

# Form 6

## Application for Code Compliance Certificate

SECTION 92, BUILDING ACT 2004



### The Building Consent

**Building Consent Number**

\_\_\_\_\_

**Issued By**

(name of Building Consent Authority that granted building consent)

\_\_\_\_\_

### Description of Work

\_\_\_\_\_

#### Owner

Name

Postal Address

Street Address

Contact Person

Phone

Landline

Mobile

Daytime

After Hours

Email

Fax

Website

#### Agent

*Agent on behalf of the owner (if applicable)*

Name

Postal Address

Street Address

Contact Person

Phone

Landline

Mobile

Daytime

After Hours

Email

Fax

Website

Relationship to owner

### First Point of Contact for communications with Council

*(fill in details below if contact is different to owner or Agent)*

Agent

Owner

Other

Name

Contact Person

Postal Address

Phone

Email

Fax

### Who should the invoice be sent to

Agent

Owner

Other

### Provide Contact Details below if someone other than the Agent/Owner

Name

Address

Telephone/Mobile Number

Email

# Form 6

## Application for Code Compliance Certificate

SECTION 92, BUILDING ACT 2004



### Application

All building work to be carried out under the above building consent was completed on

--	--	--

Day

Month

Year

Was there any Restricted Building Work?      Yes      No

The Licensed Building Practitioner(s) who carried out or supervised the Restricted Building work is/are as follows

Full Name	Licensing Class	Licensed Building Practitioner Number (or registration number if treated as being licensed under section 291 of the Building Act 2004)	Particular work carried out or supervised

The personnel who carried out building work other than Restricted Building work are as follows

Full Name	Address	Phone	LBP or Board Registration Number

(where relevant and if not provided above) licensed building practitioner numbers or Plumbers, Gasfitters, and Drainlayers Board registration numbers)

The following specified systems are contained on the compliance schedule for the building and, in the opinion of the personnel who installed them, are capable of performing to the performance standards set out in the building consent

--

(list specified systems)

*I request that you issue a Code Compliance Certificate for this work under Section 95 of the Building Act 2004.*

The Code Compliance Certificate should be sent to

Agent

Owner

Other

# Form 6

## Application for Code Compliance Certificate

SECTION 92, BUILDING ACT 2004



### Provide Contact Details below if someone other than the Agent/Owner

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone/Mobile Number \_\_\_\_\_  
Email Address \_\_\_\_\_

### Signature

\_\_\_\_\_  
(of owner/agent on behalf of and with the authority of the owner)

### Name of person signing

\_\_\_\_\_

### Date

\_\_\_\_\_

### A complete CCC application requires the information listed below (if applicable)

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Memoranda (Records of Building Work) from licensed building practitioner(s) stating what restricted building work they carried out or supervised |
| <input type="checkbox"/> | Certificates that relate to Energy Work (Electrical / Gas)   |
| <input type="checkbox"/> | Current Manufacturers Certificate(s) related to modular components (BuiltReady)  |

### Other Documentation (if applicable)

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Evidence that specified systems are capable of performing to the performance standards set out in the building consent |
| <input type="checkbox"/> | Other documents from the personnel who carried out the work  |
| <input type="checkbox"/> | As Built Drainage Plan, Truss Plan & Layout  |

### Proof of Ownership – must be current, issued within previous three months and attached

Record of Title

Sale & Purchase Agreement

Rates Notice

### For Council Use Only

Received By

Date

### All Inspections Undertaken

Yes

No

If no, Inspection Date

Entered into computer system – 20-day monitoring started