



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Connected Murihiku Joint Committee  
to be held at Community Trust South,  
62 Don Street, Invercargill  
on Monday, 13 May 2024 at 2.00pm**

MICHAEL DAY  
CHIEF EXECUTIVE

# Connected Murihiku Joint Committee - Public Agenda

13 May 2024 02:00 PM

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## Connected Murihiku Values

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- **Tino rangatiratanga** – Concepts of self-determination, self-reliance and the desire to be in control of one's vision and destiny
- **Manaakitanga** – The acknowledgment of the mana of others and demonstrating mutual respect
- **Kotahitanga and mahi tahi** – Concepts of unity and working as one
- **Motuhaketanga** – Concepts of independence, autonomy and supporting self-reliance
- **Whakawhanaungatanga** – Concepts of collective wellbeing and relating well to others.

**PUBLIC EXCLUDED SESSION**

Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 11 March 2024
- (b) In Committee Connected Murihiku Report – May 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 11 March 2024	<b>Section 7(2)(b)(ii)</b> Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Connected Murihiku Report – May 2024	<b>Section 7(2)(b)</b> Protect the privacy of natural persons	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.



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**MINUTES OF CONNECTED MURIHIKU JOINT COMMITTEE MEETING, HELD IN THE  
COMMUNITY TRUST SOUTH BOARDROOM, 62 DON STREET, INVERCARGILL ON  
MONDAY 11 MARCH 2024 AT 1PM**

**Present:** Mrs Pania Coote  
Cr Steve Broad - ICC  
Cr Sarah Greaney – SDC  
Mr Stacy Hughes – Community Representative  
Mrs Jess Domigan – Community Representative  
Mrs R Morris – Community Representative

**In Attendance:** Ms Rebecca Amundsen – Project Lead  
Ms Rhiannon Suter – Manager – Strategy and Policy  
Mrs Liz Williams – Team Leader – Executive Support

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**1. Apologies**

Cr Paul McPhail, Ms Tracey Wright-Tawha

Moved Cr Broad, seconded Cr Greaney and **RESOLVED** that the apologies be received.

**2. Declaration of Interest**

Nil.

**3. Minutes of Connected Murihiku Joint Committee Meeting held on  
29 January 2024.**

A5174411

Moved Mrs Domigan, seconded Cr Broad and **RESOLVED** that the Minutes of Connected Murihiku Joint Committee Meeting Held on 29 January 2024 be confirmed.

**4. Connected Murihiku joint Committee Update Report - March 2024**

A5236256

Ms Amundsen took the Committee through her report and noted in the engagement plans that when speaking with people the same main themes were coming through. Attended a seven hour facilitation workshop which was very useful.

Have been speaking to Southland District Council around attending Community Board meetings, would initially attend a Chairs meeting and noted would meet again with Gore District Council.

Ms Amundsen tabled the leaflet that had been produced and requested that committee members hand them out when meeting people in the community. Field Days was a valuable experience and managed to catch up with many people in the community, she noted that volunteering came out on top as a discussion topic. Pushing information through to the Lets Talk page and noted that if type in the Connected Murihiku website address it took people to that page, she noted that the traffic had increased in terms of views and there had been some spikes.

A query was asked what would people be engaging in, it was noted that there was some information around volunteering and so commenting would push the page out to people. She added that concentrating on volunteering in the meantime. Had received good feedback from the newsletter.

Working with Elm to get material and content ready for the website.

Talks continuing with funders around applications and also with councils around support going forward and possibly would look at submitting to council's LTPs and Annual Plans.

It was noted that hearing from stakeholders would be valuable and looking at the strategy towards financial sustainability.

It was also noted that looking for the shape and look of the projects, being asked what it looked like.

A query was raised around conflicts for councillors if submitting to LTP's and that perhaps Mrs Domigan, Ms Morris and Mr Hughes as community representatives could help to feed in and speak to councils. Be very clear around what it looked like and also present tangibles. What it looked like; who was using it and what the outcomes were.

It was noted that at some council tables the wellbeing aspect was sometimes a nice to have when faced with rates rises and many would look at infrastructure, and the need to illustrate the need to be working "at the top of the cliff".

Be very clear around the holistic approach. It was noted that the marae have a lot of the volunteers that are separate to Volunteer South and so looking at those groupings across Southland is important to start linking up and connecting. This was where some of the tangibles would come in.

A query was raised if looking at volunteering would it become a pool of resources. It was noted that part would be facilitating connection and supporting a community led approach, and in addition the platform under development would have a place for information, one stop shop, and also provide the Southland context.

It was noted that Active Southland was looking at working with Regional Sports Organisation and looking at the role of volunteers and could link in.

It was noted that in the governance space there were a number of things happening but unless you know it was hard to find and then need to look at relevance, could be very different needs.

Another barrier identified was around report writing and also accountability reporting and the need for this along with funding and where to access, there was a feeling that this was still unknown and people did not know where to go.

It was also noted that funding could be by locality i.e. Meridian Fund, and perhaps having a matrix – what was and was not funded even at a basic level, making the pathway easier for people and groups. Another huge need identified was budgeting. Entity status was also an area that people struggle with.

It was noted that it could be good to add key funding dates and information to the newsletter and communications.

MBIE milestones were discussed and noted those were due in April. Spoke to Ms Steph Voight and she noted that those milestones were in project contract and was the only expectation from this group.

Working with Elm on the website, and would like to have some representatives from the committee on this project. Crs Broad and Greaney advised they were happy to help. Ms Amundsen noted that would hold off on content side in the meantime.

The in-person hui would be on 29 April 2024 and would be held at the Murihiku Marae, working on the details.

It was added that the 101 Te Tiriti sessions had been well received and that a large organisation had indicated that they would like to have their trustees and management attend. If the numbers were high could look at running another session.

With funding applications underway Ms Amundsen created a list of milestones and outcomes and asked for feedback and wondered about a case study perhaps around volunteering.

It was noted that there could be a couple of topics that could be used as case studies.

Would look to work with Volunteer South and co-ordinate an event in Invercargill. Also looking at Health and Safety, and using e-newsletter and Lets Talk platforms to get insights.

A query was raised by Elm around social media and it was noted would look at in the future perhaps.

Ms Amundsen asked if anyone had any ideas for articles to please let her know. Also gave the example of coffee chats in Te Anau for new migrants and how well they had been received.

With respect to funding applications, would have the possibility to speak to applications and asked if anyone would be interested in helping with that, Mr Hughes and Mrs Domigan offered to assist.

Moved Cr Greaney, seconded Ms Morris and **RESOLVED** that the Committee:

1. Receive the "Connected Murihiku Report 11 March 2024".

## 5. Public Excluded

Moved Cr Broad, seconded Mrs Domigan that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 29 January 2024
- (b) Financial Update Report – March 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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(b) Financial Update Report – March 2024	<b>Section 7(2)(i)</b> Enable a local authority to carry out commercial activities.	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 2.20 pm



## CONNECTED MURIHIKU REPORT 13 MAY 2024

<b>To:</b>	Connected Murihiku Joint Committee
<b>Meeting Date:</b>	Monday 13 May 2024
<b>From:</b>	Rebecca Amundsen, Project Lead, Connected Murihiku
<b>Approved:</b>	Rhiannon Suter, Manager – Strategy, Policy and Engagement
<b>Approved Date:</b>	Thursday 2 May 2024
<b>Open Agenda:</b>	Yes
<b>Public Excluded Agenda:</b>	No

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### Purpose and Summary

This report provides the Connected Murihiku Joint Committee with an update on the project progress.

### Recommendations

That the Connected Murihiku Joint Committee:

1. Receives the report "Connected Murihiku Report 13 May 2024".

### Background

This report is for activity from 26 Feb 2024 to 29 April 2024. The reporting headings are:

- Engagement Plan Actions
- Visibility actions
- Financial sustainability
- MBIE milestone progress
- Key Insights

### Issues

#### Engagement Plan Actions:

The following meetings have occurred (26 Feb 2024-29 April 2024):

- SDC Staff Sam Marshall and Jared Cappie.

- Karen Purdue SDC Community Partnership.
- Sarah Greaney SDC Councillor.
- Inclusive Aotearoa Collective meeting.
- ICC Welcoming Communities.
- COGS online hui.
- Delia Riley, FENZ.
- Anne Pullar GDC.
- Rachel Robertson, Healthy Families.
- Jackie Flutey, Community Trust South.
- Tuatapere Community Support Worker Committee.
- MSD, Libby Frampton re SWA Dashboard.
- Sues Russell, Volunteer South.
- Danielle Carson, ICC.
- Anjum Rahman, Inclusive Aotearoa Collective.

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Network meetings:

- Rangaranga – Programme and events meeting ICC.
- Inclusive Aotearoa Collective workshop.
- ICC Welcoming Communities.
- Southland Migrant Settlement meeting.
- Community Support Worker monthly meet up.

Hui with Volunteer South and representatives interested in looking at how Volunteer South can support Southland based organisations – 24 April:

12 people attended including Sues Russell from Volunteer South. Attendees included people from Te Anau and Gore. Good discussion was had and some initial actions developed. Verbal update to be provided at the meeting.

In person hui 29 April at Murihiku Marae. 75 people registered to attend and 47 did attend. The day focused on learning about Te Tiriti and Anjum Rahman from Inclusive Aotearoa Collective attended as guest speaker. Verbal update to be provided at the meeting.

Attended online - Community Governance Aotearoa Board talk - 'Charities Act - changes for our charities' and COGS funding hui.

Less one on one meetings this last month with several bigger meetings attended and organised.

### **Visibility Actions**

ELM is continuing to develop the website. The articles are awaiting final check from those who they are about.

I am still using the Let's Talk platform ([Connected Murihiku | Let's talk Invercargill \(icc.govt.nz\)](https://www.connectedmurihiku.co.nz)) to record activities and conversations. This platform is now the landing page for the [www.connectedmurihiku.co.nz](https://www.connectedmurihiku.co.nz) link (and will be until our website is developed). I am posting in the newsfeed regularly. Traffic to the site increases following emails to our database of about 150 email addresses. As a result of the in person hui our database continues to grow.

### **Financial sustainability**

The budget is unchanged for the current financial year.

Updated financials will be reported in the July meeting.

### **MBIE Milestone Progress**

The milestones for the next MBIE report are due 20 April 2024 and are as follows:

- Report to the JTP team and the Regional Public Service Sector Lead.
- Content creator appointed.
- Web developer appointed.
- Connected Murihiku platform developed.
- Engagement hui commenced.
- Funding applications developed.

This is followed by a launch of the platform on 1 June 2024.

The report to the JTP and RPS has been completed and invoice sent.

Website development is well underway. Steve and Sarah attended a meeting with ELM and myself. The website is on track to be ready for launch by 1 June.

Content is being created in a range of ways including by the Project Lead alongside relevant people in the community, by the web developer and possibly additional content will be created by a contract content creator.

As mentioned, while we are developing the first iteration of the website the Let's Talk platform is being used to share information and update.

The in person hui is set for Monday 29 April at Murihiku Marae. In addition to being a networking opportunity the purpose of this hui is to grow people's understanding about Te Tiriti and Te Ao Māori and to empower people to grow their organisation's capability in honouring Te Tiriti. A further update will be provided at the meeting.

Funding applications are underway with the Tiwai Community Fund completed. Community Trust South and ICC Community Wellbeing applications are underway.

### **Website launch**

The website launch will be a road show around the region with community organisations to show them the site. It will also be an opportunity for users to feed into the next steps of the website as per the community-led approach. The key messages will be:

- This website is evolving – check back often.
- We want your feedback on how to develop the platform to be most useful for organisations.
- Is there any information that is missing or incorrect?
- Is there anything else we can do to support your work?

I am planning these events for June and July. I intend to do them in the following communities:

Invercargill, Bluff, Gore, Te Anau, Winton, Riverton, Waikawa, Tuatapere, Ōtautau, Ohai/Nightcaps, Lumsden and Waikaia. I will also endeavour to meet with the various networks. I think we should also do one to two sessions online.

A road show will also raise the profile of the website and encourage use of it. If JC members would like to join me at these sessions that would be great. Please let me know.

This activity will require the following:

- Media release for publicity.
- Travel, venue use and refreshments.
- A 'hand out' with the website on it.
- Power point presentation with internet access to view the website.

### Key Insights

The key themes identified in the last report continue to be of interest to community organisations. These are:

- Visibility.
- Governance training and tools.
- Supporting organisations who work with volunteers.
- Insights and data for the region (people focused) – Social Sector Orientation Pack.
- Advocacy for Southland as a region for example – difficulties with transport, isolation and accessibility.
- Developing cultural capacity.
- Support with collaboration and engagement.

Actions since last meeting:

- Volunteer South hui as above.
- Meetings with Great South and MSD re data dashboard.
- In person hui at Murihiku Marae.
- ICC LTP submission.

### Year 2 of Connected Murihiku

Attached is a draft action plan for year two of the Connected Murihiku project for consideration and feedback from the Committee.

### Next Steps

Priorities before 1 July 2024 meeting:

Meeting dates	Actions to be completed	
By 11 March 2024	<ul style="list-style-type: none"> <li>• Articles underway.</li> <li>• Content creator – Map out website.</li> <li>• Web developer appointed.</li> <li>• Cultural capacity is a priority.</li> <li>• Funding plan finalised.</li> <li>• Planning completed and information sent out for in person hui 29 April.</li> </ul>	Yes Underway Yes April hui Yes Yes
By 13 May 2024	<ul style="list-style-type: none"> <li>• Milestone report to MBIE completed 20 April.</li> <li>• In person hui held 29 April.</li> <li>• Website development near completion.</li> <li>• Launch of website planned.</li> </ul>	Yes Yes Yes Underway

	<ul style="list-style-type: none"> <li>• Funding applications for 2025 year.</li> <li>• Year 2 milestones set (new action).</li> </ul>	Underway Attached
By 1 July 2024 See Y2 plan for updated actions	<ul style="list-style-type: none"> <li>• Continued engagement with community organisations.</li> <li>• Continued evolution and development of the website.</li> <li>• Sector snapshot underway.</li> <li>• Nov in person hui date set.</li> </ul>	
By 5 August 2024		
By 23 September 2024		
By 11 November 2024	<ul style="list-style-type: none"> <li>• In person hui held</li> </ul>	

## Attachments

Attachment 1 - Year Two Connected Murihiku Plan (A5334662)

**Year Two Plan July 2024 -June 2025**

Year One of the Connected Murihiku Project aligns to the MBIE contract milestones. This concludes 1 June 2024 with the launch of a website for Connected Murihiku.

Based on this, the purpose of this project as per the Project Plan, and the community-led approach to this project, the following is proposed for Year 2 (July 2024-June 2025).

<b>Date</b>	<b>Action</b>	<b>Purpose &amp; Outcome</b>	<b>Continuous action</b>
June & July 2024	Road show around the region and with networks to demonstrate the initial website development.	Raise awareness & build users of the website. Grow database/make new connections. Seek feedback and input.	Promote the use of the website. Continue work supporting volunteers work. Continue gathering insights. Continue raising visibility. Continue identifying opportunities.
August	Consider feedback, identify priorities for website development, possibly survey community to reflect what we heard.	Identify next steps in the evolution of the website using a community-led approach.	
September & October	Update website in line with priorities Contract development of further content Develop a survey to identify in person needs (such as governance training, funding process support, office support).	Community-led approach to website development Provide the information needed by the communities who use the website Identify community needs beyond online support.	(Becs away 19 Aug-17 Nov but will do some work remotely to co-ordinate this 3-4 hours per week).
November & December	Survey community organisations to gather insights into what would be most useful for them.	Gather evidence of need.	Consider future governance model.
January & February 2025	Consider outcomes from survey and opportunities.		
	Further actions to be determined as part of this process and available funding.		

**Year Two - KPIs for Connected Murihiku:**

<b>Measure</b>	<b>Purpose</b>	<b>Theme</b>
Project Lead to attend 10 meetings per month.	Show engagement with the community.	Community-led engagement.
One third of these meetings to be outside of Invercargill (population based).	Show regional reach.	Community-led engagement.
Monitor website traffic – show increasing use.	Show the value the website bring to the sector.	Visibility.
Record support provided through Connected Murihiku – enquiries or case studies.	Show the support the Project provides the sector.	Insights & advocacy.
Record the development of new information for the website.	Show community-led approach.	Grow capability.
Record investigations and opportunities explored.	Show community-led approach and support for the sector.	Grow capability.

The above approach and activity should be able to continue within existing budgets. It is anticipated that funding will be secured for Year 2 of this project.