



# APPLICATION FOR USE OF STREET FRONTAGE OR ROADWAY FOR MOBILE FOOD VENDORS, STALLS & STREET DAYS

To: The Road Corridor Manager - Invercargill City Council

I wish to operate a  Food Stall  Mobile Food Van  Street Stall for .....

Street Day for.....

From \_\_\_\_\_ to \_\_\_\_\_

At the locations of:

A brief description of how I propose to operate at the location (s) are:  
(Include details of how the site is cleaned at completion)

I enclose the following:

Plans/details of the work area (Length and Width of Street Required)

Traffic Management Plan (TMP) ( if applicable)

I have consulted with the following on this proposal (letter agreeing attached):

**Vendor/Organisation:** .....

**Name of Contact:** .....(Full Name)

**Postal Address:** .....

**Phone:** .....

**Email:** .....

**In making this application I acknowledge and agree to undertake my responsibility and obligations under the Health and Safety at Work Act 2015 for this planned activity.**

**I understand I may require approvals from other Council departments such as Environmental Health**

**Signature of Applicant** \_\_\_\_\_

**Date:** \_\_\_\_\_

Fees:\$0.00 (including GST) per month or part thereof.

**Need help?** Should you require further information please contact our Road Corridor Team, by telephone on 03 211 1777 during office hours or email [corridormanager@icc.govt.nz](mailto:corridormanager@icc.govt.nz)



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This application is under the provisions of Local Government Act 2002 – Invercargill City Council Bylaw 2022 – Roading and Traffic 5. 5.1 Signage, Vehicles and goods on road.

**Please Note:** The following conditions are to be followed:

- All sites must be safe for pedestrians and person with disabilities, during placement/removal of street stall or mobile food trailer and immediately afterwards.
- Any damage to footpaths, vehicle crossings, trees and road frontages must be immediately reported to the Council Road Corridor Manager.
- A Temporary Traffic Management Plan in compliance with New Zealand Transport Authority Code of Practice may be required for approval, to the Road Corridor Manager, Invercargill City Council, where the activity is deemed to be affecting traffic.
- At least a 1.8m footpath clearance must be retained between the stall or mobile food trailer and any existing structure, tree, parking meter etc.
- The Street Stall/Mobile Food business cannot operate when activities or events are being held on neighbouring properties or road reserve without permission of the adjacent neighbouring business or property owners.
- Mobile Food vendors must operate from the kerbside and not have customers in a live traffic lane
- The applicant must remove all rubbish at the end of each working day.
- The applicant must advise our road corridor team by email [corridormanager@icc.govt.nz](mailto:corridormanager@icc.govt.nz) when the work is complete and the stall or mobile food trailer is removed.

**FAILURE TO COMPLY WITH ALL THE CONDITIONS WILL RENDER THIS PERMIT INVALID**