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## NOTICE OF MEETING

**Notice is hereby given of the Meeting of the  
Invercargill City Council  
to be held in the Council Chamber,  
First Floor, Civic Theatre,  
88 Tay Street, Invercargill on  
Tuesday 28 January 2025 at 2.00 pm**

Mayor W S Clark  
Cr A J Arnold  
Cr R I D Bond  
Cr P M Boyle  
Cr S J Broad  
Cr T Campbell  
Cr A H Crackett  
Cr G M Dermody  
Cr P W Kett  
Cr D J Ludlow  
Cr I R Pottinger  
Cr L F Soper  
Cr B R Stewart

MICHAEL DAY  
CHIEF EXECUTIVE

# A G E N D A

**1. Apologies**

**2. Declarations of Interest**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

**3. Public Forum**

**4. [Minutes of the Great South Joint Shareholders Committee Meeting Held on 6 December 2024](#)**

A5700953

To be moved:

That the minutes of the Great South Joint Shareholders Committee meeting held on 6 December 2024 be received.

**5. [Minutes of the Extraordinary Great South Joint Shareholders Committee Meeting Held on 13 December 2024](#)**

A5700976

To be moved:

That the minutes of the Extraordinary Great South Joint Shareholders Committee meeting held on 13 December 2024 be received.

**6. [Minutes of the Extraordinary Meeting of Council Held on 17 December 2024](#)**

A5685965

To be moved:

That the minutes of the Extraordinary meeting of Council held on 17 December 2024 be confirmed.

**7. [Minutes of the Risk and Assurance Committee Meeting Held on 17 December 2024](#)**

A5686180

To be moved:

That the minutes of the Risk and Assurance Committee meeting held on 17 December 2024 be received and the recommendation to Council be confirmed.

## Recommendation to Council

### 8. Health, Safety and Wellbeing Update

A5656641

2. Accepts the report as evidence of Invercargill City Council's management of workplace Health and Safety risks.

### 8. [Minutes of the Meeting of Council Held on 17 December 2024](#)

A5687050

To be moved:

That the minutes of the meeting of Council held on 17 December 2024 be confirmed.

### 9. [Minutes of the Extraordinary Infrastructure and Projects Committee Meeting Held on 21 January 2025](#)

A5734406

To be moved:

That the Minutes of the Extraordinary Infrastructure and Projects Committee meeting held on 21 January 2025 be received and recommendations to Council be confirmed.

## Recommendations to Council

### 3. Local Water Done Well – ICC Water Service Delivery Options

A5732173

2. That it approves:
  - Option 2 – ICC in house with Structural Change as the preferred water service delivery model to take to public consultation.
3. That it meets legislative requirements by taking three options to public consultation being:
  - Option 2 – ICC in house with Structural Change as the preferred water service delivery model to take to public consultation (**Preferred**);
  - Option 4 – ICC Standalone CCO as water service delivery model to take to public consultation;
  - Option 5 – Southland only WSE, with further work required on developing the option including harmonisation / deferred harmonisation.

### 10. [Chief Executive Management Report](#)

A5731485

**11. Public Excluded Session**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely,

- (a) Minutes of the Public Excluded Session of the Risk and Assurance Committee meeting held on 17 December 2024
- (b) Minutes of the Public Excluded Session of Council meeting held on 17 December 2024
- (c) Verbal Update on Office Move

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) Minutes of the Public Excluded Session of the Risk and Assurance Committee meeting held on 17 December 2024	<p><b>Section 7(2)(a)</b> Protect the privacy of natural persons, including that of deceased natural persons</p> <p><b>Section 7(2)(c)(ii)</b> Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p><b>Section 7(2)(f)(ii)</b> Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment</p>	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

**Section 7(2)(g)**

Maintain legal professional privilege

**Section 7(2)(h)**

Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities

**Section 7(2)(i)**

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- (b) Minutes of the Public Excluded Session of Council meeting held on 17 December 2024

**Section 7(2)(h)**

Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities

**Section 48(1)(a)**

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

**Section 7(2)(i)**

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- (c) Verbal Update on Office Move

**Section 7(2)(a)**

Protect the privacy of natural persons, including that of deceased natural persons

**Section 48(1)(a)**

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

A5700953

**Great South Joint Shareholders Committee**  
**06 December 2024**

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# **Great South Joint Shareholders Committee**

## **OPEN MINUTES**

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Minutes of a meeting of Great South Joint Shareholders Committee held in the Great South, 143 Spey Street, Invercargill on Friday, 6 December 2024 at 9:04 am (9:04 – 10:27 am)

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### **MEMBERS PRESENT**

#### **A class shareholders**

Rob Scott, Mayor Southland District Council (Chair)  
Ben Bell, Mayor, Gore District Council  
Nobby Clark, Mayor, Invercargill City Council  
Nicol Horrell, Chair, Environment Southland

#### **B class shareholders**

Chris Ramsay, Chief Executive, Invercargill Licensing Trust

#### **Member**

Jackie Flutey, Chief Executive Officer, Community Trust South

### **MEMBER APOLOGIES**

Daryl Haggerty, Acting Chief Executive, Southern Institute of Technology  
Sheree Carey, Chief Executive Officer, Southland Chamber of Commerce

### **IN ATTENDANCE**

Tom Campbell, Deputy Mayor Invercargill City Council  
Christine Menzies, Deputy Mayor, Southland District Council  
Keith Hovell, Deputy Mayor, Gore District Council  
Ian Collier, Board Chair, Great South,  
Chami Abeysinghe, Chief Executive, Great South  
Amie Young, Destination Development Manager, Great South  
Stephen Canny, GM Strategic Projects, Great South  
Suzanne Hotton, General Manager Finance, IT and Facilities, Great South  
Trudie Hurst, Group Manager Community Engagement and Corporate Services, Invercargill City Council  
Cameron McIntosh, Chief Executive, Southland District Council  
Vibhuti Chopra, Group Manager Strategy and Partnerships, Southland District Council  
Wilma Falconer, Chief Executive, Environment Southland  
Michael Day, Chief Executive, Invercargill City Council  
Rachael Millar, Strategy, Policy and Science, Environment Southland  
Megan Seator, Policy Advisor, Southland Mayoral Forum  
Michal Gray, Democracy Advisor, Southland District Council

**Great South Joint Shareholders Committee  
06 December 2024**

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**1 Apologies**

Apologies for late arrival were received from Daryl Haggerty and Sheree Carey.

Moved Mayor Clark, seconded Chair Horrell and resolved that the Great South Joint Shareholders accepts the apologies.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**5 Confirmation of Council Minutes**

**Resolution**

Moved Chair Horrell, seconded Mayor Clark

**That the Great South Joint Shareholders Committee confirms the minutes of the meeting held on 14 November 2024 as a true and correct record of that meeting.**

**Reports**

The Chair moved the order of the reports so that report 7.4 Regional Deals was taken first.

**7.4 Regional Deals**

**Record No: R/24/12/73772**

Megan Seator, Policy Analyst, Southland Mayoral Forum presented this report which provided background on the Regional Deals Programme.

**Resolution**

Moved Mayor Scott, seconded Chair Horrell

**That the Great South Joint Shareholders Committee:**

- a) **receives the report titled "Regional Deals".**

**Great South Joint Shareholders Committee  
06 December 2024**

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- b) provides Great South with feedback on submitting a Regional Deals proposal.**

**7.1 Murihiku Southland Regional trails entity report**

**Record No: R/24/12/73690**

Amie Young, Destination Development Manager, Great South presented this report. Ms Young informed the board that the purpose of the report was to allow the Great South Joint Shareholders Committee to provide feedback on the report and the pathway forward.

**Resolution**

Moved Chair Horrell, seconded Mayor Clark

**That the Great South Joint Shareholders Committee:**

- a) receives the report titled "Murihiku Southland Regional trails entity report".**
- b) provides any feedback on the report contained in Attachment A and the proposed pathway forward.**

**7.2 Southland mobile connectivity report**

**Record No: R/24/12/73693**

Stephen Canny, GM Strategic Projects, Great South presented this report.

**Resolution**

Moved Mayor Scott, seconded Chair Horrell

**That the Great South Joint Shareholders Committee:**

- a) receives the report titled "Southland mobile connectivity report".**

**7.3 Great South update**

**Record No: R/24/12/73682**

**Recommendation**

**That the Great South Joint Shareholders Committee:**

- a) receives the report titled "Great South update".**

**7.5 Schedule of meetings for 2025**

**Record No: R/24/12/73671**



**Great South Joint Shareholders Committee  
06 December 2024**

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**Resolution**

Moved Mayor Scott, seconded Chair Horrell

**That the Great South Joint Shareholders Committee:**

- a) **Receives the report.**
- b) **Agrees to meet at 9:00 am on the following dates in 2025 at Great South, 143 Spey Street, Invercargill:**
  - **Friday, 31 January 2025**
  - **Friday, 7 March 2025**
  - **Friday, 11 April 2025**
  - **Friday, 23 May 2025**
  - **Friday, 4 July 2025**
  - **Friday 8 August 2025**
  - **Friday 19 September 2025**
  - **Friday 31 October 2025**
  - **Friday 28 November 2025.**
- c) **Agrees to hold an extraordinary meeting at 8:00 am on Friday, 13 December 2024 at Great South, 143 Spey Street, Invercargill**

The meeting concluded at 10:27

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE GREAT SOUTH JOINT SHAREHOLDERS COMMITTEE HELD ON 6 December 2024.

**DATE:**.....

**CHAIRPERSON:**.....

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# Extraordinary Great South Joint Shareholders Committee

## OPEN MINUTES

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Minutes of a meeting of Extraordinary Great South Joint Shareholders Committee held in the Great South, 143 Spey Street, Invercargill on Friday, 13 December 2024 at 8:01 am – 8:57 am.

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### **PRESENT**

#### **MEMBERS PRESENT**

##### **A class shareholders**

Rob Scott, Mayor Southland District Council (Chair)  
Ben Bell, Mayor, Gore District Council  
Nobby Clark, Mayor, Invercargill City Council  
Nicol Horrell, Chair, Environment Southland

##### **Member**

Jackie Flutey, Chief Executive Officer, Community Trust South

#### **MEMBER APOLOGIES**

Sheree Carey, Chief Executive Officer, Southland Chamber of Commerce  
Chris Ramsay, Chief Executive, Invercargill Licensing Trust  
Daryl Haggerty, Acting Chief Executive, Southern Institute of Technology

#### **IN ATTENDANCE**

Ian Collier, Board Chair, Great South  
Chami Abeysinghe, Chief Executive, Great South  
Trudie Hurst, Group Manager Community Engagement and Corporate Services, Invercargill City Council  
Michael Day, Chief Executive, Invercargill City Council  
Wilma Falconer, Chief Executive, Environment Southland  
Suzanne Hotton, General Manager Finance, IT and Facilities, Great South  
Megan Seator, Policy Advisor, Southland Mayoral Forum  
Michal Gray, Democracy Advisor, Southland District Council

**Extraordinary Great South Joint Shareholders Committee  
13 December 2024**

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**1 Apologies**

Apologies for late arrival were received from Daryl Haggerty, Sheree Carey and Chris Ramsay.

Moved Chair Horrell and Mayor Bell and resolved that the Great South Joint Shareholders accepts the apologies.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**Reports**

**6.1 Regional Deals**

**Record No: R/24/12/74728**

Chami Abeysinghe, Chief Executive, Great South circulated the draft expression of interest attached to these minutes.

**Resolution**

Moved Mayor Scott, seconded Mayor Clark

**That the Great South Joint Shareholders Committee:**

- a) receives the report titled "Regional Deals".
  
- b) agrees that Chami Abeysinghe progresses with the preparing the draft expression of interest to be circulated by email to the committee members before being submitted on 18 December 2024.

The meeting concluded at 8:57 am

CONFIRMED AS A TRUE AND CORRECT RECORD OF A  
MEETING OF THE GREAT SOUTH JOINT  
SHAREHOLDERS COMMITTEE HELD ON 13  
December 2024

**DATE:**.....

**CHAIRPERSON:**.....

DRAFT

**Extraordinary Great South Joint Shareholders Committee**  
**13 December 2024**

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# Regional Deals

## Registration form

The purpose of this form is to confirm your region's intention to submit a proposal for a Regional Deal by 28 February 2025. Please note that 'regions' in the context of regional deals should be a configuration of territorial authorities within a defined economic and geographic area and must include the regional council where relevant.

Please include:

- The councils that intend to form a region for the purposes of a Regional Deals' proposal.  
**All four councils located within the Murihiku Southland geographic region intend on collaborating for a regional deal with central government. The four councils include:**
  - Invercargill City Council
  - Southland District Council
  - Gore District Council
  - Southland Regional Council, Environment Southland

**The councils are shareholders of the Southland Regional Development Agency trading as Great South and will be using this CCO as the vehicle to lead the proposal development.**

**Great South shareholders also include the two licensing trusts in the region, Invercargill Licensing Trust (ILT) and Maitava Licensing Trust (MLT), the Southland Business Chamber, Southern Institute of Technology (SIT) and member, Community Trust South. Great South also has a formal agreement with the four Papatipu Runanga in our region, and they will liaise and collaborate with mana whenua to ensure they endorse and support any proposals submitted on behalf of the region.**

- Key contact people (including names, titles, contact details).
  - **Mayor Rob Scott – Southland District Council Mayor and Chair of Great South's Joint Shareholder Committee**  
E: [Rob.Scott@southlanddc.govt.nz](mailto:Rob.Scott@southlanddc.govt.nz)  
M: 021 609 567
  - **Ian Collier – Chair, Great South**  
E: [ian@greatsouth.nz](mailto:ian@greatsouth.nz)  
M: 027 542 0209
  - **Chami Abeysinghe – Chief Executive, Great South**  
E: [chami@greatsouth.nz](mailto:chami@greatsouth.nz)  
M: 021 170 4053

Optional:

- Please identify any projects/focus areas you are considering including in your final proposal. Note you will not be assessed on this, this is to assist in central government coordination.

**In June 2023 Great South launched Beyond 2025, Southland Long-Term Plan (the Plan) that identified significant growth and diversification opportunities for Murihiku Southland. Beyond 2025 was a collaborative effort involving 200+ businesses that provided their**

insights as well as 100+ presentations and hui with community groups, organisations, businesses, iwi, and various agencies throughout the region.

Due to the collaborative nature of the Plan, this has been endorsed by all four councils, iwi, community groups and local businesses. They believe that with our clearly identified opportunities, we are in a strong position to support New Zealand's target to double the country's export value.

We understand that we must be globally competitive in a New Zealand setting and to do so we need to:

1. Grow efficiencies within businesses through innovation, new technology, automation etc.,
2. Grow the value of exports and
3. Do this in a low emission environment.

Accordingly, we propose that a Murihiku Southland regional deal will focus on:

- Aquaculture – building it to be a \$1B industry (at the very least), working with private investors, iwi, councils, South Port, Invercargill Airport, SIT and the local community to build the required infrastructure, energy, water, roading and workforce.
- Tourism – driving higher value from our visitors and increasing the visitor expenditure to \$1Billion. This will include developing Bluff as a destination, building Te Taurapa o te Waka, Te Unua Southland Museum, business events and the Southern Pou in relation to the South Land Story.
- Agriculture – building transport efficiencies, access to renewable energy, developing agtech, supporting technology advancements, innovation, and automation all with the aim of gaining higher value from current exports, support new businesses into exports, ensure businesses meet climate regulatory obligations and developing new opportunities i.e. new crops to support aquafeed and/or global plant-based protein needs.

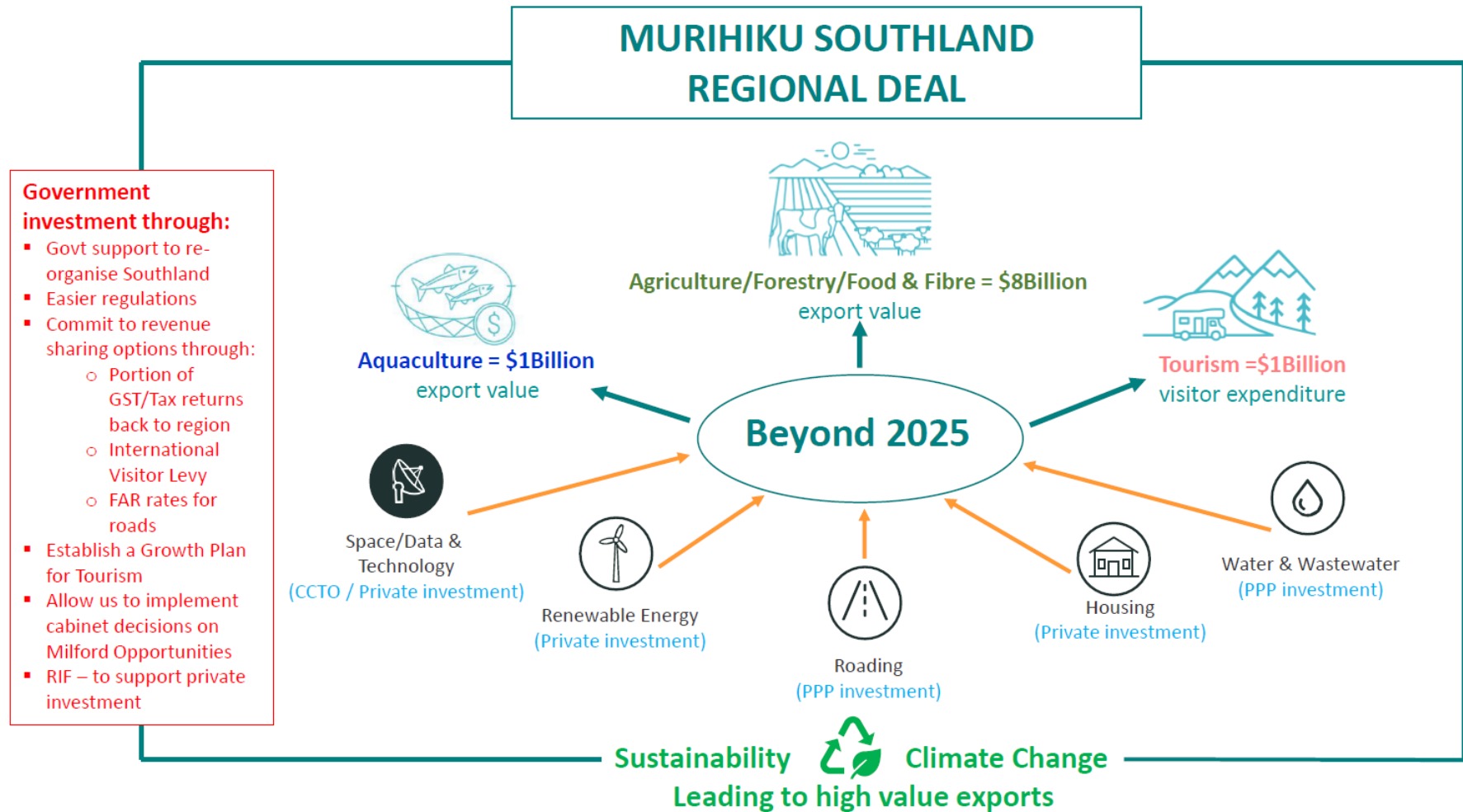
In order to develop these industries, we will:

1. Commit to spatial planning for the region.
2. Progress a regional water resilience plan + implementation plan for key infrastructure needed to support the above industries to grow.
3. Design a regional export plan including an integrated transport plan.
4. Progress our decarbonisation outreach programmes, enabling our exporters to meet mandatory climate related disclosures imposed by the export markets.

What we need from Government is to:

1. Support local government re-organisation in Southland.
2. Commit to revenue sharing options.
3. Reduce regulations, breaking down barrier for growth.

**Extraordinary Great South Joint Shareholders Committee**  
**13 December 2024**



Please complete the attached registration form and submit it to [RegionalDeals@dia.govt.nz](mailto:RegionalDeals@dia.govt.nz) by 18 December. For further questions, please contact your DIA Partnership Director below or email us at [RegionalDeals@dia.govt.nz](mailto:RegionalDeals@dia.govt.nz).

<i>Regions</i>	<i>DIA Partnership Director</i>	
Northland/Auckland/Waikato	Vanessa Blakelock	<a href="mailto:Vanessa.blakelock@dia.govt.nz">Vanessa.blakelock@dia.govt.nz</a> [021 832 417]
Bay of Plenty/Gisborne Tairāwhiti/Hawkes Bay/Manawatū Whanganui/Taranaki	Caroline Dumas	<a href="mailto:Caroline.dumas@dia.govt.nz">Caroline.dumas@dia.govt.nz</a> [022 652 5199]
Wellington/Otago/Southland	Warren Ulusele	<a href="mailto:Warren.ulusele@dia.govt.nz">Warren.ulusele@dia.govt.nz</a> [021 227 8187]
Nelson City and Tasman /Marlborough/Canterbury/ West Coast	Paul Barker	<a href="mailto:Paul.barker@dia.govt.nz">Paul.barker@dia.govt.nz</a> [027 610 7508]



**MINUTES OF THE EXTRAORDINARY COUNCIL, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON TUESDAY 17 DECEMBER 2024 AT 11.00 AM**

**Present:**

- Mayor W S Clark
- Cr A J Arnold
- Cr R I D Bond
- Cr P M Boyle
- Cr S J Broad
- Cr T Campbell
- Cr A H Crackett
- Cr G M Dermody
- Cr D J Ludlow
- Cr I R Pottinger
- Cr L F Soper – via zoom
- Cr B R Stewart

**In Attendance:**

- Rev E Cook – Māngai – Waihōpai
- Mrs P Coote – Kaikaunihera Māori – Awarua
- Mr M Day – Chief Executive
- Ms E Moogan – Group Manager – Infrastructure
- Mrs P Christie – Group Manager – Finance and Assurance
- Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
- Mr R Capil – Group Manager – Community Spaces and Places
- Mr J Shaw – Group Manager - Consenting and Environment
- Mr M Morris – Manager – Governance and Legal
- Ms R Suter – Manager – Strategy and Policy
- Ms L Knight – Manager – Strategic Communications
- Mr A Snow – Contractor – Senior Project Manager
- Ms K Braithwaite – Digital and Communications Advisor
- Ms M Sievwright – Senior Executive Support

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## 1. Apologies

Cr Kett

Moved Cr Ludlow, seconded Cr Stewart and **RESOLVED** that the apology be accepted.

## 2. Declaration of Interest

Nil.

### 3. Bluff Wastewater Consent – Legislative Changes and Consent Options

A5670080

Discussion was held regarding the options. Key comments included there being no interest in Option 3.

It was noted that there were changes likely, however these were unknown. Option 1 provided the maximum amount of flexibility, and fit within the LTP budget, was non notified, any new standards could be far greater than current, and complied with the RMA,

Mana whenua did not get a vote however it was noted that Waihōpai supported the decision of Bluff Community Board and Awarua Rūnaka in their support of Option 1.

Moved Cr Stewart, seconded Cr Campbell and **RESOLVED** that Council:

1. Receives the report "Bluff Wastewater Consent – Legislative Changes and Consent Options" and attached legal advice.
2. Approves:

**Option 2** – proceed with a consent application for a new short-term consent to continue to operate the existing plant under the current discharge consent conditions for a period of two years: or

Note: Mayor Clark, Crs Crackett, Broad, Boyle, Dermody, Campbell, Stewart and Arnold voted for Option 2.

Note: Crs Ludlow, Bond, Pottinger, and Soper voted against the motion.

There being no further business, the meeting finished at 11.48 am.

**MINUTES OF THE RISK AND ASSURANCE COMMITTEE, HELD IN THE COUNCIL CHAMBERS,  
FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON TUESDAY 17 DECEMBER  
2024 AT 2.00 PM**

**Present:** Mr R Jackson (Chair)  
Mayor W S Clark  
Cr R I D Bond  
Cr T Campbell  
Cr G M Dermody  
Cr D J Ludlow  
Cr L F Soper

**In Attendance:** Cr P M Boyle  
Mrs P Coote – Kaikaunihera Māori – Awarua  
Mr M Day – Chief Executive  
Ms E Moogan – Group Manager – Infrastructure  
Mrs P Christie – Group Manager – Finance and Assurance  
Mrs T Hurst – Group Manager – Community Engagement and  
Corporate Services  
Mr R Capil – Group Manager – Community Spaces and Places  
Mr J Shaw – Group Manager - Consenting and Environment  
Mr P Patton – Manager – Quality Assurance  
Mr J Garnett – Business Transformation Lead  
Ms T Anderson – Health, Safety and Wellbeing Manager  
Mr M Morris – Manager – Governance and Legal  
Ms R Suter – Manager – Strategy and Policy  
Ms L Knight – Manager – Strategic Communications  
Ms G Englert - Social Media Advisor  
Mrs L Williams – Team Leader Governance and Executive Support

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**1. Apologies**

Cr Pottinger

Moved Mr Jackson, seconded Cr Ludlow and **RESOLVED** that the apology be accepted.

**2. Declaration of Interest**

Nil.

**3. Public Forum**

Nil.

**4. Minutes of the Risk and Assurance Committee Meeting held on Tuesday 22 October 2024**

A5598256

Moved Cr Campbell, seconded Cr Ludlow and **RESOLVED** that the Minutes of the Risk and Assurance Committee meeting held on Tuesday 22 October 2024 be confirmed.

**5. Minutes of the Extraordinary Risk and Assurance Committee Meeting held on Tuesday 19 November 2024**

A5640981

Moved Cr Bond, seconded Cr Ludlow and **RESOLVED** that the Minutes of the Extraordinary Risk and Assurance Committee meeting held on Tuesday 19 November 2024 be confirmed.

**6. Financial Risks Update**

A5663813

Mrs Patricia Christie spoke to the report and noted that the Treasury Report noted the cost of debt had come down and added that compliance with liability policy and forecasting on current debt forecast excluding water will have a breach in early 2028 and may look to take some forward start interest rate swaps to correct the breach. The advance to ICL had decreased since 1 July and was sitting at \$17.4 million.

A query was raised what had caused the breach in 2028, it was noted that a fixed floating movement and had no swaps in place to cover. It was added that Council had also been taking short term loans. It was confirmed that the breach only crystallised when reached that date and had a 'sweet spot' of interest rates that was being looked at.

A query was raised how far out Council forward started and it was noted only two to three years at this stage and had no policy. A further query was raised what the 'sweet spot' was and confirmed that it was a rate lower than the LTP figure. It was added that Bancorp were providing advice on the 'sweet spot'.

With respect to the repayment from ICL, it was queried how they had managed to do that, it was noted that ICL were drawing down and paying debt, rather than holding cash.

A query was raised if funds would sit in the bank if came from sales of Donovan or Esk Street, and if would help net debt, it was confirmed that it would.

Moved Cr Campbell, seconded Cr Soper and **RESOLVED** that the Risk and Assurance Committee:

1. Receives the report 'Financial Risks Update'.

## 7. Internal Audit and Continuous Improvement Update

A5629905

Mr Peter Patton spoke to the report, and noted that the building team had retained accreditation and the next audit would be in 2026.

A query was raised around the number of internal audits done and if at the discretion of staff, it was confirmed that it was and also depending on budget. It was queried if could save budget by not having as many audits utilising external audit providers. It was noted that internal staff did the bulk of the audits and the audit partners (Deloitte) only did two or three and could drop the number down,

A query was raised around the numbers in environmental health, it was noted would be accreditation for food standards and the like.

A query was raised if this Committee could see the scope of some of the audits, it was confirmed that the scope did come to the Committee as part of the reporting and added that could bring back audits like payroll and accounts payable.

A query was raised around how good the processes were around how Council did budgets and also how reported on. It was noted that there was an operational spend monitoring and management review programmed for 2024/2025. It was added that Mrs Christie would look at that scope to ensure Councillors queries were covered.

Moved Cr Ludlow, seconded Cr Dermody and **RESOLVED** that the Risk and Assurance Committee:

1. Receives the report "Internal Audit and Continuous Improvement Update".
2. Note that Council has engaged Deloitte as its internal audit partner.
3. Note the progress made against the approved internal audit plan.
4. Note the continuous improvement update as per table 1.

## 8. Health, Safety and Wellbeing Update

A5656641

Ms Trudie Hurst and Ms Tash Anderson spoke to the report and noted that the external scan showed that the team kept a close eye on things happening nationally and also looked the information that WorkSafe provided. There had been an increase in verbal abuse and that had increased the ability to report and noted that the EAP service was being used and was supporting staff well.

A query was raised if had looked at the implications of the criminal prosecution of the Chief Executive of Port of Auckland, it was noted that looking at that and would do further training in the New Year with the management team.

A query was raised around the person that drove through the worksite and if that had been reported to the Police, it was confirmed that it had been and the Police were monitoring work sites, for speed etc.

It was added that when work was being done the contractors were required to have traffic management in place, and added that Council was still on a journey with health and safety of contractors, and added that felt would be gaps in processes and working on those issues.

A query was raised around the spike in near misses and if this had been a surprise, it was noted that that there had been quite a few traffic management issues during that period.

A query was raised if the number meant there were more incidents or more being reported, it was noted that there had been an increase in verbal abuse and that had also made it easier for staff to report. A further query was raised if people were being held accountable and what remedial actions were taken. It was noted that use the trespass system and also did de-escalation training and support in place for staff, trespassing was a last resort.

It was queried if this also meant an increase in EAP numbers, it was noted that the number had increased and were pleased that staff were using the service and added that it was confidential.

It was also queried if had policies in place to look to prevent a similar accident to the recent drowning in a pond in Upper Hutt. It was noted that staff monitor and had mitigations in place wherever possible and that did have a known risk and it was confirmed that it was on the risk register.

It was queried how to ensure that staff were supported, it was noted that had a number of options in place such as EAP, talk to managers and other staff, etc and if could have referrals for help or support, it was added that staff and managers do touch base to ensure staff are supported.

It was noted that there had been an incident at the pump track in Ōtatara and that had mitigations in place and had now put systems in place to reduce the speed exiting the site.

Moved Cr Dermody, seconded Cr Soper and **RESOLVED** that the Risk and Assurance Committee:

1. Receives the report "Health, Safety and Wellbeing Update".

**Recommendation to Council:**

2. Accepts the report as evidence of Invercargill City Council's management of workplace Health and Safety risks.

## 9. Public Excluded Session

Moved Mr Jackson, seconded Cr Bond and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting Held on 22 October 2024
- b) Minutes of the Public Excluded Session of the Extraordinary Risk and Assurance Committee Meeting Held on 19 November 2024
- c) Amendment to the Internal Audit Plan
- d) Our Council Programme Risks
- e) Council Litigation Update
- f) Ombudsman Investigations
- g) Verbal Risk Update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
a) Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting Held on 15 August 2024	<p><b>Section 7(2)(a)</b> Protect the privacy of natural persons, including that of deceased natural persons</p> <p><b>Section 7(2)(b) (ii)</b> Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p><b>Section 7(2)(g)</b> Maintain legal professional privilege</p> <p><b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including</p>	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

	commercial and industrial negotiations)		
b)	Minutes of the Public Excluded Session of the Extraordinary Risk and Assurance Committee Meeting Held on 19 November 2024	<b>Section 7(2)(b) (ii)</b> Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
c)	Amendment to the Internal Audit Plan	<b>Section 7(2)(c)(ii)</b> Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest  <b>Section 7(2)(f)(ii)</b> Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
d)	Our Council Programme Risks	<b>Section 7(2)(a)</b> Protect the privacy of natural persons, including that of deceased natural persons  <b>Section 7(2)(h)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities  <b>Section 7(2)(i)</b> Enable any local authority holding the information to	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7



- carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
- e) Council Litigation Update
- Section 7(2)(g)**  
Maintain legal professional privilege
- Section 48(1)(a)**  
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
- f) Ombudsman Investigations
- Section 7(2)(g)**  
Maintain legal professional privilege
- Section 48(1)(a)**  
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
- g) Verbal Risk Update
- Section 7(2)(i)**  
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
- Section 48(1)(a)**  
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 2.54 pm.

**MINUTES OF COUNCIL, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC THEATRE,  
88 TAY STREET, INVERCARGILL ON TUESDAY 17 DECEMBER 2024 AT 3.00 PM**

**Present:**

- Mayor W S Clark
- Cr A J Arnold
- Cr R I D Bond
- Cr P M Boyle
- Cr S J Broad
- Cr T Campbell
- Cr A H Crackett
- Cr G M Dermody
- Cr D J Ludlow
- Cr L F Soper
- Cr B R Stewart

**In Attendance:**

- Mrs P Coote – Kaikaunihera Māori – Awarua
- Mr M Day – Chief Executive
- Ms E Moogan – Group Manager – Infrastructure
- Mrs P Christie – Group Manager – Finance and Assurance
- Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
- Mr R Capil – Group Manager – Community Spaces and Places
- Mr J Shaw – Group Manager - Consenting and Environment
- Mr R Pearson – Chief Engineer
- Mr M Morris – Manager – Governance and Legal
- Ms R Suter – Manager – Strategy and Policy
- Ms L Knight – Manager – Strategic Communications
- Ms K Braithwaite – Acting Team Leader Communications
- Mrs L Williams – Team Leader - Executive Support

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**1. Apologies**

Cr Kett, Cr Pottinger and Rev Cook.

Moved Cr Ludlow, seconded Cr Dermody and **RESOLVED** that the apologies be accepted.

**2. Declaration of Interest**

Nil.

**3. Public Forum**

Nil.

**4. Minutes of the Great South Joint Shareholders Committee Meeting held on Thursday 14 November 2024**

A5657075

Moved Cr Ludlow, seconded Cr Dermody and **RESOLVED** that the Minutes of the Great South Joint Shareholders Committee Meeting held on Thursday 14 November 2024 be received.

**5. Minutes of the Connected Murihiku Joint Committee Meeting held on Monday 18 November 2024**

A5638531

Moved Cr Broad, seconded Cr Stewart that the Minutes of the Connected Murihiku Joint Committee Meeting held on Thursday 14 November 2024 be received and the recommendation to Council be confirmed.

**Recommendation to Council:**

**4. Connected Murihiku Project Administration**

A5594806

5. That the advice of the Joint Committee is that its work is complete as a formal interim governance group for Connected Murihiku and that the members intend to continue for a term no longer than the end of June 2025 as an informal group in order to support the project in its bridging phase as the new Charitable Trust is set up. This is noting the continued employment and contract funding management role of Invercargill City Council will continue also until end of June 2025.

A query was raised if there was a process for what happened in the future, it was noted that the committee members had committed to remain in a voluntary capacity until such time as a Charitable Trust was established.

A query was raised that had funding been secured, it was noted that there had not been at this stage and the structure was still being worked through.

A query was raised if the ICCT could be used as a vehicle to obtain funding, it was noted that could be possible. It was added that MBIE funded currently.

It was added that the milestones had been met and that a solid platform had been built and was continuing to be developed to bring community organisations together and still in a transition phase to bring on new members. A lot of work would be done to shape the future of what this looked like, and the project was around bringing the community together and being able to hand over to the community was a benefit and an achievement.

The motion, now put, was **RESOLVED**.

**6. Minutes of the Extraordinary Council Meeting held on Friday 22 November 2024**

A5650207

Moved Cr Dermody, seconded Cr Stewart and **RESOLVED** that the Minutes of the Extraordinary Council meeting held on Friday 22 November 2024 be confirmed.

**7. Minutes of the Bluff Community Board Meeting held on Monday 25 November 2024**

A5651486

Moved Cr Dermody, seconded Cr Campbell and **RESOLVED** that the Minutes of the Bluff Community Board held on Monday 25 November 2024 be received.

**8. Minutes of Council Meeting held on Tuesday 26 November 2024**

A5653829

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the Minutes of Council Meeting held on Tuesday 26 November 2024 be confirmed.

**9. Minutes of the Infrastructure and Projects Committee Meeting held on Tuesday 3 December 2024**

A5657041

Moved Cr Dermody, seconded Cr Crackett and **RESOLVED** that the Minutes of the Infrastructure and Projects Committee meeting held on Tuesday 3 December 2024 be received and the recommendation to Council be confirmed.

**Recommendation to Council**

**8. Awarua Bay Land Sale - Delegations**

A5652648

5. That Council make the decision on the outcome of the deadline sale process for the land at 21 and 45 Awarua Bay, Invercargill.

**10. Minutes of the Community Wellbeing and Regulatory Committee Meeting held on Tuesday 10 December 2024**

A5671615

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the Minutes of the Community Wellbeing and Regulatory Committee meeting held on Tuesday 10 December 2024 be received and the recommendation to Council be confirmed.

### **Recommendation to Council**

#### **16. Proposal to Revoke Reserve Status – Awarua Bay Road Reserves for the Purpose of Disposal**

A5613122

2. To endorse proceeding with requesting approval from the Commissioner to remove the reserve status of Section 1 DP 591351 and Section 2 DP 591351 of Awarua Bay Road Reserves through the Reserves Act 1977 requirements.

#### **11. Council Submissions – Resource Management (Consenting and Other System Changes) Amendment Bill and Local Government (Water Services) Bill**

A5680026

Ms Rhiannon Suter spoke to the report and noted that the report was simply to advise councillors that the new Bills had come out and did not have detail on submission deadlines as yet.

Moved Cr Ludlow, seconded Cr Bond and **RESOLVED** that Council:

1. Receives the report "Council Submissions – Resource Management (Consenting and Other System Changes) Amendment Bill and Local Government (Water Services) Bill".
2. Delegate to the Chief Executive to prepare submissions on Council's behalf as required, noting that these would be provided to the January Council meeting for information.

#### **12. Esk Street West Update**

A5668899

Mr Russell Pearson spoke to the report and noted the approach from the developer had been more fluid and working well and that more design work was to be completed. He added that working to have the connection to Esk Street was still a high priority, and had looked at a new location for the clock. The report on the columns was due on February.

It was added that ensuring the columns would be structurally sound and a query was raised what would happen if there was a problem identified, it was noted that would bring that back if arose.

A query was raised if there was a timeframe for opening up Wachner Place it was noted that the clock could be independent of opening Wachner Place and working with the developer, and this would be brought back to Council.

A query was raised if bollards would be installed, it was noted still working on this and would like to see bollards for security.

A query was raised if there had been any feedback from retailers, it was noted that at the point it became a construction site would need to work closely with the retailers.

A further query was raised around internal infrastructure and if that was completed, it was noted that sewer and stormwater were done. A further query was asked if there was a risk around telecommunications and if past that risk, it was noted that would be an area that would need to monitor carefully though construction in Esk Street.

A query was raised around speed on that area and it was noted that would be looking at the speed and the process to reduce the speed.

It was noted that the area would be for four busses and would bring back design and controls.

Moved Cr Dermody, seconded Cr Stewart and **RESOLVED** that Council:

1. Receives the report "Esk Street West Update".
2. Notes the new Clock location and street layout.
3. Notes that design work on the clock exterior is ongoing and will be considered by the Governance Group.

### **13. ICHL Resolution in Lieu to be Approved by Council**

A5658760

Mrs Patricia Christie spoke to the report and noted that this was procedural, and that there was no need to hold an AGM given the amount of reporting back to Council.

Moved Cr Ludlow, seconded Cr Campbell and **RESOLVED** that Council:

1. Receives the report "Shareholder Resolution in Lieu of Invercargill City Holdings Limited Annual General Meeting".
2. Approves the resolution in Lieu of an Annual General Meeting attached as Attachment 1 as the shareholder of Invercargill City Holdings Limited.
3. Authorises the Mayor to sign on its behalf.

### **14. Liability Management Policy and Investment Policy**

A5665576

Mrs Patricia Christie spoke to the report and noted this was to bring back policies that had been left off when the LTP was adopted.

A query was raised if had been overlooked, it was confirmed that yes had been given the size of the pack.

Moved Cr Campbell, seconded Cr Soper and **RESOLVED** that Council:

1. Receives the report "Liability Management Policy and Investment Policy".
2. Adopts the Liability Management Policy 2024 (A5062752).
3. Adopts the Investment Policy 2024 (A5059534).

## **15. Te Kupeka Tiaki Taaka- Southern Regional Collections Trust**

A5667599

Mr Michael Morris spoke to the report and noted that this was a summary report to provide the background of where Council was at with the Trust, he added that was a variance of interpretation and also what the intent had been in setting up the Trust.

He added that the CCO issue would likely be resolved given that Council was controlling funds and believed that Audit would require it to be a Trust.

A query was raised if Trust members had been given the opportunity to contribute to the paper and it was noted this was a staff only paper.

Moved Cr Soper, seconded Cr Boyle and **RESOLVED** that Council:

1. Receives the report "Te Kupeka Tiaki Taaka - Southern Regional Collections Trust".

## **16. Elected and Appointed Members' Attendance Register – August 2024 – December 2024**

A5655761

Mr Michael Morris spoke to the report and requested that any changes were to be sent to the Governance team.

It was requested that the column headings be put at the top of all pages of the register.

Moved Cr Ludlow, seconded Cr Stewart and **RESOLVED** that Council:

1. Receives the report 'Elected and Appointed Members' Attendance Register – August 2024 – December 2024.

## **17. Chief Executive Management Report**

A5668072

Mr Michael Day spoke to the report and noted that a very busy time of the year with legislation coming through and into the New Year. Staff were analysing the information to enable putting in submissions.

Moved Cr Ludlow, seconded Cr Stewart and **RESOLVED** that Council:

1. Receives the report "Chief Executive Management Report".

## 18. Public Excluded Session

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of the Great South Joint Shareholders Committee Meeting held on 14 November 2024
- b. Minutes of the Public Excluded Session of the Connected Murihiku Joint Committee Meeting held on 18 November 2024
- c. Minutes of the Public Excluded Session of Council Meeting held on 26 November 2024
- d. Minutes of the Public Excluded Session of the Infrastructure and Projects Committee Meeting held on 3 December 2024
- e. Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 10 December 2024
- f. Disposal of Land – 21 and 45 Awarua Bay Road, Awarua
- g. Invercargill City Holdings Limited Group – Director Appointments
- h. Living Wage Accreditation

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
a. Minutes of the Public Excluded Session of the Great South Joint Shareholders Committee Meeting held on 14 November 2024	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
b. Minutes of the Public Excluded Session of the Connected Murihiku Joint Committee Meeting held on 18 November 2024	<b>Section 7(2)(a)</b> Protect the privacy of natural persons, including that of deceased natural persons	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
c. Minutes of the Public Excluded Session of Council Meeting	<b>Section 7(2)(a)</b> Protect the privacy of natural persons, including	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to



held on 26  
November 2024

that of deceased natural  
persons

result in the disclosure of  
information for which good  
reason for withholding  
would exist under Section 7

**Section 7(2)(h)**

Enable any local  
authority holding the  
information to carry out,  
without prejudice or  
disadvantage,  
commercial activities

**Section 7(2)(i)**

Enable any local  
authority holding the  
information to carry on,  
without prejudice or  
disadvantage,  
negotiations (including  
commercial and  
industrial negotiations)

d. Minutes of the Public  
Excluded Session of  
the Infrastructure  
and Projects  
Committee Meeting  
held on 3 December  
2024

**Section 7(2)(i)**

Enable any local  
authority holding the  
information to carry on,  
without prejudice or  
disadvantage,  
negotiations (including  
commercial and  
industrial negotiations)

**Section 48(1)(a)**

That the public conduct of  
this item would be likely to  
result in the disclosure of  
information for which good  
reason for withholding  
would exist under Section 7

e. Minutes of the Public  
Excluded Session of  
the Community  
Wellbeing and  
Regulatory  
Committee Meeting  
held on 10  
December 2024

**Section 7(2)(a)**

Protect the privacy of  
natural persons, including  
that of deceased natural  
persons

**Section 7(2)(i)**

Enable any local  
authority holding the  
information to carry on,  
without prejudice or  
disadvantage,  
negotiations (including  
commercial and  
industrial negotiations)

**Section 48(1)(a)**

That the public conduct of  
this item would be likely to  
result in the disclosure of  
information for which good  
reason for withholding  
would exist under Section 7

f. Disposal of Land – 21  
and 45 Awarua Bay  
Road, Awarua

**Section 7(2)(i)**

Enable any local  
authority holding the  
information to carry on,

**Section 48(1)(a)**

That the public conduct of  
this item would be likely to  
result in the disclosure of

- |    |  |  |  |
|----|--|--|--|
|    |  | without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)   | information for which good reason for withholding would exist under Section 7  |
| g. | Invercargill City Holdings Limited Group – Director Appointments | <b>Section 7(2)(h)</b><br>Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities   | <b>Section 48(1)(a)</b><br>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
|    |  | <b>Section 7(2)(i)</b><br>Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) |  |
| h. | Living Wage Accreditation  | <b>Section 7(2)(i)</b><br>Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | <b>Section 48(1)(a)</b><br>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |

There being no further business, the meeting finished at 4.30 pm.

**MINUTES OF THE EXTRAORDINARY INFRASTRUCTURE AND PROJECTS COMMITTEE, HELD  
IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET,  
INVERCARGILL ON TUESDAY 21 JANUARY 2025 AT 2.00 PM**

**Present:**

- Cr G M Dermody (Chair)
- Mayor W S Clark (via zoom)
- Cr A J Arnold
- Cr R I D Bond
- Cr P M Boyle
- Cr S J Broad
- Cr T Campbell
- Cr A H Crackett
- Cr D J Ludlow
- Cr I R Pottinger
- Cr L F Soper
- Cr B R Stewart

**In Attendance:**

- Rev E Cook – Māngai – Waihōpai (from 2.07 pm)
- Mr M Day – Chief Executive
- Ms E Moogan – Group Manager – Infrastructure
- Mrs P Christie – Group Manager – Finance and Assurance
- Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
- Mr J Shaw – Group Manager - Consenting and Environment
- Mr M Morris – Manager – Governance and Legal
- Ms R Suter – Manager – Strategy and Policy
- Mr A Strahan – Transition Manager – Three Waters
- Mr M Bridge – Department of Internal Affairs
- Mr S Cross – Morrison Low (via zoom)
- Ms K Braithwaite – Team Leader Communications
- Mr M Butler – Digital and Visual Communications Advisor
- Ms M Sievwright – Senior Executive Support

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## 1. Apologies

Cr Kett, Mrs Coote, and Rev Cook for lateness.

Moved Cr Stewart, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

## 2. Declaration of Interest

Nil.

### **3. Local Water Done Well – ICC Water Service Delivery Options**

A5732173

Ms Erin Moogan and Mr Andrew Strahan spoke to the report.

Ms Moogan noted that no matter what options Council decided, there was going to be significant changes in how Three Waters would be operated. Clear direction had been provided by central government that Three Waters was to be run more in line with a private service and would apply regardless of whether the services were delivered by Council, a CCO or a regional entity. Government expectation was that Council needed to give consideration to regional entities, however this did not need to be the decision that Council made.

Mr Marlon Bridge, the Chief Technical Advisor of Three Waters for the Department of Internal Affairs (DIA) gave an overview of his background and the process undertaken to date.

Note: Rev Cook arrived at 2.07 pm.

His objective was to find the best option for the region. He was involved with the majority of councils around New Zealand and noted his observations. For example, the Waikato region had taken the option of working together and would join seven of ten councils in creating a full asset owning CCO. The ten councils in the Wellington region were all working together. There were some councils in isolation and were looking at borrowing more to deliver.

Invercargill had done a good job over a period of time and could see the dilemma in working with others but could also see lost opportunities in not working with others.

The DIA would be checking the financial sustainability, the environmental compliance aspects and also strategic intent, which would provide the platform for the regulators, specifically the Commerce Commission who would need to review the entire Council to ensure costs could be met. This would mean a high level of scrutiny which would be very intrusive. The DIA role was not specifically for Invercargill but it was to provide the right level of support and requested Council to work with DIA.

In response to a question regarding whether any other council had such a steep increase in rates if it entered a regional entity, it was noted that ICC were not that different. It was an issue but it also brought huge benefits. There was an element that entities who started working together could see intangibles and this was a challenge that Council needed to consider. Working together did bring benefits and efficiencies.

In response to a question regarding working as a CCO, in terms of creating a CCO it could be as cheap or expensive as desired.

In response to a question regarding having an in-house as opposed to a CCO, it was noted that there was no such thing as status quo any more. There was a challenge and a number of agreements would be required. Establishment of a CCO was transparent in regard to costs. In terms of directors and councillors, they could be the same and the legislation would come into effect 1 July. A CCO could be created now if required.

In response to a question regarding a Southland or Otago CCO, it was noted that the challenge with other councils for example Tauranga had been working on this for the last 10 years and were taking a different perspective on how this would look. Hamilton City and Waikato were looking to work together. There were means to address voting concerns. Potential road blocks could be worked through. Supplier capacity was an issue and work hard to grow local suppliers. Definitely need capacity.

In response to a question regarding water meters, it was noted that trust had been lost with councils when mandated water reform, it was introduced by Minister Mahuta at the time. A push on water meters had not come as a result. There were a number of consents expiring and this would cause challenges to renew. Water losses were at 18% and ideally this should be around 10% to 12%. Asset age was 50-60 years old and this would mean challenges for council over the next few years.

In response to a question regarding competing with other people for staff and who that was, it was noted that the electricity sector did not work together and by default the visibility of opportunities in other entities.

In response to a question regarding the role for central government around addressing concerns of governance, leadership, training and procurement, it was noted the new regional entities were likely to drive sector development.

In response to a question regarding the difference between a board of directors or council making decisions, it was noted that everyone needed to understand the intent. The right leadership was key in any model.

The Chair thanked Mr Bridge for attending today's meeting.

Mr Strahan and Mr Cross took the meeting through a PowerPoint presentation.

In response to a question regarding the costs, it was noted that the modelling of the Council in-house option had subtracted the efficiencies, or reduced cost of the entities for the first five years of operating costs.

In response to a question regarding harmonisation leading to Option 7 in the Otago Southland entity, it was noted this could also be included in the Southland option and why there was not an Option 8, it was noted it was partly due to time and Council went ahead and paid for the Southland entity and as the three councils were unable to reach agreement to undertake the work jointly.

In response to a question regarding growth of the network, it was noted the revenue requirements were set on the growth of the network.

In response to a question regarding breaching headroom and what it was at the moment, it was noted that headroom was 250% ratio which was a 30% buffer. In dollar terms there was plenty of borrowing capacity. In terms of water regulators, there was unlikely to be a concern about opting into an entity. The concern was raised that where Invercargill was at the moment, there was no platform for Invercargill to become a regional CCO at this time.

In response to a question regarding criteria analysis and how the scoring was done, it was noted that Morrison Low had undertaken this. It was noted that the scoring was potentially subjective. The purpose of the formula was to get to the shortlist.

In response to a question regarding the multi criteria analysis and what the science where a combined WSE could deliver a better service than in-house, it was noted it was not scientific, the difference was around efficiency and effectiveness. It was more about the fact there was a greater focus on risk management, and reducing competition.

Note: The meeting adjourned by 4.05 pm.

Note: The meeting resumed at 4.16 pm.

Ms Moogan took the meeting through the remainder of the PowerPoint presentation which included the impacts on legacy, and noted the modelling has been based on the 8.5% increase in the Long-term Plan.

In response to a question regarding key risks and the criteria for DIA sign off, it was noted that there were a number of criteria provided but this was not the complete list and regional was still changing.

In response to a question regarding options from DIA and what the scope was for an entity to use non harmonisation, it was noted that DIA perspective in how to set up a regional entity was up to the entity, however the big negative with this model was not the model discussed through the Otago Southland collaboration.

In response to a question regarding potential expansion of reticulation which was in the Long-term Plan, how much risk was there within the first 10 years that DIA or Taumata Arawai were concerned about this not being provided for. It was noted there was an environment where standards were changing. However modelling showed scope for significant additional cost without breaking debt caps.

It was suggested that Option 7 was mythical and Council could not go to the public with such an option.

Legal advice was that an in-house option was required for status quo, but there could be more than one in-house option.

It was noted that Council had not explored a Southland model in depth. It was suggested that more work be done on Option 5 to get it ready for consultation.

Moved Cr Soper, seconded Cr Crackett and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Local Water Done Well – ICC Water Service Delivery Options".

Moved Cr Soper, seconded Cr Crackett and **RESOLVED** that the Infrastructure and Projects Committee:

**Recommend to Council:**

2. That it approves:
  - Option 2 – ICC in house with Structural Change as the preferred water service delivery model to take to public consultation.

Moved Cr Soper, seconded Cr Stewart and **RESOLVED** that the Infrastructure and Projects Committee:

3. That it meets legislative requirements by taking three options to public consultation being:
  - Option 2 – ICC in house with Structural Change as the preferred water service delivery model to take to public consultation (**Preferred**);
  - Option 4 – ICC Standalone CCO as water service delivery model to take to public consultation;
  - Option 5 – Southland only WSE, with further work required on developing the option including harmonisation / deferred harmonisation.

**4. Waste Minimisation Act Review Letter of Support**

A5701943

Ms Rhiannon Suter and Ms Erin Moogan spoke to the report.

It was noted it would be useful to include a note about packaging, and container return scheme.

In response to a question regarding whether the government had stated they were making changes to save costs, it was noted this had been advised by the government that they were looking to address savings.

Moved Cr Crackett, seconded Cr Soper and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Waste Minimisation Act Review Letter of Support".
2. Notes the proposed draft letter provided by Industry body WasteMINZ (A5705198)
3. Agrees to request the Mayor to send the proposed letter of support for a review of the Waste Minimisation Act, with any noted changes, being around waste stewardship.

**5. Proposed Water Services Authority Levy and Commerce Commission Water Levy Submission**

A5733983

Mr Andrew Strahan and Ms Erin Moogan spoke to the report.

It was noted there was not a great understanding of how this would work.

It was noted there were a number of items not included in the amount and there was not enough information to make an informed decision. While the levies were in line with levies in other utilities, there was a lot of information not presented, so a submission should be submitted.

It was suggested that an executive summary of issues be included however there was no opportunity for this to happen due to the electronic submission process.

Moved Cr Campbell, seconded Cr Boyle and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Water Services Authority Levy and Commerce Commission Levy Submissions".
2. Note the draft submission on the proposed Water Services Authority Levy (A5733986) and the Commerce Commission Levy (A5733991).
3. Agrees to proceed with the submissions, noting any changes required.

There being no further business, the meeting finished at 5.07 pm.



## CHIEF EXECUTIVE MANAGEMENT REPORT

<b>To:</b>	Council
<b>Meeting Date:</b>	Tuesday 28 January 2025
<b>From:</b>	Michael Day – Chief Executive
<b>Approved Date:</b>	Friday 17 January 2025
<b>Open Agenda:</b>	Yes
<b>Public Excluded Agenda:</b>	No

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### Purpose and Summary

This report provides an update from the Chief Executive on a wide range of activities across the Council.

### Recommendations

That Council:

1. Receives the report "Chief Executive Management Report".

### Consenting and Environment

#### Resource Management Act (RMA) Amendment and Reform Update

The coalition Government's second RMA Amendment Bill was introduced to Parliament at the end of last year.

This Bill is intended to provide changes in the short-term to make it quicker and simpler to consent renewable energy, boost housing supply, and reduce 'red tape' for the primary sector. These changes are intended to carry over into a (yet to be detailed) new RMA premised on the enjoyment of private property rights.

The changes in the Resource Management (Consenting and Other System Changes) Amendment Bill are in five broad categories:

- **Infrastructure and Energy Package**

These changes give effect to the government's Electrify NZ reforms intended to make it easier to get renewable energy built in New Zealand. The Bill establishes a default maximum of one year for consenting renewable energy projects, increases default consent durations for renewable energy to 35 years and for other long-lived infrastructure, and increases consent default lapse periods for renewable energy from five years to ten years.

The Bill also extends coastal permits for 13 major ports by 20 years as their existing coastal port permits are due to expire in 2026, increases designation lapse periods from five years to ten years, and streamlines the consenting and designation processes.

- **Housing**

The Housing package includes reforms to enable the first pillar of the Government's Going for Housing Growth policy. The Bill provides new Ministerial intervention powers to require Councils to amend part or all of any document (e.g., Housing and Business Development Capacity Assessments in the National Policy Statement on Urban Development 2020) that they are required by national direction to prepare.

It also provides a power for the Minister for the Environment to direct Councils to use a specific plan change process (e.g., the Streamlined Planning Process) in the event of non-compliance with any national direction more generally, and changes the Streamlined Planning Process to require the use of an Independent Hearings Panel, it enables the responsible Minister to appoint up to half the members of the Panel, and makes the Council, instead of the Minister, the final decision-maker.

The Bill also provides Councils with the flexibility to opt out of the Medium Density Residential Standards, if they can show they have provided for 30 years of housing growth in their district and unitary plans.

- **Heritage**

The Bill will also allow Councils to de-list heritage buildings identified in their district plans using a faster Streamlined Planning Process (SPP).

At present if Councils wish to remove a building from the heritage list, they use a standard plan making process. This process has many steps, which require time to progress, and has broad rights of appeal meaning even if a Council goes through the process the outcome is far from certain.

Under the changes introduced by the Bill, Councils can apply to the Minister for the Environment for an SPP that is of an appropriate scale to the issue being addressed. For example, an SPP plan change to de-list one specific building will be much smaller in scale and will have narrower rights of appeal, meaning it can be progressed more quickly and with more certainty than the status quo.

- **Farming and Primary Sector Package**

Changes in the farming and primary sector package are intended to unlock primary sector productivity, by reducing the regulatory overlap between the RMA and the Fisheries Act 1996.

It will also make farm plan certification more practical and cost-effective; as well as making sure resource consent applications for wood processing are decided within one year. The Bill will also provide clarity to Councils and industry on how discharge rules under section 70 of the RMA should be managed.

- **Emergency and Natural Hazards Package**

The Bill introduces new regulation-making powers to support emergency responses and recovery efforts. Councils will be able to decline land-use consents, or apply conditions on

consents, where the natural hazard risk is significant. The Bill also provides that new natural hazards rules will have immediate legal effect.

### **Resource Management System Improvements**

Finally, the Bill introduces a series of system changes, including higher penalties for non-compliance, changes to how resource consent applications are dealt with to increase certainty for applicants, the prohibiting of insurance that indemnifies a person against financial penalties for RMA offences, and increases to the term of excessive noise directions from 72 hours to 8 days.

The Resource Management (Consenting and Other System Changes) Amendment Bill had its first reading just before Christmas and is expected to pass into law in mid-2025.

The submission process is open and closes on 10 February.

## **Infrastructure**

### **Residential Tenancies Act**

On 17 December 2024 the Bill proposing amendments to the Residential Tenancies Act 1986 was given Royal assent making it law.

Of note, the changes relating to Pets **will not take effect until late in 2025** (with an exact date yet to be determined). Once in effect, Landlords will be able to require an additional "pet bond" up to a maximum of two week' rent.

Tenants may be able to keep a pet in a property upon receiving written consent of the landlord, which may only be refused on reasonable grounds. Some of the reasonable grounds for refusing a tenant's request to keep a pet in a rental property are:

- The premises are not suitable for the pet or pets (for example, because of the size or fencing of the premises, or other unique features of the premises).
- A relevant rule or bylaw prohibits the pet or pets from being kept on the premises.
- The tenant has not complied with relevant bylaws relating to the pet or pets.
- The pet or pets are not suitable for the premises.
- Due to their size or type (for example, their species or breed).
- Due to their propensity for causing damage to premises or disruption to other persons residing in the neighbourhood; or
- Because they include a dog that has been classified as dangerous or menacing under the Dog Control Act 1996; or
- Because there is good reason to believe they have previously attacked persons, livestock or other pets.
- The tenant has not agreed with a reasonable condition to which the landlord proposes to make the tenancy agreement or the consent subject; or
- The tenant has previously failed to comply with a reasonable condition relating to the tenant keeping a pet.

There will also be reasonable conditions that can be attached to a landlord's consent, including that the tenant pay a pet bond, that any pets must be restrained when a landlord lawfully enters the premises, and that carpets be professionally cleaned at the end of the

tenancy. Any conditions must be reasonable with regard to the nature of the premises, and the type of pet or pets.

Tenants will also be fully liable for careless and accidental pet-related damage that is beyond fair wear and tear.

Various other changes which may affect Council Housing units are as follows:

**Effective as from 30 January 2025**

- Landlords can terminate a periodic tenancy without giving any specific grounds for ending it providing 90 days' notice has been given.
- Notice periods for certain termination grounds reduces from 90 days to 42 days.
- Notice by a tenant to end a tenancy reduces from 28 days' notice to 21 days.
- A tenant has up to 12 months after receiving a termination notice to apply to the Tenancy Tribunal for an order declaring the notice to be unlawful.

**Effective as from March 2025**

- Clarifying that Tenancy Agreements which prohibit smoking indoors are enforceable.
- Clarifying a tenant's ability to withdraw from a tenancy when the tenant's dependent has experienced family violence.
- Other minor and technical changes which improve the clarify and effectiveness of the law.

**Community Spaces and Places**

**\$8.40 Fee for Casual Dip Not Countries Highest - Article from ODT**

**Pool prices (single adult casual)**

		Christchurch City Council <b>\$6.70</b>
		Invercargill City Council <b>\$7.20</b>
		Wellington City Council <b>\$7.20</b>
		Tauranga City Council <b>\$6.90</b>
		Baywave <b>\$9.40</b>
		New Plymouth District Council <b>\$6.50</b>
		community pools <b>\$3</b>
		Napier City Council <b>\$6.30</b>
		Auckland Council <b>\$8</b>
		Hamilton City Council <b>\$7.70</b>
		Waterworld <b>\$8.30</b>

ODT Graphic

A casual dip in a public pool can cost more in Dunedin than in almost any other centre in New Zealand.

- **Dunedin Council Pool Fees Rose About 10%.**

The \$8.40 fee to take a single adult swim at Moana Pool, the St Clair Hot Salt Water Pool or Mosgiel's Te Puna o Whakaehu facility is at the expensive end of charges nationally, a dive into some figures shows.

However, it is not the most expensive.

Tauranga City Council charges \$9.40 for a single adult entry to swim at its Baywave complex, which is a fancy facility that includes the biggest wave pool in New Zealand among its pools and, for an extra fee, a hydroslide, spa pool, steam room and sauna.

The single entry cost to the city's other pools is \$6.90, but it does also have some hot pools, which will cost an adult \$27.30 per casual visit.

The Dunedin City Council, too, has a cheaper option at Port Chalmers, where the fee for a casual swim is \$5.30.

Pools at Tauranga and Dunedin have remained popular.

The Baywave complex in Mt Maunganui draws about 300,000 visitors a year.

Mosgiel's new pool, Te Puna o Whakaehu, is in its second year of operation and it has had more visitors than expected.

The year to June 2024 brought 160,561 visits, after a business case for the pool had a marker of 140,000.

Demand for pool space across all of the Dunedin City Council's aquatic facilities was a constant challenge at peak times, a report for the community services committee said in October.

"We have competing sports like water polo, diving, underwater hockey [and] synchronised swimming all competing for deep-water space, along with our aqua jogging population, casual users and aqua aerobics classes."

Refurbishment work was carried out at Moana Pool, located in the hills above the Octagon, but a plan to get new hydrosides was dumped last year.

The price to swim once at the city's outdoor hot saltwater pool is the same as at the Moana or Mosgiel facilities, which each have several different pools to choose from.

Hamilton City Council charges \$8.30 for a casual swim at its main pool complex, where the hydroslide, hydrotherapy pool and spa cost extra. It is \$7.70 at a smaller two-pool aquatic centre.

Auckland Council charges adults \$8 for a single swim at its pools around the city, though it is free at Ōtāhuhu.

There is an extra \$2 cost if you want to use spas or saunas as well.

Parnell Baths, which boasts New Zealand's largest saltwater swimming pool as well as a Lido pool and a family spa pool included in the price, charges the \$8 fee, as do the historic Tepid Baths, where there are three pools to choose from, as well as sauna and steam rooms.

Also, in the cheapest swim category, it is free to swim at the Moana Nui-a-Kiwa Pool and the Otara Pool in Auckland.

Wellington's pools generally cost \$7.20 for a single swim, as does Invercargill's Splash Palace, while the Christchurch City Council charges \$6.70 for a casual swim in its pools.

New Plymouth's main city pool is \$6.50 a pop while community pools around the district will cost an adult only \$3 a casual swim.

Napier's pools cost \$6.30.

Most places charge extra to use hydrosides, spas and saunas.

The Councils have concession rates, which are significantly cheaper.

[\\$8.40 fee for casual dip not country's highest | Otago Daily Times Online News](#)

## **Attachments**

There are no attachments to this report.