



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Connected Murihiku Joint Committee  
to be held at Community Trust South,  
62 Don Street, Invercargill  
on Monday, 5 August 2024 at 2.00pm**

MICHAEL DAY  
CHIEF EXECUTIVE

# Connected Murihiku Joint Committee - Public Agenda

05 August 2024 02:00 PM - 05:00 PM

<b>Agenda Topic</b>	<b>Page</b>
1. <a href="#">Values/Pou</a>	3
2. Welcome and Apologies	
3. Declaration of Interest	
4. <a href="#">Public Excluded Reasons</a>	4
5. <a href="#">Minutes of Connected Murihiku Joint Committee Meeting held on 1 July 2024 (A5429737)</a>	5
6. <a href="#">Connected Murihiku Joint Committee Update Report - (A5469849)</a>	11
6.1 <a href="#">Strategic One Page Document (A5469851)</a>	17
7. Public Excluded Session	

## Connected Murihiku Values

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- **Tino rangatiratanga** – Concepts of self-determination, self-reliance and the desire to be in control of one's vision and destiny
- **Manaakitanga** – The acknowledgment of the mana of others and demonstrating mutual respect
- **Kotahitanga and mahi tahi** – Concepts of unity and working as one
- **Motuhaketanga** – Concepts of independence, autonomy and supporting self-reliance
- **Whakawhanaungatanga** – Concepts of collective wellbeing and relating well to others.

**PUBLIC EXCLUDED SESSION**

Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 1 July 2024
- (b) Sustainable Funding Report
- (c) Financial Report – 30 June 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 1 July 2024	<b>Section 7(2)(b)</b> Protect the privacy of natural persons	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Sustainable Funding Report	<b>Section 7(2)(b)</b> Protect the privacy of natural persons	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Financial Report – 30 June 2024	<b>Section 7(2)(b)</b> Protect the privacy of natural persons	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.



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**MINUTES OF CONNECTED MURIHIKU JOINT COMMITTEE MEETING, HELD IN THE  
COMMUNITY TRUST SOUTH BOARDROOM, 62 DON STREET, INVERCARGILL ON  
MONDAY 1 JULY 2024 AT 2PM**

**Present:** Mrs Pania Coote  
Cr Steve Broad - ICC  
Cr Paul McPhail – GDC (via Teams)  
Cr Sarah Greaney – SDC (via Teams)  
Mrs Jess Domigan – Community Representative  
Mr Stacy Hughes – Community Representative  
Mrs Robyn Morris – Community Representative

**In Attendance:** Ms Rebecca Amundsen – Project Lead (via Teams)  
Mrs Liz Williams – Team Leader – Executive Support

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**1. Apologies**

Nil.

**2. Declaration of Interest**

Nil.

**3. Minutes of Connected Murihiku Joint Committee Meeting held on  
27 May 2024**

A5353046

Moved Cr Broad, seconded Mrs Domigan and **RESOLVED** that the Minutes of Connected Murihiku Joint Committee Meeting Held on 27 May 2024 be confirmed.

**4. Connected Murihiku Joint Committee Update Report – July 2024**

A5404578

Ms Becs Amundsen spoke to her report and noted that the report was two and half weeks old. Went to an event in Gore, Age Friendly lunch and connected with people there. Her report outlined what hoping to do in the volunteer space. Using as a step to see where might go, as not clear how Volunteer South would help Southland, but would be useful to have the training. Have had discussions around the website and received

good feedback. Planning for the roadshow was underway and would look at dates perhaps 31 July in Te Anau and looking at Riverton, Winton, Tuatapere and Gore.

She noted that the MBIE milestones had been met and invoiced for final payment.

Work to be done around the governance structure and to enable to be able to carry on do need to request support from Invercargill City Council (ICC) and Community Trust South, then would look at funding applications which cannot do until support was confirmed. A more detailed plan would come to the next meeting around the governance structure and funding. She noted that there used to be a website called Fund View that people could go to, to look at funds available, she added that there were a couple that Southland District Council (SDC) and Environment Southland (ES) used and so investigating those to see if Connected Murihiku should access and how to make that available to people.

A query was raised around the timing of the funding work to be done, it was confirmed that would look to talk with Great South with SDC Councillor, Margie Ruddenklau over the next week or so, believed there was value in letting people know that there were other funds that were available, she noted the costs for an annual subscription could be anywhere between \$3,000 - \$8,000.

Mrs Morris noted that had a subscription for Fund Us, and that had some governance issues and hadn't been operating for a period of time and so councils stopped using it, they were now better and could get a better deal as an a Not for Profit.

Ms Amundsen noted that Give Us would price match and was the only New Zealand owned site.

A query was raised if did not go down the subscription path, if could consider putting in the links to raise awareness, if subscribe then become more of a portal.

It was asked what did a Google search find, so not putting the Committee in a position of creating expectations.

It was added that most were subscription based and previously all the libraries in Southland had the website and so people could access. The libraries stopped due to the cost and lack of use.

A query was raised if there was capacity to be the one stop shop and also the ongoing costs.

Ms Amundsen noted that pulling all the information together to see where the Committee could go with this.

It was also noted that there had been difficulty around completing applications and it was added that local funders preferred people go to them.

It was noted with a simple Google search Citizens Advice Bureau came up and where did they sit, it was noted they would point people in the direction of funders.

It was noted that Citizens Advice did at one point have outdated information and the maintenance of information was important.

Need to ensure there was a clear path for what the Committee was doing, to ensure no duplication. Mrs Morris added that happy to share their login and perhaps in other regions people could do that as well.

Cr Greaney noted that would be unbudgeted expenditure if it was dollar amounts for her council. Ms Amundsen noted that the support of Invercargill City Council (ICC) was covered under existing budgets.

It was noted would be good to get data to start looking at usage of the live platform. Ms Amundsen noted that a newsletter had been sent in mid-June and 73% opened it and people clicked on the links and there were 50 visitors to the website the day after that was sent out. 370 visitors in total to the website in June. At a migrants workshop people liked the website layout and the level of information and felt that would be easy to use. It was added that having discussions around education and employment, and working to get more information on the health pages.

A query was raised if there was anything raised that would like to see, it was noted that at that stage nothing had been raised.

The 370 was the number of visits, need to be able to get more detailed data, around if the website was useful.

A suggestion was made that could have a case study around how useful the website was. Ms Amundsen noted that mailchimp provided data on the number of times people were visiting and once had been live a bit longer could be valuable data around why and how people were using the site.

The next steps were based around Ms Amundsen's availability as she would be away for a period of time in September/October, would do some work around Governance 101, board training, she added that she had spoken with the Chamber and they were happy for this to be done and to let that go from their suite of training.

It was asked if could start pulling together a draft plan of what the future looked like, governance and funding.

It was raised around how this was taken back to councils, to give an indication of what working towards and where it fitted. It was around flying the flag and what continuity looked like.

Ms Amundsen queried if continuity of the project or governance, it was confirmed yes, there were several factors, in theory the website existed and could just be that or the project could take on the delivery of services which would evolve in response to needs across the region. The governance sitting beside that was initially thought to be shorter term under the joint committee structure and that may evolve into a community led board.

It was added that councils were discussing where community development sat and that could get lost if remained with councils.

A query was raised if could get someone from the Wheelhouse to advise how they set up, Ms Amundsen noted that their initial set up had been very different and had come

from eight community organisations. The funding came from a Community Trust type funder and also Bishop Selwyn was the fund holder and employer and then contracted by organisations including councils to deliver training across the region.

It was asked if the joint committee had done what it had been set up to do and the need was now to look at the governance structure. It was noted that may be a transition period to handover. It was noted that as soon as the charitable trust had been set up they could start applying for funding.

It was raised that need to understand the longevity piece and have a big picture view and have a strategic plan around that.

It was added that if the governance structure was community based then the structure would be entirely different and need to be able to provide them with the big picture to enable them to do what they needed to do. The joint committee's role was to give it a space; a life, show the opportunities that would be available.

Cr Broad, seconded Mr Hughes and **RESOLVED** that the Connected Murihiku Joint Committee:

1. Receive the report "Connected Murihiku Report 1 July 2024"

Mrs Domigan, seconded Mrs Morris and **RESOLVED** that the Connected Murihiku Joint Committee:

2. Confirm the approach to supporting volunteering.

Mrs Coote, seconded Cr Greaney and **RESOLVED** that the Connected Murihiku Joint Committee:

3. Agree to request the Joint Committee member organisations to extend the term of the Joint Committee to 1 September 2025.

Cr McPhail, seconded Mr Hughes and **RESOLVED** that the Connected Murihiku Joint Committee:

4. Agree to recommend the extension of the community members of the Joint Committee to 1 September 2025.

Cr Greaney, seconded Mrs Domigan and **RESOLVED** that the Connected Murihiku Joint Committee:

5. Agree to request Invercargill City Council to continue providing governance and administrative support to the Joint Committee until 1 September 2025.

Mrs Coote, seconded Mrs Morris and **RESOLVED** that the Connected Murihiku Joint Committee:

6. Agree to request Community Trust South to continue to provide office based support to 1 September 2025.



It was noted that a presentation be given to all councils, and discussed how to support Ms Amundsen with this, the presentation could cover what had been achieved to date, case studies, the Chamber being happy to support the training for Governance 101 to be undertaken outside of their organisation would be a good example. This was to be done by the end of July.

## 5. Public Excluded

Moved Cr Broad, seconded Cr Greaney that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 27 May 2024
- (b) Connected Murihiku Financial Report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) In Committee Minutes of Connected Murihiku Joint Committee Meeting held on 27 May 2024	<p><b>Section 7(2)(b)(ii)</b> Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p><b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
	<p><b>Section 7(2)(b)</b> Protect the privacy of natural persons.</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(b) Connected Murihiku Financial report	<p><b>Section 7(2)(b)</b> Protect the privacy of natural persons.</p>	<p><b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for</p>

withholding would exist  
under Section 7.

There being no further business, the meeting finished at 3.26pm.

## CONNECTED MURIHIKU REPORT

<b>To:</b>	Connected Murihiku Joint Committee
<b>Meeting Date:</b>	Monday 5 August 2024
<b>From:</b>	Rebecca Amundsen, Project Lead, Connected Murihiku
<b>Approved:</b>	Trudie Hurst, Group Manager Community Engagement and Corporate Services
<b>Approved Date:</b>	Monday, 29 July 2024
<b>Open Agenda:</b>	Yes

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### Purpose and Summary

This report provides the Connected Murihiku Joint Committee with an update on the projects progress.

### Recommendations

That the Connected Murihiku Joint Committee:

1. Receive the "Connected Murihiku Report"

### Background

This report is for activity from 17 June 2024 to 22 July 2024. The reporting headings are:

- Engagement Plan Actions
- Visibility actions
- Financial sustainability
- MBIE milestone progress - completed
- Key Insights

### Issues

#### Project Update

#### Engagement Plan Actions:

*The following meetings have occurred (17 June 2024 to 22 July 2024):*

- Clare Hamill, MSD

- Michael Hargraves, ES (Funding database)
- Jared Cappie, SDC
- Diane Walker CAB
- Tim Fletcher, Active Southland (Funding)
- Joanne O'Connor, Southland Business Chamber
- Brendan Grey, ENGAGE Engineering Cluster
- Debbie Lascelles, GDC CE (and Anne Pullar)
- Robyn Morris, CNT (funding)
- Karen Purdue, SDC
- Damien Puddle, ICC
- Fran Freire & Clare Hamill, MSD (Former refugee case manager)
- Meggy Barlett-McBride, DIA
- Sue Russell, Volunteer South
- Grant Guru meeting including Margie Ruddenklau, SDC
- Bobbi Brown, Beyond 2025
- Jenni Giblin, Funding HQ

**Network meetings:**

- Rangaranga – Programme and events meeting at ICC
- Southland Migrant Network
- Tiwai Community Forum
- Play Strategy workshop, ICC

Connected Murihiku made a submission to the Southland District Council Long-term Plan.

**Website Roadshow:**

Events in six places across the region have been planned. These are:

- Riverton
- Tuatapere
- Gore
- Te Anau
- Winton
- Invercargill (two sessions)

In addition, a number of opportunities to speak to sector groups have occurred or are planned. This includes:

- Migrant Network
- Youth Sector
- ICC Rangaranga group
- SDC Community Leadership team
- APM Employment

Feedback has been positive and good insights into changes, additions and updates provided.

Because I am not an expert in how to analyse the use of the websites I have asked ELM if they can support us to create a report on this. The report will cover the June-October period and will be presented at the November meeting.

### **Visibility Actions**

The website went live on 31 May 2024. The first few weeks were spent making sure everything was working properly. The roadshow is underway with several opportunities already taken to share the website. Visits around the region have been happening with more planned.

I have identified a number of stories to be developed for the website. I welcome more suggestions from the committee.

### **Volunteer Training**

Planning for this is underway alongside Volunteer South.

### **Funding Database**

Conversations about this are ongoing. A verbal update will be provided at the meeting.

### **Financial sustainability**

There have been no changes to the budget.

### **MBIE Milestone Progress**

The milestones for the final MBIE report have been completed and the final payment from MBIE has been made. This reporting area will now focus on the Governance transition.

### **Future of Connected Murihiku**

Now that the MBIE milestones have been completed and the website is live, our focus can shift to the future of the Connected Murihiku Project.

### **Future Governance**

Following on from the high-level outline provided at the last meeting, here is more detail.

### **Recommendations for Organisational Structure**

The next stage of Connected Murihiku is likely to be achieved through a charitable trust, rather than a membership organisation, to ensure inclusivity and accessibility. The preference for this over a membership organisation model is that a membership requirement could potentially be a barrier to involvement. The recommended steps for the process are:

#### **1. Engage Rūnaka**

I recommend that this process be led by our Mana Whenua representatives. A possible first step is to invite Mana Whenua to a presentation about Connected Murihiku and invite their feedback on how we can work together going forward.

#### **2. Engage wider stakeholders**

This is happening constantly through the work of the Project Lead including through the newsletter being sent out but also through the one on one meetings and attendance at a range of network meetings.

3. **Develop a shared vision and guiding principles**

The vision, principles and mission of Connected Murihiku was developed as part of the Just Transition process and is still relevant. The attached one-pager outlines these and the tangible action areas for Connected Murihiku. This document represents why the Connected Murihiku project exists, what it is setting out to do, and how it will do it. The future governance group must understand the purpose of Connected Murihiku.

4. **Design a governance structure**

Recommend that the governance structure be a charitable trust.

5. **Establish a process for forming the charitable trust**

To establish the charitable trust, in addition to following the lead of Mana Whenua, it is recommended that several members of the joint committee be appointed to help provide continuity. In addition:

- Several key stakeholders could be identified as valuable to the establishment of the Trust
- The group should also include representation from the Southland and Gore District areas.
- A call for community representation could be made.
- Undertake the establishment of the charitable trust.

**Key Insights**

The key themes identified in the last report continue to be of interest to community organisations. These are:

- Visibility
- Governance training and tools
- Supporting organisations that work with volunteers
- Insights and data for the region (people-focused) – Social Sector Orientation Pack
- Funding
- Developing cultural capacity
- Support with collaboration and engagement

*Actions since the last meeting:*

- Southland District Council Long-term Plan submission
- Research on funding databases continues
- Volunteer Training planning underway
- Future Governance Process developed
- Sustainable funding planning underway

**Next Steps**

Suggest that the 23 September 2024 meeting be cancelled as the Project Lead is away.

Suggest that the November meeting be moved to Monday 25 November 2024 when the Project Lead has returned.

A written update can be provided by the Project Lead during this time if required (a small number of hours will be done during the Project Lead's absence).

<b>Meeting dates</b>	<b>Actions to be completed</b>	
By 11 March 2024	<ul style="list-style-type: none"> <li>Articles underway</li> <li>Content creator – Map out website</li> <li>Web developer appointed</li> <li>Cultural capacity is a priority</li> <li>Funding plan finalised</li> <li>Planning completed and information sent out for in-person hui on 29 April</li> </ul>	Yes Underway Yes April hui Yes Yes
By 13 May 2024	<ul style="list-style-type: none"> <li>Milestone report to MBIE completed 20 April</li> <li>In-person hui held on 29 April</li> <li>Website development near completion</li> <li>Launch of website planned</li> <li>Funding applications for the 2025 year</li> <li>Year 2 milestones set (new action)</li> </ul>	Yes Yes Yes Underway Underway Attached
By 1 Jul 2024 <b>Updated</b>	<ul style="list-style-type: none"> <li>Website roadshow planned and underway</li> <li>Request to extend JC by 6-9 months</li> </ul>	Completed Underway
By 5 Aug 2024 <b>Updated</b>	<ul style="list-style-type: none"> <li>Future governance process confirmed</li> <li>Funding sustainability options identified</li> <li>Feedback on the website gathered</li> </ul>	
By 23 Sept 2024 <b>Updated</b>	<ul style="list-style-type: none"> <li>Development of governance training underway</li> </ul>	Bec's away
By 11 Nov 2024		Becs back 15 November

**Year Two Connected Murihiku Plan (A5334662) as per the 27 May 2024 meeting.**

<b>Date</b>	<b>Action</b>	<b>Purpose &amp; Outcome</b>	<b>Continuous action</b>
June and July 2024	Road show around the region and with networks to demonstrate the initial website development.	Raise awareness & build users of the website Grow database/make new connections Seek feedback and input	Promote the use of the website Continue work supporting volunteer's work Continue gathering insights Continue raising visibility Continue identifying opportunities
August	Consider feedback, identify priorities for website development, possibly survey community to reflect what we heard	Identify next steps in the evolution of the website using a community-led approach	
Sept and Oct	Update website in line with priorities Contract development of further content Develop a survey to identify in person needs (such as governance training, funding process support, office support)	Community-led approach to website development Provide the information needed by the communities who use the website Identify community needs beyond online support	(Bec's away 19 Aug-17 Nov but will do some work remotely to co-ordinate this 3-4 hour per week)
Nov and Dec	Survey community organisations to gather insights into what would be most useful for them	Gather evidence of need	Consider future governance model
Jan & Feb 2025	Consider outcomes from survey and opportunities		
	Further actions to be determined as part of this process and available funding		

**Attachments**

1. Strategic one pager (A5469851)



## Connected Murihiku

**Vision:** for strong communities in Murihiku: Everyone connected and valued.

**Values:** Tino ranatiratanga; Manaakitanga; Kotahitanga and Mahi Tahi; Motuhaketanga and Whakawhanaunganaga

**Principles:** (Taken from Inspiring Communities)

- Grow from shared local visions
- Build from strengths
- Work with diverse people and sectors
- Grow collaborative local leadership
- Learn by doing

**Mission of Connected Murihiku:** to support and harness the collective power of social and community organisations in Murihiku.

We do this by empowering community organisations across the region.

### **Our four focus areas are:**

Engagement – using a community-led approach to respond to the needs of the sector

Visibility – enhancing the visibility of organisations through sharing their stories and improving access to information through the website and Project Lead

Insights and Advocacy – gaining valuable insights and growing advocacy capabilities

Grow Capability and collaboration – identifying opportunities for capability building and collaboration

**Key insights and action areas** for developing support and training: (Developing a Chamber of Community model)

Website

Governance and board upskilling

Working with volunteers

Funding

Data and research

Cultural capability