



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Connected Murihiku Joint Committee
to be held at Community Trust South,
62 Don Street, Invercargill
on Monday, 1 July 2024 at 2.00pm**

MICHAEL DAY
CHIEF EXECUTIVE

Connected Murihiku Joint Committee - Public Agenda

01 July 2024 02:00 PM - 04:00 PM

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Connected Murihiku Values

- **Tino rangatiratanga** – Concepts of self-determination, self-reliance and the desire to be in control of one's vision and destiny
- **Manaakitanga** – The acknowledgment of the mana of others and demonstrating mutual respect
- **Kotahitanga and mahi tahi** – Concepts of unity and working as one
- **Motuhaketanga** – Concepts of independence, autonomy and supporting self-reliance
- **Whakawhanaungatanga** – Concepts of collective wellbeing and relating well to others.

PUBLIC EXCLUDED SESSION

Moved _____, seconded _____ that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 27 May 2024
- (b) Connected Murihiku Financial Report – July 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 27 May 2024	<p>Section 7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
	<p>Section 7(2)(b) Protect the privacy of natural persons</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(b) Connected Murihiku Financial Report – July 2024	Connected Murihiku Financial Report – July 2024	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>



**MINUTES OF CONNECTED MURIHIKU JOINT COMMITTEE MEETING, HELD IN THE
COMMUNITY TRUST SOUTH BOARDROOM, 62 DON STREET, INVERCARGILL ON
MONDAY 27 MAY 2024 AT 1.15PM**

Present: Mrs Pania Coote
Cr Steve Broad - ICC
Cr Paul McPhail – GDC (via phone – technical issues meant could not
join via teams)
Mrs Jess Domigan – Community Representative (via teams)

In Attendance: Ms Rebecca Amundsen – Project Lead
Ms Rhiannon Suter – Manager – Strategy, Policy and Engagement
Mrs Liz Williams – Team Leader – Executive Support

1. Apologies

Mr S Hughes, Mrs R Morris and Cr S Greaney.

Moved Cr Broad, seconded Mrs Domigan and **RESOLVED** that the apologies be received.

2. Declaration of Interest

Nil.

**3. Minutes of Connected Murihiku Joint Committee Meeting held on
11 March 2024.**

A5260785

Moved Mrs Domigan, seconded Cr Broad and **RESOLVED** that the Minutes of Connected Murihiku Joint Committee Meeting Held on 11 March 2024 be confirmed.

4. Connected Murihiku Joint Committee Update Report – May 2024

A5334669

Ms Amundsen took the Committee through her report and noted that the report was now somewhat out of date given written in April. Had undertaken a lot of engagement in the community and making more connections. A hui was held with the volunteer

community and Ms Amundsen tabled a report regarding that and noted working closely with Volunteer South. Discussions were around what the next steps could be for Southland in engaging with Volunteer South and following the hui will continue discussions with them around how to service Southland. A quote had been received for training volunteers and looking into this, it was noted this could be done around the region in smaller groups and communities. A query was raised around online learning, it was noted that Volunteer South only offered the training in person. It was added that Winton could be a good location. There was a discussion training volunteers as opposed to the need for volunteers and identify the need. It was added each marae has volunteers that sit outside of Volunteer South. It was added that volunteering was an area that people wanted help with but there was a need to look at what the problem was.

A query was raised around where a number of volunteers sit when used for fundraising – e.g. be at an event and a donation made to a club.

It was asked if could look at getting information around these clubs and it was noted had been some work done by Active Southland and also Great South that looked at volunteering and link into those pieces of work.

The in-person hui held on 29 April 2024 was successful and feedback had been really positive, a survey was sent out post the hui.

The website was looking good and Crs Broad and Greaney had been working on this. Ms Amundsen took the group through the website. It was noted that there was a drop-down menu to capture who is using the website, what type of group and for what purpose. Also, a section around “did you find what you needed”. It was noted was simple and easy to navigate. It was noted that would be good to have a phot of the Committee.

A query was raised around Emergency Management and it was noted that Ngai Tahu funded a position and how to link the two together.

There was a discussion around funding and had reached out to the Lighthouse around this aspect and it was noted the library could perhaps help. A query was raised around Murihiku Support and clarity needed to help people understand – could be local support.

It was noted that MSD were working on a dashboard and that would be ready in July and can add that to the website when finished.

It was noted that any articles had been cleared with the authors prior to loading to the website, and would also have mobile capability.

A query was asked if the website link could be sent to the Committee members. It was noted that the website provided a good foundation and also had good stories and practical links.

A signpost – somewhere people can find direction, signpost to information. There was some discussion around the “connect me to” heading and ensuring that people could find what they were looking for.

It was noted that the health tab needed more work and work would continue, have a heading Māori Health Providers.

It was noted that this website was for community groups and need to be mindful that not providing for individuals. Had thought about individuals when looking at some of the health services, particularly youth.

It was noted would be good to get the data once people start using to measure effectiveness and the roadshow would provide an opportunity to gather that information.

The MBIE milestone had the date of the launch of the website being 1 June 2024 and it was noted that should reach this milestone. It was noted would look at a soft launch at the roadshow. It was added if the website was up then a soft launch would be acceptable and that would meet the terms of the contract, and believed that MBIE and MSD would be happy with what this Committee decided in terms of a launch.

There was further discussion about also including others in the roadshow, e.g., food map and Community Trust South with their strategy. It was raised that need to be cautious around the risk of diluting the message. Also, may confuse the audience and need to target who want to target as part of Connected Murihiku.

A query was raised around online tools and training and in the governance space people want face to face. The survey was to find out what type of governance training people were looking for – running a meeting, creating a business plan, look at what people struggle with.

It was noted that future governance was an area that would need to be discussed at the next meeting, it was hoped that would have some feedback around funding at that time.

Moved Cr McPhail, seconded Mrs Domigan and **RESOLVED** that the Committee:

1. Receive the "Connected Murihiku Report 13 May 2024".
2. Approves that the platform will be live from 1 June 2024 and promoted as a living and evolving tool region wide via a roadshow.

5. Public Excluded

Moved Cr Broad, seconded Cr McPhail that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 11 March 2024
- (b) Connected Murihiku Report – May 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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(b) Connected Murihiku Report – May 2024	Section 7(2)(b) Protect the privacy of natural persons.	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 2.35pm.

CONNECTED MURIHIKU REPORT 1 JULY 2024

To:	Connected Murihiku Joint Committee
Meeting Date:	Monday 1 July 2024
From:	Rebecca Amundsen, Project Lead, Connected Murihiku
Approved:	Rhiannon Suter – Manager, Strategy, Policy and Engagement
Approved Date:	Monday 24 June 2024
Open Agenda:	Yes

Purpose and Summary

This report provides the Connected Murihiku Joint Committee with an update on the project progress.

Recommendations

That the Connected Murihiku Joint Committee:

1. Receive the report "Connected Murihiku Report 1 July 2024"
2. Confirm the approach to supporting volunteering
3. **Agree/ disagree** to request the Joint Committee member organisations to extend the term of the Joint Committee to 1 September 2025
4. **Agree/ disagree** to recommend the extension of the community members of the Joint Committee to 1 September 2025
5. **Agree/ Disagree** to request Invercargill City Council to continue providing governance and administrative support to the Joint Committee until 1 September 2025.
6. **Agree/ Disagree** to request Community Trust South to continue to provide office based support to 1 September 2025.

Background

This report is for activity from 29 April 2024 to 17 June 2024. The reporting headings are:

- Engagement Plan Actions
- Visibility actions
- Financial sustainability
- MBIE milestone progress
- Key Insights

Issues

Project Update

Engagement Plan Actions:

The following meetings have occurred (29 April 2024 to 17 June 2024):

- Stacy Hughes, Te Rourou One Foundation
- Serena Lyders
- Allison Beckham, Family Works
- Michelle McGee, Red Cross
- Bobbi Brown, Beyond 2025
- Rachel Robertson, Healthy Families
- Jackie Flutey, Community Trust South
- Paul McPhail, GDC
- Jo Brand, Hokonui Rūnaka
- Phil Dobson, Graeme Dingle Foundation
- Danielle Carson, ICC
- Michelle Reynolds, Number 10
- Lisa McVie, PIACT
- Steph Voight, MSD, Public Service Commission Lead

Network meetings:

- Rangaranga – Programme and events mtg ICC
- Murihiku Kai Collective Launch
- Age Friendly business lunch, Gore

Connected Murihiku made a submission to the Gore Annual Plan.

Much of the focus in this period was on developing the website to launch on 1 June 2024.

Volunteer Support

Following on from the hui held in late April and working with Volunteer South and people from a range of organisations across the region who work with volunteers, it is clear that supporting organisations who work with volunteers is something the community would appreciate.

The outcomes from the volunteer hui were:

- Desire to focus on supporting organisations with volunteering issues
- Desire for Connected Murihiku to continue to facilitate conversations with the sector including setting up a steering group to drive the work
- Opportunity for Connected Murihiku to fund training opportunities in Murihiku

The overall goal being to take a test and move forward approach e.g. try something, see if it is of value and move to the next step or stage. This is a community-led approach.

Volunteer South is Dunedin based and covers Otago and Southland however they currently have no staff resource in Southland. Their website includes a platform for advertising volunteer vacancies and a place where people who would like to volunteer can go to research opportunities. As there is no staffing in Southland this platform is not well promoted here for either of these parties.

Volunteer South also provides training for volunteer co-ordinators. Recently a number of Southland based people attended the training in Queenstown. Feedback was this was a valuable opportunity especially for those who have the role of co-ordinating volunteers for their organisation.

Volunteer South has provided a quote for delivering the Volunteer Best Practice training in 3 places in the region. (Invercargill, Te Anau and Gore). The quote is attached to the financials in PE.

I recommend that we engage Volunteer South to undertake these workshops in the region in November. I recommend this be in place of the second in person hui. I believe this is a good option as it means we take the Connected Murihiku work into the region and provide these opportunities where they are needed. It will also help us identify the support we can provide to the sector in the future.

Visibility Actions

The website went live on 31 May 2024. The first few weeks were spent making sure everything was working properly. The roadshow planning is underway with several opportunities already taken to share the website. Visits around the region are planned.

As indicated at the last meeting, the Joint Committee approved to undertake a roadshow, and support for the planning of these events would be appreciated.

Financial sustainability

Updated financials are being presented in the PE part of the meeting.

MBIE Milestone Progress

The milestones for the final MBIE report were due 1 June 2024 and were as follows:

- Submitting final report to the JTP team
- A copy of the final report submitted to the Regional Public Service Sector Lead
- Content creator appointed
- Conducting a public launch of the platform by 1 June 2024.

The report to the JTP and Regional Public Service lead has been completed and sent.

The content creator work is being done on a contractual basis and as required.

The website went live on 31 May 2024.

The JC approved the website being presented to the community through a roadshow around the region. Planning for this is underway and shall occur in late June and July. This approach was approved as it aligns with the kaupapa of the Project to be community-led.

Future of Connected Murihiku

Now that the MBIE milestones have been completed and the website is live, our focus can shift to the future of the Connected Murihiku Project.

There are two areas to consider at this time:

- Future governance
- Sustainable funding

Future Governance

The interim joint committee structure has successfully guided the project for 18 months, and its term concludes at the end of 2024. With only six months remaining, it is timely to consider the project's governance structure beyond the current interim arrangement. To ensure a seamless transition, I recommend that:

- The joint committee's role be extended for a further six – nine months to provide continuity and allow for the development of a new governance model.
- Joint committee members seek support from their respective councils and Rūnaka to facilitate this extension and invite community representatives to continue participating in the project.
- The Invercargill City Council be approached to continue providing administrative and governance support for a further six – nine months.
- Community Trust South be asked to continue providing office space for the project for an additional six – nine months.

To develop a new governance model for Connected Murihiku, it is essential to define a clear purpose with tangible outcomes. Based on our conversations, I propose that our focus areas should be:

- Governance and board upskilling: Leveraging the Project Lead's expertise in this area could provide valuable support to community organisations and potentially generate income streams, similar to the Wheelhouse in Taranaki.
- Working with volunteers and funding: These areas align with the Project Lead's experience and could be developed into a sustainable income stream.
- This focus also reflects the idea of Connected Murihiku serving community organisations, similar to how the Chamber of Commerce serves businesses. As we move forward with developing the governance approach, it is crucial to keep this direction in mind.

Recommendations for Organisational Structure and Funding

The next stage of Connected Murihiku is likely to be achieved through a charitable trust, rather than a membership organisation, to ensure inclusivity and accessibility. The preference for this over a membership organisation model is that a membership requirement could potentially be a barrier to involvement. The recommended steps for the process are:

1. Engage Rūnaka and wider stakeholders
2. Develop a shared vision and guiding principles
3. Design a governance structure
4. Establish a process for forming the charitable trust
5. Undertake the establishment of the charitable trust

It is recommended that this process be developed and confirmed at the next meeting.

Sustainable funding

The final instalment of MBIE funding has been invoiced now the final milestone has been met. The financials for this financial year are presented in the PE part of the meeting. Information for future funding applications has been drafted. Notably, an application to the Tiwai Community Fund was unsuccessful.

To ensure the long-term viability of Connected Murihiku, we recommend developing a plan for sustainable funding, which will be discussed at the August meeting once the end-of-year financial position is clear. This discussion will focus on:

- Future budget needs and options
- Funding options for Connected Murihiku
- An assessment of potential income streams, including:
 - Governance training
 - Volunteer support
 - Funding application advice

This plan will help ensure the sustainability of Connected Murihiku and enable it to continue delivering its goals and objectives.

Key Insights

The key themes identified in the last report continue to be of interest to community organisations. These are:

- Visibility
- Governance training and tools
- Supporting organisations who work with volunteers
- Insights and data for the region (people focused) – Social Sector Orientation Pack
- Funding
- Developing cultural capacity
- Support with collaboration and engagement

Actions since last meeting:

- Website development and going live
- Funding applications to Tiwai Community Fund and working on CTS and Wellbeing Fund
- GDC Annual Plan submission

Next Steps

Priorities before 5 August 2024 meeting:

Meeting dates	Actions to be completed	
By 11 March 2024	<ul style="list-style-type: none"> Articles underway Content creator – Map out website Web developer appointed Cultural capacity is a priority Funding plan finalised Planning completed and information sent out for in person hui 29 April 	Yes Underway Yes April hui Yes Yes
By 13 May 2024	<ul style="list-style-type: none"> Milestone report to MBIE completed 20 April In person hui held 29 April Website development near completion Launch of website planned Funding applications for 2025 year Year 2 milestones set (new action) 	Yes Yes Yes Underway Underway Attached
By 1 Jul 2024 Updated	<ul style="list-style-type: none"> Website road show planned and underway Request to extend JC by 6-9 months 	
By 5 Aug 2024 Updated	<ul style="list-style-type: none"> Future governance process confirmed Funding sustainability options identified Feedback on the website gathered 	
By 23 Sept 2024 Updated	<ul style="list-style-type: none"> Development of governance training underway 	Becs away
By 11 Nov 2024		Becs back 15 Nov

Year Two Connected Murihiku Plan (A5334662) as per 27 May 2024 meeting.

Date	Action	Purpose & Outcome	Continuous action
June & July 2024	Road show around the region and with networks to demonstrate the initial website development.	Raise awareness & build users of the website Grow database/make new connections Seek feedback and input	Promote the use of the website Continue work supporting volunteers work Continue gathering insights Continue raising visibility Continue identifying opportunities
August	Consider feedback, identify priorities for website development, possibly survey community to reflect what we heard	Identify next steps in the evolution of the website using a community-led approach	
Sept & Oct	Update website in line with priorities Contract development of further content Develop a survey to identify in person needs	Community-led approach to website development Provide the information needed by the communities who use the website	(Becs away 19 Aug-17 Nov but will do some work remotely to co-ordinate this 3-4 hours per week)

	(such as governance training, funding process support, office support)	Identify community needs beyond online support	
Nov & Dec	Survey community organisations to gather insights into what would be most useful for them	Gather evidence of need	Consider future governance model
Jan & Feb 2025	Consider outcomes from survey and opportunities		
	Further actions to be determined as part of this process and available funding		

Attachments

Tiwai Community Fund letter (A5406657)



Te Rūnaka o Awarua



Te Rūnanga o NGĀI TAHU



Becs Amundsen
Connected Murihiku
becs.amundsen@connectedmurihiku.co.nz

Kia ora

The Murihiku Rūnaka and Rio Tinto / NZAS Community Development Fund (Fund) would like to thank you for your recent application to the Fund. We received a high number of applications and a diverse and varied range of projects to consider as part of our evaluation.

We would like to commend you on your community involvement and commitment to Murihiku through the work you undertake. Unfortunately, we regret to inform you that your application has not been successful in this round of funding.

We were greatly impressed by the quality and quantity of the applications received. We are currently undertaking a due diligence process for preferred projects and won't be in a position to announce the successful applicants until this is complete.

All projects were scored against the published evaluation criteria and results compared against the other projects. We were only able to support projects that scored consistently highest across all evaluators. As a result, a number of strong and positive community projects were unable to be funded, given the limited amount of funding available.

Your application was not clear enough on purpose, objectives or outcomes. There were also questions around future sustainability given current government funding is coming to an end. Should you wish to receive more specific feedback on your application, please contact me on dion.williams@riotinto.com.

We appreciate the time and effort you made in submitting your application and wish you all the best with your continued efforts in supporting the Murihiku community.
Ngā mihi nui / With thanks

A handwritten signature in blue ink, appearing to read 'Dion Williams'.

Dion Williams
Executive Officer
Murihiku Rūnaka and Rio Tinto / NZAS Community Development Fund