

# Invercargill District Licensing Committee Annual Report to the Alcohol Regulatory and Licensing Authority For the period ended 30 June 2024



## Purpose

Section 199 of the Sale and Supply of Alcohol Act 2012 requires a report to be submitted prior to 30 September 2024 from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority covering the period ending 30 June 2024.

### 1. Overview of the District Licensing Committee Workload

#### (a) DLC Structure and personnel

Membership of the Invercargill District Licensing Committee (IDLC) has remained the same. Councillor Darren Ludlow is the Chairperson, and Councillor Lesley Soper, Councillor Ria Bond and Councillor Peter Kett are members.

The Chairperson is the quorum for unopposed applications and can determine applications on their own. Where the application is opposed, the quorum is the Chairperson and two list members.

The Chairperson is the quorum for Temporary Authority applications.

Invercargill City Council and Southland District Council work together to implement the Sale and Supply of Alcohol Act 2012. This allows each to co-opt from their list members.

Jonathan Shaw is Secretary to the Invercargill District Licensing Committee.

The IDLC is supported by a full time Support Officer. Invercargill City Council employ three Environmental Health Officers, who are also appointed Licensing Inspectors, and a Licensing Administrator dedicated to interviewing and reporting on Manager's Certificates as part of her other duties.

The Alcohol Licensing Team report to Michelle Ellis, Chief Licensing Inspector and Team Leader of Environmental Health.

The IDLC received 244 applications for period ending 30 June 2024, which is 22 less than the previous year.

Licence Type	Expired	Surrendered	Withdrawn
On Licence	2		1
Off Licence			
Remote Sales	-		
Manager's Certificate application	79		

We have a Licensing Trust in Invercargill and as per S350 of the Act monopoly provisions apply in the Trust area.

## **(b) DLC Meetings and Hearings**

The IDLC meet once a fortnight to consider and discuss applications. Decisions are approved via email and Licences and Certificates are emailed to applicants.

There was one hearing for period ending 30 June 2022. A renewal application for On-Licence for a premises operating as a restaurant/entertainment venue received public objections. The renewal was granted with an amendment to reduce the licensed hours in the outdoor seating area.

## **2. DLC Initiatives**

Applications are mostly submitted via email and Licences and Manager's Certificates are emailed to applicants. We are working towards electronic lodgement of all applications in the future.

A reminder to apply early for Summer Special Licences is emailed every year to those people and organisations that have sought special licences for the Christmas/New Year period in the past, and displayed on Council's website.

Public Notices are advertised on Council's website, ensuring the required timeframes are met.

Active Special Licences and Licensed Premises are displayed on Council's website.

To expedite processing, applicants renewing their Manager's Certificate are required to fill out a questionnaire instead of attending an interview. Face to face interviews are still required for New Manager's Certificates.

## **3. Local Alcohol Policy effect**

Invercargill City Council and Southland District Council have a combined policy. The Combined Local Alcohol Policy review is due in March 2026, and the submission process should start in 2025.

## **4. Legislation – The Sale and Supply of Alcohol Act (Community Participation) Amendment Act 2023**

The Amendment Act made two sets of changes as follows:

The first set of changes came into force on 31 August 2023 removing the ability for parties to appeal LAPS to ARLA, enabled DLCs and ARLA to decline to renew a licence if inconsistent with conditions relating to location or licence density in the LAP, and allowed any person to object to a licence application. A significant change was the extension of the public notification period from 15 to 25 working days.

The second stage came into force on 30 May 2024, directing that DLC procedures must avoid unnecessary formality, not permit cross-examination and incorporate Tikanga Maori into proceedings.

## **5. Changes, trends and initiatives**

Following the COVID lockdown, all employees have the ability to work from home if necessary, however the long term effects are still evident with a severe shortage of certified managers in the hospitality industry.

## **6. Statistical information**

Annual Return and Current listing of Licensed Premises are attached to this Report.

## Conclusion

The Sale and Supply of Alcohol Act 2012 is well embedded in the hospitality industry, and an increasing number of applications being processed without the need for further information.



Darren Ludlow  
**CHAIRPERSON**

**INVERCARGILL DISTRICT LICENSING COMMITTEE**

# Annual Report under Regulation 19 of the Sale And Supply of Alcohol (Fees) Regulations 2013 for the Period 1 July 2023 to 30 June 2024



## Background

Regulation 19 Sale and Supply of Alcohol (Fees) Regulations 2013 requires an annual report on income and expenditure:

*Every territorial authority must, each year, prepare and make publicly available a report showing its income from fees payable in relation to, and its costs incurred in,—*

- (a) the performance of the functions of its licensing committee under the Act; and*
- (b) the performance of the functions of its inspectors under the Act; and*
- (c) undertaking enforcement activities under the Act.*

## Income

The income from fees payable under the Sale and Supply of Alcohol Act 2012 for the period 1 July 2023 to 30 June 2024 was \$121,511.

## Costs

The costs incurred in performance of the functions as set out in the Sale and Supply of Alcohol Act 2012 are:

(a) District Licensing Committee	\$196,025.00 <sup>(1)</sup>
(b) Alcohol Licensing Inspectors, support staff and associated costs	\$180,114.00
(c) Undertaking enforcement activities	- <sup>(2)</sup>

Notes:

1. This amount is made up of the \$180,114.00 for point (b) and also includes \$12,050 of fees paid to the Alcohol Regulatory Licensing Authority, \$3,861 of fees to the DLC chairperson and committee members; the balance relates to administration and other associated costs.
2. The inspector's work included enforcement and costs of which are covered within that budget.

A handwritten signature in blue ink, appearing to read "Gillian Cavanagh", with a long horizontal stroke extending to the right.

Gillian Cavanagh

**MANAGER – ENVIRONMENTAL SERVICES**

Dated: 30 September 2024

# Annual Return (Fees) to Alcohol Regulatory and Licensing Authority

## Territorial Authority:

### Annual Return for the Year Ending 30 June 2024

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new		3	2			
On-licence variation						
On-licence renewal	3	8	16	3		
Off-licence new						
Off-licence variation						
Off-licence renewal			2	2		
Club licence new						
Club licence variation						
Club licence renewal	3	2				
<b>Total number</b>	<b>6</b>	<b>13</b>	<b>20</b>	<b>5</b>		
<b>Total fees paid to ARLA (GST incl)</b>	<b>103.50</b>	<b>448.50</b>	<b>1035</b>	<b>431.25</b>		<b>2018.25</b>
Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence	4	23	42	5		
Off-licence		1	14	7		
Club licence	20	23	1			
<b>Total number</b>	<b>24</b>	<b>47</b>	<b>57</b>	<b>12</b>		

<b>Total fees paid to ARLA (GST incl)</b>	<b>414.00</b>	<b>1621.50</b>	<b>2949.75</b>	<b>1035</b>	<b>6020.25</b>
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<b>Managers' Certificate Applications Received</b>					
<b>Application Type</b>	<b>Number Received</b>				
Managers' certificate new	93				
Managers' certificate renewal	100				
<b>Total number</b>	<b>193</b>				
<b>Total fees payable to ARLA (GST incl)</b>	<b>5548.75</b>				
<b>Total fees paid to ARLA (GST incl)</b>					

<b>Special Licence Applications Received</b>			
	<b>Number Received in Category – Class 1</b>	<b>Number Received in Category – Class 2</b>	<b>Number Received in Category – Class 3</b>
Special licence	10	20	63

<b>Temporary Authority Applications Received</b>	
	<b>Number Received</b>
Temporary authority	2

<b>Permanent Club Charter Payments Received</b>	
	<b>Number Received</b>
Permanent club charter payments	1

<b>Total paid to ARLA</b>	<b>13587.25</b>
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<u>Type</u>	<u>Trade Name</u>	<u>Address</u>
Club Licence	2ND NZEF ASSOCIATION	177 Don Street INVERCARGILL
Club Licence	550 TAY STREET	36 Surrey Park Road INVERCARGILL
Club Licence	BLUFF BOWLING CLUB	166 Barrow Street BLUFF
Club Licence	BLUFF GOLF CLUB	160 Omaui Road INVERCARGILL
Club Licence	BLUFF MEMORIAL RSA	44 Gore Street BLUFF
Club Licence	BLUFF RFC	141 Foyle Street BLUFF
Club Licence	CLUB SOUTHLAND	115 Leet Street INVERCARGILL
Club Licence	COLDSTREAM CLUB	72 Victoria Avenue INVERCARGILL
Club Licence	COLLEGIATE RFC	27 Lindisfarne Street INVERCARGILL
Club Licence	GEORGETOWN BOWLING CLUB	35 John Street INVERCARGILL
Club Licence	GREEN ACRES COUNTRY CLUB	89 Steel Road INVERCARGILL
Club Licence	INVERCARGILL (BLUES) RFC	214A Conon Street INVERCARGILL
Club Licence	INVERCARGILL BOWLING CLUB	148 Bowmont Street INVERCARGILL
Club Licence	INVERCARGILL CONTRACT BRIDGE CLUB	50 Elles Road INVERCARGILL
Club Licence	INVERCARGILL GOLF CLUB	190 Dunns Road INVERCARGILL
Club Licence	INVERCARGILL MUSICAL THEATRE	176 Don Street INVERCARGILL
Club Licence	INVERCARGILL NORTHEND BOWLING CLUB	112 Gala Street INVERCARGILL
Club Licence	INVERCARGILL WORKINGMEN'S CLUB	154 Esk Street INVERCARGILL
Club Licence	KARTSPORT SOUTHLAND	63 Pit Road INVERCARGILL
Club Licence	KEW BOWLING CLUB	20 McQuarrie Street INVERCARGILL
Club Licence	MAKAREWA COUNTRY CLUB	61 Pomona Road East INVERCARGILL
Club Licence	MAKAREWA SQUASH RACKETS CLUB	66-84 Flora Road East INVERCARGILL
Club Licence	MARIST BROTHERS OLD BOYS RC	32 Miller Street INVERCARGILL
Club Licence	OLD BOYS AFC	296 St Andrew Street INVERCARGILL
Club Licence	OTATARA BOWLING CLUB	9 Ruru Avenue INVERCARGILL
Club Licence	OTEPUNI COMMUNITY HUB	34-40 Forth Street INVERCARGILL
Club Licence	PIRATES OLD BOYS RUGBY CLUB	74 Lithgow Street INVERCARGILL
Club Licence	QUEENS PARK GOLF CLUB	215 Kelvin Street INVERCARGILL
Club Licence	RIVERSIDE SPEEDWAY	190 Sandy Point Road INVERCARGILL
Club Licence	SOUTHEND UNITED	11 Saturn Street INVERCARGILL
Club Licence	SOUTHLAND CLAY TARGET CLUB	45 Pacific Avenue INVERCARGILL
Club Licence	SOUTHLAND INDOOR BOWLS CENTRE	50 Onslow Street INVERCARGILL
Club Licence	SOUTHLAND REFEREES CLUB	278 Tweed Street INVERCARGILL
Club Licence	SQUASH CITY	12 Onslow Street INVERCARGILL
Club Licence	STAR RUGBY FOOTBALL CLUB	233 King Street INVERCARGILL
Club Licence	TE RANGI BOWLING CLUB	85 Doon Street INVERCARGILL
Club Licence	TERETONGA PARK	86 Sandy Point Road INVERCARGILL
Club Licence	THISTLE AFC	200 Islington Street INVERCARGILL
Club Licence	VINTAGE CAR CLUB	46 Ariki Avenue INVERCARGILL
Club Licence	WAIHOPAI AFC	31 Surrey Park Road INVERCARGILL
Club Licence	WAIHOPAI BOWLING CLUB	63 Park Street INVERCARGILL
Club Licence	WAIKIWI BOWLING CLUB	28B Fraser Street INVERCARGILL
Club Licence	WAIKIWI RFC	110 Bainfield Road INVERCARGILL
Club Licence	WAVERLEY BOWLING CLUB	225 King Street INVERCARGILL
Off Licence	ASCOT PARK MOTOR HOTEL	41 Racecourse Road INVERCARGILL
Off Licence	BOTTLE-O BLUFF	70 Gore Street BLUFF
Off Licence	BOTTLE-O OTATARA	1 Marama Avenue South INVERCARGILL
Off Licence	CENTREPOINT LIQUORLAND	252 Dee Street INVERCARGILL
Off Licence	CLUB SOUTHLAND	115 Leet Street INVERCARGILL
Off Licence	COLLINGWOOD BOTTLE STORE	44 North Road INVERCARGILL
Off Licence	EAST END BOTTLE STORE	12 Bamborough Street INVERCARGILL
Off Licence	EASTERN SUBURBS TAVERN	61 Glengarry Crescent INVERCARGILL
Off Licence	FOUR SQUARE BLUFF	54 Gore Street BLUFF
Off Licence	GOLDEN AGE TAVERN	86 Gore Street BLUFF

Off Licence	HOMESTEAD TAVERN	309 Dee Street INVERCARGILL
Off Licence	INVERCARGILL WORKINGMENS CLUB	154 Esk Street INVERCARGILL
Off Licence	KELVIN HOTEL	20 Kelvin Street INVERCARGILL
Off Licence	LORNEVILLE SUPER LIQUOR	31 Wallacetown Lorneville Highway
Off Licence	NEWFIELD TAVERN	305 Centre Street INVERCARGILL
Off Licence	NORTHERN TAVERN	40 St Andrew Street INVERCARGILL
Off Licence	OTATARA FOUR SQUARE	99 Dunns Road INVERCARGILL
Off Licence	SOUTH CITY LIQUORLAND	66 Elles Road INVERCARGILL
Off Licence	SUPER LIQUOR SOUTHLAND	406 Elles Road INVERCARGILL
Off Licence	THE EAGLE	134 Gore Street BLUFF
Off Licence	WAIKIWI TAVERN	181 North Road INVERCARGILL
Off Licence	WINDSOR STREET WINE STORE	8 Windsor Street INVERCARGILL
On Licence	A R INDIAN RESTAURANT & BAR	2 Ruru Street INVERCARGILL
On Licence	AIR NEW ZEALAND LOUNGE	69-106 Airport Avenue INVERCARGILL
On Licence	AMIGOS	10 Dee Street INVERCARGILL
On Licence	ASCOT AT THE CIVIC	88 Tay Street INVERCARGILL
On Licence	ASCOT PARK HOTEL CATERING	41 Racecourse Road INVERCARGILL
On Licence	ASCOT PARK MOTOR HOTEL	41 Racecourse Road INVERCARGILL
On Licence	BANH MI INVERCARGILL	39-67 Esk Street INVERCARGILL
On Licence	BOMBAY PALACE	68 Forth Street INVERCARGILL
On Licence	BURGERFUEL	119-123 Dee Street INVERCARGILL
On Licence	BUSTER CRABB	326 Dee Street INVERCARGILL
On Licence	CORINTHIAN CONVENTIONS CENTRE	154 Esk Street INVERCARGILL
On Licence	CRAFTY'S BAR & GRILL	220 Bainfield Road INVERCARGILL
On Licence	DA VINCIS PIZZERIA	300 Dee Street INVERCARGILL
On Licence	DIVA'Z	149 Dee Street INVERCARGILL
On Licence	EASTERN SUBURBS TAVERN	61 Glengarry Crescent INVERCARGILL
On Licence	ELEGANCE AT 148 ON ELLES	148 Elles Road INVERCARGILL
On Licence	EUNA	16B Don Street INVERCARGILL
On Licence	FIRST IN WINDSOR	72 King Street INVERCARGILL
On Licence	FOVEAUX HOTEL	40 Gore Street BLUFF
On Licence	GLASINES CAFE BAR	257 Elles Road INVERCARGILL
On Licence	GOLDEN AGE TAVERN	86 Gore Street BLUFF
On Licence	HAYZ @ THE ANCHORAGE	86 Gore Street BLUFF
On Licence	HOMESTEAD TAVERN	309 Dee Street INVERCARGILL
On Licence	HONG KONG RESTAURANT	36 Esk Street INVERCARGILL
On Licence	INDIAN AT THE CRESCENT	5-11 The Crescent INVERCARGILL
On Licence	INDUSTRY CAFE	33-47 Arena Avenue INVERCARGILL
On Licence	INVERCARGILL PIZZERIA	34 Windsor Street INVERCARGILL
On Licence	INVERCARGILL REPERTORY SOCIETY	167 Esk Street INVERCARGILL
On Licence	INVITO KOREAN RESTAURANT	697 Tweed Street INVERCARGILL
On Licence	KELVIN HOTEL	20 Kelvin Street INVERCARGILL
On Licence	KOJI JAPANESE RESTAURANT	76-80 Tay Street INVERCARGILL
On Licence	LONE STAR CAFE & BAR	197-205 Dee Street INVERCARGILL
On Licence	MAIN STREET CAFE & RESTAURANT	58 Kelvin Street INVERCARGILL
On Licence	MAMA SAN INVERCARGILL	163 Dee Street INVERCARGILL
On Licence	MASH CATERING	37 Bryson Road INVERCARGILL
On Licence	NEWFIELD TAVERN	305 Centre Street INVERCARGILL
On Licence	NICHOLS GARDEN CAFE	200 North Road INVERCARGILL
On Licence	NORTHERN TAVERN	40 St Andrew Street INVERCARGILL
On Licence	OCEAN SEAFOOD RESTAURANT	282 Dee Street INVERCARGILL
On Licence	OUTPOST AT THE CABBAGE TREE	379 Dunns Road INVERCARGILL
On Licence	OYSTER COVE	8 Ward Parade BLUFF
On Licence	PINCH OF SPICE	7 Clyde Street INVERCARGILL
On Licence	PRIME GOLF INVERCARGILL	201 Dee Street INVERCARGILL
On Licence	READING CINEMAS INVERCARGILL	29 Dee Street INVERCARGILL



On Licence	ROWENA JACKSON RETIREMENT VILLAGE	40A O'Byrne Street INVERCARGILL
On Licence	SIT CENTRESTAGE	2 - 33 Don Street INVERCARGILL
On Licence	SOUTHLAND MUSICIANS CLUB	33 Preston Street INVERCARGILL
On Licence	SOUTHLAND TAVERN	428 Elles Road INVERCARGILL
On Licence	SPEIGHT'S ALE HOUSE	38-40 Dee Street INVERCARGILL
On Licence	STADIUM SOUTHLAND	22 Surrey Park Road INVERCARGILL
On Licence	SUPERBOWL	105 Kelvin Street INVERCARGILL
On Licence	TE PUKENGA	133 Tay Street INVERCARGILL
On Licence	TE RAU O TE HUIA CAMPUS	108 Tay Street INVERCARGILL
On Licence	THAI OPAL	122 Dee Street INVERCARGILL
On Licence	THAI THAI INVERCARGILL	96-98 Spey Street INVERCARGILL
On Licence	THE AUCTION HOUSE CAFE & BAR	20 Don Street INVERCARGILL
On Licence	THE BATCH CAFE	173 Spey Street INVERCARGILL
On Licence	THE CHEEKY LLAMA	216 Queens Drive INVERCARGILL
On Licence	THE EAGLE	134 Gore Street BLUFF
On Licence	THE GRILLE	491 Tay Street INVERCARGILL
On Licence	THE LANGLANDS	59 Dee Street INVERCARGILL
On Licence	THE ROCKS CAFE & SHOP 5	101 Dee Street INVERCARGILL
On Licence	THE SWAN ROOM AND LOUIES RESTAURANT	140 Dee Street INVERCARGILL
On Licence	TILLERMANS VINYL BAR AND DEVIL BURGER	16A Don Street INVERCARGILL
On Licence	TRANSPORT WORLD	491 Tay Street INVERCARGILL
On Licence	TUATARA BACKPACKERS AND CAFE	30-32 Dee Street INVERCARGILL
On Licence	WAIKIWI TAVERN	181 North Road INVERCARGILL
On Licence	WAXY O'SHEA'S	90 Dee Street INVERCARGILL
On Licence	WAYFARER	69-106 Airport Avenue INVERCARGILL
On Licence	ZIFF'S CAFE & BAR	141-143 Dunns Road INVERCARGILL
On Licence BYO	CANTON RESTAURANT	146 Dee Street INVERCARGILL