anything else will be a routine RFS and attended to on the next working day.

The Christmas break was relatively quiet this year, with no emergency call outs over the break. RFS's were attended to the next working day as per normal operations.

Bluff Check-in's

As part of the ongoing commitment to the Bluff Community Board, Invercargill City Council meets with members of the Board for regularly for "check-ins" to discuss the Action Sheet in detail, highlight any new items and an opportunity to drive around Bluff and discuss various issues.

The last Bluff Check-in was on 1 February 2024, where Allan Gillespie met with Ray Fife, Terina Stockwell, and Justin Sutherland. Various issues were discussed, and updated in the Bluff Action Sheet appendices accordingly. Operational day-to-day issues were added to Appendix 2 with an RFS reference. These will be dealt with accordingly in the council's RFS system.

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Requests for Service

December 2023

Department	Actioned	Assigned	Grand Total
Building			
Maintenance	1		1
Parks Department	12	1	13
Refuse	12		12
Roading	16		16
Water Services	13		13
Grand Total	54	1	55

January 2024

Department	Actioned	Assigned	Grand Total
Building			
Maintenance	3		3
Parks Department	1	2	3
Refuse	15		15
Roading	17		17
Water Services	10		10
Grand Total	46	2	48

Next Steps

Ongoing review of the Action Sheet.

Attachments

- 1. Appendix 1 Bluff Action Sheet (A5132147)
- 2. Appendix 2 Bluff RFS Items in Progress (A5132147)

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APPENDIX 1

A5132147

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe
				PROJECT MANAGEMENT OFFICE		
3	2019	Project Management Office	Boat Ramp	02/02/2024 - Stage 1 is progressing well after a difficult period last year with varying rocks on the seabed. The PU section for the east jetty is now in, and we are just waiting for the final stainless items. The West will start in April as planned.	Lee Butcher	East and West pontoons (mid 2024)
98	2019	Project Management Office	Stirling Point CCTV	02/02/2024 - The CCTV package is out for tender as planned, more information will be updated once we review tenders (late Feb/March)	Lee Butcher	stage 1 (mid 2024)
	•			STRATEGIC ASSET PLANNING		
4	2019	Strategic Asset Planning	Stirling Point	Footpath is still awaiting decisions. No further decisions have been made to advance a solution. The number of alternative options has not really changed and car parking remains to be a significant problem. No further progress has been made on this project. Footpath funding has also been cut but solutions are still being considered. Future workshops with the Board should consider options and direction. No funding has been allocated for development works. Further strategic planning is needed to look to have longer term plan available.	Doug Rodgers	Hold
22	2020	Strategic Asset Planning	Shannon / Blackwater Streets intersection for pedestrians	Design in completion stages for approval by Waka Kotahi. Project timeline to complete by end of 2023. 12/02/2024 - Design complete and approved by Waka Kotahi for the Bluff Cycle Way extension. This extension is from the current end at Suir Street, through to the Bluff information klosk. This will improve the Blackwater/Shannon Street intersection for pedestrains crossing Shannon Street, with the inclusion of kerb let downs. Construction has commenced, completion expected at the end of April 2024.	Lesley McCoy	Dec-23
34	2020	Strategic Asset Planning	Barrow Street footpath behind Eagle Hotel	Works pending and on future programme. Level of available funding has been reduced and will need evaluated. 02/02/2024 - Footpath originally reported as too narrow. Roading Contractor has trimmed back edges to original width. Although narrow, footpath is currently fit for purpose and no further action required. Refer to item 63 for Footpath Renewals.	Lesley McCoy	Complete
38	2020	Strategic Asset Planning	Stirling Point	Replacement for tyres has been costed and it is being considered where funding for this can be obtained. Agreed that the area needs further attention. 01/09/2022 Met with Ray and Tammi. ICC to confirm private boundary by 09/09/2022. Property boundary does cross the wall, about half the wall is inside the property. No funding is currently allocated for new works. Changes planned here need to align with what is strategically planned. Some resolution needed on how the area should be managed, importance of Board input noted. How can parking be improved or should restrictions be in place. All parties aware that land is a limitation and any project will need high capital investment.	Lesley McCoy/ Doug Rodgers	On Hold
63	2023	Strategic Asset Planning	Footpath renewals programme		Lesley McCoy	In Progress
78		Strategic Asset Planning	Foreshore Road – May need speed advisory at corner	15/11/2023 - Speed advisory signs at corners not appropriate at location. Painted centrelines required to keep motorists in their respective lanes around these sharp corners, this will also have a slowing effect as corners more defined. Maintenance contractor to be advised and programme set. 08/12/2023 - Plan to be drawn and delivered by Wainopai Alliance Team by 31 January 2024.	·	31-Jan-2024
79	2023	Strategic Asset Planning	Foreshore Road – Unsealed footpath along Foreshore rd adjacent marina	Opportunity to renew footpath with sealed footpath. – Allan to propose with asset team. To be considered when the footpath renewals for the year are developed, normally footpaths are surfaced when there are developments in the area. 29/08/2023 - Footpath renewal programme not yet finalised. This footpath currently does not hit the priority list within Bluff for renewal. Suggest top up of gravel and maybe some dunite compaction might be of benefit. 12/02/2024 - Gravel seems adequate here given the environment. Given the current budgets available, this will need a business case for improved level of service.	Lesley McCoy/ Doug Rodgers	Completed

Bluff Community Board - Public Agenda - Bluff Action Sheet (A5132146)

tem	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe
85	2023	Strategic Asset Planning	Bluff Sign at Entrance	Waka Kotahi needs to be approached again to see if a solution to the lighting can be reached. At present lighting is not permitted.	Lesley McCoy	In Progress
97	2023	Strategic Asset Planning	Street lighting - Murihuku Place & Rons Place	31/08/2023 - No street lighting, popular route for walkers at night, feels unsafe.	Lesley McCoy	28-Feb-2024
98	2023	Strategic Asset Planning	Foreshore Road - No-parking lines	31/08/2023 - Request for No-parking lines on Foreshore Rd opposite Bluff Engineering & welding. Truck and trailers are regularly blocked from accessing yard by vehicles parked on South side of Foreshore Rd.	Lesley McCoy	15-Dec-2023
•			•	INFRASTRUCTURE OPERATIONS	•	•
58		Infrastructure Operations	Bank has slipped out front of 96 Bann Street	04/08/2023 - Bank repairs complete with gabion baskets & subsoil pipes. Stormwater main replaced. 11/10/2023 - Powernet to reinstate power pole. 08/12/2023 - Awaiting update from Powernet 02/02/2024 - Power pole reinstatement scheduled for the week of the 26/2/24. Move to Appendix 2.	Allan Gillespie	28-Feb-2024
60	2023	Infrastructure Operations	Raymond Street/Walker Street - Sight Distance, cut back vegetation. Consider mirror for cars coming around the corner.	Vegetation cleared at corner of intersection. Remaining vegetation cannot be cleared without destabilising bank. 15/11/2023 - Mirror not appropriate treatment at this location. Intersection to be remarked with Raymond Street stop line further into Walker Street to allow sufficient sight distance up Walker Street. Maintenance contractor to be advised and programmed. 08/12/2023 - Plan to be drawn and delivered by Waihopai Alliance Team by 31 January 2024. 02/20/2/024 - Intersection remarked. Stop line clearly visible making intersection safer.	Allan Gillespie	Complete
82	2023	Infrastructure Operations	Street Litter Bins	BCB requests new street litter bins at Stirling Point Lighthouse carpark. 25/08/2023 - Stirling Point Lighthouse - Parks & Recreation land - Parks advised. Awaiting further update. 5/02/2024 - Parks confirmed no bins will be provided. Signs to be installed to "take rubbish with you". Emailed copy of signage to Caroline.	Annie Benjamin	28-Feb-2024 (Completed from ICC)
83	2023	Infrastructure Operations	Cycle track access issue north of over bridge - Bluff Highway	Cars using cycleway to access property. ICC to investigate erecting bollards to prevent vehicle access from Princes Road and north of railway overbridge on Bluff Highway. 25/08/2023 - Confirmed bollards to be installed on cycletrail either side of rail overbridge. Contractor to programme.	Allan Gillespie	28-Feb-2024
84	2023	Infrastructure Operations	Kiwirail	To arrange discussion on issues in Bluff. 01/02/2024 - BCB to provide agenda to AG to set up meeting.	Allan Gillespie	28-Feb-2024
87	2023	Infrastructure Operations	12 Marine Parade - Footpath Maintenance	Contractor trimmed overhanging bushes. Property owner to be contacted to maintain verge frontage. 15/11/2023 - Contractor to propose long term solution to reduce maintanance on footpath, awaiting further information.	Allan Gillespie	31-Jan-2024
92	2023	Infrastructure Operations	Pine tree/gorse in Lagan Street road reserve	Pine tree/gorse complaint in Lagan Street reserve between Slaney Street and Brandon Street. Gorse bushes removed. ICC investigating if tree to be maintained or removed. 11/10/2023 - Gorse removed. Parks advised pine tree branches should be trimmed short term, however would be best to remove completely medium term. Costs \$2,200 to trim/remove dead branches, \$4,800 to remove tree completely. 01/02/2024 - BCB confirmed pine tree to be removed completely. Second pine tree in good health to remain for now. AG to action, Move to Appendix 2.	Allan Gillespie	28-Feb-2024
95	2023	Infrastructure Operations	Ocean Beach Road - Motorists parking in cyclelane	31/08/2023 - BCB noted motorists are currently parking in the cycle lane blocking cyclists using the Bluff trail along Ocean Beach Rd. 11/10/2023 - Options being investigated. 8/12/2023 - Need to have a lane line (WK responsibility), EMP (cycleway maintenance) at 25m spacings and have painted symbols (regular intervals) on shared path to highlight. Confirm no cables for EMP and discuss with WK.	Allan Gillespie	28-Feb-2024
71	2023	Infrastructure Operations	Gore Street (between Onslow/Henderson) – Hedge trimming along fence line.	Currently encroaching into parking bays opposite 2-20 Gore St. Allan to action with contractor. 02/02/2024 - Hedge is within the SH1 corridor, and should fall under NZTA State Highway maintenance. AG to discuss immediate and ongoing maintenance requirements with NZTA (Jacob Manson).	Allan Gillespie	28-Feb-2024
99	2023	Infrastructure Operations	Stirling Point glass balustrade	08/12/2023 - One panel of glass broken immediately after 3 panels were replaced in Dec 2022. No further vandalism has occurred. Decision has been made to proceed with the replacement of broken panel. Contractor to provide an estimate to replace the glass. 02/02/2024 - Glass ordered, to be installed once delivered. Move to Appendix 2.	Allan Gillespie	28-Feb-2024
100	2024	Infrastructure Operations	Christmas Decorations for Dec 2024	01/02/2024 - Flags keep being damaged from wind. Whats the plan for Christmas décor this year?	Allan Gillespie	New
			•	PARKS AND RECREATION	<u> </u>	
1	2019	Parks and Recreation/ Roading (erosion)	Bluff War Memorial	Onsite held Engineer 02/02/21 to understand options. Organise meeting with Bluff RSA, date to be confirmed. There is a section of land west of the memorial that is beginning to erode as a result of tidal impacts which is making it difficult to maintain. Parks and Recreation are looking into a solution to manage this. Infrastructure have resolved this issue in the short term by filling in the holes. An engineered solution is required regarding the erosion issue.	Caroline Rain	Under Action - Investigation on long term plan for memorial site Contract 807 Downer has filled the subsidence on 14/09/2022
2	2021	Parks and Recreation	Access Restriction to the Beach from Stirling Point Pilot Station Esplanade Reserve	Further consultation on this paper has been undertaken by Te Ao Marama. ICC staff have met on site with Tammi Topi to look at the issues and potential alternatives. An onsite workshop is being planned.	Caroline Rain - Parks and Recreation	Under Action to arrange date/time

Bluff Community Board - Public Agenda - Bluff Action Sheet (A5132146)

ltem		Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe
5	2023	Parks and Recreation	Land review	38 Suir Street, JG Ward Reserve, Part Bluff Hill Reserve, Bluff Camping Ground land parcels were by Community Wellbeing Committee for Council Officers to proceed with Public Notification with the community on the potential alternative uses of these spaces. There is no predetermination that any of these land parcels will proceed to sale. there is planning underway for a public drop in session in early March for people to engage in this process and inform council of their community voice. Public notification for Awarua and Mokomoko closed 27 October 2023 after a two month period (extended by one month). Awaura is ready to be progressed to the February CWC and Mokomoko is on hold.	Caroline Rain - Parks and Recreation	Mokomoko and Awarua is aniticpated to be reported back to Feb CWC and other land will be addressed 2024
6	2023	Parks and Recreation	Water Provision at Green Point Cemetery	Work scheduled with the intention that water provision at Greenpoint Cemetery will be completed by the 09/02/2024.	Caroline Rain - Parks and Recreation	Feb-24
7	2023	Parks and Recreation	Water Provision at Bluff Cemetery.	A solution at Bluff Cemetery is currently being reviewed - the team is working on ensuring water can connect to the tank so it has an ongoing supply of water. Options being investigated are to work with infrastructure on viability of connecting to main water supply or adding filling of the tank to the Team's duties when on site. Concept Plan being prepared for fixed solution. We are awaiting an engineering solution and cost expectations as this is a new connection that will need to be established.	Caroline Rain - Parks and Recreation	Under Action
9	2023	Parks and Recreation	Bluff Community Maara at 10 Onslow Street (Senior Citizens leased land)	Work has been progressing with Healthy Families, Awarua Whanau Services to develop a Community Garden in this location. Community engagement through a community meeting held Wednesday 4 October and online provided positive feedback and ideas which are still being collated. Feedback is also welcome through the Community Board forum. A concept plan is being drafted from the community feedback received. A Memorandum of understanding has been drafted for the multiple interest parties to understand who does what	Caroline Rain	Under Action
10	2023	Parks and Recreation	Sandy Point Masterplan update	Sandy Point Domain Masterplan feedback and Management Plan state one consultation and information gathering has closed (31 January 2024). Council staff are currently undertaking a review of all sumbmissions and will be beinging to draft the 2024 Sandy Point Management Plan.	Caroline Rain - Parks and Recreation	Masterplan Final completed September Management Plan stage 1 of 2 consultation closed 31 Jan 2024
77	2023	Parks and Recreation	Foreshore Road/Murihuku Road – Sight distance reduced by plantings – Southport	To confirm maintenance accountability between Southport/ ICC Infrastructure/ ICC Parks	Caroline Rain	In Progress
91	2023	Parks and Recreation	Morrison Beach vehicle access sight distance	Shrubs growing east of vehicle access to Morrison Beach blocking sight distance to traffic travelling west along Marine Parade. Shrubs could potentially be cut back to improve line of site at this location. Amenity Rangers are in Bluff for an additional clean up this week prior to the holiday period.	Caroline Rain	Completed
96	2023	Parks and Recreation	Wash-out end north end of Foreshore Road - Awarua Boating Club	Bank at the beach, north end of Foreshore Road being washed-out by unknown source of water. Looks to be stormwater related, requires further investigation. Extension for this work is requested - design to be completed end June 2024.	Caroline Rain/ Infrastructure	31-Jan-24

APPENDIX 2A5132147

Bluff Action Items "RFS's In Progress" *For review - items resolved and being actioned

em '		Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe
23	2020	Strategic Asset Planning	Maritime Museum intersection footpath	Footpath would be planned with the Boat Ramp works. Ol/109/2022 - Met with Ray and Tammi. Identified drop kerb to be installed Shannon Stret crossing Foreshore Road. 21/06/2023 - Drop kerb to be installed at end of footpath opposite Museum Entrance. Contractor advised and programmed to be actioned. 25/08/2023 - Drop kerb at end of footpath opposite Museum entrance programmed for construction October 2023. 15/11/2023 - Dispatched to Maintenance contractor. 08/12/2023 - Works currently in progress.		Complete
48	2022	Infrastructure Operations	Sumps	02/09/2022 - 2 x sump issues identified. Slaney/Foyle & Barrow/Suir. 14/03/2023 -Slaney/Foyle still to be addresed. Abandoning sump connection and installing new. 15/11/2023 - Works planned for last week of Nov 2023 08/12/2023 - Works currently in progress.	Allan Gillespie	Complete
64	2023	Infrastructure Operations	Barrow Street, back of town hall – Concrete footpath reinstatement	Previous reinstatement by Powernet. Allan to contact Powernet to renew. Downer notified to rectify. 08/12/2023 - Works currently in progress.	Allan Gillespie	Complete
65	2023	Infrastructure Operations	30 Barrow Street, footpath too narrow, 0.8m	01/08/2023 - No renewal planned for this particular stretch of footpath. Potential trim and tidy up as interim measure. Property owner to be notified to trim and maintain their boundary hedge. 25/08/2023 - Owner notified to trim overgrown hedge back to boundary. Property is currently vacant and garden unattended. 08/12/2023 - Letter sent to owner to remove hedge from boundary. Awaiting feedback, if none Contractor will remove in February 2024.	Allan Gillespie	15-Feb-2023
66	2023	Infrastructure Operations	Foyle Street/Palmer Street – Pedestrian scoop	Needs concrete surfacing. Contractor advised and programmed to be actioned. 15/11/2023 - Works planned for last week of Nov 2023 08/12/2023 - Works currently in progress.	Allan Gillespie	Complete
67	2023	Infrastructure Operations	Foyle Street/Lee Street - Pedestrian scoop	Needs concrete surfacing – Powernet reinstatement - AG to investigate with Powernet. Contractor advised and programmed to be actioned. 15/11/2023 - Works planned for last week of Nov 2023 08/12/2023 - Works currently in progress.	Allan Gillespie	Complete
90	2023	Infrastructure Operations	Plantings in Slaney Street verge at 218 Gore Street.	Shrubs planted without permission in verge (outside wall art) and need to be removed, ICC to investigate further. 08/12/2023 - Letter sent to owner in Christchurch. Awaiting feedback, if none Contractor will remove in January 2024. 02/02/2024 - Shrubs removed by contractor.	Allan Gillespie	Complete
99	2024	Infrastructure Operations	Shannon Street/Gore Street intersection island	01/02/2024 - Shannon St/Gore st intersection island – lots of weeds, needs cleanup and/or spray	RFS 410860	Assigned
100	2024	Infrastructure Operations	Slump in road outside 86 Gore Street	01/02/2024 - Slump in roadway on Gore St outside 86 Gore St (SH1) 02/02/2024 - This slump was identified in Oct 2023 and passed onto the NZTA SH Maintenance contractor. They advised this needs to be discussed with NZTA. Awaiting feedback from NZTA.	Allan Gillespie	New
101	2024	Infrastructure Operations	Slump in footpath - 76 Gore Street	01/02/2024 - Slump in Footpath, trip hazard.	RFS 410859	Assigned
102	2024	Infrastructure Operations	Grass cutting along Marine Parade	01/02/2024 - Grass cutting along Marine Parade not consistent – grass quite high in places 02/02/2024 - Unsure if this is Parks or NZTA, AG follow up and RFS accordingly	Allan Gillespie	New
103	2024	Infrastructure Operations	Vehicle crossing damage	01/01/2024 - Vehicle crossing at 119-123 Slaney St damaged from recent water renewals project.	RFS 410861	Assigned
104	2024	Parks and Recreation	Foyle Street Reserve - seating	01/01/2024 - Is there any opportunity to replace the shrubs along the banks of Foyle St reserve with some form of terraces to accommodate seating to watch sporting activities?	RFS 410856	Assigned
105		Parks and Recreation	Foyle Street Reserve - overhanging shubs along footpath.	01/01/2024 - Overhanging trees/shrubs along Slaney St footpath adjacent Foyle St reserve.	RFS 410857	Assigned
106	2024	Parks and Recreation	Green belt gardens - more colour	01/01/2024 - Green belt along Gore St – BCB request more colour within gardens. Its noted that the Invercargill gardens are much more colourful.	RFS 410858	Assigned

REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

To: Bluff Community Board

Meeting Date: Monday 12 February 2024

From: Lindsay Beer – Bluff Publicity / Promotions Officer

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

Recommendations

That the Bluff Community Board receive the report "Report of the Bluff Publicity / Promotions Officer".

Summer Sounds Bluff Music Festival 2024

I received funding of \$3,352.57 from the Creative Communities Scheme for the Summer Sounds Bluff 2024 Music Festival. To cover the full cost there was an amount of \$759.53 in excess from last year's funding so that too was used for this year's event.

Being that we have moved the event into a residential area, Bluff Promotions did a letter drop around the surrounding streets giving residents an opportunity to bring up any issues prior to the event but none were forthcoming.

The smoke, vape and alcohol free element appeared to be adhered to from my scanning of the crowd, with only one group arriving with alcohol late in the day and being extremely helpful when approached.

The only real issue on the day was prior to the event when the generator failed to provide power to the stage. We enlisted several people to look at it and the issue was only solved 1 hour and 20 minutes before our scheduled start time.

Finally a thank you to the following - Creative Communities Scheme, Bluff Engineering and Welding and Andrew Watkins who does so much for the event each year, i Hire Invercargill, King 'of The Road' Bluff / Oreti Transport, the Bluff Oyster and Food Festival Committee and ICC Parks.

We are currently wrapping up the financial aspects of the event to allow us to compile our Project Completion Report.

A5187926 Page 1 of 2

Waitangi Day – 6 February 2024

I am due to spend time at the Waitangi Day Esk Fest event in Esk Street, Invercargill on Waitangi Day using the event to promote Bluff - a good opportunity to provide information and promote our activities and attractions face to face with members of the public.

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ELECTED AND APPOINTED MEMBERS' ATTENDANCE REGISTER JANUARY TO DECEMBER 2023- BLUFF

To: Bluff Community Board

Meeting Date: Monday 12 February 2024

From: Michael Morris – Manager, Governance and Legal

Approved: Michael Day – Chief Executive

Approved Date: 30 January 2024

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

This report provides the elected and appointed members of the Bluff Community Board information on their attendance register. This report also provides members the opportunity to review and raise any discrepancies in the register.

Recommendation

That the Bluff Community Board:

1. Receives the report 'Elected and Appointed Members' Attendance Register – January to December 2023 - Bluff'.

Background

Elected and appointed members of the Board are expected to attend scheduled Board meetings and workshops to exercise their duties and responsibilities. Unless otherwise engaged in other Council/ Board related business or on a leave of absence or an apology has been tendered, an expectation is placed on each member to attend the meetings and workshops.

Members' attendance will be recorded in an attendance register which will provide information to be able to respond to requests for such information under the Local Government Official Information and Meetings Act 1987.

A5168608 Page 1 of 2

Issues

Issue

If an apology has been missed then the Member can seek to amend the minutes at the next meeting to have the record corrected. However they should be sure they did tender an apology before making the correction.

Standing Orders require elected members to tender apologies for their inability to attend meetings to the Chair, Chief Executive or Governance and Legal Team. Therefore, it is recommended that apologies be sent to the Chair / Chief Executive with a copy to the Governance and Legal team so that apologies are recorded in the minutes and maintained in the attendance register.

Once the minutes are corrected the attendance register will also be corrected.

Going forward it is planned that between three and four times each year the attendance register will be presented to Board for review and confirmation this will bring the Board in line with what happens for Council and ensures that Board Members have a chance to correct any missed apologies.

Attachment

Attendance Register of Elected and Appointed Members (A5177931)

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LEGEND:									
Member: Shaded column									
Yes: Attended as a member, for more than 50% of meeting duration									
Partly: Attended as a member for 50% or less of the meeting duration			Coote						
Apols: Member did not attend, apology entered						_			
DNA: Member did not attend, no apology entered			ania			Ne	<u>a</u>		
Att: in attendance as a non-member of the Committee		þ	- e		am	Stockwell	Sutherland	<u>.</u> ē	
N/A: Not a member, did not attend		Ë	e a	ىق	l a		Sut	i Topi	
LG: Did not attend due to other Council business		Der	Whenua	/ Fife	Sam Graham	Terina	Ę.	Tammi	
AVQ: AV Attendee, counted as quorum		Grant Dermody	\$	Ray	San	Ter	Justin	Tar	
AVN: AV Attendee, not counted as quorum		Ü	Mana	6	&	- '	1	&	
LOA: Leave of Absence		ວັ	≥	BCB	BCB	BCB	BCB	BCB	
	Date of Meeting								
Meeting Name: Bluff Community Board									
Bluff Community Board	13/02/2023	Apols	Yes	Yes	Yes	Yes	Yes	Yes	
Bluff Community Board	20/03/2023	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Bluff Community Board	17/04/2023	Yes	Yes	Yes	Apols	Yes	Yes	Yes	
Bluff Community Board	22/05/2023	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Bluff Community Board	26/06/2023	Yes	Yes	Yes	DNA	Yes	Yes	Yes	
Bluff Community Board	7/08/2023	Yes	Yes	Yes	Apols	Yes	Yes	Yes	
Bluff Community Board	11/09/2023	Yes	DNA	Apols	Yes	Apols	Yes	Yes	
Bluff Community Board	16/10/2023	Apols	DNA	Apols	Yes	Apols	Yes	Yes	
Bluff Community Board	20/11/2023	Yes	Yes	Yes	Apols	Yes	Apols	Yes	

BLUFF MOTUPOHUE TOURISM MASTERPLAN IMPLEMENTATION

To: Bluff Community Board

Meeting Date: Monday 12 February 2024

From: Rhiannon Suter, Manager – Strategy and Policy

Approved: Trudie Hurst - Group Manager - Community Engagement and

Corporate Services

Approved Date: Monday 5 February 2024

Open Agenda: Yes

Purpose and Summary

For a number of years the Bluff Motupōhue Tourism Masterplan has been supported by a part time implementation role, managed and funded via Great South and undertaken by Tammi Topi, member of the Bluff Community Board. Great South are indicating that they will not be funding this role past June 2024 and that \$18,000 funding will be required for this role to continue.

Recommendations

That the Bluff Community Board:

- 1. Receives the report "Bluff Motupōhue Tourism Masterplan Implementation".
- 2. Receives the Great South update on the Bluff Motupōhue Tourism Masterplan (A5183738).
- 3. Notes the importance the stakeholders place on the role and consider the impact of the role and determine whether they wish the coordination to continue.
- 4. Notes earlier Council advice that the Board could fund this from their funding allocation.
- 5. Agree/ Disagree to allocate \$18,000 funding for the role.

Background

The Bluff Motupōhue Tourism Masterplan was developed in 2020. The Implementation role has supported the Masterplan and has been implemented since 2022. Great South oversee this role, which was initially funded via MBIE tourism related funding and is currently funded direct by Great South.

Great South have provided a progress report and indicated that they will no longer be able to fund the role past the end of June 2024.

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Issues and Options

The information below is based on that provided to the Board in 2023 at the last occasion the role was discussed.

Analysis

Great South report that of the 24 projects in the Masterplan, three are complete, 10 are in progress, three are in initial investigation phase and eight are future focused projects which have not commenced.

In March 2023 1 was complete, 10 in progress, five in initial investigation phase and eight were future focused projects which have not commenced.

Two stakeholder hui are organised each year by the Coordinator. The last was in July 2023. There is positive feedback from stakeholders about the important role which the coordination function has in ensuring that there is continued progress in implementing the strategy.

Other activities undertaken by the Coordinator include:

- Regular connection and individual meetings with owners of projects within the Bluff
 Motupōhue Tourism Master Plan (BMTMP), including South Port, Bluff Motupōhue
 Environment Trust (BHMET), Ocean Beach, DOC, ICC, Bluff Pool Trust. These groups/
 organisations often reach out directly as a result of their relationship with the coordinator.
- Bringing project partners/ organisations together to create connections, collaboration and face-to-face meetings.
- Relationship building with out of region stakeholders and facilitation of opportunities i.e.,
 Te Araroa Trust, Ocean Beach NZ.
- Directly involved in several groups working towards implementation of BMTMP projects i.e., Bluff 2024 Rejuvenation Group.
- Advocacy in relation to identified projects from a community viewpoint, gaining and sharing community feedback on key projects with stakeholders.
- Provide support with applicable funding avenues or workforce resources i.e., volunteer or staff recruitment (cruise ship guides, aquaculture industries, BHMET) and involvement in upcoming events.
- Readily available to support Te Rūnaka o Awarua with local tourism aspirations and initiatives and organise hui with them. This has been a significant focus in the last year, particularly with the progression that has occurred in relation to the Motupōhue visitor experience Te Taurapa o Te Waka project.
- Supports Great South destination development staff with the scheduling and management of hui in relation to key projects i.e., Bluff Hill Motupōhue visitor experience with Te Runaka o Awarua.

Great South advise that \$18,000 rather than the current \$25,000 funding will be sufficient to fund the role in 2024/2025.

The wider Great South team supports Bluff in several ways:

Destination development team:

Bluff Master Plan Project Implementation – Key projects with a focus on tourism are
worked on and supported by the destination development team. In many cases this
involves advocacy and the connection of stakeholders. Note that from a resource
perspective this won't include all projects at all times. In the last 12 months we have been

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- primarily focussed on the Bluff Hill Motupōhue visitor experience in support of and alongside Awarua Rūnaka.
- Inclusion within Southern Way touring route, which represents the eight RTOs within the lower South.
- Access to capability building opportunities i.e., Murihiku Southland Sustainable Tourism programme.
- Inclusion within the development of key pillars of visitation to the region i.e., key destination within the Southland Murihiku Food Tourism Strategy and the Murihiku Southland Cycle Tourism Opportunities Assessment.

Events team:

- Major event marketing support i.e., Bluff Oyster Festival.
- Capability building i.e., events toolkit.
- Events calendar.

Marketing team:

- Bluff featured in regionally focussed campaigns and activity i.e., Murihiku Eats brochure, You're Due South campaign.
- Content development to support marketing activity.
- Inclusion in itinerary development.

Cruise support:

• Assisting cruise lines with their planning i.e., cruise maps, connecting with local guides. Advocating for more port calls where possible.

In the recently launched Murihiku Southland Destination Strategy there are 4 projects which are specific to Bluff (amongst many others that include Bluff as they are regional in focus). These are not all necessarily the responsibility of Great South to deliver but are integral to the development of our visitor economy. They are:

- Stirling Point visitor management.
- Motupōhue visitor experience Te Taurapa o Te Waka.
- Facilitate implementation of the Bluff Motup
 öhue 2020 Tourism Master Plan.
- Bluff Southern Marine Discovery Centre/ Bluff Oyster World.

Significance

This issue does not meet the threshold for significance. Consultation is not required, although it is recommended the Community Board should consider the views of the stakeholders in the Tourism Masterplan in making this decision.

Options

Option 1: Recommend to Council to allocate \$18,000 for 2024/2025 for Implementation Coordination from Bluff Development Reserves.

The Bluff Development reserve currently has a balance of \$38,655.99. It was created from funds raised for development purposes within Bluff. If \$25,000 were allocated this would not impact rates and it would reduce the total left to \$13,655.99. There is an opportunity cost in that the Bluff Development funds could not be allocated to a different project.

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Option 2: Recommend to Council to Allocate \$18,000 for 2024/2025 for Implementation Coordination from General Rates.

If the benefits of the Masterplan are determined to be for all Invercargill district then increasing the General rate should be considered rather than Option 1 & 2. This is because all ratepayers should help fund the work due to everyone receiving the benefit. If \$25,000 were allocated and funded via the General rate, this would Increase rates by 0.03% for 2024/2025.

It should be noted that Council may be unlikely to support this approach given its feedback in 2023 and the stage the LTP budget allocation is at.

Option 3: Request an Application to the Community Wellbeing Fund

An application could be made to the Council's Community Wellbeing Fund. The work of the Coordinator would fit the criteria. However the Board should note that framework of the fund states that Council cannot fully fund initiatives so co-funding would need to be sought from another source, for example one of the regional or Bluff specific community funds. There is a risk that either the Council Community Wellbeing Fund Sub-Committee and / or the co-funder may choose not to fund or not to fund in full. This could cause a gap in implementation. There would be no additional impact on rates as the Community Wellbeing fund is already rate funded.

Community Views

The community were consulted by Great South as the Masterplan was developed and were consulted on Bluff-specific projects as part of the LTP. Support from the community for those projects was strong.

Stakeholders are supportive of implementation coordination continuing.

Implications and Risks

Strategic Consistency

Council provides support to Great South to enable it to carry out its core functions. Support for coordination implementation is an additional support. This support aligns with the intention and direction outlined in the Masterplan which Council has adopted.

Financial Implications

There is the necessary funding within the Bluff Development Reserve. The \$18,000 is equivalent to a 0.03% rates increase.

Legal Implications

There are no identified legal implications.

Climate Change

There are a number of projects within the Masterplan which have a climate change

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Bluff Community Board - Public Agenda - Bluff Motup?hue Tourism Masterplan Implementation (A5183487)

Next Steps

The risk related to this decision is low.

Risk

Following direction from the Community Board officers will work with Great South to implement the direction.

Attachments

Great South update on the Bluff Motupōhue Tourism Masterplan (A5183738)

A5183487 Page **5** of **5**



Bluff Motupōhue 2020 Tourism Master Plan

A status report on progress and implementation of the concepts, projects and staging from the Master Plan.

January 2024

Prepared by:

Nicola Wills, Destination Development Advisor, Great South

Tammi Topi, Project Coordinator, Bluff Motupōhue 2020 Tourism Master Plan

Background

The Southland Murihiku Destination Strategy 2019 – 2029 identified significant potential for Bluff Motupōhue to benefit more from the opportunities presented by tourism and was the catalyst for the development of the Bluff Motupōhue 2020 Tourism Master Plan.

Great South facilitated the development of the Master Plan with partners Invercargill City Council, Bluff Community Board and Te Rūnaka o Awarua to provide concepts for the future development of Bluff Motupōhue as a jewel in the crown of the Southland Murihiku region.

The Master Plan was informed by research, analysis and consultation with local community groups and residents, organisations, businesses and government agencies. It reflects the valued partnership with Te Rūnaka o Awarua and will be used to guide the revitalisation of the area over the next 20 years.

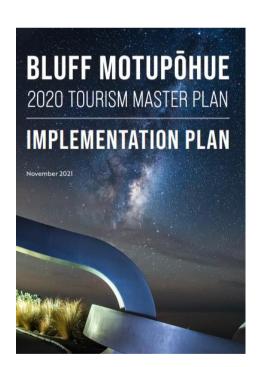
The draft Bluff Motupōhue 2020 Tourism Master Plan was released for public consultation in December 2020 and received national news coverage. The Master Plan received overall positive feedback which resulted in limited changes required to finalise the plan.

The Master Plan was finalised in November 2021 and the subsequent Implementation Plan was released at the same time.

The Master Plan identifies 11 overall hubs or precincts and then a more specific list of 24 transformational concepts, projects and staging. Each of these concept's, projects and staging will collaboratively transform and revitalise Bluff Motupōhue to make it a more attractive place to live, work, play, visit and invest in.

While these concepts, projects and staging leverage tourism and increase visitation to Bluff Motupōhue, they also benefit the local community with the development of community accessible assets and the opportunity for economic development with both commercial and small-medium business opportunities.





Progress

As outlined in the November 2021 Implementation Plan, Bluff Community Board meetings would include a regular agenda item to review progress of the Implementation Plan, and there would also be regular hui with stakeholders to discuss progress and support the various organisations, community groups and agencies that are working together on the overall vision for Bluff Motupōhue.

PROJECT CO-ORDINATOR POSITION

In June 2022 Great South established a part-time Project Co-ordinator to manage implementation progress of the Master Plan with Tammi Topi appointed to the position.

This position was funded for the initial 12 months (until June 2023) by Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding. To continue the Project Co-ordinator position for a further 12 months (until June 2024), Great South received approval to fund the role from their ICC contract funding. It was noted that this was an interim measure, intended to provide continuity while another solution to fund the role for the FY24 / 25 was found.

There is consensus from all the Master Plan stakeholders that the Project Co-ordinator position has been integral to ensuring continual stakeholder engagement and implementation of the Master Plan. Further discussions are now required between the signatories of the Master Plan (ICC, Bluff Community Board, Te Rūnaka o Awarua and Great South) on future funding of the Project Co-ordinator position, post June 2024.

REGULAR STAKEHOLDER HUI

The Project Co-ordinator holds regular hui for stakeholders to discuss progress and ensure connection between the various projects. These hui are received positively by stakeholders and are a way to provide updates, ensuring connection and alignment on the progress of projects, which are often happening simultaneously.

We would like to take the opportunity to thank the various stakeholders for their input, passion and enthusiasm in achieving progress on the various concepts, projects and staging of the Master Plan. Every project forms an integral part to the overall vision for Bluff Motupōhue as a more attractive place to live, work, play and visit.

Snapshot of Project Progress



Bluff Hill Motupōhue Active Recreation Precinct

ICC, with support of Great South, was successful in an application to MBIE Tourism Infrastructure Fund (TIF) in 2022 for the design and build of mountain bike and walking tracks and extension of the car park with toilets.

Working with Southland Mountain Bike Club, and other stakeholders, this funding has enabled progress to be brought forward significantly to progress the development of this active recreation precinct.

A formal sod turning and karakia ceremony was held on 9th October 2023 to signify the start of trail construction. The project is to create 11km of world class mountain biking trails on Bluff Hill Motupōhue with 4.6km of intermediate trails to be built to the east of Flagstaff Road and 4.5km of proposed beginner tracks on ICC land behind Pearce Street. These tracks will also be multi use with the resurrection of a specific 1.6km walking track to the RSA flagpole. The track design is a "hub and spoke model" so you can vary your riding and walking time depending on how you are feeling on the day. The tracks are to cater for multiple users of all ages, fitness and skill levels. The anticipated date by which all new tracks will be complete is 26th July 2024.

The next stage of the project is to install the 46-car park, bike wash, storage facility and toilets. This work is expected to be completed by the start of March 2024.

Bluff Hill Motupōhue Environment Trust (BHMET)

In July 2021, Bluff Hill Motupōhue Environment Trust (BHMET) received a substantial grant from the Department of Conservation's Jobs for Nature Community Conservation fund.

Predator numbers are at an all-time low with birdsong returning, rata re-growth, tōtara thriving along the Glory track and fuchsia flowers along all the walking trails, all signs that possums are becoming rarer.

Progress has been made on eradicating the wilding pines from Bluff Hill Motupōhue and with significant areas of gorse removed as the new mountain bike trails take shape. Trees That Count continue to fund the planting of native trees.



The 2024 year will see the end of the Jobs for Nature Community Conservation funding that has enabled a dramatic acceleration and expansion of the Trust's mahi.

Pouwhenua at Bluff Hill Motupōhue Lookout / Mātai Whetū (star observation)

Te Rūnaka o Awarua have been working with experienced design consultant Locales to develop concept designs for their aspirations for Bluff Hill Motupōhue. This has been funded with support from the Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding. This proposed project has national significance and consists of a visually commanding pouwhenua or "taurapa" sternpost on Motupōhue Bluff Hill, which also signifies the starting point of Te Araroa Trail and the journey north through Aotearoa New Zealand. The concept incorporates storytelling sculptures and carvings and a vision for the integration of Mātai whetū (star observation) and visitor car parking.

Te Rūnaka o Awarua aim to share their finalised concept design with key stakeholders and the wider community throughout the first half of 2024, with the next expected phases to be feasibility and business case development.

Implementation Update

The following section provides a status update on the 24 transformational concepts, projects and staging from the Master Plan. While there has been considerable progress and hui held across a significant number of these projects some details are not yet at a stage to be shared more widely. We continue to work with the various stakeholders to assist with progressing their respective projects.

While the Master Plan is a 20-year vision, progress towards the vision will always be dependent on the level of support from key stakeholders' especially Council and central government, the community as well as the level of resourcing able to be applied by both government and the private sector.

Status	Number of projects
Complete	3
In Progress	10
Initial Investigation Underway	3
Future Focus	8

The status of the concepts, projects and staging has been categorised in the following four ways -

Complete - project is complete.

In Progress – The project is currently underway and is progressing.

Initial Investigation Underway – The stakeholders are in the process of undertaking feasibility studies and/or options to frame the project brief.

Future Focus – The project is not yet started, or it requires other projects and concepts to be completed before progress can be made.



Project	Progress to date	Stakeholders	Hub/Precinct	Status
Visitor welcome bay	The Information Kiosk on Gore Street is now complete and functional. Officially opened in October 2022, this is an excellent example of a community working together to achieve a wonderful facility. The Kiosk showcases storytelling with stunning imagery connecting both the community and visitors to Bluff Motupōhue. Features installed in the surrounding landscaping such as bike stand, table and seating are welcome additions and encourgage people to stop and enjoy the space. The project was led by the Bluff community, with representatives from Bluff 2024 Rejuvenation Group, Bluff Promotions and Te Rūnaka o Awarua along with ICC supporting with project co-ordination.	Bluff 2024 Rejuvenation Group Bluff Promotions Group ICC Te Rūnaka o Awarua	Bluff Central Tourism Precinct	Complete

Completion of Invercargill to Bluff cycle trail	Te Ara Taurapa, the name gifted by local Rūnaka to this section of trail between Invercargill and Bluff, was officially opened in March 2022. There have been six interpretation panels placed at areas of significance along the trail, which is also part of Te Araroa trail. While this section of the trail, from Stead Street to Bluff Motupōhue, is completed ICC are working with Waka Kotahi to resolve alignment and safety from Suir Street to the new Information Kiosk. Once this is agreed, construction will be progressed.	ICC Environment Southland Waka Kohati NZ Transport Te Rūnaka o Awarua Great South	Bluff Gateway Entrance Hub	Complete
Enhanced Stewart Island Ferry Terminal development	Real NZ have completed improvements to the ferry terminal located in Bluff Motupōhue, reconfiguring the ticketing and waiting areas.	Real NZ South Port	Bluff Central Tourism Precinct	Complete



Project	Progress to date	Stakeholders	Hub/Precinct	Status
Development of an Active Recreation Precinct	ICC, with support of Great South, was successful in an application to MBIE Tourism Infrastructure Fund (TIF) in 2022 for the design and build of mountain bike and walking tracks and extension of the car park with toilets. Working with Southland Mountain Bike Club, and other stakeholders, this funding has enabled progress to be brough forward significantly to progress the development of this active recreation precinct. A formal sod turning and karakia ceremony was held on 9th October 2023 to signify the start of the trail construction. The project is to create 11km of world class mountain biking trails on Bluff Hill Motupōhue with 4.6km of intermediate trails to be built to the east of Flagstaff Road and 4.5 km of proposed beginner tracks on ICC land behind Pearce Street. These tracks will also be multi use with the resurrection of a specific 1.6km walking track to the RSA flagpole. The track design is a "hub and spoke model" so you can vary your riding and walking time depending on how you are feeling on the day. The tracks are to cater for multiple users of all ages, fitness and skill levels. The anticipated date by	ICC Southland Mountain Bike Club DOC Te Rūnaka o Awarua Bluff Hill Motupōhue Environment Trust (BHMET) Great South	Active Recreation Precinct	In Progress

	which all new tracks will be complete is 26 th July 2024. The next stage of the project is to install the 46-car park, bike wash, storage facility and toilets. This work is expected to be completed by the start of March 2024.			
Upgrade to boat ramp	Boat ramp upgrade works have begun with stage one, west jetty/pontoon, well underway and expected to be complete in the second quarter of 2024. In addition to this are the east Jetty/pontoon and the ramp. All seabed anchors are in place and pile works have also begun. Civil works on the west jetty started in November 2023. There will be times throughout the upgrade where the ramp will have to be closed, although there is an alternative ramp that will be available to smaller boats. There has been a significant cost increase to this project with more funding required. Options to fund the successful delivery of stage two are being explored, including potential inclusion within the long-term plan.	Environment Southland Bluff Community Board South Port Bluff Yacht Club	Community Recreation Precinct	In Progress

Predator Free Bluff	In July 2021, Bluff Hill Motupōhue Environment Trust (BHMET) received a substantial grant from the Department of Conservation's Jobs for Nature Community Conservation fund. Predator numbers are at an all-time low with birdsong returning, rata re-growth, tōtara thriving along the Glory track and fuchsia flowers along all the walking trails, all signs that possums are becoming rarer. Progress has been made on eradicating the wilding pines from Motupōhue and with significant areas of gorse removed as the new mountain bike trails take shape. Trees That Count continue to fund the planting of native trees. The 2024 year will see the end of the Jobs for Nature Community Conservation funding that has enabled a dramatic acceleration and expansion of the Trust's mahi.	Bluff Hill Motupōhue Environment Trust (BHMET) ICC DOC Ocean Beach NZ	Predator Free Bluff encompasses the whole of Bluff Motupōhue, including the Bluff Hill Motupōhue Lookout Hub, Active Recreation Precinct, Ocean Beach Aquaculture Precinct, Community Recreation Precinct, Stirling Point Precinct, and Bluff Central Tourism Precinct	In Progress
Ecological Restoration Initiatives	The MOU that is in place between ICC, DOC and the Bluff Hill Motupōhue Environment Trust (BHMET) allows a co-ordinated approach to habitat restoration across the whole of Bluff Motupōhue. BHMET is undertaking the predator control, pest plant control and replanting mahi with the active support of ICC, DOC, Ocean Beach NZ and other landowners.	ICC DOC Bluff Hill Motupōhue Environment Trust (BHMET) Ocean Beach NZ	Bluff Hill Motupõhue Lookout Hub	In Progress

Ocean Beach	Development of the Ocean Beach Aquaculture Centre of Excellence continues to progress with the site now incorporating The New Zealand Abalone Company's Paua farm operation, Mānaki Whitebait, the CH4 Global seaweed farm and Kelp Blue's seaweed hatchery. The Bluff Distillery is on the track to be officially opened in the first half of 2024 and will be Aotearoa New Zealand's first carbon neutral gin distillery. A modest hospitality offering is anticipated to accompany this in time, dependant on tourism levels, as well as funding. Ocean Beach NZ has an MOU with the Bluff Hill Motupōhue Environment Trust (BHMET) for the eradication of pests and are currently working with BHMET on potentially replanting areas of the Southern farm for the reintroduction of native wildlife. Ocean Beach NZ are set to unveil significant milestones throughout 2024.	Ocean Beach NZ	Ocean Beach Aquaculture Precinct	In Progress
Pouwhenua at Bluff Hill Motupōhue Lookout	Te Rūnaka o Awarua have been working with experience design consultant Locales to develop concept designs for their aspirations for Bluff Hill Motupōhue. This has been funded with support from the Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding. This proposed project	Te Rūnaka o Awarua ICC DOC Great South Bluff Hill Motupōhue Environment Trust (BHMET)	Bluff Hill Motupōhue Lookout Hub	In Progress

	has national significance and consists of a visually commanding pouwhenua or "taurapa" sternpost on Motupōhue Bluff Hill, which also signifies the starting point of Te Araroa Trail and the journey north through Aotearoa New Zealand. The concept incorporates storytelling sculptures and carvings and a vision for the integration of Mātai whetū (star observation) and visitor car parking. Te Rūnaka o Awarua aim to share their finalised concept design with key stakeholders and the wider community throughout the first half of 2024, with the next expected phases to be feasibility and business case development.			
Mātai whetū (star observation) at Bluff Hill Motupōhue Lookout	Te Rūnaka o Awarua have been working with experience design consultant Locales to develop concept designs for their aspirations for Bluff Hill Motupōhue. This has been funded with support from the Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding. This proposed project has national significance and consists of a visually commanding pouwhenua or "taurapa" stempost on Motupōhue Bluff Hill, which also signifies the starting point of Te Araroa Trail and the journey north through Aotearoa New Zealand. The concept incorporates storytelling sculptures and carvings and a vision for the integration of Mātai whetū (star observation) and visitor car parking.	Te Rūnaka o Awarua DOC Great South	Bluff Hill Motupōhue Lookout Hub	In Progress

Potential for enhanced community swimming access	Te Rūnaka o Awarua aim to share their finalised concept design with key stakeholders and the wider community throughout the first half of 2024, with the next expected phases to be feasibility and business case development. The Bluff Pool Trust received grants of \$150k from Community Trust South, \$75k from the ILT Foundation, and \$200k from the Lotteries Community Facilities Fund, which along with the Pool Trust's reserves, funded a major heating and ventilation upgrade. Interior painting has also occurred to freshen up the space for the new season. Further investigation around safe outdoor swimming access opportunities is being undertaken by ICC.	Bluff Community Board ICC Bluff Pool Trust South Port	Community Recreation Precinct	In Progress
Bluff gateway entrance signage and landscaping	Bluff 2024 Rejuvenation Group continue to be caretakers of the plantings in this area behind the Bluff sign and engage with nearby landowners and businesses. Parking, access and surface improvements are all still required, along with access and visibility of the nearby walking track. Port Maintenance are working on plans for a mural piece which will cover the entire side of their neighbouring building. They have made other significant visual improvements including regenerative	Bluff Community Board ICC Waka Kotahi NZ Transport Agency Ocean Beach NZ DOC South Port – Port Maintenance Te Rūnaka o Awarua	Bluff Gateway Entrance Hub	In Progress

	plantings in collaboration with BHMET and landscape works, with more beautification aspirations in mind. The rejuvenation group are seeking to cease formal operation as of the end of this financial year as their aspirations were to work towards the year 2024.	Bluff 2024 Rejuvenation Group		
Restoration of old harbour wharf for possible public fishing	South Port completed a 12-month partial reconstruction of Bluff Motupōhue historic Town Wharf which has been fully operational since August 2022. Due to this significant upgrade work South Port were able to safely re-open a section of the old wharf for fishing and sightseeing in late December 2022, enabling people to reconnect with Bluff Harbour. Seating and lifesaving equipment have been added to this area and it is proving popular for public fishing.	South Port Bluff Community Board Bluff Promotions Group ICC	Bluff Central Tourism Precinct	In Progress



INITIAL INVESTIGATION UNDERWAY

Project	Progress to date	Stakeholders	Hub/Precinct	Status
Upgraded and expanded coastal walking tracks	DOC have upgraded and installed new signage on the current walking tracks on Bluff Hill Motupōhue. DOC are continuing to work through a programme of work to upgrade the coastal walking tracks (Foveaux Walkway that circumnavigates Bluff Hill Motupōhue) and create improved linkages with the tracks that traverse Motupōhue, Millennium and Tōpuni walking tracks.	ICC DOC Ocean Beach NZ	Stirling Point Precinct Ocean Beach Aquaculture Precinct	Initial Investigation underway
Waka landing interpretation	Te Rūnaka o Awarua have secured the lease for the slipway and are currently developing a plan to restore the building and site.	Te Rūnaka o Awarua	Ocean Beach Aquaculture Precinct	Initial Investigation underway
Expanded visitor parking at Bluff Hill Motupõhue Lookout	During 2023 visitor parking at Bluff Hill Motupōhue Lookout was given a tidy up with additional bollards readjusted around the perimeter. Te Rūnaka o Awarua have been working with experience design consultant Locales to develop concept designs for their aspirations for Bluff Hill Motupōhue. This has been funded with support from the Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding. This proposed project has national significance and consists of a visually commanding pouwhenua or	DOC ICC Te Rūnaka o Awarua Great South Bluff Hill Motupōhue Environment Trust (BHMET)	Bluff Hill Motupōhue Lookout Hub	Initial Investigation underway

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FUTURE FOCUS

Project	Progress to date	Stakeholders	Hub/Precinct	Status
Enhancement of commercial precinct and possible consolidation of zoning	Resource management reform is changing the way planning decisions will be made. As the process to make changes to the district plan become clearer, zoning for Bluff will be on the agenda.	ICC Bluff Community Board Te Rūnaka o Awarua Private landowners	Commercial Precinct	Future Focus
Expanded visitor parking at the end of Gunpit Road	The investigation of expanded car parking at Gunpit Road will be contingent on further development of other key projects linked to Stirling Point and Bluff Central Tourism Precinct. With momentum and progress on both the Active Recreation Precinct and Pouwhenua at Bluff Hill Motupōhue Lookout, it will be important to consider the links with those projects as they progress.	ICC DOC Bluff Hill Motupōhue Environment Trust (BHMET)	Stirling Point Precinct	Future Focus
Park and Ride facility for Stirling Point	The investigation of a possible park and ride facility is contingent on further investigation and development of other key projects linked to both Stirling Point and the Bluff Central Tourism Precinct.	ICC Waka Kotahi NZ Transport Agency	Stirling Point Precinct	Future Focus
Development of the Bluff Southern Marine Discovery Centre	Te Rūnaka o Awarua have undertaken a feasibility study for the Bluff Oyster World with pleasing results indicating the strength of the opportunity.	Te Rūnaka o Awarua	Bluff Central Tourism Precinct	Future Focus

Bus drop off and pedestrian improvements at Stirling Point	The investigation of a possible bus drop off and pedestrian improvements is contingent on further investigation and development of other key projects linked to both Stirling Point and the Bluff Central Tourism Precinct.	ICC Waka Kotahi NZ Transport Agency	Stirling Point Precinct	Future Focus
Heritage sculpture trail and public art in harbour-edge precinct	Further investigation is required into possible opportunities with this precinct, which includes defining the final location of any public art in the first stage.	Bluff Community Board ICC Community Groups Te Rūnaka o Awarua	Heritage Landscape Precinct	Future Focus
Public event space	A new multi-purpose Community Hub concept is being explored with initial seed funding secured for a feasibility study. The investigation of the possible event space is contingent on development of other key projects before it, the development of the Bluff Southern Marine Discovery Centre and the possible relocation of the Maritime Museum.	Bluff Maritime Museum Trust ICC	Community Recreation Precinct	Future Focus

Motu Piu Dog Island Eco-tourism	The current Motu Piu Dog Island Trust is working towards their goal to create	DOC	Wider area concepts	Future Focus
	an island sanctuary that can be an educational resource for kaitiakitanga,	Motu Piu Dog Island Trust		
	species protection and illustrating our Māori, European and maritime history	Te Rūnaka o Awarua		
	of the island. The trustees are currently in the initial planning phase for this long-term project.	Great South		
	DOC currently carry out regular maintenance on the Island to maintain its predator free status, which is of importance.			