



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Community Wellbeing and Regulatory Committee
to be held in the Council Chamber, First Floor,
Civic Theatre, 88 Tay Street, Invercargill on
Tuesday 10 December 2024 at 3.00 pm**

Cr D J Ludlow (Chair)
Mayor W S Clark
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr P W Kett
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua

MICHAEL DAY
CHIEF EXECUTIVE

Community Wellbeing and Regulatory Committee - Public

10 December 2024 03:00 PM - 05:00 PM

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1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
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Public Excluded Session

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Minutes of the Public Excluded Session of the Southland Regional Heritage Committee Meeting held on 25 October 2024
- b) Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 12 November 2024
- c) Minutes of the Public Excluded Session of the Community Wellbeing Fund Appointments Committee Meeting held on 13 November 2024
- d) Minutes of the Public Excluded Session of the Creative Communities Scheme Invercargill Fund Appointments Committee Meeting held on 21 November 2024
- e) Minutes of the Public Excluded Session of the Creative Communities Scheme Invercargill Fund Committee Meeting held on 21 November 2024
- f) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Meeting held on 28 November 2024
- g) Minutes of the Public Excluded Session of the Extraordinary Community Wellbeing Fund Subcommittee Meeting held on 3 December 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a) Minutes of the Public Excluded Session of the Southland Regional Heritage Committee Meeting held on 25 October 2024	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
b) Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 15 October 2024	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
c) Minutes of the Public Excluded Session of the Community	<p>Section 7(2)(a) Protect the privacy of natural persons, including</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely</p>

<p>Wellbeing Fund Appointments Committee Meeting held on 13 November 2024</p>	<p>that of deceased natural persons</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
<p>d) Minutes of the Public Excluded Session of the Creative Communities Scheme Invercargill Fund Appointments Committee Meeting held on 21 November 2024</p>	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
<p>e) Minutes of the Public Excluded Session of the Creative Communities Scheme Invercargill Fund Committee Meeting held on 21 November 2024</p>	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
<p>f) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Meeting held on 28 November 2024</p>	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
<p>g) Minutes of the Public Excluded Session of the Extraordinary Community Wellbeing Fund Subcommittee Meeting held on 3 December 2024</p>	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

MINUTES OF THE SOUTHLAND REGIONAL HERITAGE COMMITTEE, HELD IN THE COUNCIL CHAMBER, VICTORIA ROOM CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON FRIDAY 25 OCTOBER 2024 AT 10.00 AM

Present: Cr P Duffy (Chair)
Cr C Menzies
Cr N Phillips
Cr B Reid
Cr B Stewart
Cr D Ludlow

In Attendance: Mr M Morris - Manager - Governance and Legal (ICC)
Mr J Trent - Democracy Advisor (SDC)
Mr J Geddes - Advisor (GDC)
Ms J Massey - Roving Museum Officer (SDC)
Ms B Affleck - Fund Administration Officer (Great South)
Mrs K Simmonds - Accounting Technician (ICC)
Mrs L Cook - Executive Support (ICC)

1. Apologies

Cr L Soper.

Moved Cr Stewart, seconded Cr Phillips and **RESOLVED** that the apology be accepted.

2. Declaration of Interest

Cr Ludlow declared a conflict of interest in the Heritage South funding application as the company he worked for was mentioned.

3. Minutes of the Southland Regional Heritage Committee Meeting Held on 27 September 2024

A5564750

Moved Cr Stewart, seconded Cr Reid and **RESOLVED** that the Minutes of the Southland Regional Heritage Committee Meeting held on 27 September 2024 be confirmed.

In regards to the report left on the table Mr Morris said the financial analysis had been completed, there had been addition procurement and further work required. There was a query around this having impact to the work. J Geddes confirmed it would not, it was not a priority line of work for them. Cr Duffy asked if anyone had gone back to the quote provider letting them know where it was at. J Geddes was not aware of who was liaising with them so it was unknown.

4. Financial Reports for Southland Regional Heritage Committee

A5594988

Mrs Kathleen Simmonds presented the report.

Moved Cr Ludlow, seconded Cr Phillips and **RESOLVED** that the Southland Regional Heritage Committee:

1. Receives the "Financial Reports for Southland Regional Heritage Committee".
2. Receives the "Southland Regional Heritage Committee Funding Report 1 September 2024 – 30 September 2024" (Appendix 1).
3. Receives the Report "Annual Plan 2025 - 2026 and Revised Project Ark Budget 2024 - 2025" (Appendix 2).

5. Roving Museum Officer - Six Monthly Report

A5597927

Ms Jo Massey spoke to the report.

It was noted the majority of work completed was at the Waikaia Museum and moving the collections to Waikaia from the Wyndham Museum. The Textiles Project had workshops from 5 November till 12 November and there was good attendance.

It was noted from Ms Massey that there was integrated pest management coming up.

Cr Duffy said at the last committee meeting it was identified the need for the report to be public excluded. Ms Massey said it was not needed for this one and all the images could be public.

Cr Duffy noted around items for freezing, when the freezer might be available, and how this could be advanced.

It was noted as an ongoing issue. It had been over two years since the committee bought the facility. Mr Morris said the storage facility had a capacity issue, the freezer was being used as a storage space, and therefore they could not get it hooked up to be able to use, the team were working as fast as possible because they needed to have this operational. It was suggested to the committee that a report come back at the next meeting.

It was noted from Cr Duffy that end of 2025 was mentioned. M Morris thought it was not that long.

Cr Stewart asked if there was a backup plan, it was responded there was a backup plan. Ms Massey said hiring a freezer would be an option and was what they use to do. Cr Duffy suggested they put the storage overflow into a container and then the freezer be used for its intended purpose. Mr Morris said the report which would be presented would cover this. Cr Duffy said there was a willingness from the committee to be of assistance.

A query was raised around the need for there to be a policy around the access to the freezer and how it would work. Mr Morris confirmed an MOU or similar model would be effective.

Cr Phillips suggested the committee think about buying a container unit then have it stored at the storage facility and it be shifted if needed. Did this need to be a parallel option, it was suggested the advisors work together as a solution for a proposal for if there was a plan of action for how the committee wished to proceed.

Cr Menzies noted that the committee funded the storage facility freezer and there was need to look at the demand, rather than just purchasing another.

Moved Cr Stewart, seconded Cr Menzies and **RESOLVED** that the Southland Regional Heritage Committee:

1. Receives the report "Roving Museum Officer - Six Monthly Report".

6. Public Excluded Session

Moved Cr Menzies, seconded Cr Stewart that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the Public Excluded Session of the Southland Regional Heritage Committee meeting held on 27 September 2024
- (b) Report on the Summary of Funding Applications and Recommendations

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the Southland Regional Heritage Committee meeting held on 27 September 2024	<p>Section 7(2)(b) (ii) Protect Information where the making available of the information would likely unreasonably to prejudice the commercial position of the person who supplier or who is the subject of the information.</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

(b) Report on the Summary of Funding Applications and Recommendations	Section 7(2)(a) To Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
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It was noted that the Regional Heritage Committee Review Report was being considered by ICC at a Council meeting held on Tuesday 29 October. SDC had deferred the report going to council as there was a number of staff away from the team.

It was noted that the 2025 dates would be brought to the November Committee meeting. It was noted that previously on election years the second funding round was brought forward to accommodate. This was agreed by the committee to do so in 2025.

There being no further business, the meeting finished at 10.28 am.

MINUTES OF THE COMMUNITY WELLBEING AND REGULATORY COMMITTEE, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON TUESDAY 12 NOVEMBER 2024 AT 3.00 PM

Present:

- Cr D J Ludlow (Chair)
- Mayor W S Clark
- Cr R I D Bond
- Cr P M Boyle
- Cr S J Broad
- Cr T Campbell
- Cr A H Crackett
- Cr G M Dermody
- Cr I R Pottinger
- Cr L F Soper
- Cr B R Stewart
- Rev E Cook – Māngai – Waihōpai (Zoom)
- Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance:

- Cr A Arnold
- Mrs P Christie – Group Manager – Finance and Assurance
- Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
- Mr R Capil – Group Manager – Community Spaces and Places
- Mr J Shaw – Group Manager - Consenting and Environment
- Mr M Morris – Manager – Governance and Legal
- Ms G Cavanagh – Manager – Environmental Services
- Ms C Horton – Senior Open Spaces Planner
- Mr C Bowen – Open Spaces and Recreation Strategic Advisor
- Ms G Englert – Social Media Advisor
- M S Baxter – Planner, Heritage and Urban Design
- Mr M Keil – Manager, infrastructure Operations
- Mr D Rodgers – Manager, Strategic Asset Planning
- Ms A Duncan – Manager, Planning and Building Services
- Mrs L Cook – Executive Support

1. Apologies

Cr Kett

Moved Cr Soper, seconded Cr Stewart and **RESOLVED** that the apology be accepted.

2. Declaration of Interest

Community Wellbeing Fund Committee members received tickets to a dinner for Tour of Southland.

3. Public Forum

Nil.

4. Minutes of the Community Wellbeing and Regulatory Committee Meeting held on Tuesday 15 October 2024

A5589377

Moved Cr Campbell, seconded Cr Soper and **RESOLVED** that the Minutes of the Community Wellbeing and Regulatory Committee meeting held on Tuesday 15 October 2024 be confirmed.

5. Minutes of the City Centre Heritage Subcommittee Meeting held on Wednesday 30 October 2024

A5599363

Moved Cr Soper, seconded Cr Campbell (proforma) and **RESOLVED** that the Minutes of the City Centre Heritage Subcommittee meeting held on Wednesday 30 October 2024 be received.

6. Temporary Alcohol Ban – Christmas at the Races

A4966624

Moved Cr Soper, seconded Cr Bond and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

1. Receives the report titled "Temporary Alcohol Ban – Christmas at the Races".
2. Impose a temporary alcohol ban on Saturday 14 December 2023 from 10am to 8pm from the intersection of St Andrew Street and Racecourse Road to the Racecourse Road entrance of the Ascot Park Hotel, and on Yarrow Street between Racecourse Road and Derwent Street.

7. Proposed Outcomes and Timeframes for Housing and Code of Practice Plan Change

A5605463

Ms Anne Duncan spoke to the report.

It was queried what role and level of participation Council wanted to have in this. It was noted for those Councillors who were part of the resource management hearings to workshop this and report back to the Committee.

Moved Cr Soper, seconded Cr Campbell and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

1. Received the report 'Proposed Outcomes and Timeframes for Housing and Code of Practice Plan Change'.
2. Approves the preparation of the Plan Change on housing and the Code of Practice.
3. Approves one of the two options for Council participation in preparing the Plan Changes.
4. Gives formal public notice in accordance with Clause 8D, of the First Schedule of the Resource Management Act 1991 to withdraw 'Plan Change 2 Code of Practice for Subdivision, Land Use, and Development'.

Rev Cook left the meeting 3:13pm.

8. Donovan Park Reserve Management Plan Stage Two Public Consultation A5529047

Ms Cassandra Horton spoke to the report.

It was noted officers had received submissions from consultation of stage one and this echoes the Master Plan and pre-draft process.

Move Cr Stewart, seconded Cr Pottinger that the Community Wellbeing and Regulatory Committee:

1. Received the report "Donovan Park Reserve Management Plan Stage Two Public Consultation".
2. Adopts the Donovan Park Masterplan following its completion of the consultation process undertaken.

Recommends that Council:

3. Endorses the Hearings Report 15 October 2024.
4. Appoints five Councillors and invites a Mana Whenua representative to be a member of a hearings panel to consider the submissions following the closure of stage two consultation. Confirm Councillors Cr Ludlow, Cr Boyle, Cr Bond, Cr Soper and Mrs Coote be appointed to the panel.
5. Approves the Public Consultation period for submissions to be from 4 December 2024 to 14 February 2025 on the draft Donovan Park Reserve Management Plan (Attachment 1) and draft Implementation Plan (Attachment 2) pursuant to Section 41(6) of the Reserves Act 1977.

A query was raised around the effort into a masterplan given the Reserve Act did not require one. The management plan is noted as expired but there was nothing in the reserve act to say they expired. It was confirmed, there was no time limit of management plans in the Act. It was best practise for a 10-year review of a management plan which was why Council consider it as expired.

A query was raised around the recognition of highly productive soils for cultivation purposes, and what was the reality of allowing a commercial vegetable/flower growers to come in and cultivate it. It was under the National Policy Statement for Highly Productive Land and it was classified as category 2 for the purposes of helping Council manage the land it had and to understand what kind of soil was present in the reserve. It was noted this could be seen as an opportunity.

A query was raised if the land use was horticulture or agriculture – it was believed as both but this would need confirmed. There had been stock on this land for years.

A query was raised around reports not leaving any desire to revoke the land, and the wider need of the community for aged care. It was confirmed the management plan did not, but it did not preclude that. The consultation had reflected the possibility, the management plan did not stop Council going to the next process.

It was noted in the report there were 82 Submitters, and with respect to native planting. 7% say Council should do this, and noted were actively talking about six people who said "let's do more planting".

It was noted the report was signing off public consultation for stage two – what was reported was a reflection of two previous consultation periods, approving this was the third consultation and this would again inform more on the reserve management plan requirements.

The motion now put, was **RESOLVED.**

9. Donovan Park Reserve Revocation Process Update

A5539046

Mr Chris Bowen spoke to the report.

It was noted this paper was developed after the failure of a notice of motion.

It was noted ICC staff had a good relationship with the Department of Conservation and ensuring the different options were put forward and were well informed.

A query was raised around land use capability of the land, and questioned why would want to revoke the reserve status, was there a desire for horticulture or a berry farm or retaining it as a reserve.

A question was asked of officers following on from LUC2 (Land use capability - Class 2) and the possibility of what other uses there could be for the land. As the regulator, officers stated it was inappropriate to comment and advised them to seek independent legal advice. This was noted that it may be a possible impediment to the process.

A query was raised around the around enhancement Council was consulting on through the Management Plan, was it likely to influence the decision of the farm land due to the rest of the land being enhanced. It was confirmed these were two separate processes. The paper being talked to was exclusive from the other one.

It was noted around the risk outlined in the papers and it being strategically inconsistent, and declining public trust, if Council communicated effectively that going through significant enhancement and define which parts would go through revocation process – did they need counterbalance themselves.

A query was raised around the land never being used for development and were officers aware of such an application being approved. It was confirmed not currently within ICC. It appeared it would be a challenge.

A query was raised of officers if they knew of any applications being approved for development under LUC2. It was noted, not recently within Council's territory, that was not to say that it had not happened elsewhere in the country.

A query was raised around, if reserve status was revoked, and it went on the market, it would affect the price and people would look into the hurdle. If it was sold for \$1 million per hectare, would this need to go back to the reserves. When setting next year budget, could Council cut \$2 million the budget – could it legally be done – It was confirmed, It would be offsetting rates from a piece of reserve land. It was basically requesting if you could use proceeds from that sale to offset rates, the caution behind this was, it would only be for a certain time period before the level of service requirements meant it would revert back. A query was raised around would a flag be raised with audit if this was to occur. It was confirmed accounting wise, it would not but in terms of process under Local Government Act, it was possible.

Sections 82 and 84 related to the above query “a Minister may authorise diversion of money, in respect to a reserve being applied for managing, administering, maintaining, protecting, improving and developing of any other reserve.” It could be used with the Minister's approval and would offset money Council currently put into those operations.

A question was asked around the farm being sold and if the proceeds being used towards the museum project – it was advised that no it would not be possible as it was not a reserve.

It was noted that, hypothetically if there was a sale it would need to go into Parks and Reserves purposes, it would not be diverted or offset but it could be used as additional capital. Accelerating projects would be better. It was noted the need for a legal opinion.

It was noted there was an operating cost of \$30,000 to progress with the revocation of reserve status, it was not significant cost given potentially getting \$1 million per hectare and the need to have further revenue streams, and accommodating the aging needs of the population.

It was noted around the carbon offsetting calculation – if it was planted in forest, in 2050 it would be carbon neutral.

It was noted that when last considering Donovan Park there may have been a lack of understanding around the farm, commercial operations, community gardens and restaurant. There had been no shortage of conversation around the development. It was noted around hurdles with land use and financial gains. When going for consultation it needed to clear which part of Donovan Park was being talked about.

A query was raised around where the \$1 million per hectare came from, it was confirmed developers had indicted this price.

A query was raised around what sort of buyer would be wanting to roll a dice on the land use capability – it would be subject to clarification of revocation or how they could use the land. This would be clarified before they took the risk on purchasing. It was noted around the need for Council and the buyer doing their due diligence on the sale.

It was noted the Minister of Conservation had nothing to do with LUC2.

A query was raised around once you disestablished the reserve status would it come through land use change consent. It was confirmed, the LUC2 would remain. It was confirmed the requirement would then need to be dealt with at resource consent level.

It was confirmed that did not need to own the land to get a resource consent and this could be a condition of the sale.

Moved Cr Ludlow, seconded Cr Campbell and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

1. Received the report "Donovan Park Reserve Revocation Process Update"
2. Consider the options presented for the Donovan Park Reserve Revocation process.
 - a. Option 1 – begin immediately.
 - b. Option 2 – begin following the Reserve Management Plan is approved by Council.
 - c. Option 3 – Do not undertake the Donovan Park Reserve Revocation process.

Moved Cr Soper, seconded Cr Pottinger that the Community Wellbeing and Regulatory Committee:

Recommend to Council:

3. Approve the Donovan Park Reserve Revocation process to be undertaken as per the project plan, key milestones, timeframe and key dates provided for either;
 - c. Option 3 – Do not undertake the Donovan Park Reserve Revocation process.

A query was raised around the Implications on rates when there is presumed money coming back from land sales. The allocation amount for sale of land was not specified against any lot of land. There are other parcels of land that can be tagged to that amount. It was noted around Donovan Park being bigger than anything else, if you take Donovan Park out of it, it's likely rates will be impacted. It was noted by others this cannot be assumed.

The motion now put, was **LOST**.

Note: Crs Soper, Bond, Pottinger and Mrs Coote voted for the motion.

Mayor Clark, Crs Broad, Boyle, Stewart, Dermody, Crackett voted against the motion.

Moved Cr Soper, seconded Cr Crackett that the Community Wellbeing and Regulatory Committee:

Recommend to Council:

3. Approve the Donovan Park Reserve Revocation process to be undertaken as per the project plan, key milestones, timeframe and key dates provided for either;
 - b. Option 2 – begin following the Reserve Management Plan is approved by Council.

It was confirmed the consultation period would finish on 14 February 2025, there would need to be approval for the reserve management plan from Council before beginning consultation. This process could begin around May 2025. Both options would make a sale possible in 2026.

There was a query raised around a new Council, having the ability to not sell the land or put it back into reserve. It was confirmed that the new Council would be bound by the decision of the previous Council and would need to put a notice of motion and make its own decision.

It was noted that Council could not make a decision within three months of election and it was confirmed delegation could be handed to a hearing panel.

The motion now put, was **RESOLVED**.

Note: Crs Crackett, Dermody, Campbell, Broad, Stewart, Boyle, Ludlow, Soper and Mayor Clark voted for the motion.

Moved Cr Soper, seconded Cr Boyle and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

Recommend to Council:

4. Approve unbudgeted expenditure estimated at \$30,000, with a rates impact of 0.03%, to support external legal and professional fees advisory costs required to undertake the Donovan Park Reserve Revocation process.

10. Otago Southland Waitangi Day Event - Queenstown

A5617752

Mr Michael Morris presented the report.

There was a request from QLDC (Queenstown Lakes District Council) to support their event, most Waitangi Day events were held at the local Marae. Queenstown do not have a Marae. It was confirmed this was unbudgeted expenditure.

It was noted that had the impression that the other Southland councils did not support this, most of the cost seemed to be around traffic management.

There was a query around not recalling making this type of decision in the past and it was not known that Queenstown was one of the three official sites for sharing the

Waitangi Day celebrations for the South Island. It was confirmed the treaty was signed for four places in South Island, Queenstown and Central Otago was a shared area. There were discussions around this and there was support from Papatipu Rūnaka. This was not an official shared event.

A query was raised around committing to this every fourth year. It was noted this would be every year, as Council would need to give the same amount to the local Rūnaka.

It was noted if councils could not attend or participate, no Koha was given.

It was noted although other Mayors did not support this, they were taking it back to their councils.

Moved Cr Campbell, seconded Cr Soper that the Community Wellbeing and Regulatory Committee:

1. Receives the report "Otago Southland Waitangi Day Event- Queenstown".
2. Approve a contribution of up to \$5,000 to the Queenstown Lakes District Council for the running of the Waitangi Day event 2025, as long as matched to the contribution of each of the Southland councils with the power of delegation to the Mayor to confirm.

Mayor Clark, Cr Boyle, Cr Broad, Cr Campbell, Cr Soper, Cr Pottinger, Cr Dermody, Cr Bond, Mrs Coote, Cr Crackett voted in favour of the motion.
Cr Stewart abstained from voting.

The motion now put was **RESOLVED**.

Moved Cr Soper, seconded Cr Boyle and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

Recommend to Council

3. Notes the Unbudgeted Expenditure Request to contribute up to \$5,000 Funding to Queenstown Lakes District Council for the running of the Waitangi Day event 2025.
4. To approve an increase to the Governance and Legal 2024/2025 financial year operation budget of \$5,000 to come from existing funding. Noting that should existing funding not be available that the funds would need to be funded from Net Debt for 2024 - 2025 year.

Note: Mayor Clark, Crs Ludlow, Boyle, Broad, Campbell, Soper, Pottinger, Dermody, Bond, Crackett and Mrs Coote voted in favour of the motion.

Cr Stewart abstained from voting.

11. Public Excluded Session

Moved Cr Ludlow, seconded Cr Stewart and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 15 October 2024
- b. Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Meeting held on 30 October 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 15 October 2024	<p>Section 7(2)(i)</p> <p>Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
b. Minutes of the Public Excluded Session of the City Centre Heritage Subcommittee Meeting held on 30 October 2024	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

There being no further business, the meeting finished at 4:44 pm.

**MINUTES OF THE COMMUNITY WELLBEING FUND APPOINTMENTS COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, TE HĪNAKI CIVIC BUILDING,
101 ESK STREET, INVERCARGILL ON WEDNESDAY 13 NOVEMBER 2024 AT 2.55 PM**

Present: Cr P M Boyle (Chair)
Cr S Broad

In Attendance: Ms G Crawford (Engagement and Partnerships Officer)
Mrs T Amarasingha (Governance Advisor)

1. Appointment of Chairperson

Cr Boyle chaired the meeting.

2. Apology

Mrs A de Vries.

Moved Cr Boyle, seconded Cr Broad and **RESOLVED** those the apology be accepted.

3. Declaration of Interest

Cr Boyle declared a conflict of interest that the applicant Emily Evans was her granddaughter.

4. Public Excluded Session

Moved Cr Boyle, seconded Cr Broad that the public be excluded from the following parts of the proceedings of this meeting, namely

- (a) Interview Questions
- (b) Interview Scoring Sheet
- (c) Interview Schedule
- (d) Candidate Applications
- (e) Deliberations and Resolutions

The general subject of each matter is to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered

- (a) Interview Questions

Reason for passing this resolution in relation to each matter

Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or

Ground(s) under Section 48(1) for the passing of this resolution

Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good

		disadvantage, negotiations (including commercial and industrial negotiations).	reason for withholding would exist under Section 7.
(b)	Interview Scoring Sheet	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(c)	Interview Schedule	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(d)	Candidate Applications	<p>Section 7(2)(a) To Protect the privacy of natural persons, including that of deceased natural persons.</p> <p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(e)	Deliberations and Resolutions	<p>Section 7(2)(a) To Protect the privacy of natural persons, including that of deceased natural persons.</p> <p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

There being no further business, the meeting closed at 6.24 pm.

**MINUTES OF THE MEETING OF THE CREATIVE COMMUNITIES SCHEME INVERCARGILL
FUND APPOINTMENTS COMMITTEE HELD IN THE SNUG, GROUND FLOOR, CIVIC THEATRE,
88 TAY STREET, INVERCARGILL ON THURSDAY 21 NOVEMBER 2024 AT 12.30 PM**

Present: Mr L Calder (Chair)
Cr Trish Boyle
Ms A Lewis

In Attendance: Ms G Crawford – Engagement and Partnerships Officer
Miss M Tupara – Executive Support

1. Apologies

Nil.

Moved Mr Calder, seconded Cr Boyle and **RESOLVED** that the apology be accepted.

2. Declaration of Interest

Mr Calder declared a conflict of interest for Application 1, 2 and 6 as they were fellow Youth Council Members.

Moved Cr Boyle, seconded Ms Lewis and **RESOLVED** that the declared conflicts of interest be accepted.

7. Public Excluded Session

Moved Mr Calder, seconded Cr Boyle that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Interview Questions
- (b) Interview Scoring Sheet
- (c) Interview Schedule
- (d) Candidates Applications
- (e) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Interview Questions	Section 7(2)(i)	Section 48(1)(a)

	To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Interview Scoring Sheet	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(c) Interview Schedule	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(d) Candidates Applications	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(e) Deliberations and Resolutions	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) To enable any local organisation holding the</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

information to carry on,
without prejudice or
disadvantage, negotiations
(including commercial and
industrial negotiations).

There being no further business, the meeting finished at 2.19 pm.

**MINUTES OF THE MEETING OF THE CREATIVE COMMUNITIES SCHEME INVERCARGILL
FUND COMMITTEE HELD IN THE VICTORIA ROOM, CIVIC THEATRE, 88 TAY STREET,
INVERCARGILL ON THURSDAY 21 NOVEMBER 2024 AT 3.30 PM**

Present: Mr L Calder (Chair)
Cr D Ludlow
Cr T Boyle
Ms A Lewis
Mr K Herman

In Attendance: Ms G Crawford – Engagement and Partnerships Officer
Miss M Tupara – Executive Support

1. Apologies

Rev E Cook.

Moved Cr Ludlow, seconded Cr Boyle and **RESOLVED** that the apology be accepted.

2. CNZ – Confidentiality and Conflicts of Interest

The Chair requested the Committee fill out the Confidentiality and Conflict of Interest forms and get them through to Ms Crawford prior to the end of the meeting.

Conflicts of Interest were received from:

- Cr Ludlow regarding the Southland Community Broadcasters – Waitangi Esk Fest 2025 application.
- Mr Herman regarding the Bella Williams – The Creative 27 Cents application.
- A direct conflict was raised by Mr Pottinger regarding the Shakespeare in the Park Charitable Trust's – Shakespeare in Revue application.
- Ms Lewis raised a perceived conflict as she knows the applicant from The Skin I'm In - Paoro o Te Atuta - Echos of Atua.

3. Minutes of the Creative Communities Scheme Invercargill Fund Committee Meeting held 22 August 2024

A5511736

Moved Mr Calder, seconded Mr Herman and **RESOLVED** that the minutes of the Creative Communities Scheme Invercargill Fund Committee Meeting held on Thursday 22 August 2024 be confirmed.

4. Financial Report

A5627376

Ms Crawford spoke to the report advising the Committee that there was an average of \$16,000 over the next three rounds and that it was fair for the Committee to spend over that and up to \$23,000 for this round.

Moved Mr Calder, seconded Cr Ludlow and **RESOLVED** that the Creative Communities Scheme Invercargill Fund Committee:

1. Receives the Financial Report.

5. Appointment of New Chair

After the Public Excluded session had closed, the meeting moved back to Public and Mr Calder nominated Ms Lewis as the new Chair of the Committee.

Cr Boyle suggested the closure of nominations and all were in favour except Mr Pottinger who had already left the meeting during the Public Excluded Session.

Moved Mr Calder, seconded Cr Boyle and **RESOLVED** that Ms Lewis become the chairperson for the Creative Communities Scheme Invercargill Fund Committee.

6. Public Excluded Session

Moved Mr Calder, seconded Ms Lewis and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting; namely:

- (a) Minutes of the Public Excluded Session of the Creative Communities Scheme Invercargill Fund Committee Meeting held on Thursday 22 August 2024
- (b) Correspondence - Letter from Jubilee Superskills
- (c) Project Completion Report 6 - Dan Davin Literary Foundation - Poetry Festival 2024
- (d) Project Completion Report 7 - Mīharo Murihiku Trust - Kete Raranga Workshops
- (e) Project Completion Report 8 - Great South - ILT Kidzone Festival 2024 - Make
- (f) Project Completion Report 9 - Art Attic - 2024 Artists Talk Programme
- (g) Summary of Applications
- (h) CCS Assessor Marking Spreadsheet Round 2
- (i) Ranking Sheet of Assessment Scores
- (j) Hearing Timetable
- (k) Application 9 - South Sea Spray Trust - South Sea Spray Wahine
- (l) Application 10 - WITHDRAWN - Waihopai Rūnaka - Te Wiki o Te Reo Māori
- (m) Application 11 - Southland Community Broadcasters - Waitangi Day Esk Fest 2025
- (n) Application 12 - WITHDRAWN - La Muse - Disneyland 2025
- (o) Application 13 - Baroque Music Community and Educational Trust of New Zealand - Bohemian Baroque Concert Tour 2025
- (p) Application 14 - Anna van Riel - Invercargill Singing Wānanga
- (q) Application 15 - Southland Kiribati Community and Youth Committee – Kiribati
- (r) Application 16 - Nour Hassan - Collective Application
- (s) Application 17 - Ramon Julian Noel - Bones
- (t) Application 18 - Shakespeare in the Park Charitable Trust - Shakespeare in Revue
- (u) Application 19 - Bluff Promotions Inc. - Summer Sounds Bluff 2025 Music Fest

- (v) Application 20 - Rangihuatake Sharne Parkinson - The Skin I'm In - Paoro o Te Atuta - Echos of Atua
- (w) Application 21 - Bella Williams - The Creative - 27 Cents
- (x) Application 22 - Southland BMX Club - Mural Southland BMX Track
- (y) Application 23 - EH Productions Ltd. - Talus Team Delta Animatic
- (z) Application 24 - Lisa Benson - When The River Becomes A Person
- (aa) Application 25 - Art Attic Gallery - Artist Fee Programme
- (bb) Application 26 - Anna van Riel - Kathryn Jones - The Big Sing for Seniors

General subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Meeting of the Creative Communities Scheme Invercargill Fund Committee held on Thursday 22 August 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Correspondence - Letter from Jubilee Superskills	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Project Completion Report 6 - Dan Davin Literary Foundation - Poetry Festival 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(d) Project Completion Report 7 - Miharo Murihiku Trust - Kete Raranga Workshops	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(e) Project Completion Report 8 - Great South - ILT Kidzone Festival 2024 - Make	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(f) Project Completion Report 9 - Art Attic - 2024 Artists Talk Programme	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(g) Summary of Applications	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(h) CCS Assessor Marking Spreadsheet Round 2	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(i) Ranking Sheet of Assessment Scores	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(j) Hearing Timetable	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(k) Application 9 - South Sea Spray Trust - South Sea Spray Wahine	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(l) Application 10 - WITHDRAWN - Waihopai Rūnaka - Te Wiki o Te Reo Māori	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(m) Application 11 - Southland Community Broadcasters - Waitangi Day Esk Fest 2025	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(n) Application 12 - WITHDRAWN - La Muse - Disneyland 2025	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(o) Application 13 - Baroque Music Community and Educational Trust of New Zealand - Bohemian Baroque Concert Tour 2025)	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(p) Application 14 - Anna van Riel - Invercargill Singing Wānanga	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

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| (a) | Application 15 - Southland Kiribati Community and Youth Committee – Kiribati | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (r) | Application 16 - Nour Hassan - Collective Application | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (s) | Application 17 - Ramon Julian Noel - Bones | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (t) | Application 18 - Shakespeare in the Park Charitable Trust - Shakespeare in Revue | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (u) | Application 19 - Bluff Promotions Inc. - Summer Sounds Bluff 2025 Music Fest | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (v) | Application 20 - Rangihuatake Sharne Parkinson - The Skin I'm In - Paoro o Te Atuta - Echos of Atua | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |

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| (w) | Application 21 - Bella Williams - The Creative - 27 Cents | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (x) | Application 22 - Southland BMX Club - Mural Southland BMX Track | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (y) | Application 23 - EH Productions Ltd. - Talus Team Delta Animatic | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (z) | Application 24 - Lisa Benson - When The River Becomes A Person | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (aa) | Application 25 - Art Attic Gallery - Artist Fee Programme | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (bb) | Application 26 - Anna van Riel - Kathryn Jones - The Big Sing for Seniors | Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |

There being no further business, the meeting finished at 6.10 pm.

MINUTES OF COMMUNITY WELLBEING FUND SUBCOMMITTEE, HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON THURSDAY 28 NOVEMBER 2024 AT 1.00 PM

Present: Cr P M Boyle (Chair)
Cr R I Bond
Cr A H Crackett
Cr G M Dermody
Mr N Burdon
Ms M Bartlett-McBride
Mrs A de Vries

In Attendance: Ms R Suter – Manager – Strategy and Policy
Ms G Crawford – Engagement and Partnerships Officer
Mrs T Amarasingha – Governance Advisor

1. Apologies

Cr Broad, Cr Kett.

Moved Cr Dermody, seconded Mrs de Vries and **RESOLVED** that apologies be accepted.

2. Declaration of Interest

Mrs de Vries declared a conflict of Interest for Application 37 - Multiyear - Southern Queens Boxing Gym - Te Ara Mekemeke - The Path of Youth Boxing.

Cr Crackett declared a conflict of interest for Application 38 - Southland Agricultural & Pastoral Association - Southland A&P show and Application 46 - Hawthorndale Care Village - Arts & Library Centre.

Cr Bond declared a conflict of interest for Application 31 - Multiyear – Southland Christmas Parade Charitable Trust - Southland Santa Parade

3. Minutes of the Community Wellbeing Fund Subcommittee Meeting Held on 26 September 2024

A5558513

Moved Cr Bond, seconded Mr Burdon and **RESOLVED** that the minutes of the Community Wellbeing Fund Subcommittee meeting held on 26 September 2024 be confirmed.

4. Minutes of the Community Wellbeing Fund Appointments Committee Meeting Held on 13 November 2024

A5634449

Moved Cr Boyle, seconded pro-forma Cr Crackett and **RESOLVED** that the minutes of the Community Wellbeing Fund Appointments Committee meeting held on 13 November 2024 be received.

5. Financial Report for the Community Wellbeing Fund

A5639415

Ms Crawford gave an overview of the report and said that the number of applications received so far this year was in line with the total KPIs of previous years.

The Subcommittee discussed changing the start time of the meeting due to some meetings not being finished by 5 pm and were looking for possible solutions to avoid meetings finishing after 5 pm. The Chair noted that the Subcommittee needed to consider the availability of youth representative before changing the start time. Ms Suter would present possible solutions at the next meeting.

The Chair welcomed and introduced Mr Sebastian Gray who would be the next youth representative to the Subcommittee after Council's approval. The Chair noted that Mr Gray would attend only for the public part of the meeting to see the meeting process.

Moved Cr Bond, seconded Cr Dermody and **RESOLVED** that the Community Wellbeing Fund Subcommittee:

1. Receives the report "Financial Report for the Community Wellbeing Fund" for the two months ended 31 August 2024.
2. Receives Appendix 1 – Financial Report Detail as at 31 August 2024 (A5547184).

6. Public Excluded Session

Moved Cr Bond, seconded Cr Crackett and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 26 September 2024
- (b) Correspondence 1 - Vanessa Hughey-Pol - Thank you from Active Southland
- (c) Correspondence 2 - Paula Buchanan - Thank you - NextGen NZ Championship
- (d) Correspondence 3 - NZART Southland Branch - Vehicle Update
- (e) Correspondence 4 - Bluff Hill Grunt - Update on Event
- (f) Correspondence 5 - Reply from Kylie Fowler - Return of Community Wellbeing Fund Grant for Bluff Oyster Festival
- (g) Correspondence 6 - Patrick Gillies - The Ratbaggs - TV Series Update
- (h) Accountability Report 18 - Rock Quest Charitable Trust - Smoke Free Rock Quest and Smokefree Tangata Beats - Southland 2024
- (i) Accountability Report 19 - Tuurama Trust - Rangatahi Zone 2023
- (j) Accountability Report 20 - Omaui Landcare Charitable Trust – Environmental Enhancement - Pest Animal Control 2023-2024

- (k) Accountability Report 21 - Southland Multicultural Trust - Southland Multicultural Food Festival 2024
- (l) Accountability Report 22 - Southland Migrant Walking Together Organisation - Migrants Wellbeing - Mixing Bowl
- (m) Ranked Summary of Incoming Applications – 2024/25 – Round 3
- (n) Assessment Scoring of Applications
- (o) Hearing Timetable
- (p) Funding Application 52 - Youthline Southland Charitable Trust - Manaaki Wellbeing Connectors
- (q) Funding Application 45 - Southland Multicultural Trust - Southland Multicultural Food Festival 2025
- (r) Funding Application 44 - Heritage South - Southland Heritage Month and Events 2025
- (s) Funding Application 35 - St Mary's of Invercargill Central Ecclesiastical Goods Trust - Development of Community Space
- (t) Funding Application 30 - Southland Community Broadcasters Charitable Trust Inc. - Waitangi Day Esk Fest 2025
- (u) Funding Application 42 - Omaui Landcare Charitable Trust (OLCT) – Environmental Enhancement - Pest Animal Control
- (v) Funding Application 37 - Multiyear - Southern Queens Boxing Gym - Te Ara Mekemeke - The Path of Youth Boxing
- (w) Funding Application 50 - Multiyear - KiwiHarvest - Funding for food rescue operations
- (x) Funding Application 49 - Plunket - Invercargill Injury Prevention Services
- (y) Funding Application 31 - Multiyear - Southland Christmas Parade Charitable Trust - Southland Santa Parade
- (z) Funding Application 39 - Jubilee SuperSkills - Life Skills Workshops
- (aa) Funding Application 47- Multiyear - Southland Warm Homes Trust – Southland Warm Homes Project
- (bb) Funding Application 48 - Still Mums - Xmas in the Park
- (cc) Funding Application 46 - Hawthorndale Care Village - Arts & Library Centre
- (dd) Funding Application 36 - Southland Mountain Bike Club - Bluff Hill / Motupōhue Pump Track & Social Hub
- (ee) Funding Application 32 - Southland Sri Lankan Society - Christmas Celebration 2024
- (ff) Funding Application 41 - Hiringa Oranga o Awarua Ltd - Try-Whānau Triathlon Festival
- (gg) Funding Application 29 - Kiwi Family Trust - Knitting for Plunket and the Community
- (hh) Funding Application 33 - Swimming Southland - South Island Long Course Swimming Championship
- (ii) Funding Application 34 - Altered States 22 Limited - State Of Being
- (jj) Funding Application 38 - Southland Agricultural & Pastoral Association - Southland A&P Show
- (kk) Funding Application 40 - Methodist Mission Southern - Waihōpai Rangatahi Housing - Kaimahi Cultural Capability Building
- (ll) Funding Application 43 - Showquest Charitable Trust - Showquest Southland 2025
- (mm) Funding Application 51 - Combined Friendship Club of Invercargill - Quarterly Outing
- (nn) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 26 September 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Correspondence 1 - Vanessa Hughey-Pol - Thank you from Active Southland	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Correspondence 2 - Paula Buchanan - Thank you - NextGen NZ Championship	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(d) Correspondence 3 - NZART Southland Branch - Vehicle Update	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(e) Correspondence 4 - Bluff Hill Grunt - Update on Event	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding

	commercial and industrial negotiations).	would exist under Section 7.
(f) Correspondence 5 - Reply from Kylie Fowler - Return of Community Wellbeing Fund Grant for Bluff Oyster Festival	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(g) Correspondence 6 - Patrick Gillies - The Ratbaggs - TV Series Update	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(h) Accountability Report 18 - Rock Quest Charitable Trust - Smoke Free Rock Quest and Smokefree Tangata Beats - Southland 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(i) Accountability Report 19 - Tuurama Trust - Rangatahi Zone 2023	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(j) Accountability Report 20 - Omai Landcare Charitable Trust – Environmental Enhancement - Pest Animal Control 2023-2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

	commercial and industrial negotiations).	
(k) Accountability Report 21 - Southland Multicultural Trust - Southland Multicultural Food Festival 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(l) Accountability Report 22 - Southland Migrant Walking Together Organisation - Migrants Wellbeing - Mixing Bowl	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(m) Ranked Summary of Incoming Applications – 2024/25 – Round 3	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(n) Assessment Scoring of Applications	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(o) Hearing Timetable	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

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| <p>(p) Funding Application 52 - Youthline Southland Charitable Trust - Manaaki Wellbeing Connectors</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| <p>(q) Funding Application 45 - Southland Multicultural Trust - Southland Multicultural Food Festival 2025</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| <p>(r) Funding Application 44 - Heritage South - Southland Heritage Month and Events 2025</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| <p>(s) Funding Application 35 - St Mary's of Invercargill Central Ecclesiastical Goods Trust - Development of Community Space</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |
| <p>(t) Funding Application 30 - Southland Community Broadcasters Charitable Trust Inc. - Waitangi Day Esk Fest 2025</p> | <p>Section 7(2)(i)
To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p> |

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| <p>(u) Funding
Application 42 -
Omaui Landcare
Charitable Trust
(OLCT) -
Environmental
Enhancement -
Pest Animal
Control</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and
industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section
7.</p> |
| <p>(v) Funding
Application 37 -
Multiyear -
Southern Queens
Boxing Gym - Te
Ara Mekemeke -
The Path of Youth
Boxing</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and
industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section
7.</p> |
| <p>(w) Funding
Application 50 -
Multiyear -
KiwiHarvest -
Funding for food
rescue operations</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and
industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section
7.</p> |
| <p>(x) Funding
Application 49 -
Plunket -
Invercargill Injury
Prevention
Services</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and
industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section
7.</p> |
| <p>(y) Funding
Application 31 -
Multiyear -
Southland
Christmas Parade
Charitable Trust -
Southland Santa
Parade</p> | <p>Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and
industrial negotiations).</p> | <p>Section 48(1)(a)
That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section
7.</p> |

<p>(z) Funding Application 39 - Jubilee SuperSkills - Life Skills Workshops</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(aa)Funding Application 47 - Multiyear - Southland Warm Homes Trust - Southland Warm Homes Project</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(bb) Funding Application 48 - Still Mums - Xmas in the Park</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(cc)Funding Application 46 - Hawthorndale Care Village - Arts & Library Centre</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(dd)Funding Application 36 - Southland Mountain Bike Club - Bluff Hill / Motupōhue Pump Track & Social Hub</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(ee)Funding Application 32 -</p>	<p>Section 7(2)(i)</p>	<p>Section 48(1)(a)</p>

<p>Southland Sri Lankan Society - Christmas Celebration 2024</p>	<p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(ff) Funding Application 41 - Hiringa Oranga o Awarua Ltd - Try- Whānau Triathlon Festival</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(gg) Funding Application 29 - Kiwi Family Trust - Knitting for Plunket and the Community</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(hh) Funding Application 33 - Swimming Southland - South Island Long Course Swimming Championship</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(ii) Funding Application 34 - Altered States 22 Limited - State Of Being</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(jj) Funding Application 38 - Southland Agricultural &</p>	<p>Section 7(2)(i) To enable any local organisation holding the</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to</p>

<p>Pastoral Association - Southland A&P Show</p>	<p>information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(kk) Funding Application 40 - Methodist Mission Southern - Waihōpai Rangatahi Housing - Kaimahi Cultural Capability Building</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(ll) Funding Application 43 - Showquest Charitable Trust - Showquest Southland 2025</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(mm) Funding Application 51 - Combined Friendship Club of Invercargill - Quarterly Outing</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(nn) Deliberations and Resolutions</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

There being no further business, the meeting finished at 5.08 pm.

**MINUTES OF THE EXTRAORDINARY COMMUNITY WELLBEING FUND SUBCOMMITTEE,
HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET,
INVERCARGILL ON TUESDAY 3 DECEMBER 2024 AT 4.31 PM**

Present: Cr P M Boyle (Chair)
Cr R I Bond
Cr A H Crackett
Cr G M Dermody
Cr S J Broad
Mr N Burdon
Ms M Bartlett-McBride
Mrs A de Vries

In Attendance: Ms R Suter – Manager – Strategy and Policy
Ms G Crawford – Engagement and Partnerships Officer (Via Zoom)
Mrs T Amarasingha – Governance Advisor

1. Apologies

Cr Kett.

Moved Cr Bond, seconded Mrs de Vries and **RESOLVED** that apology be accepted.

2. Declaration of Interest

Cr Crackett declared a conflict of interest for Application 38 - Southland Agricultural & Pastoral Association - Southland A&P show.

Cr Bond declared a conflict of interest for Application 31 - Multiyear – Southland Christmas Parade Charitable Trust - Southland Santa Parade

Moved Cr Boyle, seconded Cr Dermody and **RESOLVED** that the declared conflict of interests be accepted.

3. Public Excluded Session

Moved Cr Boyle, seconded Cr Crackett and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

(a) Deferred Decisions from Meeting Held on 28 November 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Deferred Decisions from Meeting Held on 28 November 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 4.37 pm.

MINUTES OF THE DISTRICT LICENSING COMMITTEE – OCTOBER MEETINGS 2024

Present: Cr Darren Ludlow
Ms Catherine Howard

1. Manager - New Certificate - Approved by DLC Chair Cr Ludlow

- 1.1 IDLC 177/2024 – Approved 03 October 2024
- 1.2 IDLC 144/2024 - Approved 03 October 2024
- 1.3 IDLC 163/2024 - Approved 03 October 2024
- 1.4 IDLC 192/2024 - Approved on 17 October 2024
- 1.5 IDLC 193/2024 - Approved on 17 October 2024
- 1.6 IDLC 197/2024 - Approved on 17 October 2024
- 1.7 IDLC 183/2024 - Approved on 17 October 2024
- 1.8 IDLC 155/2024 - Approved on 17 October 2024
- 1.9 IDLC 190/2024 – Approved on 24 October 2024
- 1.10 IDLC 206/2024 – Approved 31 October 2024

2. Manager – Renewal of Certificate - Approved by DLC Chair Cr Ludlow

- 2.1 IDLC 2024/197/2023 - Approved 03 October 2024
- 2.2 IDLC 2024/140/2020 - Approved 03 October 2024
- 2.3 IDLC 2024/209/2023 - Approved 03 October 2024
- 2.4 IDLC 2024/181/2024 - Approved 03 October 2024
- 2.5 IDLC 2024/161/2023 - Approved 03 October 2024
- 2.6 IDLC 2024/205/2023 - Approved 03 October 2024
- 2.7 IDLC 2024/192/2023 - Approved 03 October 2024
- 2.8 IDLC 2024/127/2020 - Approved 03 October 2024
- 2.9 IDLC 2024/182/2023 – Approved 17 October 2024
- 2.10 IDLC 2024/66/2020 - Approved 17 October 2024

- 2.11 IDLC 2024/202/2023 - Approved 17 October 2024
- 2.12 IDLC 2024/261/2023 - Approved 17 October 2024
- 2.13 IDLC 2024/223/2023 - Approved 17 October 2024
- 2.14 IDLC 2024/234/2014 - Approved 17 October 2024
- 2.15 IDLC 2024/176/2017 - Approved 17 October 2024
- 2.16 IDLC 2024/241/2015 – Approved 24 October 2024
- 2.17 IDLC 2024/242/2023 – Approved 24 October 2024
- 2.18 IDLC 2024/237/2023 – Approved 24 October 2024
- 2.19 IDLC 2024/177/2024 – Approved 24 October 2024
- 2.20 IDLC 2024/272/2015 – Approved 24 October 2024
- 2.21 IDLC 2024/214/2023 – Approved 31 October 2024
- 2.22 IDLC 2024/84/2023 - Approved 31 October 2024
- 2.23 IDLC 2024/245/2023 - Approved 31 October 2024
- 2.24 IDLC 2024/178/2022 - Approved 31 October 2024
- 2.25 IDLC 2024/230/2023 - Approved 31 October 2024
- 2.26 IDLC 2024/185/2020 - Approved 31 October 2024

3. Special Licences - Approved by DLC Chair Cr Ludlow

- 3.1 **Cycling Southland – Tour of Southland 2024 - IDLC 164/2024** - Approved 03 October 2024
- 3.2 **Kew Bowling Club - IDLC 173/2024** - Approved 03 October 2024
- 3.3 **Club Southland – Open Day - IDLC 188/2024** - Approved 03 October 2024
- 3.4 **Club Southland – Latin Dance Group - IDLC 189/2024** - Approved 03 October 2024
- 3.5 **He Waka Tuia - IDLC 191/2024 – Multi Events** - Approved 03 October 2024
- 3.6 **Club Southland – ICC Social Club Jingo Night - IDLC 182/2024** - Approved 10 October 2024
- 3.7 **Queens Park Golf Club - IDLC 201/2024** - Approved 17 October 2024
- 3.8 **Kew Bowling Club – IDLC 202/2024** – Approved 24 October 2024

3.9 Coldstream Club – IDLC 203/2024 – Approved 24 October 2024

3.10 Invercargill Musical Theatre – IDLC 194/2024 – Approved 24 October 2024

3.11 Arrowtown Distillery – Southern Crafters Market on 2 and 3 November 2024 - IDLC 199/2024 - Approved 31 October 2024

4. Licence Renewal - Approved by DLC Chair Cr Ludlow

4.1 Club Southland – Renewal of Club Licence – Approved 10 October 2024

4.2 Club Southland – Renewal of Off Licence - Approved 10 October 2024

4.3 Old Boys AFC – Renewal of Club Licence - Approved 10 October 2024

4.4 Queens Park Golf Club – Renewal of Club Licence - Approved 10 October 2024

4.5 Southland Stock Car Drivers Association – Renewal of Club Licence - Approved 10 October 2024

4.6 Kew Bowling Club – Renewal of Club Licence - Approved 10 October 2024

4.7 Waihopai AFC – Renewal of Club Licence - Approved 10 October 2024

4.8 Invercargill Bowling Club – Renewal of Club Licence - Approved 10 October 2024

4.9 Te Rangi Bowling Club – Renewal of Club Licence - Approved 10 October 2024

4.10 Kelvin Hotel – Renewal of On Licence – Approved on 17 October 2024

4.11 Kelvin Hotel – Renewal of Off Licence - Approved on 17 October 2024

5. Temporary Authority

5.1 Korean Bob Limited - IDLC 196/2024 - Approved 10 October 2024

5.2 Thai Thai Restaurant – IDLC 205/2024 – Approved 24 October 2024

6. Variation to Licence

6.1 Bluff Bowling Club – IDLC 2024/5568/2002 – Approved 24 October 2024

7. Other Business

03 October 2024

- Request to remove undertaking on Manager's Certificate 73/CERT/66/2023 approved.
- The Church 1914 discussion.
- S199 Annual Report approved and submitted to Alcohol Regulatory Licensing Authority.
- Temporary Authority application received for 146 Dee Street, Invercargill.

10 October 2024

- Amendment to Ascot Park Racecourse Consortium Special Licence 73/SPL/119/2204.
- Amendment to Manager's Certificate 73/CERT/283/2023.
- Tuatara Café discussion 30-32 Dee Street.

17 October 2024

- The Church 1914 – 201 Ness Street.
- Tuatara Café – 30-32 Dee Street.
- Invercargill Central enquiry.

24 October 2024

- Amendment to issued Special Licence 73/SPL/119/2024 for Ascot Park Racecourse Consortium.
- Discussion The Church 1914 and Resource Consents.

31 October 2024

- Tuatara Café – licensed area and café licence
- Gadoochi Brewing Limited discussion.
- Greenacres Country Club - late special licence accepted.

MINUTES OF THE DISTRICT LICENSING COMMITTEE – NOVEMBER MEETINGS 2024

Present: Cr Darren Ludlow
Ms Catherine Howard

1. Manager - New Certificate - Approved by DLC Chair Cr Ludlow

- 1.1 IDLC 175/2024 - Approved 07 November 2024
- 1.2 IDLC 185/2024 - Approved 07 November 2024
- 1.3 IDLC 208/2024 - Approved 07 November 2024
- 1.4 IDLC 210/2024 - Approved 07 November 2024
- 1.5 IDLC 218/2024 - Approved 21 November 2024
- 1.6 IDLC 143/2024 - Approved 21 November 2024

2. Manager – Renewal of Certificate - Approved by DLC Chair Cr Ludlow

- 2.1 IDLC 2024/144/2020 - Approved 07 November 2024
- 2.2 IDLC 2024/236/2023 - Approved 21 November 2024
- 2.3 IDLC 2024/221/2023 - Approved 21 November 2024

3. Special Licences - Approved by DLC Chair Cr Ludlow

- 3.1 Club Southland Inc. – 30th Event on 9 November 2024 - IDLC 202/2024 - Approved 07 November 2024
- 3.2 The Lone Star Café & Bar – The Loney Christmas Street Party 2024 - IDLC 195/2024 - Approved 13 November 2024
- 3.3 The Langlands – Garden Party 2024 - IDLC 162/2024 - Approved 13 November 2024
- 3.4 Club Southland – Fire Service Awards IDLC 212/2024 - Approved 13 November 2024
- 3.5 Club Southland – 2 Events – NZ Couriers and Southland Property Investors Association Christmas Function - IDLC 213/2024 - Approved 13 November 2024
- 3.6 Waihopai Bowling Club – Pacific Radiology Function and JHHS Christmas Function - Approved 21 November 2024
- 3.7 Club Southland – Ford Falcon Trophy Day - Approved 21 November 2024
- 3.8 Squash City – Birthday Function - Approved 21 November 2024

3.9 Greenacres Country Club – Environment Southland Function - Approved 21 November 2024

3.10 The Church 1914 - Rio Tinto Christmas Functions – Approved 28 November 2024

3.11 Waverley Bowling Club – Powernet Christmas Function - Approved 28 November 2024

3.12 Invercargill Musical Theatre – Les Miserables 30th Reunion - Approved 28 November 2024

3.13 Club Southland - 21st Birthday and 40th Birthday - Approved 28 November 2024

3.14 Kew Bowling Club – 21st Birthday - Approved 28 November 2024

4. Licence Renewal - Approved by DLC Chair Cr Ludlow

4.1 Collingwood Bottle Store – renewal of Off Licence - Approved 07 November 2024

4.2 Centrepoint Liquorland – renewal of Off Licence - Approved 07 November 2024

4.3 East End Bottle Store – renewal of Off Licence - Approved 13 November 2024

4.4 Prime Golf Invercargill– renewal of On Licence – Approved 21 November 2024

4.5 Tuatara Lodge Ltd – renewal of On Licence - Approved 21 November 2024

4.6 Southland Sports Car Club – renewal of Club Licence - Approved 21 November 2024

4.7 Thai Opal – renewal of On Licence - Approved 21 November 2024

5. Temporary Authority

5.1 Burger Gallery Ltd t/a Burger fuel Invercargill - IDLC 240/2024 – Approved 28 November 2024

6. Other Business

07 November 2024

- Discussion 30-32 Dee Street – licensed area.
- Discussion Gadoochi Brewing Ltd.
- Discussion – 201 Ness Street.

13 November 2024

- Discussion Gadoochi Brewing.
- Discussion Tuatara Café – alcohol licensed area and café licence area.
- Discussion 871 North Road and Absolute Land enquiry.
- Confirmation EH pay for newspaper advertisement for Temporary Alcohol Ban.

- Discussion Motupōhue Adventure Park Reserve Open Day, and Wanaka Brewery, sponsors of Southland Mountain Bike Club.

21 November 2024

- Application received for Burt Munro Challenge 6-9 February 2025.
- Discussion Korean Bob 146 Don Street.
- Discussion Thekken Distillery 86 Dome Street.

28 November 2024

- Discussion Gadoochi Brewing Limited OFF/187/2024.

Notice of Motion.

I wish to formally request that the Invercargill City Council review its District Plan in order to better ensure the protection of Residential (1) amenity values. The case in point being the Invercargill City Council granting consent for a row of 21 metre high power pylons in Findlay Road and in the process deeming the effects were less than minor and therefore no notification required. The ability to underground 66 kv cables with modern techniques is common knowledge and a recent example this year is Orion completing a 7.5 km installation of underground 66 kv cable in Christchurch from the Bromley substation to the Milton substation.

Regards
Cr Ian Pottinger

A handwritten signature in black ink, appearing to read 'I. Pottinger', with a long horizontal stroke extending to the right.

CITY CENTRE ACTIVATION PLAN – UPDATE REPORT

To: Community Wellbeing and Regulatory Committee

Meeting Date: Tuesday 12 December 2023

From: Jason Wade – Manager – Venues and Events

Approved: Rex Capil

Approved Date: Friday 15 November 2024

Open Agenda: Yes

Purpose and Summary

The purpose of this paper is to provide the Community Wellbeing and Regulatory Committee with a succinct overview of the events delivered and or planned as part of the City Centre Activation programme.

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the report "City Centre Activation Plan – Update Report".

Background

ICC has a targeted rate to support the delivery of activities to promote a positive, sustainable, engaging city centre shopping, business, and leisure environment.

ICC has a contract for service with Great South to deliver outcomes with the aim to:

- Increase the number of people visiting the CBD to support the development of the vibrancy of the City Centre.
- Identify and create activity within the CBD aligned with Council's goal of 'Our City with Heart, He Ngakau Aroha'.
- Provide event management services, marketing, and promotion to enhance and grow knowledge of the City Centre offerings.
- Collaborate with CBD retailers/businesses on economic/regional development projects to achieve more together.

This current contract commenced on 1 July 2024 and ends on 30 June 2027. The Agreement will be reviewed annually by ICC and Great South to ensure the agreement and services meet the funding parameters and objectives of this service as set out in the agreement and its supporting documents. For a full list of events, the site <https://southlandnz.com/events/events-southland/> contains all the events planned within the region.

An abbreviated list is below with full detail attached to this report titled: "City Centre Activation Programme".

Programme of Events

Event: The Great Game Gala

Timing: Saturday, 31 August 2024

Event: Māori Language Week

Timing: 14-21 August 2024

Event: Don Street Food Market/Esk Street Food Market

Timing: 28 September 2024

Event: Buskers on Esk

Timing: 12, 19 October 2024

Event: Halloween Lunchtime

Timing: 31 October 2024

Event: Upstage: Invercargill Festival of Cabaret

Timing: November – Cancelled by Manager Venues and Events due to financial risk considerations in the current events and fiscal climate.

Event: SIT Graduation Celebration

Timing: December 2024

Event: Retail Advent Calendar

Timing: December 2024

Event: New Year's Eve Event

Timing: 31 December 2024

Summer Holiday Activity Guide

Timing: January 2025

Don Street Food Market

Timing: January 2025

Waitangi Day Esk Fest

Timing: 6 February 2025

St Patrick's Day Family Gala

Timing: 15 March 2025

Visit, Shop & Explore

Timing: April 2025

Don Street Food Market

Timing: March 2025

Night of the Arts

Timing: May 2025

Matariki/Flames Event

Timing: June 2025

Attachments:

Attachment 1: City Centre Activation Programme – July 24-June 25 (A5648113)

A5648113



City Centre Activation Programme

July 2024 – June 2025

GREAT SOUTH 

Purpose:

- Increase the number of people visiting the City Centre and support the development of vibrancy.
- Identify and create activity within the City Centre, aligned with council's goal of 'Our City with Heart, He Ngakau Aroha.'
- Provide event management services, marketing, and promotion to enhance and grow knowledge of the City Centre's offerings.
- Collaborate with City Centre retailers/businesses on economical/regional development projects to achieve more together.



Overview of our activation types:

Great South in partnership with Invercargill City Council deliver and support the delivery of several different types of activations within the Invercargill City Centre.

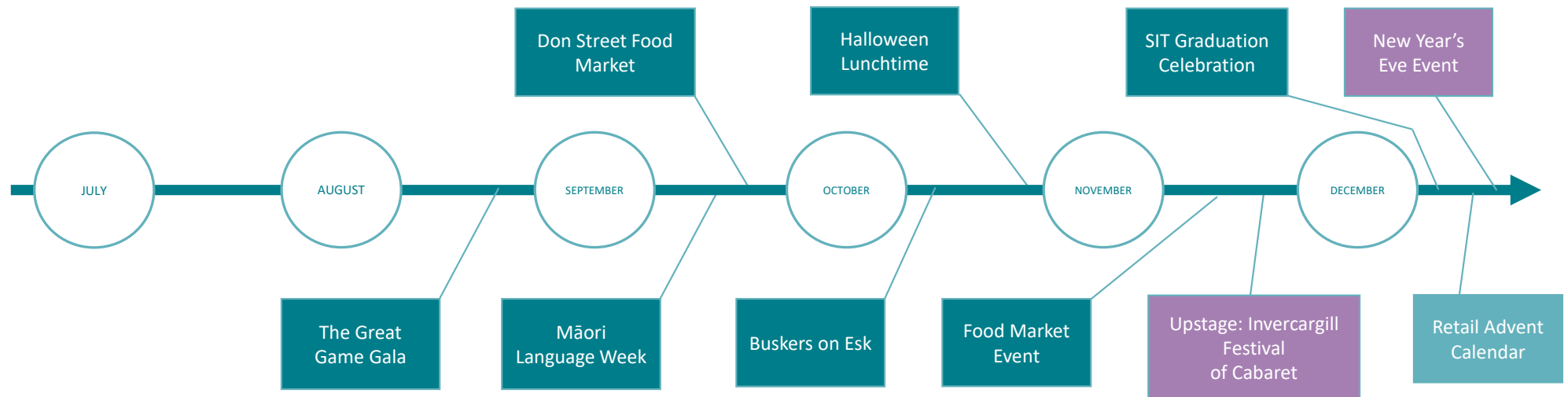
Great South-led
Activations

Partnership Activations

Existing Activations

Spend Campaign and
Marketing

Activations (1 July - 31 December 2024)



Great South-led Activations	New Partnership Activations	Existing Partnership Activations	Spend Campaign and Marketing
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Reporting:

The Great Game Gala

Timing: Saturday 31 August 2024 | 11:00am – 4:00pm

Location: Ground Floor, Invercargill Central Mall

Activation Partners: Great South, Invercargill City Council, Invercargill Central Ltd.

- **Activation Purpose:** To bring together game enthusiasts and the public for a day of fun, learning, and community engagement in the City Centre.
- **Activation Outcomes:** Participating clubs, businesses, and organizations showcased their chosen games and facilitated play throughout the event. Strong engagement and positive feedback from all involved.
- **Estimated Attendance:** 600
- **Role of Great South:** Scoping, planning, and delivering the activation, plus design, marketing and communications.
- **Key Learnings:** Collaboration with Invercargill Central allows for ‘weather-proofing’ of activations. Play-based activations are well received by the public.
- **Allocated Spend:** \$3,000.00 Excl. GST
- **Allocated Planning/Delivery Hours:** 80 hours.
- **ICC Requests/Support:** Promotion by Comms dept.



Reporting:

Māori Language Week

Timing: 14 – 21 August 2024

Location: Invercargill City Centre

Activation Partners: Great South, Invercargill City Council

- **Activation Purpose:** To celebrate the rich culture of Aotearoa New Zealand and foster a welcoming feeling of inclusivity across the city centre.
- **Activation Outcomes:** Educational Te Reo resources from the Māori Language Commission printed and delivered to 22 participating City Centre businesses – an increase from 17 last year.
- **Engagement:** 22 City Centre businesses engaged with the campaign.
- **Role of Great South:** Scoping, planning, and delivering the activation.
- **Key Learnings:** Offering only official resources available from the Māori Language Commission simplifies delivery and aligns with the national campaign.
- **Allocated Spend:** \$2,000.00 Excl. GST
- **Allocated Planning/Delivery Hours:** 40 hours.
- **ICC Requests/Support:** N/A



GREAT SOUTH 

Reporting:

Don Street Food Market [1]

Timing: Saturday 28 September 2024 | 5:00pm – 8:00pm

Location: Don Street (Between Kelvin and Dee Streets)

Activation Partners: Great South and Invercargill City Council

- **Activation Purpose:** To invite people into the City Centre, creating a vibrant market atmosphere.
- **Activation Outcomes:** 21 mobile vendors served around 800 attendees over the course of the event. Live musical entertainment delivered.
- **Estimated Attendance:** 800
- **Role of Great South:** Scoping, planning, and delivering the activation. Design, marketing and communications.
- **Key Learnings:** Blustery wet weather was the main contributing factor to low attendance, but the public still engaged.
- **Allocated Spend:** \$7,500.00 Excl. GST
- **Allocated Planning/Delivery Hours:** 80 hours
- **ICC Requests/Support:** Road closure, Environmental Services, Waste Management, Marketing and Communications.



Buskers on Esk

Timing: Saturday 12th and 19th of October 2024

Location: Esk Street

Hosted by Great South and Invercargill City Council

- **Purpose:** To encourage and facilitate buskers to register with Invercargill City Council, create summer vibes in the City Centre for weekend shoppers, providing a reason to stay longer.
- **Activation Vision:** Buskers performing on a rostered timetable throughout the day on Esk Street. Occurring on two Saturdays in the month of October, with a long-term vision that we encourage buskers to perform in the City Centre for the following 12-month period.
- **Outcomes:** Community support of local and emerging musicians. Vibrant atmosphere created in the City Centre.
- **Target audience** - Families, youth and young and older adults.
- **Roading request:** N/A
- **Waste management:** N/A



GREAT SOUTH 

Halloween Lunchtime

Timing: 31 October 2024

Location: Across the City Centre

Hosted by: Great South and Invercargill City Council

- **Purpose:** A fun way to connect with shoppers, spreading cheer through positive interactions.
- **Activation Vision:** Positive interaction with lunch-time shoppers, with those handing out treats dressed to the Halloween theme.
- **Outcomes:** Expected to hand out around 1,000 treats. Sense of community and vibrancy in the City Centre over lunch time.
- **Roading request:** N/A
- **Waste management:** N/A



Upstage: Invercargill Festival of Cabaret

Timing: TBC - November

Location: Civic Theatre & City Centre Locations

Hosted by: Invercargill City Council and Civic Theatre in partnership with Great South and Arts Murihiku

- **Purpose:** To provide an inclusive event for the city that meets the needs and aspirations of the community while creating vibrance within the City Centre.
- **Activation Vision:** A festival of local and national artists delivering cabaret-style performances. The Civic Theatre is the main venue for performances, with invitations extended to City Centre businesses to host additional events.
- **Outcomes:** Expand activity out into the City Centre to create a festival week.
- **Target audience:** families, teenagers and all-aged adults.
- **Roading request:** N/A
- **Waste management:** N/A



Esk Street Food Market [2]

Timing: Saturday 23 November 2024

Location: Esk Street

Hosted by: Great South and Invercargill City Council

- **Purpose:** Invite people into the City Centre, creating a vibrant market atmosphere.
- **Activation Vision:** To position a variety of food/beverage trucks and stall holders along the sides of the closed street. Patrons will be able to dine and relax at table settings while enjoying the provided entertainment. The use of Esk facilitates potential usage of the street power supply, removing the need for generators and their associated noise.
- **Outcomes:** Expected attendance of 3,000. Sense of community and enjoyment of being part of a new experience.
- **Target audience:** Families, youth meeting together to socialise and young adults keen to enjoy a low-cost meal out.
- **Roading request:** Road closure on Don Street between Dee & Kelvin from 3:00pm – 10:00pm.
- **Waste management:** Waste separation and recycling system in development. Portaloos in place to allow for increased volume of people.



SIT Graduation Celebration

Timing: December 2024

Location: Invercargill City Centre – Participating Businesses

Hosted by Great South and Invercargill City Council in partnership with SIT

- **Purpose:** To encourage City Centre businesses to support the celebration of SIT's 2024 graduates, enhancing feelings of inclusion, celebration and community.
- **Activation Vision:** City Centre businesses invited to participate by ordering celebration display packs through an online form. Packs then delivered to participating businesses for set up in storefronts the week surrounding the SIT Graduation Parade.
- **Outcomes:** Enhance community vibe and celebrate alongside Invercargill's graduate students. Connection and integration of City Centre businesses with the wider community.
- **Roading request:** N/A
- **Waste management:** Celebration display pack contents will be reusable where possible and collected to avoid creating waste and ensure sustainability / repeatability of this activation for future years.



Retail Advent Calendar

Timing: December 2024

Location: Invercargill City Centre

Hosted by Great South and Invercargill City Council

- **Purpose:** To encourage Invercargill residents to do their Christmas shopping at local businesses, and subsequently increase custom for City Centre retailers.
- **Activation Vision:** An online resource that allows shoppers to access a range of special deals at various City Centre businesses, delivered one-per-day in the form of an advent calendar, in the lead up to Christmas.
- **Outcomes:** Shoppers incentivised to buy local, increased custom and visitation to City Centre businesses.
- **Roading request:** N/A
- **Waste Management:** N/A



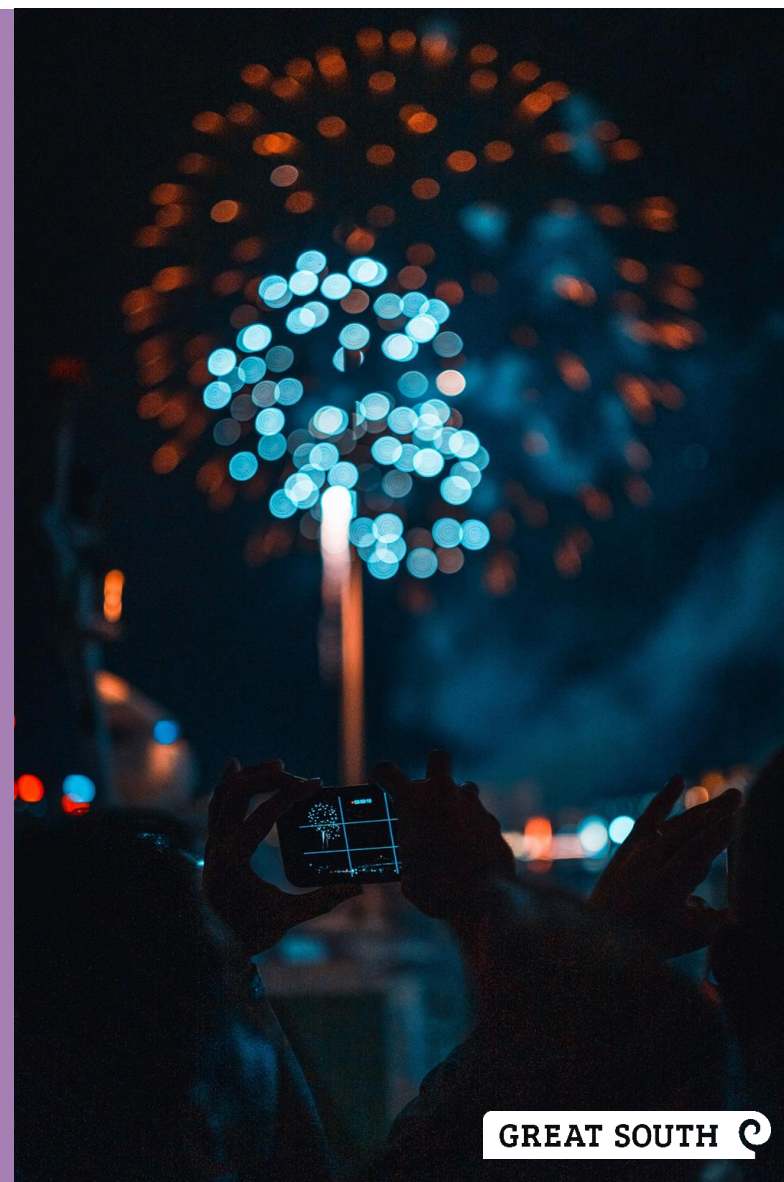
New Year's Eve Event

Timing: 31 December 2024

Location: Invercargill City Centre

Co-hosted by Great South, Invercargill City Council and a third-party Event Manager.

- **Purpose:** To provide an opportunity for the public to celebrate the turning of the new year in the Invercargill City Centre, creating a vibrant, celebratory atmosphere.
- **Activation Vision:** The opportunity to design and deliver this activation will be tendered to local Event Management organisations, who will have the responsibility of fulfilling the activation's purpose through the activities and event design that they choose to deliver.
- **Outcomes:** Expected attendance of 2000, targeting all Invercargill families and visitors in the region. Vibrant, celebratory atmosphere and sense of community.
- **Roading request:** This activation may or may not require a road closure.
- **Waste management:** Waste management plan to be implemented.



GREAT SOUTH 

Activations (1 January - 30 June 2025)



Summer Holiday Activity Guide

Timing: January 2025

Location: Invercargill City Centre

Hosted by Great South and Invercargill City Council

- **Purpose:** To encourage people to visit and utilise the Invercargill City Centre during the summer holiday period, and subsequently increase custom for City Centre retailers.
- **Activation Vision:** An online activity guide for 'Things to do in Invercargill with Kids'. Marketed via boosted Facebook ad campaigns and social media posts.
- **Outcomes:** Invercargill residents reminded of what is on offer locally, potential visitation from neighbouring regions, increased custom and visitation to City Centre businesses.
- **Roading request:** N/A
- **Waste Management:** N/A



THINGS TO DO IN INVERCARGILL WITH KIDS

BRING THE SCHOOL HOLIDAYS WITH ACTIVITIES IN INVERCARGILL. OOD
What are you going to do for the school holidays? Dig This Invercargill has got you covered with a range of activities for children to enjoy. From outdoor fun to indoor games, we've got it all covered for you.

OUTDOOR FUN & GAMES



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INDOOR FUN & GAMES



Don Street Food Market [3]

Timing: January 2025

Location: Don Street

Hosted by: Great South and Invercargill City Council

- **Purpose:** Invite people into the City Centre, creating a vibrant market atmosphere.
- **Activation Vision:** To position a variety of food/beverage trucks and stall holders along the sides of the closed street. Patrons will be able to dine and relax at table settings while enjoying the provided entertainment.
- **Outcomes:** Expected attendance of 3,000. Sense of community and enjoyment of being part of a new experience.
- **Target audience:** Families, youth meeting together to socialise and young adults keen to enjoy a low-cost meal out.
- **Roading request:** Road closure on Don Street between Dee & Kelvin from 3:00pm – 10:00pm.
- **Waste management:** Waste separation and recycling system in development. Portaloos in place to allow for increased volume of people.



Waitangi Day Esk Fest

Timing: 6 February 2025

Location: Esk Street

Hosted by Radio Southland with support from Great South and Invercargill City Council

- **Purpose:** To provide an opportunity for the public to celebrate our national holiday with the coming together of our community in the City Centre.
- **Activation Vision:** Street event, family focus, including entertainment from multicultural groups, and live bands on a raised stage. Food vendors and community stalls placed along the street.
- **Outcomes:** Expected attendance 3,000. Feelings of community and celebration. Local music acts and cultural groups perform for the public.
- **Roading request:** Road Closure of Esk Street required.
- **Waste management:** Multi-stream waste separation system to reduce waste going to landfill.



St Patrick's Day Family Gala

Timing: 15 March 2025

Location: Esk Street

Hosted by GreenLight Innovations in partnership with Great South and Invercargill City Council

- **Purpose:** An opportunity for the community to come together and celebrate St Patrick's Day and Irish culture in the City Centre.
- **Activation Vision:** Family focused activation including performances and activities with a gala day feeling. Engagement with Esk Street stakeholders for store decoration.
- **Outcomes:** Expected attendance 2,000, this event moves from the Scottish Hall where it has been held in the past with an attendance of 500. Opportunity to grow the event with a long-term vision of attracting visitors to the region.
- **Roading request:** Road Closure of Esk Street required.
- **Waste Management:** Waste management plan will be implemented.



Visit, Shop & Explore

Timing: April 2025

Location: Invercargill City Centre

Hosted by Great South and Invercargill City Council

- **Purpose:** Month long retail shopping campaign, creating the opportunity for shoppers to enter the draw to win prizes when shopping with registered City Centre retailers.
- **Activation Vision:** Customers complete a sales transaction in participating stores, enter their details on an entry form and place their entry into a prize draw box. Draw takes place at the close of the campaign. Prizes are vouchers purchased by Great South.
- **Outcomes:** Shoppers incentivised, radio campaign increasing awareness of shopping in the City Centre.
- **Roading request:** N/A
- **Waste Management:** N/A



Don Street Food Market [4]

Timing: March 2025

Location: Don Street

Hosted by: Great South and Invercargill City Council

- **Purpose:** Invite people into the City Centre, creating a vibrant market atmosphere.
- **Activation Vision:** To position a variety of food/beverage trucks and stall holders along the sides of the closed street. Patrons will be able to dine and relax at table settings while enjoying the provided entertainment.
- **Outcomes:** Expected attendance of 3,000. Sense of community and enjoyment of being part of a new experience.
- **Target audience:** Families, youth meeting together to socialise and young adults keen to enjoy a low-cost meal out.
- **Roading request:** Road closure on Don Street between Dee & Kelvin from 3:00pm – 10:00pm.
- **Waste management:** Access to ICC bins on Don, plus multi-stream waste separation and recycling system in development. Portaloo in place to allow for increased volume of people.



GREAT SOUTH 

Night of the Arts

Timing: May 2025

Location: Invercargill City Centre

Hosted by Arts Murihiku in partnership with Great South and Invercargill City Council.

- **Purpose:** Facilitating the arts community to deliver an arts activation in the City Centre suitable for all ages, encouraging attendees to experience a wide variety of art installations and performances.
- **Activation Vision:** Create opportunities for attendees to discover different forms of art. Showcase local artists, original music, talent, and creations.
- **Outcomes:** Activation encourages community to be active and move about the City Centre, be part of a new experience and be inspired by creative members of our community.
- **Roading request:** N/A
- **Waste Management:** N/A



GREAT SOUTH 

Matariki / Flames Event

Timing: June 2025

Location: Esk Street

Hosted by Great South and Invercargill City Council

- **Purpose:** Night-time activation, providing an opportunity for families to spend an evening in the City Centre, celebrating Matariki and watching live entertainment by Flame Entertainment.
- **Activation Vision:** An activation in which the children of Invercargill can be wowed by unique entertainment and the celebration of Aotearoa's history and culture.
- **Outcomes:** Fire performers captivate attendees with their performances. Opportunity to celebrate and learn about Matariki and Māori culture. Attendees take the opportunity to engage with hospitality outlets in the City Centre.
- **Roading request:** Road Closure of Esk Street will be required.
- **Waste Management:** Waste management plan will be implemented.





Our teams together will enhance our City Centre and grow community engagement and pride!

2024 YOUTH COUNCIL END OF YEAR REPORT

To:	Community Wellbeing and Regulatory Committee
Meeting Date:	Tuesday 10 December 2024
From:	Rhiannon Suter, Manager – Strategy, Policy and Engagement
Approved:	Trudie Hurst – Group Manger Community Engagement and Corporate Services
Approved Date:	Tuesday 26 November 2024
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

Three Youth Councillors will be in attendance to speak to this annual report. The Youth Council are looking forward to recruiting a new cohort of rangatahi for 2024.

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the report "2024 Youth Council End of Year Report".
2. Receives the report from the Youth Council (A5650797).

Background

This report is prepared annually with a summary of Youth Council business throughout the year.

Update

The Youth Council had 23 members at the beginning of 2024. Members were between the ages of 12 and 21. They were made up from community representatives and high school representatives including Te Wharekura o Arowhenua, Aurora College, Southland Boys High School, Southland Girls High School, James Hargest College and Verdon College. Youth Council met fortnightly on a Wednesday afternoon between February and October, with every second meeting being held at the Invercargill public library as an informal, learning meeting.

As the Youth Council winds up for its 2024 year, they end with a 21-strong membership, having received two resignations due to personal reasons in the first quarter of the year.

The Youth Council had their last official meeting on Wednesday 23 October and enjoyed an end of year event and a farewell for some long-serving members on Wednesday 6 November.

Applications for the 2025 Youth Council have now closed and 39 applications from a diverse range of rangatahi were received. The Youth Council Recruitment Committee met on Monday 18 November to assess applications and make a shortlist to interview. Interviews will be completed by the end of November. There are up to 25 spaces available for next year.

Next Steps

Youth Council will be back for 2025 in February 2025.

Attachments

1. Appendix 1 – Invercargill City Youth Council End of Year Report 2024 (A5650797)



Invercargill City Youth Council End of Year Report 2024

The Invercargill City Youth Council (ICYC) had a productive 2024, demonstrating resilience, creativity, and leadership across a variety of projects and initiatives, with a focus on amplifying youth voices and fostering community connections.

Meetings

This year, the Youth Council embraced a dynamic approach to meetings, alternating between formal sessions in the Council Chambers and informal gatherings at the public library. Meeting fortnightly allowed Youth Councillors to experience new learning opportunities, participate in volunteering activities, and strengthen their sense of community.

The informal library meetings were particularly valuable, providing a welcoming space for workshops with council staff and others. These sessions fostered collaboration, innovation, and skill-building. The Youth Council extends thanks to the library staff for supporting Youth Council to have this environment throughout the year.

Orientation Day and Establishing Our Values

The year began with an Orientation Day in January held offsite at Queens Park. This day served as the foundation for the Youth Council's term, bringing together members for play based team-building activities, civic learning workshops, and a shared commitment to their 2024 goals.

During Orientation, Youth Councillors participated in exercises that not only strengthened their connections with one another but also encouraged them to think critically about the values that would guide their work throughout the year.

The highlight of the day was a values-setting session, where members identified the principles they wanted to collectively embody as a Youth Council. Values such as community connection, inclusivity, and youth empowerment— were established to inform their decisions, projects, and the way they engaged with other rangatahi for the year ahead.

Summer Committee and Umbrella Market

The Summer Committee played a pivotal role in kicking off the year's activities, organizing the Umbrella Market as a youth-focussed event held in early February. This vibrant market featured over 20 youth-led stalls, with many vendors selling out of products. Hundreds of community members attended, creating a lively and welcoming atmosphere that set a positive tone for the year ahead.

This event built on the success of the 2023 Youth Council and showcased the impact of Youth Council initiatives. The Summer Committee's notable contributions included planning the orientation and ensuring activities were engaging and reflective of the year's themes.

Committees and Public Engagement

March marked the formation of the Youth Council's four committees through a community-led initiative. Over 700 votes were received from rangatahi and community members who participated in a public pom pom voting at Invercargill Central Mall, helping shape the Youth Council's focus for the year.

The committees established were:

1. **Arts and Creativity Committee** – Promoting youth talent and creative expression.
2. **Mental Health and Wellbeing Committee** – Advocating for mental health initiatives and awareness.
3. **Green Environment Committee** – Driving youth-led sustainability projects.
4. **Cultural Activities Committee** – Celebrating Invercargill's diversity and heritage.

These committees remained active throughout the year, delivering projects such as:

Arts and Creativity Committee: Began planning an NCEA art showcase, overcoming the challenges of coordinating school schedules and timelines.

Mental Health and Wellbeing Committee: Organized a community drop-in chess event to encourage community connection and conversation amongst young people. Although weather issues led to the event cancellation, the connections made with the YMCA and other partners were very valuable.

Green Environment Committee: Participated in Community Trust South's Climate Action workshops, with the intention of producing a youth-friendly report on ways to make a positive impact on the environment.

Cultural Activities Committee: Delivered the Community Cookbook, featuring over 28 recipes from a wide variety of cultures, aiding in the celebrations of Welcoming Week 2024. This cookbook is available on the Welcoming Communities 'Let's Talk' page and the Youth Council's page, and members were incredibly proud of this body of work and the connections made because of it.

Block Takeover Event (Youth Week)

The Block Takeover was a key event for the Youth Council in 2024. Held during Youth Week in May, it spanned between the Civic Theatre and Number 10, with a symbolic name reflecting the collaborative nature of the event. Key partners included South Alive, Number 10, Youthline and Te Rourou One Aotearoa Foundation.

The event featured incredible speakers, including Ben Bell, Gore's youngest mayor, and workshops on topics such as mental health and leadership. The Youth Council also hosted pepeha training sessions during this event, which fostered a greater sense of cultural pride and community connection.

With over 300 attendees, the Block Takeover was a vibrant celebration of youth talent, connection, and resilience.

Learning and Engagements

2024 was a year of significant learning and cultural connection for the Youth Council. Members participated in a range of workshops, trainings, and volunteering opportunities that deepened their understanding of governance, community connection, and their role as youth leaders.

Te Tiriti Workshop: Facilitated by Pania Coote, this session provided valuable insights into the principles of partnership, protection, and participation, helping members align their work with these values.

Civic Education: Members gained a deeper understanding of council processes, voting systems (STV and FPP), and the importance of political neutrality, ensuring they could effectively advocate for their peers.

Play Strategy Workshop: Led by Dr. Damien Puddle, this interactive workshop emphasized creativity and play as tools for problem-solving and fostering innovation.

Pepeha Training: Led by Youth Councillor Hana Davis, this session empowered members to build confidence in presenting their cultural identity. This youth-led workshop was a standout moment for members in 2024.

Media Training: Youth Councillors participated in two media training sessions with Lisa Knight and Andrew Eng from the ICC communications team. They learned how the media works, the importance of political neutrality, and how to give interviews and represent themselves confidently. The Youth Council greatly appreciated the Communications team's guidance and support.

Governance Workshop: Facilitated by Michael Morris, this engaging workshop explored how the governance system works and emphasized the importance of political neutrality. Members found this workshop incredibly insightful. A special thanks to Michael and the Governance team for their time and expertise.

Roading Workshop: Doug Rodgers from the roading team delivered an informative session on road planning and infrastructure. Members learned about the challenges and processes involved with bus network. Youth Council extends their gratitude to Doug and the Roothing team for facilitating this session.

Parks Workshop: The parks team engaged the Youth Council in a workshop to discuss future ideas and development for Donovan Park and Sandy Point. The council greatly valued the opportunity to contribute their ideas, and they thank the Parks team for their collaboration and time.

Volunteering and Community Engagement

ANZAC Day Wreath Laying: Members designed and presented a wreath at the ANZAC Dawn Service, at the Invercargill Cenotaph, connecting with Invercargill's history and civic traditions.

Facepainting at Tuatara Enclosure Opening: The Youth Council supported the launch of this community event, demonstrating their commitment to fostering local pride.

CanBead Initiative: Members assisted with disassembling jewellery for repurposing, contributing to this meaningful charity project.

These workshops and engagements enabled Youth Councillors to gain valuable skills and strengthen their connection to the community. Throughout these experiences, Youth Council exemplified the values of inclusivity, sustainability, and cultural respect.

End-of-Year Reflections

Youth Councillor Feedback:

All Youth Councillors reported satisfaction with their time on the Youth Council, with several noting the significant life skills they gained:

- Since I first was accepted to the Invercargill City Youth Council in 2021, knowing very little of our city's governance and knowledge of our council, I now leave Youth Council having learnt the most valuable knowledge I need for the future career goals. The Youth Council has not only opened doors for me and my future, it has enhanced my maturity, the importance of staying neutral in decisions and how to be professional when coming to decisions and listening to all sides.

The most enjoyable part of the role is listening to my fellow rangatahi who live in Invercargill and listening to their ideas and how we can adapt and mould their city to fit them for their future. Ultimately, we want them to stay in Invercargill. So how can we best shape their home into their forever home? As I tell young people, the Youth Council is their representative youth voice to the council and that couldn't be more true. I highly encourage every young person to apply for Youth Council for those who are seriously interested in making a proper impact in their city. Their impact doesn't have to be revolutionary, for some youth councillors for 2024 their impact was just presenting to the Community Wellbeing and Regulatory Committee with the Youth Council's opinion and findings. Council can be often seen as 'out of reach' or daunting to young people and this is where the youth council comes in as a middle ground to help facilitate the youth voice in our city.

Thank you for the opportunity to test not only myself but to build and grow my knowledge.

– Liam Calder – Chair of the Invercargill City Youth Council

- "Youth Council has helped me tremendously in developing new skills, if you ever need a hand by an ex-youth councillor at a hui, please reach out! My best regards and mihi to my fellow youth councillors"

– Hana Davis – Deputy Chair of the Invercargill City Youth Council

- "This year was my first year on Youth Council and it has been an incredible learning experience. Making connections with fellow youth councillors and our wider community—you gain experience working on committees, volunteering, working in a council environment, etc. There is no one I would discourage from applying and am grateful for the opportunities I have been granted." – *Amy Brand*

- "I'm so grateful to be on the 2024 ICYC. It has given me knowledge, power, strength, and a willingness to give every opportunity I get given a go." – *Olivia Little*

- "I learnt about the input and outputs of the issues, goals, LTP, that we get to talk about and enter submissions for." – *Anonymous Youth Councillor*

- "I didn't really have prior knowledge of how council worked, so I have learned a lot of life skills from this." – *Anonymous Youth Councillor*

Key highlights from many youth councillors included the Te Tiriti workshop, the Governance workshop with Michael Morris and the connections they gained with each other through-out the year.

Facilitators' Comments:

The 2024 year of Youth Council has been one of learning and experiences. Unfortunately, two members resigned during the first quarter of the year due to work and other personal commitments, so we continued with 21 youth councillors for the majority of the year.

The trial of the Summer Committee for the 2023/2024 summer break period was successful, with the Umbrella Market being the key event that they organised. This was well-supported by the community with over 20 stalls on the day and some early entrepreneurship shining through. We officially started the year with an afternoon of orientation off site at Queens Park which was a lot of fun with team building activities and education around Local Government and what to expect for the coming term.

Youth Councillors took part in the Block Takeover Youth Festival during Youth Week in May. This was a huge success with over 300 rangatahi attending the event which included keynote speakers, workshops, a youth organisation expo, food trucks and many fun activities held between the Civic Theatre and Number 10.

The 2024 ICYC participated in multiple civics workshops and now understand how Council processes work, the different voting systems like STV and FPP and political neutrality. They spoke to Council throughout the year and enjoyed learning how to write a submission then preparing collective submissions for both the Long-term Plan and Te Unua – Museum of Southland. Members also loved having their say through lego and post-it notes during the Play Strategy Engagement led by Dr Damien Puddle.

Committee formation took a slightly different approach for 2024, with Youth Councillors taking eight options to the public and letting them decide. They set up a voting stand in Invercargill Central during the school holidays and gathered opinions from a range of young people, resulting in four committee ideas for them to follow through on. This was a great exploration of a Community-led initiative for the Youth Council's normal operations.

Members enjoyed Te Tiriti training and Pepeha development this year and grew their Te Ao Māori knowledge and confidence in Te Reo Māori pronunciation.

Youth Council undertook a variety of volunteering opportunities throughout the year including making and presenting a wreath at the ANZAC Day dawn service, helping with facepainting at the new tuatara enclosure opening and disassembling jewellery for CanBead.

It is always a pleasure to watch these young people grow and learn during the year and I am thankful that we can be a small part of their journey.

For those heading off to University and to explore the world, I wish them well, knowing the future will be safe in their hands.

– Gemma Crawford – Engagement and Partnerships Officer

This year, I have witnessed incredible growth from our youth councillors, who have taken amazing leaps in their understanding of civics and their ability to represent our community. It has been a privilege to work alongside such an inspiring group of young people who challenge me every day to do more for our community.

I am extremely proud of everything they have achieved and deeply appreciative of the dedication they have shown to their roles. A huge thank you as well to the staff members who have contributed their time and expertise to ensure these learnings were well-rounded and impactful.

To our youth councillors, thank you for letting us be a part of this journey. It has been a joy to see your ideas take shape and become reality. Your passion and commitment are a true credit to our community, and I can't wait to see all that you will accomplish in the future.

– Danielle Carson – Community Activator

Acknowledgments

The Invercargill City Youth Council extends its deepest gratitude to the incredible community partners and organizations who supported its efforts throughout the year. A special thanks to the Invercargill City Council's staff and teams, including the Communications, Governance, Rooding, and Parks teams, for their guidance, resources, and time that enabled the Youth Council to thrive.

The council also acknowledges the dedication of the Youth Councillors themselves, who worked tirelessly to create meaningful change and represent their peers.

Finally, to the community of Invercargill, thank you for your ideas, feedback, and enthusiasm, which have inspired and shaped the work of the Youth Council in 2024.

PROPOSAL TO REVOKE RESERVE STATUS – AWARUA BAY ROAD RESERVES FOR THE PURPOSE OF DISPOSAL

To:	Community Wellbeing and Regulatory Committee
Meeting Date:	Tuesday 10 December 2024
From:	Cassandra Horton – Senior Open Spaces Planner
Approved:	Rex Capil - Group Manager - Community Spaces and Places
Approved Date:	Monday 18 November 2024
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

In May 2022 Council approved the disposal of two lots of reserve land in the Awarua area that were surplus to requirements. This report is supplementary to the report presented to the Community Wellbeing and Regulatory Committee on 13 Feb 2024 (A4979116) and later ratified by Council. It provides an update and seeks approval to initiate the process for revocation of two further land parcels originally noted as fee simple and classified as Road Reserve (being Section 1 DP 591351 and Section 2 DP 591351) for the purpose of disposal.

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the report "Proposal to Revoke Reserve Status – Awarua Bay Road Reserves for the purpose of disposal".

Recommend to Council:

2. To endorse proceeding with requesting approval from the Commissioner to remove the reserve status of Section 1 DP 591351 and Section 2 DP 591351 of Awarua Bay Road Reserves through the Reserves Act 1977 requirements.

Background

All four of these parcels of land were identified in the Parks Strategy 2013 and subsequently the Long Term Plan 2024 as being surplus to requirements.

May 2022 Land update

At a meeting held on 3 May 2022, Council endorsed proceeding with revocation for the four parcels of land under the Reserves Act 1977 requirements.

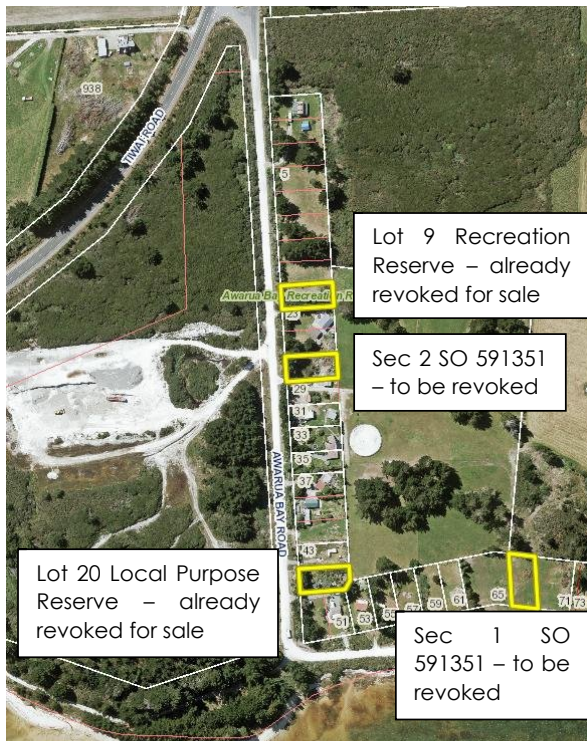
All four land parcels were consulted on to be disposed of, with submissions received considered by Councillors at the Community Wellbeing and Regulatory Meeting held in 13 February 2024 (A4979116) and later ratified by Council.

At that meeting only Lots 9 and 20 were endorsed for revocation and have since been approved by the Minister of Conservation to remove reserve status. Gazettal has been undertaken and they are now being prepared for sale (see Attachments 1 and 2 for aerial close up and location).

Additional land identified for disposal

Sections 1 and 2 remain to be disposed of and require ratification from Council to remove reserve status to be able to complete the process of revocation.

The removal of Reserve Status to allow for disposal will be consistent with the statutory requirements relating to Section 24 of the Reserves Act 1977 (Attachment 3).



Aerial of the four parcels of land – illustrating which need to be revoked.

Issues and Options

Analysis

Consultation on the revocation of reserve status has already been dealt with as per section 24 of the Reserves Act 1977 and any issues identified as part of this process have been reported back following submissions. All submissions have been considered and the only remaining decision is for Council to approve sections 1 and 2 to be requested to the Minister of Conservation to remove reserve status for disposal.

Some neighbouring residents have expressed an interest in the adjoining land for disposal proposed, with encroachments identified by survey reports undertaken by TrueSouth. Removal of encroachments on reserve land is required if the land sale process results with a new land owner.

Significance

This land is of low significance for Parks and Recreation.

The issue has already been determined through the Long Term Plan process for disposal and consultation is a legal requirement under the Reserves Act 1977.

Options

The following policy options have been identified:

1. Request the Minister of Conservation revoke the reserve status of the land on the basis they have already been consulted on and now require gazettal and disposal.
2. Do not make the request to the Minister of Conservation to revoke the reserve status of the land and remain surplus to requirements as road reserve.

Community Views

Public notification has been undertaken as a requirement under the Reserves Act 1977 (see Attachment 4). Submissions have been reported back to Council following the completion of the public notification period. Submissions were considered by Council and the final decision made regarding the intention to remove reserve status to allow for disposal of land. Sections 1 and 2 were unintentionally omitted from the previous resolutions and require a resolution to proceed with removing reserve status.

Implications and Risks

Strategic Consistency

The removal of reserve status to allow for disposal will be consistent with the statutory requirements relating to Section 24 of the Reserves Act 1977.

Although the Awarua Bay Reserves are noted in the General Policies Reserve Management Plan 2023, disposal of this land will not impact this Management Plan.

The proposed approach aligns with Council's approach to managing the Parks and Reserves Activity as outlined within the 2021 – 2031 LTP and the 2021 Activity Management Plan.

Once reserve status has been uplifted on Lot 20 and Lot 9, the land would be zoned Rural in accordance with the underlying District Plan zoning. Any future land use activities will need to comply with operative District Plan requirements, noting they may not be sufficient size for certain development opportunities as individual lots. Given this, it may be more favourable to consider the option to be sold to adjoining landowners.

The community will have the opportunity to provide written feedback on the proposals via the public notification process.

Financial Implications

The Department of Conservation fee for carrying out this work will be \$1185.00 plus GST and the cost of the gazette notice (approximately \$65.00).

Once the reserve status has been removed, the property will be placed on the open market for sale with marketing fees and legal fees deducted from the net sale proceeds. Net proceeds from sale would be required to be used to enhance and/or maintain Council's parks and reserves through the Reserves Act 1977.

Legal Implications

Section 24 of the Reserve Act 1977 prescribes the process required for the removal of reserve status. Council resolution is required to proceed with the request to the Minister of Conservation.

No further legal issues have been identified at this stage of the process.

The Statutory Land Management team within the Department of Conservation, Land Information Services and Ngāi Tahu Holdings have confirmed there are no rights of first refusal.

Climate Change

ICC has received advice on carbon offsetting and income potential from land earmarked for disposal. Due to location, size and proximity to other housing, this land would not be as suitable for planting trees significant enough for carbon income potential, compared with other locations under consideration.

Risk

Risk	Political Risk	Community and Stakeholder Interest	Property Sale and Revenue Generation	Unforeseen Costs in Disposal Process
	If the community does not understand or support the decision to revoke reserve status, it could lead to political pressure, opposition, or reputational damage.	Encroachments on reserve land may cause implications if that land is not sold to the adjoining asset owners.	If the land fails to sell, the anticipated revenue to support other park and reserve initiatives would not be realised, impacting financial resilience.	Unexpected costs may arise during the revocation and disposal process, including legal, administrative, or additional consultation costs.
Likelihood	Unlikely - Community opposition to changes in land status is common, though public interest is anticipated to be low.	Possible – Some residents have already expressed interest in adjoining reserve land that they may be encroaching on/using historically. Mana whenua has also shown interest.	Possible - Market demand could vary depending on valuation and location desirability.	Possible - Unforeseen costs are common in regulatory processes but can be controlled with thorough planning.
Consequence	Minor - Political backlash or opposition could delay the process and damage reputation.	Minor – a fair sale process is being undertaken, with mana whenua and neighbours being communicated with and sale information shared.	Minor - Failure to sell could reduce anticipated funds.	Low - Cost overruns could affect the budget and reduce net revenue from the land sale.
Source	Reputation	Reputation	Financial	Financial
Council Appetite	Low	Low	Medium	Medium
Risk Rating	Insignificant - With proactive communication, this risk can be effectively managed.	Low - Engaging stakeholders early and thoroughly will likely mitigate most concerns.	Low - With appropriate pricing and market research, the risk can be minimised, but external factors may still affect sale outcomes.	Insignificant - Budget planning and financial oversight will help control potential cost increases.
Matching Risk	Failure to Disseminate Strategies to the Community Effectively.	Failure to Establish and Maintain Relationships with Key Stakeholders.	Achieving Financial Resilience.	Achieving Financial Resilience.

Table showing risks for removing revocation status.

Next Steps

If approved:

1. Request Minister of Conservation consent with provision of the resolution, submissions and evidence of public notification process.
2. Once approved, continue with land sales.

Attachments

Attachment 1 – Awarua Bay Road Reserves – Road Reserves Section 1 and Section 2 (A5618580)

Attachment 2 – Awarua Bay Road Reserves Location Plan (A5618550)

Attachment 3 - Revocation of Reserves Process (A5157129)

Attachment 4 – Public Notice (A4839930)

A5618580



Road Reserve Section 1, SO 591351 Area 822m²



Road Reserve, Section 2, SO 591351, Area: 809m²

A5618550



Process of Revocation of Reserve Status and Disposal

In cases where a Council initiates the revocation process under s24(1)(b) Reserves Act, as the administering body of the reserve, the following process meets the requirements of the Act.

There is a well-defined statutory process laid down in s24 that must be followed before any reserve land can be revoked.

(The following points will be made by the delegated Officer of the Council who is authorised to undertake action):



Attachment 4: This process chart illustrates the current progress as part of the revocation of reserve process and disposal

A4839930



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PROPOSAL TO FREEHOLD LAND AT AWARUA BAY ROAD RESERVES AND MOKOMOKO ROAD RESERVE

Notice is given pursuant to Section 24(2) of the Reserves Act 1977 that the Invercargill City Council as administering body of Awarua Bay Road Reserves and Mokomoko Road Reserve proposes that the reserves as more particularly identified in the schedule below be revoked:

Schedule 1:

Name of Reserve	Reserve Status	Legal Description	Area
Mokomoko Road Reserve	Recreation Reserve	Lot 7 DP 4660	0.4957 hectares
Awarua Bay Road Reserves	Reserve for public purposes	Lot 20 DP 2109	0.0722 hectares
	Recreation Reserve	Lot 9 DP 2109	0.0737 hectares
	Reserve for Road	Section 2, SO 591351	0.0809 hectares
	Reserve for Road	Section 1, SO 591351	0.0822 hectares

The reason for the proposed revocations is to freehold the land for the purposes of sale.

You are invited under Section 24(2) of the Reserves Act 1977 to lodge written submissions on the proposals.

For more information regarding either proposals please visit the Lets Talk Webpages:

- letstalk.icc.govt.nz/awarua-bay-reserves-revocation-process.
- letstalk.icc.govt.nz/mokomoko-road-reserve-revocation-process

Submission forms are also available at Te Hinaki Civic Building at 101 Esk St, Invercargill Public Library and the Bluff Service Centre.

Written Submissions must be received by **Friday, 29 September, 2023**

This notice was first advertised on Saturday, 26 August, 2023.

C Rain
PARKS AND RECREATION MANAGER

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ART SECTOR OPPORTUNITIES AND WORKING GROUP UPDATE

To:	Community Wellbeing and Regulatory Committee
Meeting Date:	Tuesday 10 December 2024
From:	Rex Capil – Group Manager Community Spaces and Places
Approved:	Michael Day - Chief Executive
Approved Date:	Tuesday 3 December 2024
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

The purpose of this report is to provide an update on recent activities and initiatives the Councillor Working Group has progressed since the previous update in May 2024.

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the 'Art Sector Opportunities and Working Group Update' report.

Background

Late in 2023, Mayor Clark requested Councillors Boyle, Soper and Broad engage with the arts community and consider their views relating to the opportunities for the art sector. There was specific interest in understanding the views relating to a prospective Art Gallery for the city.

Subsequent to this group working with the arts community and considering the feedback provided, Cr Crackett has also joined the working group.

In a report to the Community Wellbeing Committee meeting on 14 May 2024 (A5300695) it recognised and identified there is a desire from the arts community to investigate further a purpose built facility in the inner city as an art gallery.

Following this May 2024 meeting the Councillor Working Group has continued to build on a collaborative approach and remains engaged with art sector representatives. This has been useful in ensuring a wider community view remains heard and also allows Council to share an understanding of the current local government environment and bigger picture considerations that Council faces as it prioritises the various demands placed on it.

At the forefront of the discussions and concept development work being considered is the understanding that all parties involved have as a priority the desire to have various collections seen, exhibited and experienced; and not just housed in storage. To this end, finding a solution with exhibition space as a focus and with a desire to have this located in the inner city area to assist with broader city centre activations and attracting visitors to the inner city area, remains a key driver.

The following is an update on where the Councillor Working Group has progressed matters to over the past six months.

Update

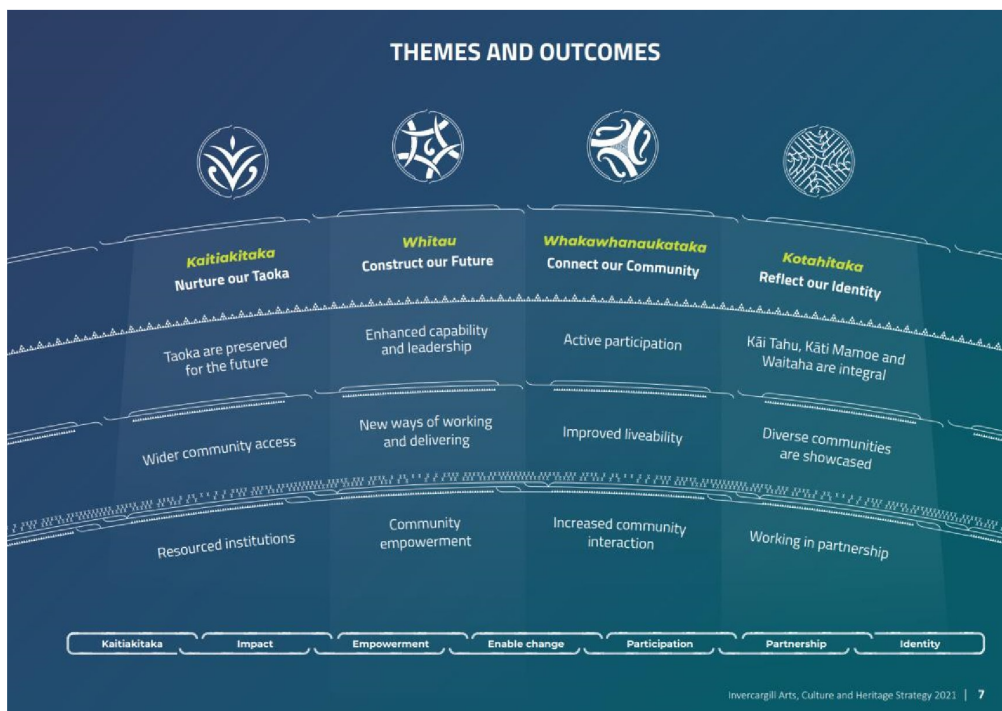
Revisit Invercargill's Arts, Culture and Heritage Strategy 2021

The Councillor Working Group identified that this strategy was still relevant and should be highlighted as a reference point to check in against for this project.

The inaugural Arts, Culture and Heritage Strategy for Invercargill City Council identified "it will enable our arts and culture sector to plan with pride, knowing they have the support of a much wider community, and it will serve as a cultural pillar supporting the development of our sector."

The vision is "Waihōpai/Invercargill's vibrant arts, culture and heritage reflects, connects, and inspires our community identities."

The themes and outcomes are summarised on page 7 of the strategy as:



The role of the strategy was to:

- Outline a vision, purpose, key outcomes, and a success criterion that can be used by Invercargill City to further develop activity plans.
- Map Invercargill's current arts, culture and heritage plans and provision, and reflects the shared aspirations of key local stakeholders.
- Provide longer term, the basis for future engagement with a wider range of regional partners.
- Provide primarily a tool for local and regional decision making and form the foundation for a wider regional approach to arts, culture and heritage.
- Be used to stimulate thinking and action, guide planning and decision making, build a sense of collective focus and prioritisation.

In summary the strategy recognises "Arts, culture and heritage are key ingredients of enhancing a city, preserving its character and embracing innovation and change. Reflecting social, cultural, environmental and scientific perspectives, the strategy creates a clear commitment to take action that enhances the communities of Invercargill.

The link to the strategy is <https://icc.govt.nz/wp-content/uploads/2022/12/ICC-ACH-Strategy-2021-web.pdf>

Revisit Rejuvenating the CBD – a transformative arts centre for Invercargill. September 2017. Tim Walker Associates

The Councillor Working Group recognised this piece of work was still relevant and useful to inform the concept development work still required to be undertaken to assist in providing a context for the needs assessment and analysis work in 2024/25.

The report outlines a proposed approach to developing an 'Art Gallery'. It responded to a question framed by the Invercargill City Council based on the recommendations of the Southland Regional Development Strategy (SoRDS) 2015.

It identified that investment in a strategic approach to an innovative 'Arts and Creativity Centre' (ACI) will have a significant transformative impact on the look, feel and social and commercial health of the CBD.

The ACI proposal aligned to a future focussed and integrated approach to arts and culture infrastructure in Invercargill, including Southland Museum and Art Gallery (now Te Unua Museum of Southland), the Southland Regional Collection Store, the Invercargill Public Art Gallery Trust and the Southland Art Foundation.

Amongst other points, the report recommended:

- ACI being established and operated by ICC.
- The Southland museum being reset with a focus on community and visitor engagement, learning and activity, operated by ICC.
- The IPAG and Southland Arts Foundation entities retain their roles as the owners of their respective collections – and negotiating with ICC/ACI for storage, access and use of the collections.

While the report was completed in 2017, it is still considered relevant and current when considering next steps related to an arts space/art gallery in the future and hence why it has been referenced back to as part of this work.

Further information is referenced at <https://icc.govt.nz/art-in-the-heart-proposal/>

Art Gallery/Community Arts Space Needs Assessment and Analysis - 2024-2025

The Councillor Working Group has developed an approach and endorsed a three part process to support the delivery of this needs assessment and analysis work. It has committed for this to be undertaken in 2024/25 with the aim and intent to inform and feed into the Long-term Plan (LTP) 2027 development.

The Working Group considered various sites and locations and continues to consider options related to assessing suitability, capacity, viability, timeliness and feasibility – structurally and operationally – and progress any concept development in a measured and structured way. While the arts community have continued to be informed and engaged the Councillor Working Group remains committed to building a strong foundation of information and assessment prior to engaging more broadly.

The approach that is currently being worked through is in three stages.

Stage 1 – Concept Design and Fitout requirements

The Councillor Working Group continues to consider possible short to medium term options and is progressing concept design and preliminary costing work based on the following areas of consideration:

- availability of space
- suitability of space
- timeframes and commitments required
- art gallery specialised technical and spatial requirements
- community art space requirements
- storage requirements
- accessibility requirements
- office space requirements
- retail requirements
- public convenience requirements
- parking requirements
- security requirements
- fitout scope and structural requirements

The Councillor Working Group is currently assessing structural and fitout concepts and associated cost estimates and options prior to advancing to next stages. This working group is also assessing overall project deliverables against timelines to ensure any future discussions are able to be included into Council planning processes and LTP 2027 preparations.

Stage 1 is currently still a work in progress and it is intended this will be further advanced in the first quarter of 2025 to allow the Councillor Working Group to then initiate stage 2 and 3 accordingly.

Stage 2 – Impact Assessment and Opportunities for Stakeholders

Once stage 1 is further advanced it is the intent to expand the working group to involve wider stakeholder representatives to work collaboratively in identifying and developing next steps for impact assessment priorities and shared space/translocation opportunities.

Stakeholders identified (but not limited to) include:

- ICC – He Waka Tuia operations
- Invercargill Public Art Gallery
- Southland Art Foundation
- Arts Murihiku
- Miharo
- Iwi
- plus others to be included

Stage 3 – Operational Model, Structure and Business Planning

It is intended that as stages 1 and 2 progress, work will be undertaken concurrently to advance stage 3 and develop an operational model, structure and business plan. It is important this is developed concurrently with any facility capital development concept work so to inform a business case and operational requirements for the future operations of any facility to be developed.

This piece of work will require working alongside and with regional stakeholders, territorial authorities, community funders, corporates and other philanthropic partners to support and assist with this operational model development.

Next Steps

The Councillor Working Group is to continue to advance stages 1, 2 and 3.

In the first quarter of 2025 it is intended to engage a contractor to assist with the delivery of stages 2 and 3 and support the alignment of this project to be included into Council planning processes and LTP 2027 preparations.

Initial steps in the first quarter of 2025 will also include the Councillor Working Group engaging with wider stakeholder representatives to advance stage 2 as detailed above.