



NOTICE OF MEETING

**Notice is hereby given of the Meeting
of the Finance and Projects Committee
to be held in the Council Chamber, First Floor,
Te Hīnaki Civic Building, 101 Esk Street, Invercargill
on Tuesday 16 April 2024 at 3.00 pm**

Cr G M Dermody (Chair)
Mayor W S Clark
Cr A J Arnold
Cr R I D Bond
Cr T Campbell
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart

MICHAEL DAY
CHIEF EXECUTIVE

Finance and Projects Committee - Public

16 April 2024 03:00 PM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Public Forum	
4. Minutes of the Finance and Projects Committee Meeting Held on 19 March 2024 (A5280435)	4
5. Financial Update – March 2024 (A5290267)	11
6. Strategic Capital Projects Report (A5294551)	17
6.1 Appendix 1 – April 2024 Strategic Projects Dashboard (A5268870)	19
7. Public Excluded Session	

Public Excluded Session

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Minutes of the Public Excluded Session of the Finance and Projects Committee Meeting Held on 19 March 2024
- b) Invercargill Central Limited Monitoring Report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a) Minutes of the Public Excluded Session of the Finance and Projects Committee Held on 19 March 2024	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
b) Invercargill Central Limited Monitoring Report	<p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

**MINUTES OF FINANCE AND PROJECTS COMMITTEE, HELD IN THE COUNCIL CHAMBERS,
FIRST FLOOR, TE HĪNAKI CIVIC BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY
19 MARCH 2024 AT 3.00 PM**

Present: Cr G M Dermody (Chair)
Mayor W S Clark
Cr A J Arnold (via zoom)
Cr R I D Bond
Cr T Campbell
Cr B R Stewart

In Attendance: Cr P Boyle
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua
Mr M Day – Chief Executive
Mrs P Christie – Group Manager – Finance and Assurance
Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
Mr R Capil – Group Manager – Community Spaces and Places
Mr J Shaw – Group Manager - Consenting and Environment
Ms E Moogan – Group Manager Infrastructure
Mr A Cameron – Chief Risk Officer
Mr M Morris – Manager – Governance and Legal
Mr J Botting – Manager Financial Planning
Ms S Roberts – Manager Financial Services
Mrs R Suter – Manager – Strategy and Policy
Mrs L Knight – Manager – Strategic Communications
Mr G Caron – Digital and Communications Advisor
Mrs L Williams – Team Leader - Executive Support

1. Apologies

Cr Ludlow, Cr Soper, and Cr Pottinger.

Moved Cr Stewart, seconded Mayor Clark and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

Nil.

4. Minutes of the Finance and Projects Committee Meeting held on Tuesday 20 February 2024

A52174956

Moved Cr Stewart, seconded Cr Arnold and **RESOLVED** that the Minutes of the Finance and Projects Committee meeting held on Tuesday 20 February 2024 be confirmed.

5. 2023/2024 Quarter Two Performance Update

A5235092

Mrs Rhiannon Suter and Mr Jaimee Botting presented the report and noted that the overall levels of service were lower than the previous quarter, which was due to timing, but tracking ahead of last year. It was noted that satisfaction had started to increase again. Strong performance in core activities particularly in the area of water, and noted a number of requests for service had been received due to heavy rain earlier in the year. There has been a softening in solid waste performance and the team were monitoring.

Mr Botting spoke to the financial performance and noted the deficit was \$11.5 million.

Mrs Patricia Christie noted that had been a change in practice with financial results in the performance report reflecting a payments approach and that there had been gains in efficiency with having the new processes in place but that it did create timing variances that would level out by the end of the year.

A query was raised around the accruals and what would happen at the end of the year, it was confirmed that accruing for part of projects for any work done in June would be shown in the June result.

A further query was raised around showing depreciation or not, it was confirmed that the end of year would include depreciation. It was noted that due to the revaluations that it was difficult to reflect an accurate depreciation planned number and that was why separating out depreciation. It was noted that the variance without depreciation was around \$1 million worse than forecast.

It was queried that for half of the year council were tracking at \$11 million overspent.

A query was raised around readjusting the forecast at the end of a quarter. It was noted that the forecast was to provide Council with an update as to where the finances sat. It was further noted that with the new system in place it would reflect a better and more accurate position as at the end of June.

It was confirmed that managers had been tasked to do a deep dive to look at their forecasts. There was discussion around whether forecasts should be changed, and it was confirmed that forecast would not be changed to allow for an increased budget to be added, it was purely around ensuring on track and phased correctly.

Capital spend was tracking below plan and some big projects were due to start and some due to end, there was a large amount of road sealing happening at present and this would be reflected in the forecasting process.

A query was raised around democratic process and that the results from the public satisfaction survey were not good around consultation, and should more work be put into this area. Should look at more real time consultation, to avoid the feedback that consultation was "tokenism".

Mrs Suter confirmed that the team were constantly looking at this and how improvements could be made. Negative comments / feedback could come from feeling that residents are not listened to when decisions are not what a submitter had wanted.

She added that there had been a lot of discussion in the sector around democracy and what people expected was changing and it was a complex picture, how to respond to that was a challenge. Also challenges around media and how to connect with people, utilising traditional media and social media to try to get messages out to the community.

A query was raised around how intra-Council (within Council) invoicing was handled and the impact on the financial position. It was confirmed that operate a centralised model and that there was a need to ensure that invoicing requests were sent through to finance in a timely manner.

It was noted that the KPI's around democracy were not good, and a query was raised if should be considering do we consult not how we consult.

A query was raised if Council could contact people with what was happening each month and that could not do too much in that space. It was noted that if look at the Long-term Plan there was a significant amount of engagement being undertaken, but the reach seemed to be small in some instances, and look at what else could be done.

It was noted that there was good reach on social media and had two Facebook Live sessions coming up in the next few weeks.

A query was raised around water billing and that it was behind and would the new process fix that issue. It was noted that water billing was done quarterly and that invoices were not processed in December, and needed to get the timing right.

Staff were commended for the work they had been doing around consultation.

Mrs Chami Abeysinghe, Chief Executive Great South spoke to the Committee around the performance relating to Great South.

It was noted that received good feedback around the activations in Esk and Don Streets and that they created a good atmosphere in the city and would like to see more.

It was noted that Great South had committed to 20 City Centre activations and that the New Year's Party on Don Street only had about 800 attendees but the weather had not been good, but the feedback around the event had been positive.

The Busker's Festival had been a good event but needed to build on the history and build on learnings from other areas. Feedback had come in from retailers slightly off Esk and Don Street around how they could be included and looking at ways to bring them in.

A query was raised around the business mentors programme and it was confirmed that the national body was now running that programme. It was noted that Great South did not receive data around this programme. It was further noted that looking at gaps and trends and how Great South could fill those gaps working with other entities such as Coin South and the Chamber.

It was noted that businesses in Southland were looking for mentorship and there were more businesses than there were mentors available.

A concern was raised that there was a disconnect around He Waka Tuia and that a number of comments were from people that had not used the service and should that be reported on. Another area was the bus service and comments were from people not using the service.

It was confirmed that the KPI was measured around those using the services and the results were filtered by that but it was difficult to filter out any not completing the survey in good faith. All comments were included and could look at the way the comments were provided.

Mrs Suter advised that next year looking at getting comments and feedback at the point of service. It was noted that participants in online surveys did tend to be more negative in their responses.

It was noted that comments around participating in public forums being daunting and what could be done around that to make less formal.

It was noted that the multicultural festival had presented a good opportunity to talk to people and people were engaged.

A query was raised around He Waka Tuia's performance, it was rated higher and confusing that a comment further down that satisfaction was lower. It was noted KPI's were only indicators and looking at ways to improve the data and reporting to improve.

It was noted that in Australia a museum used QR codes. Mrs Suter confirmed that had used QR codes and these work well in areas like public transport.

A query was raised around projects going forward and it was queried why Project 1225 had an opening date 13 months later than the completion of the building. Ms Moogan advised that the programme for the opening date had been re-set, but believed the fitout had always been expected to be longer than six months.

A query was raised around the need to get a busker's license weekly, it was confirmed that was not the case.

Moved Mayor Clark, seconded Cr Stewart and **RESOLVED** that the Finance and Projects Committee:

1. Receive the report "2023/2024 Quarter Two Performance Update" and the 2023/2024 Quarter Two Performance Report (A5165345).
2. Note that 67 of 99 measures (68%) of the levels of service performance indicators are on track to be achieved. This is a decrease from 2023/2024 Quarter One where

72% of measures were achieved. For comparison in Quarter Two of 2022/2023 65% of indicators were on track.

3. There are 13 measures which are being watched as potential risks and a further ten measures which have already failed or are very unlikely to be met in 2023/2024.
4. Note 12 of the 19 activities' net operating financial performance were lower than forecast at the end of December 2024.
5. The performance report contains provisional results and these may change as more data is accumulated throughout the year.

Recommends to Council:

6. To approve the forecast changes outlined Schedule of Forecast Changes in the Quarter Two Performance Report.

6. Financial Update – February 2024

A5233900

Mr Jaimee Botting and Ms Stephanie Roberts spoke to the report and highlighted that the accounting practice as previously noted was reflected in the actuals and further that next year would have phasing in place. It was noted that the deficit was lower and that a large number of subsidies due to be received in January and not been received until February.

A query was raised around other expenses and the honoraria was very precise and why that was under. It was noted that would be around timing and also that a councillor had resigned and so had a vacant position for some time and that impacted the numbers.

It was also noted that we may not have had the final honoraria figures when the Annual Plan was compiled.

WasteNet revenue was raised and it was queried what Gore District Council's share was of that given they did not recycle. It was advised that did not have that information to hand and would come back with an answer.

Moved Mayor Clark, seconded Cr Arnold and **RESOLVED** that the Finance and Projects Committee:

1. Receive the report "Financial Update – February 2024".
2. Note the current state of Council finances.

7. Public Excluded Session

Moved Mayor Clark, seconded Cr Stewart and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Minutes of the Public Excluded Session of the Finance and Projects Committee Meeting Held on 20 February 2024
- b) Financial Update – February 2024
- c) Freeholding and Potential Disposal of Industrial Endowment Land – 14 Mersey Street, Invercargill

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a) Minutes of the Public Excluded Session of the Finance and Projects Committee Meeting Held on 20 February 2024	<p>Section 7(2)(c) Protect Information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information (i) would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; and would be likely otherwise do damage the public interest</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
	<p>Section 7(2)(b)(ii) Protect the information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of</p>	

the person who supplier or who is the subject of the information

Section 7(2)(h)

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- b) Financial Update – February 2024

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- c) Strategic Freeholding and Potential Disposal of Industrial Endowment Land – 14 Mersey Street, Invercargill

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 4.27 pm.

FINANCIAL UPDATE – MARCH 2024

To:	Finance and Projects
Meeting Date:	Tuesday 16 April 2024
From:	Jaimee Botting – Manager – Financial Planning Stephanie Roberts – Manager - Financial Services
Approved:	Patricia Christie – Group Manager Finance and Assurance
Approved Date:	10 April 2024
Open Agenda:	Yes

Purpose and Summary

The purpose of this report is to provide an update on Council's financial position including, net debt and Treasury update to 29 February 2024.

Recommendations

That the Finance and Project Committee:

1. Receives the report "Financial Update – March 2024".
2. Notes the current net debt and treasury position.
3. Notes that it has reviewed the sensitive expenditure listing provided.

Background

This report provides the Committee with an update on key financial issues and areas for Council including the regular reporting of net debt of Council (borrowings and investments) and debt owed to Council (Debt Management) on alternating months.

Issues

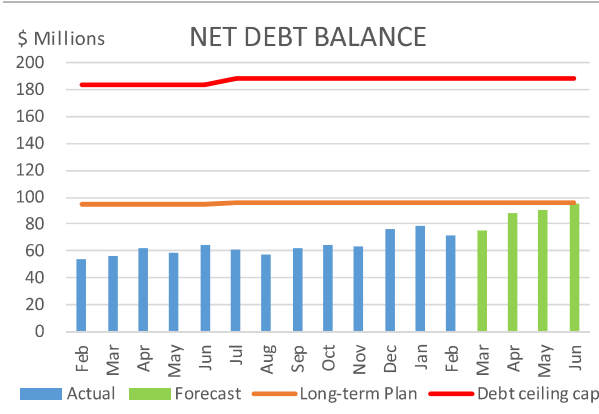
Net debt and Treasury update

At 29 February 2024 Council had borrowings and other debt of \$134.5 million and cash and cash investments of \$63.6 million. These generated a net debt balance of \$70.9 million. The highlights of Council's net debt position as at 29 February 2024 are provided below.

ICC TREASURY REPORT

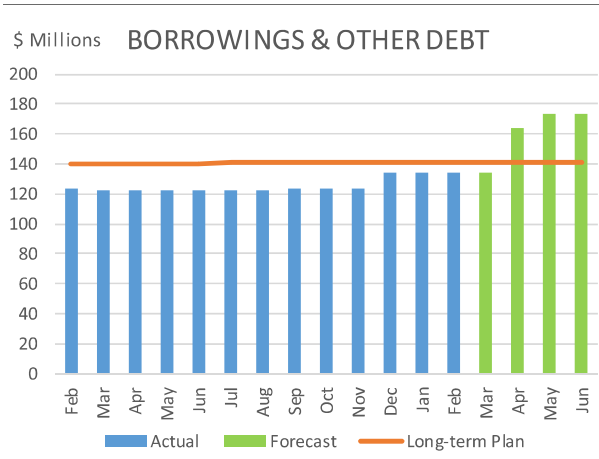
As at 29 February 2024

Credit Rating	Net Debt Balance	Borrowings & other debt
AA+	\$71m	\$134m
		LESS: Cash & Cash Investments
		\$64m



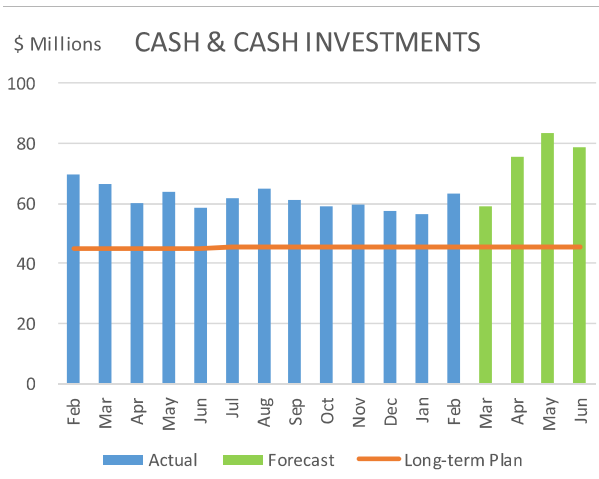
Debt ceiling cap is set at 1.5 times total revenue.

This is to allow capacity to cover any significant expenditure from an extraordinary event in the future.



December 2024: \$10 million raised from LGFA to cover capital expenditure to December 2024

Forecast: A short term advance to Invercargill City Holdings Limited is expected in Apr 2024 (\$20m). A further draw downs are expected in Q4 to cover Jan-Jun 2024 capital expenditure (\$20m)



Forecast: A short term advance to Invercargill City Holdings Limited is expected in Apr 2024 (\$20m). Continuation of short term advance investments to Invercargill Central Limited. Cash on hand balance varies per month based on payments made and rating revenue received.

Net Debt Breakdown

Borrowings & other debt				Note
Borrowings				
<u>Party</u>	<u>Maturity date</u>	<u>Interest rate</u>		
LGFA	Apr-24	5.80% Fixed	\$30,000,000	
LGFA	Apr-24	5.85% Fixed	\$30,490,000	^A
LGFA	Apr-24	6.15% Floating	\$10,000,000	
LGFA	Apr-25	6.15% Fixed	\$15,000,000	
LGFA	Oct-25	0.59% Fixed	\$8,500,000	
LGFA	Apr-26	1.09% Fixed	\$10,000,000	
LGFA	Apr-27	2.62% Fixed	\$10,000,000	
LGFA	May-28	4.06% Fixed	\$10,000,000	
LGFA	May-28	6.03% Floating	\$10,000,000	
Accrued interest payable			\$1,574,269	
			Total	\$135,564,269
Other debt				
LGFA Borrower Notes			(\$1,432,500)	
Environment Southland -Clean Air Scheme			\$200,000	
Financing Lease - Canon			\$154,533	^B
			Total	(\$1,077,967)
TOTAL BORROWINGS & OTHER DEBT				<u>\$134,486,302</u>
LESS: Cash & Cash Investments				Note
Cash and cash equivalents				\$12,851,891
Term Deposits				
<u>Party</u>	<u>Maturity date</u>	<u>Interest rate</u>		
BNZ	Apr-24	6.15%	\$4,292,172	
SBS	Jul-24	6.50%	\$4,305,546	
WP	Oct-24	5.90%	\$5,395,166	
SBS	Jan-25	6.36%	\$4,467,146	
SBS	Jan-25	6.36%	\$132,649	
Accrued interest receivable			\$534,230	
			Total	\$19,126,909
Other Investments				
Share investments			\$1,061,176	
Loan advances issued - Invercargill Central Limited			\$30,490,000	^C
Loan advances issued - Other			\$49,180	
			Total	\$31,600,355
TOTAL CASH & CASH INVESTMENTS				<u>\$63,579,155</u>
NET DEBT BALANCE				<u>\$70,907,147</u>

^A The loan of \$30.49 million will be used to fund the ICL advance investment.

^B The Council entered into a 5 year finance lease agreement with Canon to supply copier machines

^C As of 31st of January 2024, the outstanding loan balance advanced to ICC amounted to \$30.49 million. The current lending limit that ICC can extend to ICL is \$31.45 million.

Sensitive Expenditure

In accordance with Council's Sensitive Expenditure policy the list of sensitive expenditure for the Mayor, Councillors, Chief Executive and Executive Leadership Team is reported to the Finance and Projects Committee. The table below covers the period from 1 February – 21 March 2024.

It is noted that some of this expenditure relates to periods prior to 1 February however, due to delays in the approving expenditure it is reported in the period it was approved.

Sensitive expenditure is broadly defined in the Sensitive Expenditure Policy and for the purpose of reporting sensitive expenditure is interpreted to include; travel, meals, training and hospitality for Mayor, Councillors, Chief Executive and Executive Leadership Team.

Sensitive Expenditure

Cost Centre	Period Expense Recorded	Transaction Amount	Who	Description	Supplier
Councillors	Mar-24	432.70	Deputy Mayor Campbell	Airfares - Zone 5 and 6 Meeting	Air New Zealand
Chief Executive Office	Mar-24	406.61	Michael Day	Airfares - Zone 5 and 6 Meeting	Air New Zealand
Councillors	Feb-24	99.48	Mayor and Councillors	Council Meeting - Catering	Charlies Kitchen
Councillors	Feb-24	52.17	Mayor and Councillors	Council Meeting - Catering	Charlies Kitchen
Councillors	Feb-24	318.50	Alex Crackett	Accommodation - Young Elected Members Hui - Auckland	BNZ CC Nov / Dec M Day
Chief Executive Office	Feb-24	-216.59	Michael Day	Future for Local Government Conference refund	BNZ CC Oct / Nov M Day
Councillors	Feb-24	17.39	Youth Council	End of Year Function - Bombay Palace	BNZ CC Oct / Nov S Gage
Councillors	Feb-24	17.39	Youth Council	End of Year Function - Bombay Palace	BNZ CC Oct / Nov S Gage
Councillors	Feb-24	17.39	Youth Council	End of Year Function - Bombay Palace	BNZ CC Oct / Nov S Gage
Councillors	Feb-24	17.39	Youth Council	End of Year Function - Bombay Palace	BNZ CC Oct / Nov S Gage
Chief Executive Office	Jan-24	1,899.00	Michael Day	New Zealand Government Data Summit	Akolade Pty Ltd
Mayor	Jan-24	476.17	Mayor Clark	Meeting with Meridian December 2023	Air New Zealand
Chief Executive Office	Jan-24	216.58	Mayor Clark and Michael Day	Future for Local Government 17-18 September	BNZ CC Sep / Oct M Day
Chief Executive Office	Jan-24	1,160.00	Michael Day	Taituarā Annual Conference Hastings 22-24 November	BNZ CC Sep / Oct M Day
Councillors	Jan-24	101.57	Mayor and Councillors	Council Meeting - Catering	Charlies Kitchen
Mayor	Dec-23	550.87	Mayor	Citizenship Ceremony - Catering	R & R Trading 2
Councillors	Oct-23	462.61	Mayor and Councillors	Council Meeting - Catering	Charlies Kitchen

Next Steps

Council's net debt position will continue to be monitored with the next update due in June 2024.

Attachments

Not applicable.

STRATEGIC CAPITAL PROJECTS REPORT

To:	Finance and Projects Committee
Meeting Date:	Tuesday 16 April 2024
From:	Lee Butcher – Programme Director
Approved:	Erin Moogan - Group Manager - Infrastructure Services
Approved Date:	Thursday 11 April 2024
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose

This report updates the Committee on the status of Strategic Capital Projects delivered by the Project Management Office (PMO).

Recommendations

That the Finance and Projects Committee:

1. Receives the report "Strategic Capital Projects Report".
2. Receives the "ICC PMO Programme Dashboard".
3. Notes the current status of the projects, including project risk assessment.

Background

The PMO carry out oversight and management of eight strategic projects. Through the PMO, Invercargill City Council (ICC) develops tools and internal staff to manage and deliver projects directly and support better internal processes.

The PMO provides a snapshot of progress, risk, and commentary on the programme through the ICC PMO Programme Dashboard presented to the Finance and Projects Committee bi-monthly.

Programme Summary

The PMO is close to handing over a number of projects (Housing stage 1 / Tutatara base build) in the next month. This will allow us to focus on a number of new projects and improving systems.

This year, we will continue to be busy with delivery as the Museum, Branhholme, Rugby Park, and the boat ramp complete their respective stages.

The Design transfer to the ECI contractor has been going well, and they are on track to deliver their proposal in the coming weeks. Early site works have also been completed a few weeks ahead of our plan, with our demolition contractor primed to mobilise mid-month (April)

While we are still seeing several challenges on the projects these are reducing, local resourcing is coming under the spotlight on the CCTV, and we will need to look at re-programming some of our goals.

I am pleased to note that we have secured a number of new and experienced staff members for the team. This will give us depth in our skills and capacity as we look ahead to the remainder of the LTP 2021 and LTP 2024 projects.

Forecasting Information



Forecasting slipped in February and is currently under review to ensure we make improvements from now to financial year-end. We have noted a few late invoices, but there are other gaps that the project teams need to address.

Elected Member Updates

We are planning an update for all elected members (due out in April) and a site visit to the Museum and the Tuatara facility.

Relocation update

As planned, the collection team moved out of the building this week, week commencing 25 March 2024, with a final farewell undertaken on the 25 March 2024.

Attachments

Attachment 1 – April 2024 Strategic Projects Dashboard (A5268870).

**ICC PMO Programme Dashboard
(Roadmap To Renewal LTP July 2021 - June 2031)**



Report to 29 March 2024 (A5268870)		Programme Sponsor: Erin Moogan		PMO forecasting - Risk - ETC - tracking				Programme Lead: Lee Butcher	
Project Budget	Spend to date			PMO forecasting - Risk - ETC - tracking					
Project	Budget (inc Cont.)	Actuals (from Tech One)	Remaining	Estimate to Complete (ETC)	Contingency (remaining)	Variation - Budget vs ETC	RAG	Comments	
Branxholme Water Main - (100349)	\$ 25,348,575	\$ 17,136,315	\$ 8,212,260	\$ 25,348,575	2,163,104 (1,760,000)	\$ -		Overall, the project is progressing well, with a few programme challenges due to a very wet summer. We are commissioning a section of the line that is prone to failure in the coming month. This will increase the resilience of the pipeline and fresh water supply to the city.	
Rugby Park - (100305)	\$ 4,900,000	\$ 491,158	\$ 4,408,842	\$ 4,900,000	150,000 (150,000)	\$ -		Steelwork is in production and we have taken possession of the main stand for this year's work and we have the consent lodged with building control, while the team have been busy getting the 2024 work package together we have also been working on the 2025 package and getting to terms with a "long-term fix for the roofing issues" there is some way to go on the project but were are happy how the current stage is going.	
CAB Refurbishment - (100315)	\$ 16,000,000	\$ 730,260	\$ 15,269,740	\$ 16,000,000	1,600,000 (1,600,000)	\$ -		We continue to work on options for this project, including a possible move to a temporary location while a long-term solution is agreed upon.	
P1225 - Museum (100551)	\$ 60,509,682	\$ 3,081,032	\$ 57,428,650	\$ 60,509,682	6,451,147 (5,543,291.82)	-\$ 0		We are working through the D&C submission presented at Easter; the project team are meeting the contractor team again this month to firm up the details of the D&C. We will review it and report back to the council in May.	
P1225 - Tuatara (100715)	\$ 1,070,495	\$ 267,180	\$ 803,315	\$ 1,070,495	100,000 (98,147)	\$ -		The main build is on track to be completed in mid-April as planned. This will allow parks to take over the site, start landscaping works, and prepare for the relocation of Tutara. They will need a period of time to "settle in" before a public opening planned for mid-year.	
Bluff Boat Ramp - (100335)	\$ 2,031,555	\$ 1,305,839	\$ 725,716	\$ 2,532,298	198,337 (43,206)	-\$ 500,743		Stage 1 (west jetty) is in the water and has been well received by the locals. We do have a bit of tidy-up work to do on the west, which will happen in April once the contractor re-mobilises to the site. This is a few weeks later than planned due to resourcing issues. Fabrication and painting have progressed with the main pontoons, and they are on track for installation later in the year.	
Housing Innovation - (100653)	\$ 2,145,000	\$ 1,364,000	\$ 781,000	\$ 1,588,613	225,352 (188,990)	\$ 556,387		Stage 1 is all but finished with some minor touch-ups, stage 2 is in the planning phase, and we will look to start demolition in the next few months.	
CCTV Stage 1 (CDB) - (100698)	\$ 1,000,000	\$ 111,561	\$ 888,439	\$ 968,725	0 (0)	\$ 31,275		We received a strong tender response and have moved a supplier to preferred. The ICC has a bit of work to do in flushing out our final needs as options have been presented. A number of issues with resources, data, and networks have also been uncovered in the last four weeks, and this is being reviewed at present.	
Programme Total	\$ 113,005,307	\$ 24,487,345	\$ 88,517,962	\$ 112,918,388	\$10,887,950 (\$1,504,315)	\$ 86,919		The PMO has secured two new staff and shortlisted another. It has taken over eight months to find good people, but now we will have the capacity to keep delivering the LTP projects.	

ICC PMO Programme Dashboard: Risks (Overview)										
Report to 29 March 2024 (A5268870)			Programme Sponsor: Erin Moogan				Programme Lead: Lee Butcher			
PROGRAMME STATUS										
PROGRAMME HEALTH STATUS (1 = GREEN (OK), 2 = AMBER (ON WATCH), 3 = RED (ESCALATE))										
ID	ITEM	Bransholme	Rugby Park SPO 1-3	P1225 Museum	P1225 Tuatara	CAB Refurb	Bluff Boat Ramp	Housing Innovation	CCTV	DESCRIPTION
1	Schedule	2	1	1	1	1	2	1	2	<p>Bransholme - There has been a lot of wet weather this summer, and that has caused some minor delays across the project; overall, we are tracking around one to two weeks behind our schedule. The Contractor has mobilised extra staff to focus on livening a section (north end). This will allow the main team to maintain work on the pipe installation.</p> <p>Bluff Boat Ramp - All sea bed work is now complete; we lost circa 16 days due to the poor condition of the rock and challenges on the seabed. This will have limited impacts on the final opening as the steel pontoons are well underway. The Contractor has been delayed in returning to the site for the east jetty due to delays in their current project.</p> <p>CCTV - The tender process is almost complete, and a number of suppliers have highlighted that our timelines are very tight and subject to some items being available "off the shelf". This, coupled with the issues with the network data, will likely cause a delay to the "on live date" if we are not able to have some of the system operating by the end of stage 1.</p>
2	Financials	1	1	1	1	1	2	1	1	<p>Bluff Boat Ramp - The issues with seabed rock and the extra time needed for underway works have increased the project costs; these costs will be recovered within the overall programme contingency.</p>
3	Scope	1	1	1	1	2	1	1	1	<p>CAB - What the ICC will do on this project is still to be determined. We are considering decanting, location options and workshopping with external stakeholders. We are also clarifying the full ICC brief.</p>
4	Resources	1	1	1	1	1	1	1	1	
5	Dependencies	1	1	1	2	1	1	1	2	<p>Tuatara - The Base build will be complete in April; the final public opening date will be subject to relocation and settling in of the Tuatara after the planting and facility set-up undertaken by the parks team.</p> <p>CCTV - There have been a number of issues with the data and inground information in relation to the power and data network; this will need more time to resolve and may impact the location of some of the camera poles in the design.</p>
6	Quality	1	1	1	1	1	1	1	1	
7	Stakeholder	1	2	1	1	1	1	1	1	<p>Rugby Park - for stage 3, "roof", we will need to close the park for an entire year to undertake the roofing work; we are working closely with stakeholders to plan what happens to events at the park.</p>
8	Benefits	1	1	1	1	1	1	1	1	
9	Health & Safety	1	1	1	1	1	1	1	1	
	Overall	1	1	1	1	2	2	1	2	<p>CAB - This will remain amber until a final decision is made.</p> <p>Bluff Boat Ramp - There are some notable cost issues due to poor rock in the seabed; with us now working on the above-water structures, there is more cost certainty for the remaining stages.</p> <p>CCTV - There are resourcing issues and programme issues that need to be better understood, this will likely change what we have delivered by mid-year.</p>

