



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Connected Murihiku Joint Committee  
to be held at Community Trust South,  
62 Don Street, Invercargill  
on Monday, 11 March 2024 at 1.00pm**

MICHAEL DAY  
CHIEF EXECUTIVE

# Connected Murihiku Joint Committee - Public Agenda

11 March 2024 01:00 PM

<b>Agenda Topic</b>	<b>Page</b>
1. <a href="#">Values/Pou</a>	3
2. Welcome and Apologies	
3. Declaration of Interest	
4. <a href="#">Public Excluded Reasons</a>	4
5. <a href="#">Minutes of Connected Murihiku Joint Committee Meeting held on 29 January 2024 (A5174411)</a>	5
6. <a href="#">Connected Murihiku Joint Committee Update Report - March 2024 (A5236256)</a>	9
7. Public Excluded Session	

## Connected Murihiku Values

---

- **Tino rangatiratanga** – Concepts of self-determination, self-reliance and the desire to be in control of one's vision and destiny
- **Manaakitanga** – The acknowledgment of the mana of others and demonstrating mutual respect
- **Kotahitanga and mahi tahi** – Concepts of unity and working as one
- **Motuhaketanga** – Concepts of independence, autonomy and supporting self-reliance
- **Whakawhanaungatanga** – Concepts of collective wellbeing and relating well to others

**PUBLIC EXCLUDED SESSION**

Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the public be excluded from the following parts of the proceedings of this meeting; namely

(a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 29 January 2024

(b) Financial Update Report – March 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 29 January 2024	<b>Section 7(2)(b)(ii)</b> Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Financial Update Report – March 2024	<b>Section 7(2)(i)</b> Enable a local authority to carry out commercial activities.	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.



---

**MINUTES OF CONNECTED MURIHIKU JOINT COMMITTEE MEETING, HELD IN THE  
COMMUNITY TRUST SOUTH BOARDROOM, 62 DON STREET, INVERCARGILL ON  
MONDAY 29 JANUARY 2024 AT 2PM**

**Present:** Mrs Pania Coote  
Cr Steve Broad - ICC  
Cr Sarah Greaney – SDC – (via Teams)  
Cr Paul McPhail – GDC – (via Teams)  
Mr Stacy Hughes – Community Representative – (via Teams)  
Mrs Jess Domigan – Community Representative  
Mrs R Morris – Community Representative

**In Attendance:** Ms Tracey Wright – Chair Oraka Aparima  
Ms Toni Biddle – Just Transitions - MBIE  
Ms Trinity McMahon - MSD  
Cr Joe Stringer – GDC alternate – (via Teams)  
Ms Rebecca Amundsen – Project Lead  
Ms Rhiannon Suter – Manager – Strategy and Policy  
Mrs Liz Williams – Team Leader – Executive Support

---

**1. Apologies**

Ms Sue Crengle

**2. Declaration of Interest**

Nil.

**3. Minutes of Connected Murihiku Joint Committee Meeting held on  
20 November 2023.**

A5038343

Change to be made on page 9 second to last paragraph "we attach to organisations rather than people".

Moved Cr Broad, seconded Mrs Morris and **RESOLVED** that the Minutes of Connected Murihiku Joint Committee Meeting Held on 20 November 2023 be confirmed with the above change.

#### **4. Connected Murihiku Report January 2024**

A5128648

Ms Becc Amundsen took the committee through her report and noted that engagement would evolve and change as proceed further.

A preferred branding concept was tabled, if want to use at the Field Days would need to approve now, the group advised they were happy.

A query was raised around where people would find the back story to the brand, how it weaves into the concept; it was advised this would become part of the package.

A query was raised around a presence at the Field Days and if stand alone, it was noted that it was confirmed and would utilise space in the Community Trust South (CTS) area that was not required by them. Ms Amundsen also noted that she would take the opportunity to visit other stall holders.

On track to meet April milestones and would bring detailed information to the March meeting. Recurring themes were around data space and where to find good data and also governance training etc.

Discussion around isolated communities within isolated communities and issues facing those around transport, accessibility etc. Also growing demand around the Treaty and Māori.

It was noted that having something like business cards and a version of the one pager to give to people at the Field Days would be good.

A query was raised around how information was being collected and was there a good range of information from multiple sources. It was noted that currently more anecdotal as talking to people that had been involved in the early stages and may look at using surveys in the future.

It was further noted that the platform would be useful to the organisations seeking information, and did not want to have information that was not needed or wanted.

A query was raised as to how measuring success, it was noted that currently measuring success against the MBIE milestones.

It was noted that the Aotearoa Gambling Trust could be another funding source.

The in person Hui was now on 29 April not on 30 April as previously advised as the Marae was not available.

Let's Talk platform on the ICC website was what was currently being used until the Connected Murihiku platform was available. The page would be updated weekly with information.

It was noted how much work had been done since the last meeting, and the Committee thanked Ms Amundsen.

Moved Mrs Domigan, seconded Cr Broad and **RESOLVED** that the Committee:

1. Receive and note the "Connected Murihiku Report January 2024".
2. Confirm the revised and updated one pager project overview (A5129945).
3. Confirm the Working Engagement Plan (A5128626).
4. Confirm the Draft Communications Plan (A5128628).
5. Confirm the Connected Murihiku brand concept and logo as tabled at the meeting.

The Committee were asked if they would like to attend the Field Days, they would be welcome to attend with Ms Amundsen.

Ms Biddle and Ms McMahon gave the Committee an update on what was happening in Wellington and noted that Just Transitions now sat under Economic Development and fell under the area of Minister Melissa Lee and there was a period of adjustment, while operating under BAU waiting to see how develop. It was noted that the RSLG had been disestablished along with a number of other areas and it was unknown what this meant for Just Transitions and programmes of work. She advised that she would like groups like this to form a narrative around the programme; the potential and especially around Tiwai, paint a picture why to keep programmes / contracts like this. The original concept was that this programme was established to form connections in the event that Tiwai closed, need for communities to connect; where to find information around closure etc, it was noted there was a need to revisit this and make sure that did not lose sight of the core business.

There was discussion from the Committee members around strengthening the 'one pager' to reflect this. It was noted that there was a need to balance where we came from and also the environment we were now in. Be clear on our why and who was using it.

A query around what the new Ministers appetite might be was raised and it was affirmed that it was too early to predict.

Ms McMahon noted that MSD would agree with what Ms Biddle had noted around being too early to see what the Minister would do and that they were currently also operating in a BAU environment, and need to acknowledge that there was still no decision around Tiwai.

Mrs Coote noted that they were advised around the RSLG only recently and currently not sure who would pick up the work, impacts approximately 40 staff nationwide.

Note: Ms Biddle and Ms McMahon left the meeting.

## 5. Public Excluded

Moved Cr Broad, seconded Mrs Morris that the public be excluded from the following parts of the proceedings of this meeting; namely

(a) Funding Strategy and Plan

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) Funding Strategy and Plan	<b>Section 7(2)(b)(ii)</b> Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 3.15 pm.



## CONNECTED MURIHIKU REPORT 11 MARCH 2024

<b>To:</b>	Connected Murihiku Joint Committee
<b>Meeting Date:</b>	Monday 11 March 2024
<b>From:</b>	Rebecca Amundsen, Project Lead, Connected Murihiku
<b>Approved:</b>	Rhiannon Suter, Manager – Strategy, Policy and Engagement, ICC
<b>Approved Date:</b>	Wednesday 6 March 2024
<b>Open Agenda:</b>	Yes

---

### Purpose and Summary

This report provides the Connected Murihiku Joint Committee with an update on the project progress.

### Recommendations

That the Committee:

1. Receive the report "Connected Murihiku Report 11 March 2024"

### Background

This report is for activity from 1 January 2024 until 26 February 2024. The previous report for the meeting 29 January 2024 noted a number of actions and this update includes progress on these under the headings:

- Engagement Plan Actions
- Visibility actions
- Financial sustainability
- MBIE milestone progress
- Key Insights

### Issues

#### Engagement Plan Actions:

The following meetings have occurred (1 January 2024 to 26 February 2024):

- Bobbi Brown and Chami Abeyasinghe, Beyond 2025

- Odele Stehlin, Waihōpai Runaka
- Tracey Wright-Tawha, JC member
- Dion Williams, Tiwai
- Jan Ormsby Te Puni Kokiri
- Tammi Topi, Awarua Whanau Services
- Beryl Wilcox and Courtney Allison, South Alive
- Paul Searancke, SIF
- Sues Russell, Volunteer South
- Steph Voight, Regional Public Service Commission
- Ingrid Campbell, ReWoven Therapy
- Evelyn Cook, JC member
- Tina McColgan, Southland Help
- Rosie Stather, Southland Oral History Project
- Danette Whakamoe-Pikia and Amelia Clark, Arahi
- Bronwyn Campbell, Adaptive Health & Safety Ltd
- Danielle Carson, ICC
- Lisa Fleck, ILT Foundation
- Paddy Jones, Citizens Advice Bureau
- Julie Keast and Emily Butters, SDC and Community Board

### **Network meetings**

- Southland Migrant Settlement Meeting with MBIE re Refugee Steering Group
- Southland Youth Network meeting
- Three days at the Southern Field Days – Waimumu
- Gore Community Liaison Meeting (Online)

Similar themes are continuing to be raised. These cover areas of governance, volunteering, data and research, cultural competency, visibility and collaboration and engagement.

I attended a 12 hour Facilitators Festival in order to upskill in facilitation. I am developing a facilitation toolkit to use when engaging groups and in advance of the in person hui in April.

Planning is underway to attend Southland District Council Community Board meetings and to meet with the region's community workers. Planning is underway to visit the Gore community again.

### **Visibility Actions**

I worked with ELM to finalise the brand for Connected Murihiku and develop a business card, rack card and signage for the Southern Field Days at Waimumu 14-16 February 2024. A media release was sent out about Connected Murihiku attending the Field Days.

The Field Days were a great opportunity to connect with organisations in in the rural sector. Specifically, I spoke to the Rural Support Trust, Emergency Management Southland, Thriving Southland, Landcare, Fire & Emergency, Dairy Women's Network, Youthline, Hato Hone St Johns and Anna Robinson from the Otago Catchment Group.

I also spoke with a number of councillors from Southland District and Gore District councils, Environment Southland and a number of individuals. At the stand I had an activity for people to select areas they thought organisations most needed support with – Volunteering, Governance Training and Research and Data. Volunteering was the most popular.

I am using the Let's Talk platform ([Connected Murihiku | Let's talk Invercargill \(icc.govt.nz\)](https://www.connectedmurihiku.co.nz)) to record activities and conversations. This platform is now the landing page for the [www.connectedmurihiku.co.nz](https://www.connectedmurihiku.co.nz) link (and will be until our website is developed). I am posting in the newsfeed at least once a week. In February I have focused on the topic of volunteering.

At the time of writing this report I have not yet sent out the e-newsletter (it will happen the week of the 26 February 2024) but will use the newsletter to remind people about the website.

ELM is underway with writing 10 articles as previously described.

### **Financial sustainability**

The budget is unchanged for the current financial year and expenditure aligns with budget.

Discussions with funders are ongoing with applications due to be submitted in March and April. Discussions are also beginning with council around council support going forward.

### **MBIE Milestone Progress**

The milestones for the next MBIE report are due on 20 April 2024 and are as follows:

- Report to the JTP team and the Regional Public Service Sector Lead
- Content creator appointed
- Web developer appointed
- Connected Murihiku platform developed
- Engagement hui commenced
- Funding applications developed

This is followed by a launch of the platform on 1 June 2024.

Steph Voight, RPSC confirmed that the milestones set in the Project Contract as above, were the only requirements MBIE has.

These reports will be the reports to the JTP and RPS Lead.

At the time of writing quotes have been requested for the website developer. I have developed the wire frame for what the website will look like in the first instance as well as thinking about future needs.

At the time of writing quotes have been requested for a contract content creator.

As mentioned, while we are developing the first iteration of the website the Let's Talk platform is being used to share information and update.

The in-person hui has been set for Monday 29 April 2024 at Murihiku Marae. I am working with Evelyn Cook to identify speakers for this event. In addition to being a networking opportunity the purpose of this hui is to grow people's understanding about Te Tiriti and Te Ao Māori and to empower people to grow their organisation's capability in honouring Te Tiriti.

Funding applications do not need to be submitted until April but thinking and planning for this is underway. Conversations with potential funders are ongoing.

In preparation for funding applications and year 2 of the Project (July 2024-June 2025), I have drafted the following list of milestones/outcomes for the Project:

- Number of meetings and engagements
- Two in person hui per year (Nov and April)
- Website traffic and enquiries
- Monthly e-newsletter created and sent
- X number of engagements in the region (e.g. outside Invercargill)
- Record of support provided (as per the 4 headings) – anecdotal and survey
- Continued development of useful information, tools and resources for the website
- Pilot opportunities initiated and co-ordination of opportunities
- Other measures of engagement with the website depending on what functions the website has (TBC)

It needs to be noted that a lot of the actual benefits that will come from this project will be anecdotal.

Does the Joint Committee have any additional milestones or outcomes they would like considered?

### **Key Insights**

The key themes identified in the last report continue to be of interest to community organisations.

These are:

- Visibility
- Governance training and tools
- Supporting organisations who work with volunteers
- Insights and data for the region (people focused) – Social Sector Orientation Pack
- Advocacy for Southland as a region for example – difficulties with transport, isolation and accessibility
- Developing cultural capacity
- Support with collaboration and engagement

It is anticipated these will be the areas that will be covered in the first iteration of the website along with the articles under development. In addition to the things already mentioned, I am:

- Working with Volunteer South to explore increasing their reach into Murihiku and other opportunities to support organisations with volunteers.
- Getting feedback from community organisations on demand for Health and Safety workshops for a possible pilot.
- Using Let's Talk and e-newsletter with survey to gather insights.
- Project being considered for Tiwai Community Fund application due 2 April 2024.
- Consideration is being given to developing a submission to LTPs.
- Framing of community sector snapshot being developed.

## Next Steps

Priorities before 13 May 2024 meeting:

Meeting dates	Actions to be completed	
By 11 March 2024	<ul style="list-style-type: none"> <li>Articles underway</li> <li>Content creator – Map out website</li> <li>Web developer appointed</li> <li>Cultural capacity is a priority</li> <li>Funding plan finalised</li> <li>Planning completed and information sent out for in person hui 29 April</li> </ul>	Yes Underway Underway April hui Yes Underway
By 13 May 2024	<ul style="list-style-type: none"> <li>Milestone report to MBIE completed 20 April</li> <li>In person hui held 29 April</li> <li>Website development near completion</li> <li>Launch of website planned</li> <li>Funding applications for 2025 year</li> <li>Year 2 milestones set (new action)</li> </ul>	
By 1 July 2024	<ul style="list-style-type: none"> <li>Continued engagement with community organisations</li> <li>Continued evolution and development of the website</li> <li>Sector snapshot underway</li> <li>Nov in person hui date set</li> </ul>	
By 5 August 2024		
By 23 September 2024		
By 11 November 2024	In person hui held	

## Attachments

None